Board of Trustees - Regular Meeting #2021-11
06/08/2021 7:30 PM Village Hall Auditorium

1. Roll Call

2. Pledge of Allegiance

3. Public Comments

4. Conflict of Interest Disclosure

5. Request for approval for the St Catherine of Alexandria Charge On 5K to be held Saturday August 13th, 2021. (Village Manager)

6. Approval of Meeting Minutes

7. New Business by Village Trustees

8. Village Manager's Report

9. Consent Agenda

All items on the Consent Agenda are routine and have been brought forward at the direction of the Board of Trustees and will be enacted with one motion. If discussion is desired, that item will be removed from the Consent Agenda and considered separately.

A Request Board of Trustees approval and direction to the Fire and Police Commission to hire (1) one patrol officer from the current eligibility list due to retirement and pending disability hearings. (Village Manager)

B Request Board of Trustees approval and direction to the Fire and Police Commission to Hire two (2) Firefighter/Paramedics due to (1) Retirement and (1) Resignation. (Village Manager).

C Request to approve the Zoning and Planning Commission referral for an impervious surface variation 4059 W 106th pl., Paul Molinski Petitioner

D Ordinance #21-11-48 Granting an Impervious Surface Variation At 4059 West 106th Place (Paul Molinski, Petitioner)

E Request to Approve the Zoning and Planning Commission referral for an impervious surface variation at 10016 S. Komensky Ave, William Fairman, petitioner.

F Ordinance #21-11-49 Granting An Impervious Surface Variation At 10016 South Komensky Avenue (William Fairman, Petitioner)

G Request to approve the Zoning and Planning Commission referral for lot width and a lot area variation at 9000 S. Central Ave., Robert Knapp. Petitioner

H Ordinance #21-11-50 Approving Lot Width And Area Variations At 9000 South Central Avenue (Robert Knapp, Petitioner)

I Request to Approve the Zoning and Planning Commission referral of an impervious surface and second driveway variations at 9325 S Sayre Ave, Graciela Canas, Petitioner.

J Ordinance #21-11-51 Granting an Impervious Surface And Second Driveway Variation At 9325 South Sayre Avenue (Graciela Canas, Petitioner)

K Request to approve the Zoning and Planning Commission Referral for a special use permit, tower setback variation, tower separation variation, tower design variation, tower height variation, building corner side yard variation, fence height variation, and fence material variation at 9801 S. Massasoit Ave., Oak Lawn Regional Emergency Communications (OLREC).

L Ordinance #21-11-52 Granting a Special Use Permit, Tower Setback, Tower Separation, Tower Design, Tower Height, Building Corner Side Yard, Fence Height, and Fence Material Variations to allow for the construction of a new OLREC building and communications tower at 9801 South Massasoit Avenue (Oak Lawn)

M Ordinance #21-11-54 Authorizing the Sale of (1) One Surplus Vehicle that has reached a useful lifespan. (Village Manager)

N Ordinance #21-11-55 Amending a Section of Title 2 Chapter 22 Entitled "Liquor Licensing and Review Commission" (Village Manager)

O Ordinance #21-11-56 Amending Title 9 Chapter 4 Article E Entitled “Water Use And Consumption Tax” Of The Oak Lawn Village Code (Village Manager)

P Ordinance #21-11-57 Approving the First Amendment to the Redevelopment Plan and Project Area for the Village of Oak Lawn Patriot Station TIF District and the Addition of Parcels Thereto (Village Manager)

Q Ordinance #21-11-58 Approving An Intergovernmental Agreement Between The Village Of Oak Lawn, Oak Lawn Community High School District 227, And Oak Lawn/Hometown School District 123 Pertaining To The First Amendment To The Patriot Station TIF Plan And Project Area (Village Manager)

R Ordinance #2021-11-59 Amending Title 3 Chapter 29 Entitled “Video Gaming”. (Village Manager)

S Resolution 21-11-34 Approving And Authorizing The Village Of Oak Lawn Use Of Community Development Block Grant Cares Act Cdbg-Cv 3 Grant Funds For The Covid-19 Small Business Loan Program (Village Manager)

T Resolution 21-11-35 Approving the Bid of Bravo Services, Inc. for Custodial Services from July 1, 2021- July 31, 2023 (Village Manager)

U Resolution 21-11-36 Approving The Bid Of M&J Asphalt Paving Pursuant To The 2021 Concrete Repair Program (Village Manager)

V Resolution 21-11-37 Approving Lindahl Brothers, Inc. The Contract to Perform the 2021 Street Program (Village Manager)

W Resolution 21-11- 39 Authorizing a Professional Services Agreement with C.M. Lavoie & Associates, Inc., to Perform Certain Engineering Services Pertaining to the Stormwater Project (Village Manager)

X Resolution 21-11-40 Approving the Bid of Mesirow Insurance Services, Inc., an Alliant-owned company for Insurance Broker Services (Village Manager)

10. A Resolution Waiving the Competitive Bidding Requirements and Awarding J&J Newell Concrete Contractors, Inc., a Contract for the 2021 50/50 Sidewalk Program. Two Thirds Vote Required. (Village Manager)

11. Proposed Re-Assignments to Trustee Committees and Liaisons (Trustee Phelan, Trustee Olejniczak)

12. Village Clerk's Report

A Approval of Semi-Monthly Disbursements #2021-11D

B General Village Matters

13. Village Presidents Report

A Request to approve the Liquor Licensing & Review Commission referral (7-0-0) to increase the number of Class "N" Liquor Licenses that can be issued in the Village of Oak Lawn- Cardinal Liquor Barn 9630 Southwest Highway, Jim Sharazi, Petitioner

B Ordinance #21-11-60 Increasing the Number of Class “N” Liquor Licenses that can be issued in the Village
(Cardinal Liquor Barn, Inc. DBA Cardinal Liquor Barn at 9630 Southwest Highway, Oak Lawn, Il 60453)

C Request to approve the Liquor Licensing & Review Commission referral (7-0-0) to increase the number of Class "F” Liquor Licenses and Class

"N" Liquor Licenses that can be issued in the Village- Shake Shack, 4071 W 95th street

D Ordinance #21-11-61 to Approve the Liquor Licensing & Review Commission referral (7-0-0) to increase the number of Class "F" Liquor Licenses and Class "N" Liquor Licenses that can be issued in the Village- Shake Shack Illinois, LLC, DBA Shake Shack at 4071 W 95th street, Oak Lawn, IL 60453

E General Village Matters

14. Executive Session #2021-09: for the purpose of discussing 1) approval of closed meeting minutes #2021-08 dated May 25, 2021; 2) the setting of a price for sale or lease of property owned by the public body

15. Adjournment

VILLAGE OF OAK LAWN
Board of Trustees Meeting
AGENDA ITEM SUBMISSION SHEET

Meeting Date 06/08/2021 Agenda Item Number:
(Clerk's Office will insert)

Department: Village Clerk Staff Contact: Village Clerk Claire Henning

Staff Contact email/phone number: chenning@oaklawn-il.gov

Requested by: Village Clerk

SUMMARY

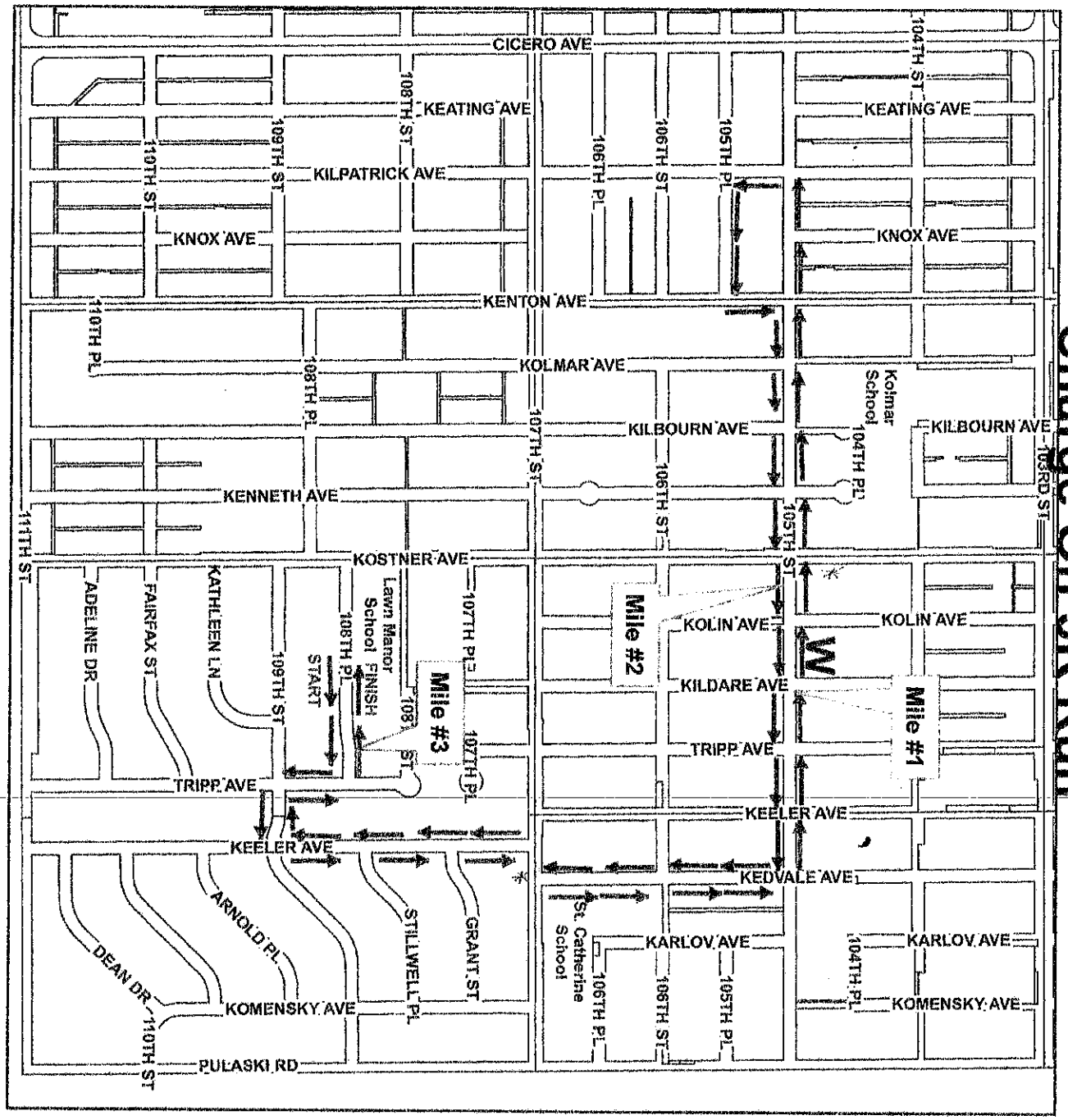
Request for approval for the St Catherine of Alexandria Charge On 5K.

