

VILLAGE OF OAK LAWN, ILLINOIS  
9446 South Raymond Avenue  
FIRE & POLICE COMMISSION  
Wednesday, February 10, 2021

REGULAR MEETING MINUTES #21-02

Commissioner Crosby called the meeting to order at 6:30 p.m.

Roll call was taken. PRESENT: Al Moyzis, Member (District 1)  
Robert Crosby, Secretary (District 2)  
Robert Cook, Member (District 3)  
Thomas Henehan, Member (District 4)  
Kenneth Houbolt, Member (District 5)  
Philip Griffin, Member (District 6)

ALSO PRESENT: Karen Borgman, Secretary to the Board  
Cary Horvath, Attorney  
Zack Riddle, Fire Chief

ABSENT: John Rolence, Chairman (District 6)

The Board reviewed the minutes from their January meeting. Commissioner Cook moved, seconded by Commissioner Moyzis to approve Regular Meeting Minutes 21-02 dated Wednesday, January 13, 2020. Roll Call: All voted aye. Passed unanimously.

Honorable Mention Certificates were received for the following members of the Oak Lawn Police Department: Kevin Lackey, Officer Luke Sevening, Officer Ryan McLernon, and Officer James Bentley. The Board congratulated them on their dedication to duty and directed the Secretary to the Board to place the Honorable Mention Certificates in their personnel folders.

Approval of Invoices:

- A. Trans Union LLC Invoice No. 01100332 dated January 25, 2021 in the amount of \$95.00 for our regular monthly fee.
- B. Kevin Shaughnessy invoice dated January 11, 2021 in the amount of \$230 for the pre-employment polygraph exam on James Neuman.
- C. CLS Background Investigations Invoice No. 10217 dated February 1, 2021 in the amount of \$208.95 for the pre-employment background investigation completed for Adrian Maravilla.
- D. Advocate Health Care Invoice No. 784350 dated December 31, 2020 in the amount of \$697 for the pre-employment physical on patrol officer candidate James Jachymiak.
- E. Resource Management Associates Invoice No. 20122-1 dated January 26, 2021 in the amount of \$1,795 for the police sergeant written exam.

- F. Odelson, Sterk, Murphey, Frazier & McGrath, Ltd. Invoice No. 29723 dated January 14, 2021 in the amount of \$786.25.

Commissioner Henehan moved, seconded by Commissioner Cook to approve the above listed invoices. Roll call: All voted aye. Passed unanimously.

Ms. Borgman advised the Board that Chief Riddle had a request before the Board of Trustees at their meeting on February 9, 2021, to promote one (1) Fire Engineer to the rank of Lieutenant and Firefighter/Paramedic to the rank of Engineer. Chief Riddle was in attendance at the meeting and advised that his request was approved. Commissioner Griffin moved, seconded by Commissioner Houbolt to promote Michael Keane to the rank of Lieutenant and Kevin Grant to the rank of Fire Engineer effective February 1, 2021, Roll call: All voted aye. Passed unanimously.

The Board reviewed a request to hire two (2) firefighter/paramedics in the fire department that was approved by the Board of Trustees. Chief Riddle had a request for a third firefighter/paramedic before the Board on February 9, 2021. Chief Riddle advised that this request was also approved by the Board of Trustees. Commissioner Houbolt moved, seconded by Commissioner Henehan to appoint the top three candidates to these positions pending the successful outcome of their pre-employment exams. Roll call: All voted aye. Passed unanimously.

The Board reviewed a request to hire two (2) patrol officers in the police department that was recently approved by the Board of Trustees. Commissioner Griffin moved, seconded by Commissioner Cook to appoint the top two candidates to these positions pending the successful outcome of their pre-employment exams. Roll call: All voted aye. Passed unanimously.

Sixty-nine (69) applications were received for the position of firefighter/paramedic in the fire department. Ms. Borgman is reviewing the applications to confirm each candidate's eligibility. A written exam will be held in the earlier part of March.

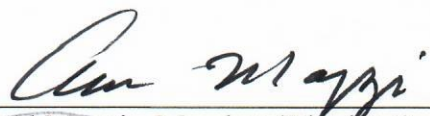
Ms. Borgman advised the Board that she is working with Resource Management Associates to set dates for upcoming promotional exams in both the police and fire departments.

The next regular meeting of the Board was scheduled for Wednesday, March 10, 2021, 6:30p.m.

There being no further business to come before the Board, Commissioner Griffin moved, seconded by Commissioner Henehan, to adjourn the meeting. Roll call: All voted aye. Passed unanimously.

The meeting was adjourned at 6:52 p.m.





Al Moyzis, Member (District 1)



Robert Cook, Member (District 3)



Ken Houbolt, Secretary (District 5)

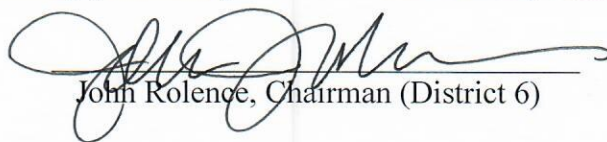


Robert Crosby, Member (District 2)



Thomas Henehan, Member (District 4)

Phil Griffin, Member (District 6)



John Rolence, Chairman (District 6)