

VILLAGE OF OAK LAWN, ILLINOIS
9446 South Raymond Avenue
FIRE & POLICE COMMISSION
Wednesday, April 14, 2021

REGULAR MEETING MINUTES #21-04

Commissioner Rolence called the meeting to order at 6:40 p.m.

Roll call was taken. PRESENT: Al Moyzis, Member (District 1)
Robert Cook, Member (District 3)
Thomas Henehan, Member (District 4)
Kenneth Houbolt, Member (District 5)
John Rolence, Chairman (District 6)

ALSO PRESENT: Karen Borgman, Secretary to the Board
Cary Horvath, Attorney
Zack Riddle, Fire Chief

ABSENT: Robert Crosby, Secretary (District 2)
Philip Griffin, Member (District 6)

The Board reviewed the minutes from their March meeting. Commissioner Cook moved, seconded by Commissioner Henehan to approve Regular Meeting Minutes 21-03 dated Wednesday, March 10, 2021. Roll Call: All voted aye. Passed unanimously.

The Board reviewed Commendation Certificates received for the following members of the Oak Lawn Police Department: Officer Steve Daddona, Steve Scannell, Detective Kyle Rodriguez, Detective Daniel Wiora, Detective Joseph Lutzke, Officer Craig Zelhart, Katie Gollogly, Sergeant Eugene McNulty, Officer Ryan McLernon, Officer Scott Kirk, Detective Brian Carlson, Officer Thomas Culhane, Detective Mike Conroy, Detective Dan Wiora, and Officer Mike Sikorski. The Board congratulated them on their extraordinary performance and dedication to their profession and directed the Secretary to the Board to place the Commendation Certificates in their personnel folders.

Approval of Invoices:

- A. Trans Union LLC Invoice No. 03100327 dated March 25, 2021 in the amount of \$122.79 for our regular monthly fee and pre-employment reports.
- B. Kevin Shaughnessy invoice dated March 10, 2021 in the amount of \$230 for the pre-employment polygraph exam on Roy Pacheco.
- C. Stanard & Associates Invoice No. SA000046547 dated March 30, 2021, in the amount of \$1,580 for the pre-employment physical on Ryan Bachman, Roy Pacheco, Benjamin Tholotowsky and Michael Houlihan
- D. ErgoMetrics Invoice No. 139870 dated March 26, 2021 in the amount \$1476.80 for the fire department written exam.

Commissioner Houbolt moved, seconded by Commissioner Henehan to approve the above listed invoices. Roll call: All voted aye. Passed unanimously.

The Board reviewed the status of hiring in the Fire Department. Commissioner Henehan moved, seconded by Commissioner Cook to ratify the vote to appoint Roy Pacheco to the rank of Firefighter/Paramedic in the Fire Department. Roll call: All voted aye. Passed unanimously.

The Board reviewed the status of hiring in the Police Department. Commissioner Houbolt moved, seconded by Commissioner Henehan to appoint Benjamin Tholotowsky and Michael Houlihan to the rank of Patrol Officer pending their successful completion of the academy P.O.W.E.R. test. Roll call: All voted aye. Passed unanimously.

The Board reviewed pre-employment background reports for police candidate Samantha Tikalsky. Commissioner Houbolt moved, seconded by Commissioner Moyzis to appoint Ms. Tikalsky to the rank of patrol officer in the police department. Roll call: All voted no. Motion failed.

The Board reviewed pre-employment background reports for police candidate Jacqueline Bucio. Commissioner Houbolt moved, seconded by Commissioner Moyzis to appoint Ms. Bucio to the rank of patrol officer in the police department. Roll call: All voted no. Motion failed.

The Board reviewed pre-employment background reports for police candidate Charles Passi. Commissioner Houbolt moved, seconded by Commissioner Moyzis to appoint Mr. Passi to the rank of patrol officer in the police department. Roll call: All voted no. Motion failed.

The Board reviewed pre-employment background reports for police candidate Jasmine Munoz. Commissioner Houbolt moved, seconded by Commissioner Moyzis to appoint Ms. Munoz to the rank of patrol officer in the police department. Roll call: All voted no. Motion failed.

The police department recently completed a background investigation for Matthew Zylius. Ms. Borgman was notified a few days later by the Department that Mr. Zylius informed them that he decided to withdraw from the hiring process.

The Board reviewed a request from Chief Vittorio to waive the 50% lateral transfer rule and allow him to fill the third vacancy in the department with a lateral transfer candidate. Matthew Zylius who was the next candidate to be hired was already state certified and did not need to attend the academy. The department will need to start a background on another candidate and will not be able to have someone completed in time to attend the May academy. Commissioner Cook moved, seconded by Commissioner Moyzis waive the 50% lateral rule and grant Chief Vittorio permission to proceed with the next lateral candidate. Roll call: All voted aye. Passed unanimously.

The Board reviewed a request from Chief Riddle to promote one (1) Fire Captain to the rank of Battalion Chief, one (1) Lieutenant to the rank of Captain, one (1) Fire Engineer to the rank of Lieutenant and Firefighter/Paramedic to the rank of Engineer. His request was approved by the Board of Trustees at their meeting on March 23, 2021, Commissioner Cook moved, seconded by

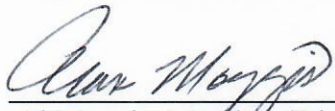
Commissioner Henehan to promote Chris Karpluk to the rank of Battalion Chief, Theodore McManigal to the rank of Captain, Chris Ward to the rank of Lieutenant and Pete Kraus to the rank of Fire Engineer effective March 17, 2021, Roll call: All voted aye. Passed unanimously.

The Board recently posted a new Firefighter/Paramedic Eligibility List. With the retirement of Vince Griffin, there is a vacancy to be filled. The Board instructed Ms. Borgman to start the top two (2) candidates in the pre-employment process.

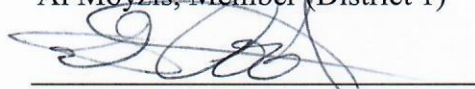
The next regular meeting of the Board was scheduled for Wednesday, May 12, 2021, 6:30 p.m.

There being no further business to come before the Board, Commissioner Henehan moved, seconded by Commissioner Cook, to adjourn the meeting. Roll call: All voted aye. Passed unanimously.

The meeting was adjourned at 7:31 p.m.



Al Moyzis, Member (District 1)




Robert Cook, Member (District 3)

Ken Houbolt, Secretary (District 5)



John Rolence, Chairman (District 6)



Robert Crosby, Member (District 2)



Thomas Henehan, Member (District 4)



Phil Griffin, Member (District 6)