BACKGROUND: Event to be held on August 13th at 8:00 am. Expecting 300-400 Participants. Map of Route attached. Kelly Evans is the St.Catherine contact.

RECOMMENDATION: To Approve the St. Catherine Charge On 5K Run/Walk.

St. Catherines Charge On 5K Run

Saturday, August 18, 2018 @ 8:00AM



W — Water Station

— 5K Route

Village of Oak Lawn, Illinois
Municipal Center @ 9446 S Raymond Avenue
President & Board of Trustees
Regular Meeting Minutes #2021-10
Tuesday, May 25, 2021

1. Roll Call: by Village Clerk Claire Henning at 9:00 am.

   Village President: Terry Vorderer

Village Trustees:	Jamie Pembroke	Alex G. Olejniczak- participated by phone
	Paul Mallo	Tim Desmond
	Bud Stalker	Thomas E. Phelan

   Trustee Mallo moved, seconded by Trustee Stalker to allow Trustee Olejniczak to participate by phone.
   Motion passes 5-0.

Village Manager:	William “Randy” Palmer
Police Chief:	Daniel Vittorio
Fire Chief:	Zackary Riddle
Director of Human Resources:	Dan Omiecinski
Director of Public Works:	Jeff Sebek
Village Treasurer:	Joseph Skibinski
Village Attorney:	Paul O’Grady

2. Pledge of Allegiance: The Pledge of Allegiance was recited.

3. Public Comments:

   Amanda Ault-Henning, an Oak Lawn resident, spoke in regards to the development of the Dunkin Donuts at 95th street and 50th court. The block of residents is very pleased to have the business in that location, but there is concern in regards to an agreement between the residents and prior administration (2018) about a wall being built at the end of the street, which has not happened. There are four reasons that the residents would like this agreement to be honored: noise and light reduction, litter reduction, safety and overall esthetics. Light and noise will be reduced for the residents if a wall were built. The wall will reduce trash from inconsiderate consumers. Even with the petitioner providing ample wastebaskets, trash is bound to end up in the streets and the wall will help keep that contained to the Dunkin’ property and not that of the residents. Safety is a concern with the cul-de-sac, as trucks and cars tend to drive straight through and jump the curb onto Museum drive. Having the wall would prevent that from happening, and would keep the block safe to the many children and pets in the area. She also feels it is in the best interest of the Village esthetically to have a wall there as well, especially with Museum Drive being the main entryway into Patriots Station and the development. Having the wall is not something that would need to be constantly maintained, like shrubbery, and she hopes that the Village will honor the agreement with the Village of Oak Lawn.

   Rhonda Farrell, Oak Lawn resident, is a direct neighbor who will be affected by the Dunkin’ Donuts development. She also stated how they are overall happy with the development going in itself, but stated how they have been active at all of the meetings regarding this, and can show documentation regarding this agreement for a wall to be put in, that would read “Welcome to Patriots Station”. She has already encountered a lot of trash just from the vacant lot on 95th street, believes there are legitimate safety concerns for the residents, and insists the Village hold up to the agreement of the wall being built. The agreements made with the residents should be fulfilled.

4. Conflict of Interest Disclosure: No Conflicts.

5. Approval of Meeting Minutes #2021-09 dated 5/11/2021
   Trustee Stalker moved to approve, followed by Trustee Phelan.

Roll Call:	Trustee Mallo- yes	Trustee Desmond- yes
	Trustee Stalker- yes	Trustee Phelan- yes
	Trustee Olejniczak- yes	Trustee Pembroke- yes

Motion passes unanimously.

6. Blue Ribbon Walk Saturday, June 5th 2021

Mike Cerf, Blue Ribbon Walk organizer, explained how the walk began seven years ago. Police have had a lot of negativity over the last several years, so he wanted to do something to show support. There are people who support First Responders, and Mike invites them to come out and show their support. They will meet for the walk at 11 am at Lake Shore Park, followed by a lunch provided by the Oak Lawn Raiders. The walk has plenty of sponsors involved, and there will be plenty of food! There will be some "Back the Blue" hats available. Mike states he just wants the officers to know that there are people who support you during this tough time. The walk will take off at noon, the Color Guard will be there to start things off. Hopefully there will be nice weather!

Mayor Vorderer thanked Mike for all that he does in support of the Police and that he looks forward to attending.

7. New Business by Village Trustees:

Trustee Mallo, District 3, reminded residents that the Fourth Of July Parade would take place on Saturday, July 3rd at 4pm. Residents are welcomed to start lining the streets at 3pm. It will be extended and start at 95th and Lacrosse at the Fifth Third campus.

Mayor Vorderer thanked him for the reminder and his hard work, and hopes that the changes in date and time will entice more people to come out for the parade.

8. Villages Managers Report- no new business.

9. Consent Agenda

All items on the Consent Agenda are routine and have been brought forward at the direction of the Board of Trustees and will be enacted with one motion. If discussion is desired, that item will be removed from the Consent Agenda and considered separately.

A Request to approve the Traffic and Safety Commission referral for a Three-Way Stop Signs To Regulate The Intersection Of 99th Street And 55th Avenue (Tc-1284-Ss)), (7-0 vote to approve) Village of Oak Lawn Petitioner.

B Ordinance #21-10-45: An Ordinance Granting Certain Traffic Regulations (Installation Of Three-Way Stop Signs To Regulate The Intersection Of 99th Street And 55th Avenue (Tc-1284-Ss))

C Request to approve a variation to for a parking variation, landscaping, and setback variations at 9500 S. 50th Ct., Amin Panjwani is the petitioner.

D Ordinance #21-10-46: An ordinance granting a setback, landscaping, and parking variation to allow for a new one (1) story commercial building at 9500 S. 50th Court (Amin Panjwani, petitioner) vote of 4-0 to approve

E Request to approve a rezoning from O (Office) to C-2 (General Service Commercial). 9600 S. Pulaski Rd., 96th & Pulaski, LLC. Petitioner. 3-1 vote to approve.

F Ordinance #21-10-47: An ordinance rezoning a parcel of property commonly located at 9600 S. Pulaski Road to C-2 (General Service Commercial) Zoning District (96th & Pulaski, LLC., petitioner)

G Ordinance #21-10-48: An Ordinance Amending Certain Sections Of Title 9 Chapter 4 Article B Entitled "Rates And Charges" Of The Oak Lawn Village Code.

H Motion to approve the cancellation of the last meetings in June (22nd), July (27th) and August (24th) of the Board of Trustees Regular Meeting. (Trustee Phelan and Trustee Olejniczak)

Trustee Mallo moved to approve the Consent Agenda, seconded by Trustee Stalker.

Trustee Mallo asked that C and D be removed from the Consent Agenda.
Trustee Phelan asked that E and F be removed.

Approval of Consent Agenda Items A, B, G and H.

Trustee Mallo- yes	Trustee Desmond- yes
Trustee Stalker- yes	Trustee Phelan- yes
Trustee Olejniczak- yes	Trustee Pembroke- yes

Motion passes unanimously.

C Request to approve a variation to for a parking variation, landscaping, and setback variations at 9500 S. 50th Ct., Amin Panjwani is the petitioner.

D Ordinance #21-10-46: An ordinance granting a setback, landscaping, and parking variation to allow for a new one (1) story commercial building at 9500 S. 50th Court (Amin Panjwani, petitioner) vote of 4-0 to approve

Trustee Mallo has concerns regarding the Dunkin' Donuts layout, with the main being the vacant space not being filled, as well as the stacking of traffic onto 95th street. He appreciates that the petitioner listened to voiced concerns regarding parking, and made the size of the building footprint smaller to accommodate more parking.

