

VILLAGE OF OAK LAWN, ILLINOIS  
9446 South Raymond Avenue  
FIRE & POLICE COMMISSION  
Tuesday, July 13, 2021

REGULAR MEETING MINUTES #21-07

Commissioner Rolence called the meeting to order at 6:30 p.m.

Roll call was taken.   PRESENT:   Al Moyzis, Member (District 1)  
Robert Cook, Member (District 3)  
Thomas Henehan, Member (District 4)  
Kenneth Houbolt, Member (District 5)  
John Rolence, Chairman (District 6)

ALSO PRESENT:   Karen Borgman, Secretary to the Board  
Cary Horvath, Attorney  
Michael Smith, Attorney  
Zack Riddle, Fire Chief

ABSENT:   Robert Crosby, Secretary (District 2)  
Philip Griffin, Member (District 6)

The Board reviewed the minutes from their last meeting. Commissioner Cook moved, seconded by Commissioner Henehan to approve Regular Meeting Minutes 21-06 dated Tuesday, June 8, 2021. Roll Call: All voted aye. Passed unanimously.

Approval of Invoices:

- A. CLS Background Investigations Invoice No.10589 dated June 30 2021, in the amount of \$213.95 for the pre-employment background investigation for fire department candidate Frank Kolb.
- B. Trans Union Corporation Invoice No. 06100331 dated June 28, 2021, in the amount of \$400.69 for our regular monthly fee and pre-employment credit reports for Andrew McKee, Kevin Cwynar, Nicholas Slabozewski, Carlene Waller, Anthony Torres, Deimantas Paulikas, Brandon Rusciollelli, Jacob Carroll, Luke Geary, James Scannell and Rodolfo Hernandez.
- C. Stanard & Associates Invoice No. SA000047364 dated June 28, 2021, in the amount of \$1,975 for the pre-employment psychological exams for Kevin Cwynar, Andrew McKee, Anthony Torres, Carlene Waller and Nicholas Slabozewski.
- D. Illinois State Police invoice dated May 31, 2021 in the amount of \$254.25 for the pre-employment fingerprinting on Joseph Keenan, Michael Felton, Nicholas Slaboszewski, Carlene Waller, Kevin Cwynar, Brandon Rusciollelli, Andrew McKee and Deimantas Paulikas.



- E. Odelson, Sterk, Murphey, Frazier & McGrath, Ltd. Invoice No. 31078 dated June 25, 2021, in the amount of \$1,387.50 for services rendered during May 2021.

Commissioner Houbolt moved, seconded by Commissioner Cook to approve the above listed invoices. Roll call: All voted aye. Passed unanimously.

Commissioner Houbolt moved, seconded by Commissioner Henehan to appoint Rodolfo Hernandez, Jacob Carroll, Luke Geary and James Scannell to the rank of police patrol officer pending the successful outcome of the pre-employment medical and psychological testing. Roll call: All voted aye. Passed unanimously.

Commissioner Cook moved seconded by Commissioner Henehan to ratify the vote to appoint Anthony Torres, Andrew McKee, Carlene Waller and Nicholas Slaboszewski to the rank of firefighter/paramedic in the fire department. Roll call: All voted aye. Passed unanimously. Ms. Borgman is awaiting the completion of backgrounds on potential candidates to fill the one (1) remaining vacancy in the fire department.

Commissioner Henehan moved, seconded by Commissioner Moyzis to ratify the decision to remove Kevin Cwynar from the list of eligible candidates. Roll call: All voted aye. Passed unanimously. On July 5, 2021, Deimantas Paulikas notified Ms. Borgman that he was declining the offer to be appointed as a firefighter/paramedic with the Village. Attorney Horvath will be reaching out to both Kevin Cwynar and Deimantas Paulikas for reimbursement of pre-employment testing fees as outlined in their Conditional Offers of Employment.

The Board discussed the status of promotional testing in the police and fire departments. An orientation for the rank of Police Lieutenant is scheduled for July 29, 2021, in the Auditorium. Oral interviews will take place on August 26<sup>th</sup> and 27<sup>th</sup> with the written exam scheduled for September 29, 2021. An orientation was held for Fire Captain on June 23<sup>rd</sup>. An assessment center is scheduled for July 26<sup>th</sup> and 27<sup>th</sup> with the written exam scheduled for September 1<sup>st</sup>. With the resignation of the current I.T. Specialist a request will be made to have a replacement attend the assessment center on July 26, 2021 to assist with any computer issues. An orientation for the rank of Battalion Chief has been scheduled for July 19, 2021 with an assessment center scheduled for July 28, 2021.

