

VILLAGE OF OAK LAWN, ILLINOIS
9446 South Raymond Avenue
Lower Level Conference Room
FIRE & POLICE COMMISSION
Tuesday, August 10, 2021

REGULAR MEETING MINUTES #21-08

Commissioner Rolence called the meeting to order at 6:30 p.m.

Roll call was taken. PRESENT: Al Moyzis, Member (District 1)
Robert Crosby, Secretary (District 2)
Thomas Henehan, Member (District 4)
Kenneth Houbolt, Member (District 5)
John Rolence, Chairman (District 6)
Philip Griffin, Member (District 6)

ALSO PRESENT: Karen Borgman, Secretary to the Board
Michael Smith, Attorney
Zack Riddle, Fire Chief

ABSENT: Robert Cook, Member (District 3)

The Board reviewed the minutes from their last meeting. Commissioner Henehan moved, seconded by Commissioner Houbolt to approve Regular Meeting Minutes 21-07 dated Tuesday, July 13, 2021. Roll Call: All voted aye. Passed unanimously.

Approval of Invoices:

- A. CLS Background Investigations Invoice No.10662 dated August 1, 2021, in the amount of \$1044.75 for the pre-employment background investigation for fire department candidates Hinchley, Karlovich, Sedlacek, Bentley and Franz.
- B. Trans Union Corporation Invoice No. 07100317 dated July 25, 2021, in the amount of \$233.95 for our regular monthly fee and pre-employment credit reports for our fire and police candidates.
- C. Stanard & Associates dated June 28, 2021, in the amount of \$790 for the pre-employment psychological exams for our fire and police candidates.

Commissioner Crosby moved, seconded by Commissioner Henehan, to approve the above listed invoices. Roll call: All voted aye. Passed unanimously.

Ms. Borgman advised the Board that we currently have four candidates processing for the position of police patrol officer. Rodolfo Hernandez, Luke Geary and James Scannell will need to complete

the P.O.W.E.R. Test for Cook County on August 17, 2021. Robert Carroll has already completed the academy with his current department. Chief Vittorio is looking at an August 30th hire date for the above listed candidates.

The Board reviewed the status of hiring in the fire department. Ms. Borgman advised the Board that Frank Kolb withdrew from the hiring process on July 26, 2021. Theodore Karlovich, Nicholas Sedlacek, Matthew Hinchley have completed the background investigation process and have been scheduled for their medical and psychological pre-employment exams.

Chief Riddle had notified the Board in July that due to the anticipated retirement of the current Bureau Chief of EMS in November that he would like to begin the process to fill the vacancy that will be created. The Board advised Chief Riddle that they would like to defer until we are closer to their being a vacancy. The Board revisited Chief Riddle's request again and agreed to put out a notice inviting qualified candidates to submit their intent to participate in testing.

An Assessment Center was held for Fire Captain on July 26 and July 27, 2021. Five (5) candidates participated. The written exam is scheduled for Wednesday, September 1, 2021.

With the most recent promotions to the rank of Engineer the current eligibility list has become exhausted. Chief Riddle advised this evening that there were only three candidates to test and that he has spoken with IAFF 3405 and would like the Board to consider waiving formal testing and publish a list based on seniority. Commissioner Houbolt moved, seconded by Commissioner Moyzis to accept Chief Riddle's request to waive testing for Engineer and establish an eligibility list in order of seniority. Roll call: All voted aye. Motion passed unanimously.

Oral interviews for the rank of Police Lieutenant are scheduled for August 26th and 27th, 2021. There are currently eleven (11) candidates participating in the testing process. The written exam is scheduled for September 29, 2021.

Ms. Borgman advised the Board that seventy-eight (78) applications were received for the position of entry-level police officer. The written exam has been scheduled for Thursday, September 2, 2021.

The Board reviewed a request from Chief Vittorio that will be voted on by the Board of Trustees at their meeting later this evening. Due to the retirement of Commander Barron he is requesting to promote one (1) Police Sergeant to the rank of Lieutenant. Exercising the "Rule of Three" the top three (3) candidates on the Police Lieutenant Eligibility List were evaluated and after a review of the personnel file of each, it was noted there was no reason shown in the records that would preclude promoting the top name on the list. Accordingly, Commissioner Moyzis moved, seconded by Commissioner Crosby, to appoint Police Sergeant Scott Sucharzewski to the rank of Lieutenant

effective September 1, 2021 pending the approval of the Board of Trustees at their meeting. Roll call: All voted aye. Motion passed unanimously.

The Board reviewed Police Chief Vittorio's next request to promote one (1) Police Patrol Officer to the rank of Sergeant. Exercising the "Rule of Three," the top three (3) candidates on the Police Sergeant Eligibility List were evaluated and after a review of the personnel file of each, it was noted there was no reason shown in the records that would preclude promoting the top name on the list. Accordingly, Commissioner Moyzis moved, seconded by Commissioner Crosby, to appoint Police Patrol Officer Scott O'Neill to the rank of Sergeant effective September 1, 2021 pending the approval of the Board of Trustees. Roll call: All voted aye. Motion passed unanimously.

Chief Riddle presented the Board with a request that will be voted on by the Board of Trustees later this evening to promote one Engineer to the rank of Lieutenant due to the retirement of Scott Ralston. At our July meeting, a motion was made to promote Joseph Halper to Fire Lieutenant to replace Scott Ralston. His promotion should have been made to replace Kenneth DeVault as he retired prior to Scott Ralston. Commissioner Crosby moved, seconded by Commissioner Griffin to promote Steven McKenna to the rank of Fire Lieutenant effective July 15, 2021 pending the approval of the Board of Trustees. Roll call: All voted aye. Motion passed unanimously.

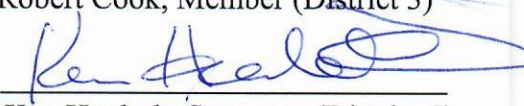
The next regular meeting of the Board was scheduled for Tuesday, September 21, 2021, 6:30 p.m.

There being no further business to come before the Board, Commissioner Henehan moved, seconded by Commissioner Crosby, to adjourn the meeting. Roll call: All voted aye. Passed unanimously.

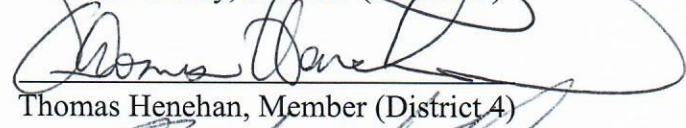
The meeting was adjourned at 7:08 p.m.

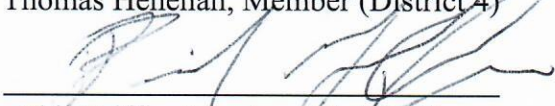

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