Petitioner Amin Panjwani said they have been looking into this extensively and it will be a similar store to the one located at 96th and Pulaski, which is also theirs.

Trustee Mallo stated how that store is a problem to both our village and Evergreen Park in regards to traffic build up on Pulaski.
Trustee Desmond agreed that the traffic is horrible in that area, and mentioned how the 95th street location stands to have a lot more traffic than the Pulaski location, which could cause many problems on 95th.
Trustee Mallo explains that the main issue is not so much the 95th street traffic buildup, but that getting in and out of Patriot Station could be a big issue. The street was put in for entry into the station, and would hate for it to be blocked by drive-thru traffic. Trustee Mallo also mentions how the 108th and Cicero location utilizes the parking lot for most of the drive-thru traffic and would hope a similar solution could be found.
Amin Panjwani reiterated that there is no way to make the building footprint smaller, and even that would not resolve the drive-thru car stacking or parking at this point.
Trustee Phelan said it would be helpful on the renderings to have more than one car displayed. He compared the 103rd and Cicero Starbucks and how the traffic issue there is not just about being an inconvenience but rather a safety issue, so he asked Panjwani how many cars would be accommodated in the actual lane itself.
Panjwani responded that nine cars would fit between the drive-thru windows to the menu board, so to the street itself, it would be about 10. He confirmed that of those cars, none would be blocking any other streets/entrances. They evaluate this number starting at the pickup window and not the menu board. The argument from Trustee Mallo being that it is from the ordering menu to the street that is the issue. Panjwani continues on to say that the site plan is always reviewed by the brand itself, and they extend or shorten it however they feel will best suit the customers and they are very confident that this is the best set up possible. There is no way at this point to change anything in hopes of a better solution.
Trustee Phelan explains the unique situation of this location is that it is right next to the train station and that creates different problems that might not be the case at other locations. He asks if there are similar locations that would compare to this and while the petitioner explains Minooka has a similar location, it is agreed that the population difference is not a good comparison.
Trustee Mallo suggested putting the pick-up lane on the other side of the building, facing 95th, and Petitioner Panjwani explained the reason it is not was due to guidelines laid out by the village initially, due to esthetics. He explained it is difficult to comply when the guidelines keep changing.
Trustee Stalker pointed out that there is still a lot of confusion as to how this will work. He thinks it is important to have the petitioner come in to meet with Trustee Mallo and the Mayor as soon as possible to come up with a plan, and come back to present it to the board so we can get this project moving forward. He states that the petitioner seems to have many good solutions, and that they are just unclear to the board, so to please come back and elaborate

further as to the plan. The board would like a drawing and a definite amount of cars that can be held in the lane.
Trustee Vorderer commends Petitioner Panjwani on all of the hard work he has put in to meet the demands of the Village, but points out what a high profile location this is. That is why there are such traffic concerns.
Trustee Phelan explains that obviously Covid changed everything in regards to businesses, but that the demand for this business has not. He mentions again the Starbucks location on 103rd and Cicero being one of the major concerns of his district outside of flooding and that he does not want to see the same situation happen with this Dunkin' location.

Trustee Mallo moves to table the discussion of C and D, seconded by Trustee Stalker.

Roll Call: Trustee Mallo- yes
Trustee Stalker- yes
Trustee Olejniczak- yes
Trustee Desmond- yes
Trustee Phelan- yes
Trustee Pembroke- yes
Motion passes unanimously.

Trustee Vorderer asks that a meeting be set up for early next week.

E Request to approve a rezoning from O (Office) to C-2 (General Service Commercial). 9600 S. Pulaski Rd., 96th & Pulaski, LLC. Petitioner. 3-1 vote to approve.

F Ordinance #21-10-47: An ordinance rezoning a parcel of property commonly located at 9600 S. Pulaski Road to C-2 (General Service Commercial) Zoning District (96th & Pulaski, LLC., petitioner)

Trustee Phelan motioned to table E and F, seconded by Trustee

Roll Call: Trustee Mallo- yes
Trustee Stalker- yes
Trustee Olejniczak- yes
Trustee Desmond- yes
Trustee Phelan- yes
Trustee Pembroke- yes
Motion passes unanimously.

10. Village Clerks Report

Disbursement Resolution #2021-10D: Approval of semi-monthly disbursements in the amount of $3,108,213.61.

Trustee Mallo motioned to approve, seconded by Trustee Pembroke.

Roll Call: Trustee Mallo- yes
Trustee Stalker- yes
Trustee Olejniczak- yes
Trustee Desmond- yes
Trustee Phelan- yes
Trustee Pembroke- yes
Motion passes unanimously.

11. Village Presidents Report.

A Request To Approve A Class "C" Liquor License (Special Event) For The Village Of Oak Lawn Fall On The Green Festival Being Held From September 10th Through September 12th, 2021.

Trustee Mallo moved, followed by Trustee Pembroke to approve.

Roll Call: Trustee Mallo- yes
Trustee Stalker- yes
Trustee Olejniczak- yes
Trustee Desmond- yes
Trustee Phelan- yes
Trustee Pembroke- yes
Motion passes unanimously.

B Ordinance #21-10-49: An Ordinance Increasing the Number of Class "C" Liquor Licenses That Can Be Issued in the Village (2021 Fall On The Green Festival)

Trustee Mallo moved, followed by Trustee Pembroke to approve.

Roll Call: Trustee Mallo- yes
Trustee Stalker- yes
Trustee Desmond- yes
Trustee Phelan- yes

Trustee Olejniczak- yes Trustee Pembroke- yes
Motion passes unanimously.

C More than 4.6 million children in America live in homes with unsecured firearms. As a result, it is more important than ever to urge gun owners to store and secure their firearms responsibly and to underscore gun violence prevention related to unintentional shootings among children, domestic violence and suicide.

Mayor Vorderer proclaims June 4, 2021 Gun Violence Awareness Day.

Mayor Vorderer announces that the VFW will hold its Memorial Day celebration at 11 am on May 31, 2021. They will honor those that gave their lives for America, but also honor the Police and Fireman of the Year. He extends the invite to all Oak Lawn Residents.

12. Executive Session #2021-08: for the purpose of discussing 1) approval of closed meeting minutes #2021-07 dated April 27, 2021 2.) Discussing information regarding the appointment, employment, compensation, discipline, performance or dismissal of a specific employee or employees of the Village. 3) the setting of a price for sale or lease of property owned by the public body; and 4) the purchase or lease of real property for the use of the public body

Trustee Desmond moved, seconded by Trustee Mallo to move into Executive Session at 9:40am.

Roll Call: Trustee Mallo- yes Trustee Desmond- yes
Trustee Stalker- yes Trustee Phelan- yes
Trustee Olejniczak- yes Trustee Pembroke- yes
Motion passes unanimously.

Trustee Phelan moved, seconded by Trustee Pembroke to adjourn Executive Session at 10:40am.

Roll Call: Trustee Mallo- yes Trustee Desmond- yes
Trustee Stalker- yes Trustee Phelan- yes
Trustee Olejniczak- yes Trustee Pembroke- yes
Motion passes unanimously.

13. Adjournment

Trustee Mallo moved, seconded by Trustee Olejniczak to adjourn.

Voice Vote: All voted aye. Motion passes unanimously.

_____ _____

Mayor Village Clerk

THE VILLAGE OF
OAK LAWN

VILLAGE OF OAK LAWN
Board of Trustees Meeting
AGENDA ITEM SUBMISSION SHEET

Meeting Date: June 8, 2021 Agenda Item Number: _____
(Clerk's Office will insert)

Department: Police Staff Contact: Chief Vittorio

Staff Contact email/phone number: dvittorio@oaklawn-il.gov

SUMMARY: Officer Flores will be retiring in September 2021.

BACKGROUND: Request board approval to hire (1) one officer from current eligibility list due to retirement and pending disability hearings.

RECOMMENDATION: Request Board of Trustees approval and direction to the Fire & Police Commission to hire (1) one patrol officer from the current eligibility list due to retirement.

VILLAGE MANAGER APPROVAL FOR AGENDA: _____

5-27-21

VILLAGE OF OAK LAWN

NOTICE OF INTENT TO RETIRE

Today's Date: 5/22/21

Name: RUBEN FLORES

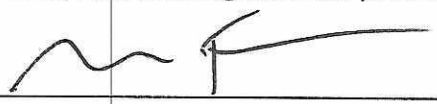
Title: PATROLMAN

Department: POLICE

It is my intent to retire from the Village of Oak Lawn POLICE Department on or about 11 SEP 21. Should I find it necessary to change this intended date of retirement, I will notify my department as well as Human Resources and Payroll. This intent is made as a good faith gesture to help project the needs of the department in the future. It will also allow Human Resources and Payroll to prepare for my retirement processing such as benefits, final paycheck, etc. Giving advance notice of my retirement also ensures my pension provider is aware of my intended retirement date and have proper notice to calculate my pension.

I understand that it is my sole responsibility to contact the Benefits office to obtain important information as it relates to my retirement benefits.

I also understand that any and all Village property in my possession, such as phone, laptop, keys, etc. will need to be turned in prior to my last working day. If these items are not turned in before my official separation, I will be charged the full price of each item and it will be deducted from my final paycheck.