The Board reviewed a request from Chief Vittorio to replace one officer in the police department. Ms. Borgman advised that this position would be filled by James Scannell who the Board has voted to appoint pending the successful outcome of his pre-employment testing.

The Board reviewed a request from Chief Riddle to hire one firefighter/paramedic in the fire department. Ms. Borgman had reached out to candidates to begin their backgrounds in anticipation of filling potential openings. The results of their backgrounds will be forwarded to the Board for their review once they become available.



On July 13, 2021, the Board of Trustees gave Chief Riddle approval to promote one (1) Lieutenants and one (1) Engineer due to the retirement of Lieutenant Scott Ralston. Commissioner Henehan moved, seconded by Commissioner Cook to appoint Joseph Halper to the rank of Lieutenant and Paul Colson to the rank of Engineer both effective July 16, 2021. Roll call: All voted aye. Passed unanimously.

Chief Riddle announced to the Board of Fire & Police Commissioners that the Board of Trustees have appointed Michael McMillin to the rank of Assistant Chief at their meeting this morning. The Board sends their congratulations and well wishes to Mike in his new role.

With the Board of Trustees appointment of Michael McMillin to the rank of Assistant Chief a vacancy will exist for Battalion Chief. Chief Riddle submitted a request to the Board asking them to waive formal testing for the rank of Battalion Chief due to their only being two candidates and rank said candidates according to their time-in rank on the eligibility test. Chief Riddle stated that Local 3405 as well as both candidates for Battalion Chief have agreed. Chairman Rolence inquired if Chief Riddle had a signed agreement between all parties. Chief Riddle stated that he will have a signed agreement tomorrow and will forward it to the Board. Commissioner Houbolt moved, seconded by Commissioner Moyzis to waive formal testing for the rank of Battalion Chief and place the two eligible candidates on the list based on their seniority subject to receipt of the agreement between the parties as promised by Chief Riddle. Roll call: All voted aye. Passed unanimously.

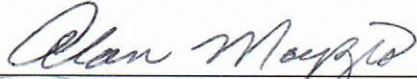
Also with the promotion of Michael McMillin to Assistant Chief, a vacancy will exist for a Battalion Chief, Captain, Lieutenant and Engineer. Filling the Engineer position will exhaust the eligibility list for the rank of Engineer and the Fire & Police Commission will need to begin testing to establish a new eligibility list. Commissioner Moyzis moved, seconded by Commissioner Cook to promote Jeff McCastland to the rank of Battalion Chief, Scott Tsilis to the rank of Captain, Edward Curran to the rank of Lieutenant and David Vogrich to the rank of Engineer effective July 13, 2021 provided a signed agreement is received by the Fire & Police Commission. Roll Call: All voted aye. Passed unanimously.


Chief Riddle advised that the current Bureau Chief of EMS will be retiring in November. He asked the Board to begin the testing process to create an eligibility list to be used to fill the upcoming vacancy. Chief Riddle anticipates that there will only be one (1) qualified applicant for the position and that the Board and therefore waive formal testing. He added that in the unlikely event more than one candidate apply and are eligible then we can proceed with formal testing. The Board informed Chief Riddle that it is too soon to begin testing if the position will not become vacant until November and we will discuss it closer to the current Bureau Chief's retirement.

The next regular meeting of the Board was scheduled for Tuesday, August 10, 2021, 6:30 p.m.

There being no further business to come before the Board, Commissioner Henehan moved, seconded by Commissioner Cook, to adjourn the meeting. Roll call: All voted aye. Passed unanimously.

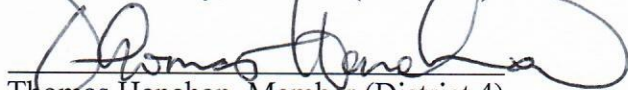
The meeting was adjourned at 7:13 p.m.

  
\_\_\_\_\_  
Al Moyzis, Member (District 1)

  
\_\_\_\_\_  
Robert Cook, Member (District 3)

  
\_\_\_\_\_  
Ken Houbolt, Secretary (District 5)

  
\_\_\_\_\_  
Robert Crosby, Member (District 2)

  
\_\_\_\_\_  
Thomas Henehan, Member (District 4)

\_\_\_\_\_  
Phil Griffin, Member (District 6)

\_\_\_\_\_  
John Rolence, Chairman (District 6)