

VILLAGE OF OAK LAWN, ILLINOIS
9446 South Raymond Avenue
FIRE & POLICE COMMISSION
Wednesday, May 12, 2021

REGULAR MEETING MINUTES #21-05

Commissioner Rolence called the meeting to order at 6:35 p.m.

Roll call was taken. PRESENT: Al Moyzis, Member (District 1)
Robert Crosby, Secretary (District 2)
Robert Cook, Member (District 3)
Thomas Henehan, Member (District 4)
Philip Griffin, Member (District 6)
John Rolence, Chairman (District 6)

ALSO PRESENT: Karen Borgman, Secretary to the Board
Cary Horvath, Attorney
Daniel Vittorio, Police Chief

ABSENT: Kenneth Houbolt, Member (District 5)

The Board reviewed the minutes from their last meeting. Commissioner Cook moved, seconded by Commissioner Henehan to approve Regular Meeting Minutes 21-04 dated Wednesday, April 14, 2021. Roll Call: All voted aye. Passed unanimously.

The Board reviewed Commendation Certificates received for the following members of the Oak Lawn Police Department: Officer Ally (2), Officer Lutzke (2), Officer Rodriguez (2), Officer Kuchay, Officer Williams, Officer Collins, Officer Davey, Officer Regan, Sgt. McNulty Officer Sikorski, Officer McLernon, Detective Heilig, Officer Gross, Officer Conroy (2) and Officer Carlson. The Board congratulated them on their extraordinary performance and dedication to their profession and directed the Secretary to the Board to place the Commendation Certificates in their personnel folders.

Honorable Mention Certificates were received for the following members of the Oak Lawn Police Department: Officer Fontaine, Officer Cimonetti, Officer Kirk, Det. Carlson, Sgt. Schmidt, Officer Capron, Officer Koutsoumbas, Officer Johnson, Officer Culhane (2), Officer Ebenau, Officer Todd Gross, Officer Sikorski, Officer Haran, Officer Leigh and Officer Zylius. The Board congratulated them on their dedication to duty and directed the Secretary to the Board to place the Honorable Mention Certificates in their personnel folders.

Approval of Invoices:

- A. Odelson, Sterk, Murphey, Frazier & McGrath, Ltd. Invoice No. 30697 dated April 26, 2021, in the amount of \$508.75, Invoice No. 30698 dated April 26, 2021, in the amount of 138.75, Invoice No. 30699 in the amount of \$2,682.50 for legal services rendered.

- B. CLS Background Investigations Invoice No. 10432 dated May 3, 2021, in the amount of \$417.90 for the pre-employment physicals for fire department candidates Joseph Keenan and Michael Felton.
- C. Illinois State Police Bureau of Identification invoice for April in the amount of \$28.25 for firefighter fingerprint processing.
- D. Trans Union Corporation Invoice No. 04100329 dated April 25, 2021 in the amount of \$122.79 for our regular monthly fee and pre-employment credit reports.

Commissioner Henehan moved, seconded by Commissioner Crosby to approve the above listed invoices. Roll call: All voted aye. Passed unanimously.

Chief Vittorio previously had a request before the Fire & Police Commission to hire a total of three (3) police patrol officers in the police department. The first of the three candidates began the police academy on Monday, May 3, 2021. The second candidate was unable to successfully complete one portion of the P.O.W.E.R. Test for the Cook County Academy. Chief Vittorio has learned that there is another academy starting in July with the Chicago Police Department. Michael Houlihan has proven to be a good candidate and Chief Vittorio would like the Board to consider allowing him the opportunity to take the P.O.W.E.R. Test for the Chicago Police Academy. Commissioner Griffin moved, seconded by Commissioner Moyzis to allow Michael Houlihan to retake the P.O.W.E.R. Test with the Chicago Police Academy and attend the academy if he successfully completes their P.O.W.E.R. Test. Roll call: All voted aye. Passed unanimously. The third request was for a lateral transfer. Justin Malachowski has completed the background portion of the pre-employment process and is scheduled for his pre-employment medical and psychological. If he successfully completes this step he should be set to start by mid June. Chief Vittorio has spoken to Mr. Houlihan and he understands and agrees that Justin Malachowski will have seniority over him, as he will be starting before him.

The Board reviewed the status of hiring in the Fire Department. Ms. Borgman advised the Board that Melissa Schick was contacted again to begin the background portion of the hiring process and has again declined proceeding as she has accepted employment with another department. Candidates Joseph Keenan and Michael Felton have completed the background investigation portion of the hiring process and will be starting pre-employment medical and psychological testing. In anticipation of filling additional openings the next seven (7) candidates have been contacted and will be starting the pre-employment background process.

Ms. Borgman is working to set up scheduling for multiples exams including Police Patrol Officer, Police Lieutenant, Fire Captain and Battalion Chief.

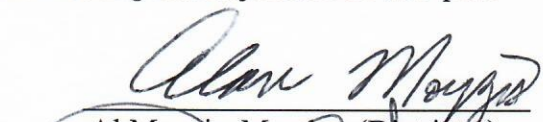
On April 27, 2021 Chief Riddle received approval from the Board of Trustees to hire six (6) additional firefighter/paramedics in the fire department. Ms. Borgman has reached out to the top candidates to start their pre-employment background investigations.

On May 11, 2021, Chief Vittorio received approval to hire two (2) additional patrol officers. The Oak Lawn Police Department Detective Division have started working on their backgrounds.

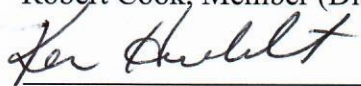
The next regular meeting of the Board was scheduled for Tuesday, June 8, 2021, 6:30 p.m.

There being no further business to come before the Board, Commissioner Henehan moved, seconded by Commissioner Cook, to adjourn the meeting. Roll call: All voted aye. Passed unanimously.

The meeting was adjourned at 7:09 p.m.

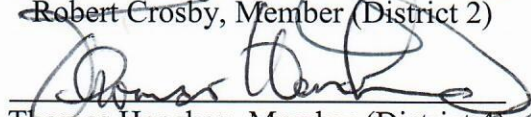

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