Signature

RUBEN FLORES

Printed Name

22 MAY 21

Date

THE VILLAGE OF
OAK LAWN

VILLAGE OF OAK LAWN
Board of Trustees Meeting
AGENDA ITEM SUBMISSION SHEET

Meeting Date: 06/02/2021

Agenda Item Number: _____ (Clerk's Office will insert)

Department: Fire Department

Staff Contact: Fire Chief Zackary Riddle

Staff Contact email/phone number: zriddle@oaklawn-il.gov or 708.658.8380

SUMMARY: Request to hire two (2) firefighter/paramedics due to (1) retirement and (1) resignation.

(These two openings will cost the Village [$363,000.00] per Year in Overtime Wages if left unfilled.)

BACKGROUND: Must maintain 21 shift staffing per day due to CBA Minimums Collective Bargaining Agreement -- Contract Minimum Daily Staffing.

RECOMMENDATION: Hire two (2) firefighter/paramedic (s) from BOFC Eligibility List to replace vacant positions due to (1) Retirement, Devault and (1) Resignation, O'Neil.

THE VILLAGE OF OAK LAWN

VILLAGE OF OAK LAWN
BOARD OF TRUSTEES MEETING
AGENDA ITEM SUBMISSION SHEET

Meeting Date: June 8, 2021 **Agenda Item Number**: xxxxxx

Department: Community Development & Growth Management
Staff contact: Kevin McGuinness
Staff contact email: kmcguinness@oaklawn-il.gov
Staff contact phone: 708-499-7711

SUMMARY

4059 W. 106th Pl., Paul Molinski. Petitioner is seeking approval for an impervious surface variation. Impervious surface variation petitions are presented to the Zoning and Planning Commission.

BACKGROUND

The petitioner is looking to install a new roof over and existing deck at the rear of the property. The proposed roof will increase the impervious surfaces of the property to 54%, which is 4% over the permitted 50%. The petitioner will install gutters drains to divert water to under the deck.

RECOMMENDATION:

The Zoning and Planning Commission met on June 7, 2021. Staff recommends approval of this item.

THE VILLAGE OF OAK LAWN
Cook County, Illinois

ORDINANCE
NO. _____

AN ORDINANCE GRANTING AN IMPERVIOUS SURFACE VARIATION AT 4059 WEST 106TH PLACE (PAUL MOLINSKI, PETITIONER)

TERRY VORDERER, President
CLAIRE HENNING, Village Clerk

TIM DESMOND
ALEX G. OLEJNICZAK
PAUL MALLO
JAMIE PEMBROKE
WILLIAM R. STALKER
THOMAS E. PHELAN
Board of Trustees

Published in pamphlet form by authority of the President and Board of Trustees of the Village of Oak Lawn
Law Offices of Peterson, Johnson, & Murray Chicago, LLC, Village Attorneys
200 W. Adams, Ste. 2125, Chicago, IL 60606

VILLAGE OF OAK LAWN
Cook County, Illinois

ORDINANCE NO. ____

AN ORDINANCE GRANTING AN IMPERVIOUS SURFACE VARIATION AT 4059 WEST 106TH PLACE (PAUL MOLINSKI, PETITIONER)

WHEREAS, Section 6(a) of Article VII of the 1970 Constitution of the State of Illinois provides that any municipality which has a population of more than 25,000 is a home rule unit, and the Village of Oak Lawn, Cook County, Illinois, with a population in excess of 25,000 is, therefore, a home rule unit and, pursuant to the provisions of said Section 6(a) of Article VII, may exercise any power and perform any function pertaining to its government and affairs, including, but not limited to, the power to tax and to incur debt; and

WHEREAS, on June 7, 2021, the Zoning and Planning Commission conducted a public meeting on Petition #2021-11, relative to a request submitted by Paul Molinski ("Petitioner"), requesting a 4% impervious surface variation in a R-1 Single-Family zoning district to allow for the installation of a roof over an existing deck at 4059 W. 106th Pl., Oak Lawn, Illinois ("Subject Property"); and

WHEREAS, pursuant to Section 4-5A-7 of the Oak Lawn Village Code, the total area occupied by any building including all impervious surfaces shall not exceed fifty percent (50%) of the total square footage; and

WHEREAS, said Subject Property has an impervious surface coverage of 50% of the Subject Property; and

WHEREAS, with the construction of the addition, the impervious surface coverage will increase 54% of the Subject Property; and

WHEREAS, after hearing testimony on the petition, the Zoning and Planning Commission found that the petition met the requisite standards enumerated in the Village Code for granting a variation and adopted the written factual justifications submitted by the Petitioner; and

WHEREAS, the Zoning and Planning Commission voted unanimously in favor of recommending to the Village President and Board of Trustees to grant the Variation from the requirements of Section 4-5A-7 of the Village Code; and

WHEREAS, the President and Board of Trustees of the Village of Oak Lawn believe and hereby declare that it is in the best interest of the Village and its residents to adopt the findings and recommendations of the Zoning and Planning Commission and to approve said Variation; and

NOW, THEREFORE, BE IT ORDAINED BY THE VILLAGE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF OAK LAWN, COOK COUNTY, ILLINOIS, IN THE EXERCISE OF ITS HOME RULE POWERS, AS FOLLOWS:

SECTION 1: The foregoing recitals shall be and are hereby incorporated as findings of fact as if said recitals were fully set forth herein.

SECTION 2: The Variation set forth herein below shall be applicable to the following described property:

(See Legal Description attached hereto as Exhibit 1)

(Commonly known as 4059 W. 106th Pl., Oak Lawn, Illinois)

(Hereinafter referred to as the "Subject Property")

SECTION 3: A 4% Variation from the lot coverage requirements of Section 4-5A-7 of the Oak Lawn Village Code to allow the installation of gutter drains to divert water at the Subject Property which will increase the impervious surface coverage of the Subject Property, is hereby granted.

SECTION 4: Any policy, resolution or ordinance of the Village that conflicts with the provisions of this Ordinance shall be and is hereby repealed to the extent of such conflict.

SECTION 5: This Ordinance shall be in full force and effect from and after its passage and approval in the manner provided by law.

PASSED THIS 8th day of June, 2021.

AYES:

NAYS:

ABSENT:

APPROVED THIS 8th day of June, 2021.

_____
VILLAGE PRESIDENT

ATTEST:

_____

VILLAGE CLERK

STATE OF ILLINOIS)
) SS.
COUNTY OF COOK)

CERTIFICATE

I, CLAIRE HENNING, Village Clerk of the Village of Oak Lawn, County of Cook and State of Illinois, DO HEREBY CERTIFY that the foregoing is a true and correct copy of Ordinance No. _____, "AN ORDINANCE GRANTING AN IMPERVIOUS SURFACE VARIATION AT 4059 WEST 106TH PLACE (PAUL MOLINSKI, PETITIONER)," which was adopted by the President and Board of Trustees of the Village of Oak Lawn on this 8th day of June, 2021.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of the Village of Oak Lawn this 8th day of June, 2021.

_____
CLAIRE HENNING, VILLAGE CLERK

VILLAGE OF OAK LAWN
BOARD OF TRUSTEES MEETING
AGENDA ITEM SUBMISSION SHEET

Meeting Date: June 8, 2021 **Agenda Item Number**: xxxxxx

Department: Community Development & Growth Management
Staff contact: Kevin McGuinness
Staff contact email: kmcguinness@oaklawn-il.gov
Staff contact phone: 708-499-7711

SUMMARY

10016 S. Komensky Ave., William Fairman. Petitioner is seeking approval for an impervious surface variation. Impervious surface variation petitions are presented to the Zoning and Planning Commission.

BACKGROUND

The petitioner is looking for the approval of the impervious surface variation in order to construct a garage on the property. There is currently no garage. The proposed garage would increase the impervious surfaces on the property from 47% to 59% or 9% over the permitted 50%.

RECOMMENDATION:

The Zoning and Planning Commission met on June 7, 2021. Staff recommends approval of this item with the condition that some stormwater mitigation is installed on the property such as a rain garden, additional native plantings, underdrains, and/or permeable pavement. This will help offset the impervious surface of the new garage.

THE VILLAGE OF OAK LAWN
Cook County, Illinois

ORDINANCE
NO. _____

AN ORDINANCE GRANTING AN IMPERVIOUS SURFACE VARIATION AT 10016 SOUTH KOMENSKY AVENUE (WILLIAM FAIRMAN, PETITIONER)

TERRY VORDERER, President
CLAIRE HENNING, Village Clerk

TIM DESMOND
ALEX G. OLEJNICZAK
PAUL MALLO
JAMIE PEMBROKE
WILLIAM R. STALKER
THOMAS E. PHELAN
Board of Trustees

Published in pamphlet form by authority of the President and Board of Trustees of the Village of Oak Lawn
Law Offices of Peterson, Johnson, & Murray Chicago, LLC, Village Attorneys
200 W. Adams, Ste. 2125, Chicago, IL 60606

VILLAGE OF OAK LAWN
Cook County, Illinois

ORDINANCE NO. ____

AN ORDINANCE GRANTING AN IMPERVIOUS SURFACE VARIATION AT 10016 SOUTH KOMENSKY AVENUE (WILLIAM FAIRMAN, PETITIONER)

WHEREAS, Section 6(a) of Article VII of the 1970 Constitution of the State of Illinois provides that any municipality which has a population of more than 25,000 is a home rule unit, and the Village of Oak Lawn, Cook County, Illinois, with a population in excess of 25,000 is, therefore, a home rule unit and, pursuant to the provisions of said Section 6(a) of Article VII, may exercise any power and perform any function pertaining to its government and affairs, including, but not limited to, the power to tax and to incur debt; and

WHEREAS, on June 7, 2021, the Zoning and Planning Commission conducted a public meeting on Petition #2021-13, relative to a request submitted by William Fairman ("Petitioner"), requesting a 9% impervious surface variation in a R-1 Single-Family zoning district to allow for the construction of a garage and driveway extension at 10016 S. Komensky Ave., Oak Lawn, Illinois ("Subject Property"); and

WHEREAS, pursuant to Section 4-5A-7 of the Oak Lawn Village Code, the total area occupied by any building including all impervious surfaces shall not exceed fifty percent (50%) of the total square footage; and

WHEREAS, said Subject Property has an impervious surface coverage of 47% of the Subject Property; and

WHEREAS, with the construction of the garage and driveway extension, the impervious surface coverage will increase to 59% of the Subject Property; and

WHEREAS, after hearing testimony on the petition, the Zoning and Planning Commission found that the petition met the requisite standards enumerated in the Village Code for granting a variation and adopted the written factual justifications submitted by the Petitioner; and

WHEREAS, the Zoning and Planning Commission voted unanimously in favor of recommending to the Village President and Board of Trustees to grant the Variation from the requirements of Section 4-5A-7 of the Village Code; and

WHEREAS, the President and Board of Trustees of the Village of Oak Lawn believe and hereby declare that it is in the best interest of the Village and its residents to adopt the findings and recommendations of the Zoning and Planning Commission and to approve said Variation; and

NOW, THEREFORE, BE IT ORDAINED BY THE VILLAGE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF OAK LAWN, COOK COUNTY, ILLINOIS, IN THE EXERCISE OF ITS HOME RULE POWERS, AS FOLLOWS:

SECTION 1: The foregoing recitals shall be and are hereby incorporated as findings of fact as if said recitals were fully set forth herein.

SECTION 2: The Variation set forth herein below shall be applicable to the following described property:

(See Legal Description attached hereto as Exhibit 1)

(Commonly known as 10016 S. Komensky Ave., Oak Lawn, Illinois)

(Hereinafter referred to as the "Subject Property")

SECTION 3: A 9% Variation from the lot coverage requirements of Section 4-5A-7 of the Oak Lawn Village Code to allow the construction of a garage and driveway extension at the Subject Property which will increase the impervious surface coverage of the Subject Property, is hereby granted.

SECTION 4: Any policy, resolution or ordinance of the Village that conflicts with the provisions of this Ordinance shall be and is hereby repealed to the extent of such conflict.

SECTION 5: This Ordinance shall be in full force and effect from and after its passage and approval in the manner provided by law.

PASSED THIS 8th day of June, 2021.

AYES:

NAYS:

ABSENT:

APPROVED THIS 8th day of June, 2021.

_____
VILLAGE PRESIDENT

ATTEST:

_____

VILLAGE CLERK

STATE OF ILLINOIS)
) SS.
COUNTY OF COOK)

CERTIFICATE

I, CLAIRE HENNING, Village Clerk of the Village of Oak Lawn, County of Cook and State of Illinois, DO HEREBY CERTIFY that the foregoing is a true and correct copy of Ordinance No. _____, "AN ORDINANCE GRANTING AN IMPERVIOUS SURFACE VARIATION AT 10016 SOUTH KOMENSKY AVENUE (WILLIAM FAIRMAN, PETITIONER)," which was adopted by the President and Board of Trustees of the Village of Oak Lawn on this 8th day of June, 2021.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of the Village of Oak Lawn this 8th day of June, 2021.

_____
CLAIRE HENNING, VILLAGE CLERK

VILLAGE OF OAK LAWN
BOARD OF TRUSTEES MEETING
AGENDA ITEM SUBMISSION SHEET

Meeting Date: June 8, 2021 **Agenda Item Number**: xxxxxx

Department: Community Development & Growth Management
Staff contact: Kevin McGuinness
Staff contact email: kmcguinness@oaklawn-il.gov
Staff contact phone: 708-499-7711

SUMMARY

9000 S. Central Ave., Robert Knapp. Petitioner is seeking approval for lot width and lot area variations. Lot width variation and lot area variation petitions are presented to the Zoning and Planning Commission.

BACKGROUND

The petitioner is looking for the approval of the lot width and lot area variations in order to rebuild a home on the undersized lot. The Subdivision Code requires the lot to be 45 feet wide and 5,600 square feet in area. The existing lot is 39.68 feet wide and 4,587.87 in area.

RECOMMENDATION:

The Zoning and Planning Commission met on June 7, 2021. Staff recommends approval of this item.

THE VILLAGE OF OAK LAWN
Cook County, Illinois

ORDINANCE
NO. _____

AN ORDINANCE APPROVING LOT WIDTH AND AREA VARIATIONS AT 9000 SOUTH CENTRAL AVENUE (ROBERT KNAPP, PETITIONER)

TERRY VORDERER, President
CLAIRE HENNING, Village Clerk

TIM DESMOND
ALEX G. OLEJNICZAK
PAUL MALLO
JAMIE PEMBROKE
WILLIAM R. STALKER
THOMAS E. PHELAN
Board of Trustees

Published in pamphlet form by authority of the President and Board of Trustees of the Village of Oak Lawn
Peterson, Johnson, and Murray Chicago, LLC, Village Attorneys
200 W. Adams, Suite 2125, Chicago, IL 60606

VILLAGE OF OAK LAWN
Cook County, Illinois

ORDINANCE NO. ____

AN ORDINANCE APPROVING LOT WIDTH AND AREA VARIATIONS AT 9000 SOUTH CENTRAL AVENUE (ROBERT KNAPP, PETITIONER)

WHEREAS, Section 6(a) of Article VII of the 1970 Constitution of the State of Illinois provides that any municipality which has a population of more than 25,000 is a home rule unit, and the Village of Oak Lawn, Cook County, Illinois, with a population in excess of 25,000 is, therefore, a home rule unit and, pursuant to the provisions of said Section 6(a) of Article VII, may exercise any power and perform any function pertaining to its government and affairs, including, but not limited to, the power to tax and to incur debt; and

WHEREAS, on June 7, 2021, the Zoning and Planning Commission heard a Petition #2021-12 relative to a request to approve lot width and area variations at 9000 South Central Avenue; and

WHEREAS, the Zoning and Planning Commission unanimously voted to recommend to the Village President and Board of Trustees for the approval of lot width and area variations at 9000 South Central Avenue; and

WHEREAS, it has been determined by the President and Board of Trustees of the Village of Oak Lawn that it is in the best interests of the Village and its residents to adopt the findings and recommendations of the Zoning and Planning Commission and to approve said lot width and area variations; and

NOW, THEREFORE, BE IT ORDAINED BY THE VILLAGE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF OAK LAWN, COOK COUNTY, ILLINOIS, IN THE EXERCISE OF ITS HOME RULE POWERS, AS FOLLOWS:

SECTION 1: The foregoing recitals shall be and are hereby incorporated as findings of fact as if said recitals were fully set forth herein.

SECTION 2: The lot width and area variations set forth herein below shall be applicable to the following described property:

See Plat of Survey attached hereto as Exhibit 1

SECTION 3: A 5.32-foot width and 1,012.13 square foot area variation from Section 5-3-3-2 of the Oak Lawn Village Code shall be and is hereby granted.

SECTION 4: Any policy, resolution or ordinance of the Village that conflicts with the provisions of this Ordinance shall be and is hereby repealed to the extent of such conflict.

SECTION 5: This Ordinance shall be in full force and effect after its passage in a manner consistent with applicable laws.

PASSED THIS 8th day of June, 2021.

AYES:

NAYS:

ABSENT:

APPROVED THIS 8th day of June, 2021.

_____
VILLAGE PRESIDENT

ATTEST:

_____
VILLAGE CLERK

STATE OF ILLINOIS)
) SS.
COUNTY OF COOK)

CERTIFICATE

I, CLAIRE HENNING, Village Clerk of the Village of Oak Lawn, County of Cook and State of Illinois, DO HEREBY CERTIFY that the foregoing is a true and correct copy of Ordinance No. _____, "AN ORDINANCE APPROVING LOT WIDTH AND AREA VARIATIONS AT 9000 SOUTH CENTRAL AVENUE (ROBERT KNAPP, PETITIONER)", which was adopted by the President and Board of Trustees of the Village of Oak Lawn on the 8th day of June, 2021.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of the Village of Oak Lawn this 8th day of June, 2021.

_____
CLAIRE HENNING, VILLAGE CLERK

VILLAGE OF OAK LAWN
BOARD OF TRUSTEES MEETING
AGENDA ITEM SUBMISSION SHEET

Meeting Date: June 8, 2021 **Agenda Item Number**: xxxxxx

Department: Community Development & Growth Management
Staff contact: Kevin McGuinness
Staff contact email: kmcguinness@oaklawn-il.gov
Staff contact phone: 708-499-7711

SUMMARY

9325 S. Sayre Ave., Graciela Canas. Petitioner is seeking approval for impervious surface and second driveway variations. Impervious surface variation and second driveway variation petitions are presented to the Zoning and Planning Commission.

BACKGROUND

The petitioner is looking for the approval of the impervious surface variation in order to replace their concrete driveway, patio, and sidewalk. An existing second driveway will be replaced with permeable pavers. The existing impervious surfaces of the property is 62%. The permeable pavers will reduce the impervious surfaces to 58%, which is still 8% over the permitted 50%.

RECOMMENDATION:

The Zoning and Planning Commission met on June 7, 2021. Staff recommends approval of this item with the condition that additional stormwater mitigation is installed on the property such as a rain garden, additional native plantings, underdrains, and/or permeable pavement. This will help offset the impervious surfaces.

THE VILLAGE OF OAK LAWN
Cook County, Illinois

ORDINANCE
NO. _____

AN ORDINANCE GRANTING AN IMPERVIOUS SURFACE AND SECOND DRIVEWAY VARIATION AT 9325 SOUTH SAYRE AVENUE (GRACIELA CANAS, PETITIONER)

TERRY VORDERER, President
CLAIRE HENNING, Village Clerk

TIM DESMOND
ALEX G. OLEJNICZAK
PAUL MALLO
JAMIE PEMBROKE
WILLIAM R. STALKER
THOMAS E. PHELAN
Board of Trustees

Published in pamphlet form by authority of the President and Board of Trustees of the Village of Oak Lawn
Law Offices of Peterson, Johnson, & Murray Chicago, LLC, Village Attorneys
200 W. Adams, Ste. 2125, Chicago, IL 60606

VILLAGE OF OAK LAWN
Cook County, Illinois

ORDINANCE NO. ____

AN ORDINANCE GRANTING AN IMPERVIOUS SURFACE AND SECOND DRIVEWAY VARIATION AT 9325 SOUTH SAYRE AVENUE (GRACIELA CANAS, PETITIONER)

WHEREAS, Section 6(a) of Article VII of the 1970 Constitution of the State of Illinois provides that any municipality which has a population of more than 25,000 is a home rule unit, and the Village of Oak Lawn, Cook County, Illinois, with a population in excess of 25,000 is, therefore, a home rule unit and, pursuant to the provisions of said Section 6(a) of Article VII, may exercise any power and perform any function pertaining to its government and affairs, including, but not limited to, the power to tax and to incur debt; and

WHEREAS, on June 7, 2021, the Zoning and Planning Commission conducted a public meeting on Petition #2021-15, relative to a request submitted by Graciela Canas ("Petitioner"), requesting an 8% impervious surface and second driveway variation in a R-1 Single-Family zoning district to allow for replacing a concrete driveway, patio, and sidewalk at 9325 South Sayre Ave., Oak Lawn, Illinois ("Subject Property"); and

WHEREAS, Petitioner desires to replace the existing second driveway with permeable pavers located at 9325 South Sayre Ave., Oak Lawn, Illinois. Upon completion of the proposed driveway, the impervious lot coverage will be 58%, which is over the maximum 50% allowed; and

WHEREAS, pursuant to Section 4-5A-7 of the Oak Lawn Village Code, the total area occupied by any building including all impervious surfaces shall not exceed fifty percent (50%) of the total square footage; and

WHEREAS, said Subject Property has an impervious surface coverage of 62% of the Subject Property; and

WHEREAS, with the replacement and construction of the driveway, patio, and sidewalk, the impervious surface coverage will decrease 58% of the Subject Property, which is 8% over the permitted 50%; and

WHEREAS, after hearing testimony on the petition, the Zoning and Planning Commission found that the petition met the requisite standards enumerated in the Village Code for granting a variation and adopted the written factual justifications submitted by the Petitioner; and

WHEREAS, the Zoning and Planning Commission voted unanimously in favor of recommending to the Village President and Board of Trustees to grant the Variations from the requirements of Section 4-5A-7 and 6-1G-2 of the Village Code; and

WHEREAS, the President and Board of Trustees of the Village of Oak Lawn believe and hereby declare that it is in the best interest of the Village and its residents to adopt the findings and recommendations of the Zoning and Planning Commission and to approve said Variations; and

NOW, THEREFORE, BE IT ORDAINED BY THE VILLAGE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF OAK LAWN, COOK COUNTY, ILLINOIS, IN THE EXERCISE OF ITS HOME RULE POWERS, AS FOLLOWS:

SECTION 1: The foregoing recitals shall be and are hereby incorporated as findings of fact as if said recitals were fully set forth herein.

SECTION 2: The Variations set forth herein below shall be applicable to the following described property:

(See Legal Description attached hereto as Exhibit 1)

(Commonly known as 9325 South Sayre Ave., Oak Lawn, Illinois)

(Hereinafter referred to as the "Subject Property")

SECTION 3: An 8% Variation from the lot coverage requirements of Section 4-5A-7 of the Oak Lawn Village Code to allow the construction of a garage at the Subject Property which will increase the impervious surface coverage of the Subject Property, is hereby granted.

SECTION 5: A variation from the requirements of Section 6-1G-2 of the Oak Lawn Village Code is hereby granted to the Petitioner of the Subject Property to allow for a second driveway at the Subject Property.

SECTION 6: Any policy, resolution or ordinance of the Village that conflicts with the provisions of this Ordinance shall be and is hereby repealed to the extent of such conflict.

SECTION 7: This Ordinance shall be in full force and effect from and after its passage and approval in the manner provided by law.

PASSED THIS 8th day of June, 2021.

AYES:

NAYS:

ABSENT:

APPROVED THIS 8th day of June, 2021.

_____
VILLAGE PRESIDENT

ATTEST:

_____
VILLAGE CLERK

STATE OF ILLINOIS)
) SS.
COUNTY OF COOK)

CERTIFICATE

I, CLAIRE HENNING, Village Clerk of the Village of Oak Lawn, County of Cook and State of Illinois, DO HEREBY CERTIFY that the foregoing is a true and correct copy of Ordinance No. _____, "AN ORDINANCE GRANTING AN IMPERVIOUS SURFACE AND SECOND DRIVEWAY VARIATION AT 9325 SOUTH SAYRE AVENUE (GRACIELA CANAS, PETITIONER)," which was adopted by the President and Board of Trustees of the Village of Oak Lawn on this 8th day of June, 2021.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of the Village of Oak Lawn this 8th day of June, 2021.

_____
CLAIRE HENNING, VILLAGE CLERK

VILLAGE OF OAK LAWN
BOARD OF TRUSTEES MEETING
AGENDA ITEM SUBMISSION SHEET

Meeting Date: June 8, 2021 **Agenda Item Number**: xxxxxx

Department: Community Development & Growth Management
Staff contact: Kevin McGuinness
Staff contact email: kmcguinness@oaklawn-il.gov
Staff contact phone: 708-499-7711

SUMMARY

9801 S. Massasoit Ave., Oak Lawn Regional Emergency Communications (OLREC). Petitioner is seeking approval for a special use permit, tower setback variation, tower separation variation, tower design variation, tower height variation, building corner side yard variation, fence height variation, and fence material variation. Special use permit and these variation petitions are presented to the Zoning and Planning Commission.

BACKGROUND

The petitioner is looking to construct a new OLREC building and 200 foot tall communications tower on the subject property. The tower will service only the OLREC operations and not be utilized by any telecommunications provider.

RECOMMENDATION:

The Zoning and Planning Commission met on June 7, 2021. Staff recommends approval of this item.

THE VILLAGE OF OAK LAWN
Cook County, Illinois

ORDINANCE
NO. _____

AN ORDINANCE GRANTING A SPECIAL USE PERMIT, TOWER SETBACK, TOWER SEPARATION, TOWER DESIGN, TOWER HEIGHT, BUILDING CORNER SIDE YARD, FENCE HEIGHT, AND FENCE MATERIAL VARIATIONS TO ALLOW FOR THE CONSTRUCTION OF A NEW OLREC BUILDING AND COMMUNICATIONS TOWER AT 9801 SOUTH MASSASOIT AVENUE (OAK LAWN REGIONAL EMERGENCY COMMUNICATIONS, PETITIONER)

TERRY VORDERER, President
CLAIRE HENNING, Village Clerk

TIM DESMOND
ALEX G. OLEJNICZAK
PAUL MALLO
JAMIE PEMBROKE
WILLIAM R. STALKER
THOMAS E. PHELAN
Board of Trustees

Published in pamphlet form by authority of the President and Board of Trustees of the Village of Oak Lawn
Peterson, Johnson, and Murray Chicago, LLC, Village Attorneys
200 W. Adams, Suite 2125, Chicago, IL 60606

VILLAGE OF OAK LAWN
Cook County, Illinois

ORDINANCE NO. ____

AN ORDINANCE GRANTING A SPECIAL USE PERMIT, TOWER SETBACK, TOWER SEPARATION, TOWER DESIGN, TOWER HEIGHT, BUILDING CORNER SIDE YARD, FENCE HEIGHT, AND FENCE MATERIAL VARIATIONS TO ALLOW FOR THE CONSTRUCTION OF A NEW OLREC BUILDING AND COMMUNICATIONS TOWER AT 9801 SOUTH MASSASOIT AVENUE (OAK LAWN REGIONAL EMERGENCY COMMUNICATIONS, PETITIONER)

WHEREAS, Section 6(a) of Article VII of the 1970 Constitution of the State of Illinois provides that any municipality which has a population of more than 25,000 is a home rule unit, and the Village of Oak Lawn, Cook County, Illinois, with a population in excess of 25,000 is, therefore, a home rule unit and, pursuant to the provisions of said Section 6(a) of Article VII, may exercise any power and perform any function pertaining to its government and affairs, including, but not limited to, the power to tax and to incur debt; and

WHEREAS, on June 7, 2021, the Zoning and Planning Commission of the Village of Oak Lawn conducted a public hearing on petition #2021-14 submitted by Oak Lawn Regional Emergency Communications ("Petitioner"), pertaining to a request for a special use permit, tower setback variation, tower separation variation, tower design variation, tower height variation, building corner side yard variation, fence height variation, and fence material variation to allow for the construction of a new regional emergency communications building and communications tower at 9801 S. Massasoit Ave., Oak Lawn, IL ("Subject Property"); and

WHEREAS, after hearing testimony on the petition, the Zoning and Planning Commission found that the petition met the requisite standards enumerated in the Village Code for the granting of a special use and variations, thereby unanimously adopted the written factual justifications submitted by the Petitioner; and

WHEREAS, the Zoning and Planning Commission unanimously voted to recommend to the Village President and Board of Trustees the special use permit and variations to allow for the construction of the new regional emergency communications building and communications tower at the Subject Property; and

WHEREAS, it has been determined by the President and Board of Trustees of the Village of Oak Lawn that it is in the best interests of the Village and its residents to adopt the findings and recommendations of the Zoning and Planning Commission and to approve said special use and setback variation; and

NOW, THEREFORE, BE IT ORDAINED BY THE VILLAGE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF OAK LAWN, COOK COUNTY, ILLINOIS, IN THE EXERCISE OF ITS HOME RULE POWERS, AS FOLLOWS:

SECTION 1: The foregoing recitals shall be and are hereby incorporated as findings of fact as if said recitals were fully set forth herein.

SECTION 2: The special use and variations set forth herein below shall be applicable to the following described property:

See Legal Description attached hereto as Exhibit 1

(Commonly known as 9801 South Massasoit Avenue, Oak Lawn, Illinois 60453)

(Hereafter referred to as the "Subject Property")

SECTION 3: A special use permit is hereby granted to the Petitioner/Owner of the Subject Property to allow for the construction of the new regional emergency communications building and communications tower at the Subject Property.

SECTION 4: A 170' setback variation pursuant to the requirements of Section 4-15-6(C) of the Oak Lawn Village Code is hereby granted to the Petitioner/Owner of the Subject Property to allow for the construction of a communications tower at the Subject Property.

SECTION 5: A 400' tower separation variation pursuant to the requirements of Section 4-15-6(D) of the Oak Lawn Village Code is hereby granted to the Petitioner/Owner of the Subject Property to allow for the construction of a communications tower at the Subject Property.

SECTION 6: A monopole design variation is hereby granted pursuant to the requirements of Section 4-15-6(F) of the Oak Lawn Village Code; the Petitioner/Owner of the Subject Property to allow for the construction of a communications tower at the Subject Property.

SECTION 7: A 100' tower height variation pursuant to the requirements of Section 4-15-6(G) of the Oak Lawn Village Code is hereby granted to the Petitioner/Owner of the Subject Property to allow for the construction of a communications tower at the Subject Property.

SECTION 8: A 10.66' corner side yard variation pursuant to the requirements of Section 4-5A-3(1)(c) of the Oak Lawn Village Code is hereby granted to the Petitioner/Owner of the Subject Property to allow for the construction of a new regional emergency communications building and communications tower at the Subject Property.

SECTION 9: A 2' fence height variation pursuant to the requirements of Section 4-15-6(J) of the Oak Lawn Village Code is hereby granted to the Petitioner/Owner of the Subject Property to allow for the new regional emergency communications building and communications tower at the Subject Property.

SECTION 10: A fence material variation using wood, PVC, or HDPE is hereby granted pursuant to the requirements of Section 4-15-6(J) of the Oak Lawn Village Code; the Petitioner/Owner of the Subject Property to allow for the new regional emergency communications building and communications tower at the Subject Property.

SECTION 11: Any policy, resolution or ordinance of the Village that conflicts with the provisions of this Ordinance shall be and is hereby repealed to the extent of such conflict.

SECTION 12: This Ordinance shall be in full force and effect after its passage in a manner consistent with applicable laws.

PASSED THIS 8th day of June, 2021.

AYES:

NAYS:

ABSENT:

APPROVED THIS 8th day of June, 2021.

_____
VILLAGE PRESIDENT

ATTEST:

_____
VILLAGE CLERK

STATE OF ILLINOIS)
) SS.
COUNTY OF COOK)

CERTIFICATE

I, CLAIRE HENNING, Village Clerk of the Village of Oak Lawn, County of Cook and State of Illinois, DO HEREBY CERTIFY that the foregoing is a true and correct copy of Ordinance No. _____, "AN ORDINANCE GRANTING A SPECIAL USE PERMIT, TOWER SETBACK, TOWER SEPARATION, TOWER DESIGN, TOWER HEIGHT, BUILDING CORNER SIDE YARD, FENCE HEIGHT, AND FENCE MATERIAL VARIATIONS TO ALLOW FOR THE CONSTRUCTION OF A NEW OLREC BUILDING AND COMMUNICATIONS TOWER AT 9801 SOUTH MASSASOIT AVENUE (OAK LAWN REGIONAL EMERGENCY COMMUNICATIONS, PETITIONER)," which was adopted by the President and Board of Trustees of the Village of Oak Lawn on the 8th day of June, 2021.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of the Village of Oak Lawn this 8th day of June, 2021.

_____
CLAIRE HENNING, VILLAGE CLERK

AUCTION INVENTORY FORM

Your Name: Bob Pavesic **Phone** #: 708-499-7714/Fax 708-424-9706

For the: GOVDEALS Spring 2021

Agency Name and Address: Village of Oak Lawn

Serial #	Type of Item (car, truck, etc.)	Year	Make	Model	Mileage	# of Doors	Title Y or N	Ready for Auction Y or N	Air Cond	Sale Price	Comments Good Condition/Poor/Fair
2FAFP71W54X157537G	car	2004	Ford	Crown Victoria		4		Y	Y		Fair

AUCTION CREW SUPERVISOR Bob Pavesic

SUPERVISOR HAS AUTHORITY TO ACCEPT LOWER THAN MINIMUM BID? __**X**__ ***YES*** ____ ***NO***

THE VILLAGE OF
OAK LAWN

VILLAGE OF OAK LAWN
Board of Trustees Meeting
AGENDA ITEM SUBMISSION SHEET

Meeting Date: 6/8/21

Agenda Item Number: _____ (Clerk's Office will insert)

Department: Equipment Maintenance

Staff Contact: Robert Pavesic

Staff Contact email/phone number: rpavesic@oaklawn-il.gov 708-499-7714

SUMMARY: Sale of Village vehicle that have reached there useful life span.

BACKGROUND: Government Public auction on Govdeals.com. Attached is a list

RECOMMENDATION: President & BOT approve sale of Village of Oak Lawn vehicles on GovDeals.com

THE VILLAGE OF OAK LAWN
Cook County, Illinois

ORDINANCE
NO. _____

AN ORDINANCE AUTHORIZING THE SALE OF ONE (1) SURPLUS VEHICLE THAT HAS REACHED A USEFUL LIFESPAN

TERRY VORDERER, President
CLAIRE HENNING, Village Clerk

TIM DESMOND
ALEX G. OLEJNICZAK
PAUL MALLO
JAMIE PEMBROKE
WILLIAM R. STALKER
THOMAS E. PHELAN
Board of Trustees

Published in pamphlet form by authority of the President and Board of Trustees of the Village of Oak Lawn
Law Offices of Peterson, Johnson, & Murray Chicago, LLC, Village Attorneys
200 W. Adams, Ste. 2125, Chicago, IL 60606

VILLAGE OF OAK LAWN
Cook County, Illinois

ORDINANCE NO. ____

AN ORDINANCE AUTHORIZING THE SALE OF ONE (1) SURPLUS VEHICLE THAT HAS REACHED A USEFUL LIFESPAN

WHEREAS, Section 6(a) of Article VII of the 1970 Constitution of the State of Illinois provides that any municipality which has a population of more than 25,000 is a home rule unit, and the Village of Oak Lawn, Cook County, Illinois, with a population in excess of 25,000 is, therefore, a home rule unit and, pursuant to the provisions of said Section 6(a) of Article VII, may exercise any power and perform any function pertaining to its government and affairs, including, but not limited to, the power to tax and to incur debt; and

WHEREAS, Section 11-76-4 of the Illinois Municipal Code (65 ILCS 5/11-76-4) authorizes the sale of personal property owned by a municipality, if the corporate authorities, then holding office determine by a simple majority that such personal property is no longer necessary for, or useful to, or in the best interest of the municipality; and

WHEREAS, the following vehicle is owned by the Village of Oak Lawn ("Village") and has been determined to be a surplus by the Department of Public Works:

Vehicle/Make	Year	VIN
Ford Crown Victoria	2004	2FAFP71W54X1575379G

a copy of the title to which is attached hereto as Exhibit 1, and made a part hereof ("Vehicle"); and

WHEREAS, in the opinion of the majority of the corporate authorities presently holding office, it is no longer necessary for, useful to, or in the best interest of the Village to retain ownership of said Vehicle listed above; and

WHEREAS, it has been determined by the President and Board of Trustees of the Village of Oak Lawn that the sale of said Vehicle by the Director of Public Works and/or his designee is in the best interest of the Village and its residents; and

NOW, THEREFORE, BE IT ORDAINED BY THE VILLAGE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF OAK LAWN, COOK COUNTY, ILLINOIS, IN THE EXERCISE OF ITS HOME RULE POWERS, AS FOLLOWS:

SECTION 1: The foregoing recitals shall be and are hereby incorporated as findings of fact as if said recitals were fully set forth herein.

SECTION 2: Pursuant 65 ILCS 5/11-76-4, the President and Board of Trustees of the Village of Oak Lawn find that the Vehicle is no longer necessary for or useful to the Village and that it is in the best interest of the Village to sell said Vehicle.

SECTION 3: That the Director of Public Works and/or his designee are hereby authorized to place said Vehicle for inclusion on the Government Public Auction (www.Govdeals.com) website as the Director of Public Works and/or his designee, in his discretion, deems appropriate.

SECTION 4: Any person violating any of the restrictions or prohibitions set forth herein shall be subject to the penalties for such violations as prescribed by the Oak Lawn Village Code, as now existing or hereafter amended.

SECTION 5: Any policy, resolution or ordinance of the Village that conflicts with the provisions of this Ordinance shall be and is hereby repealed to the extent of such conflict.

SECTION 6: This Ordinance shall be in full force and effect from and after its passage and approval in the manner provided by law.

PASSED THIS 8th day of June, 2021.

AYES:

NAYS:

ABSENT:

APPROVED THIS 8th day of June, 2021.

_____
VILLAGE PRESIDENT

ATTEST:

_____
VILLAGE CLERK

STATE OF ILLINOIS)
) SS.
COUNTY OF COOK)

CERTIFICATE

I, CLAIRE HENNING, Village Clerk of the Village of Oak Lawn, County of Cook and State of Illinois, DO HEREBY CERTIFY that the foregoing is a true and correct copy of Ordinance No. _____, "AN ORDINANCE AUTHORIZING THE SALE OF ONE (1) SURPLUS VEHICLE THAT HAS REACHED A USEFUL LIFESPAN," which was adopted by the President and Board of Trustees of the Village of Oak Lawn on this 8th day of June, 2021.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of the Village of Oak Lawn this 8th day of June, 2021.

_____
CLAIRE HENNING, VILLAGE CLERK

THE VILLAGE OF
OAK LAWN

VILLAGE OF OAK LAWN
Board of Trustees Meeting
AGENDA ITEM SUBMISSION SHEET

Meeting Date: 06/08/2021

Agenda Item Number: _____ (Clerk's Office will insert)

Department: Licensing

Staff Contact: Dee Adasiak

Staff Contact email/phone number: dadasiak@oaklawn-il.gov (708) 499-7837

SUMMARY: The Liquor & Tobacco Review Commission meets every other month on the fourth Wednesday of said month. Mayor Vorderer requested a change to the meeting day. The new schedule would be meetings every other month on the 4th "Tuesday" of said month.

BACKGROUND: At the May 26th Liquor and Tobacco License Review Commission Mayor Vorderer discussed a meeting day change with the Commissioners. The Commissioners unanimously agreed on the meeting day change from Wednesday to Tuesday every other month at 5:00 p.m.

RECOMMENDATION: There was only discussion; no vote but the 7 Commissioners unanimously agreed on the change in meeting day.

THE VILLAGE OF
OAK LAWN

LIQUOR LICENSE ORDINANCE

MEMORANDUM

Date: May 28, 2021

To: Joselyn Mathews, Village Attorney

Cc: Dan Omiecinski
Mayor Terry Vorderer
Village Clerk Claire Henning

From: Deanne Adasiak

Subject: Amend Village Ordinance 2-22-2 A

Please amend Village Ordinance 2-22-2A for the Regular Meeting day to change from Wednesday to Tuesday.

The Commission is requesting to meet every other month on the 4th **Tuesday** of said month.

If you have questions or need additional information, please let me know.

Thank you.

CHAPTER 22

LIQUOR LICENSING AND REVIEW COMMISSION

SECTION:

2-22-1: Established; Composition

2-22-2: Membership And Terms, Compensation, Meetings

2-22-3: Powers And Duties

2-22-1: ESTABLISHED; COMPOSITION:

There is hereby established a Liquor Licensing and Review Commission which shall consist of seven (7) persons who are appointed by, and serve at the sole discretion of, the village president. (Ords. 15-17-66, 19-16-63)

2-22-2: MEMBERSHIP AND TERMS, COMPENSATION, MEETINGS:

All appointments, except to vacancies, shall begin on September 1 of the calendar year. Members of the Liquor Licensing and Review Commission serve as of the effective date hereof shall serve until the end of the term to which appointed and until their successors are named and qualified. Effective September 1, 2019 a full term shall be four (4) years, and terms shall be staggered so that not more than three (3) expire each year. Such staggered terms shall coincide with District 1, 3, and 5 appointees to expire opposite years of District 2, 4, and 6 appointees. For purposes of this Chapter, such appointments for District 2, 4, and 6 beginning on September 1, 2019, shall have initial term limit to end in calendar year 2021 so as to initiate such staggered terms. Members shall serve until their successors are named and qualified. If a vacancy exists following the failure and/or refusal by a Village Trustee to appoint a member by October 1 of the calendar year, an appointment shall be made by a recommendation from the President with approval of the majority of the Village Board.

The President and Board of Trustees may compel attendance of any absent member and may remove any such member from said Commission if that member misses three (3) consecutive meetings. The removal shall be initiated by the President and subject to the confirmation of such removal by the advice and consent of the Village Board.

Each member shall receive a sum of fifty dollars ($50.00) per meeting, or such prorated portion thereof as shall represent the time served in a given calendar year. This renumeration is intended to cover normal and necessary expenses of the member. Additional or unusual expenses may be covered as budgeted upon receipt of proper evidence of expenditure and approval by this Commission.

A. Regular Meetings: Meetings shall be held at every-other month on the 4th Wednesday of said Month, except that the Board may, by rule, provide for changing the date for seasonal reasons of in the event there is no pending business.

B. Special Meetings: Special meetings may be called by the chairman or by any three (3) members of the Board.

C. Open To The Public: All meetings of the Liquor Licensing and Review Board and its committees shall be open meetings as required under the applicable statutes of the State of Illinois and codes of the Village. (Ords. 15-17-66, 19-16-63)

2-22-3: POWERS AND DUTIES:

The Liquor Licensing and Review Commission shall perform such functions and duties as directed or requested by the liquor commissioner in relation to the regulation of licensed activities, including, but not limited to, the followir

THE VILLAGE OF OAK LAWN
Cook County, Illinois

ORDINANCE
NO. _____

AN ORDINANCE AMENDING A SECTION OF TITLE 2 CHAPTER 22 ENTITLED "LIQUOR LICENSING AND REVIEW COMMISSION"

TERRY VORDERER, President
CLAIRE HENNING, Village Clerk

TIM DESMOND
ALEX G. OLEJNICZAK
PAUL MALLO
JAMIE PEMBROKE
WILLIAM R. STALKER
THOMAS E. PHELAN
Board of Trustees

Published in pamphlet form by authority of the President and Board of Trustees of the Village of Oak Lawn
Peterson, Johnson, and Murray Chicago, LLC, Village Attorneys
200 W. Adams, Suite 2125, Chicago, IL 60606

VILLAGE OF OAK LAWN
Cook County, Illinois

ORDINANCE NO. _____

AN ORDINANCE AMENDING A SECTION OF TITLE 2 CHAPTER 22 ENTITLED "LIQUOR LICENSING AND REVIEW COMMISSION"

WHEREAS, Section 6(a) of Article VII of the 1970 Constitution of the State of Illinois provides that any municipality which has a population of more than 25,000 is a home rule unit, and the Village of Oak Lawn, Cook County, Illinois, with a population in excess of 25,000 is, therefore, a home rule unit and, pursuant to the provisions of said Section 6(a) of Article VII, may exercise any power and perform any function pertaining to its government and affairs, including, but not limited to, the power to tax and to incur debt; and

WHEREAS, the Village of Oak Lawn ("Village") desires to amend the Liquor Licensing and Review Commission ("Ordinance") to change the date of the regular meeting to reflect a membership that best represents the Village and its residents; and

WHEREAS, said Amendment has been thoroughly reviewed and discussed by the Village Board in conjunction with Village staff; and

WHEREAS, the President and Board of Trustees of the Village of Oak Lawn believe and hereby declare that it is in the best interest of the Village and its residents to approve said Amendment; and

NOW, THEREFORE, BE IT ORDAINED BY THE VILLAGE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF OAK LAWN, COOK COUNTY, ILLINOIS, IN THE EXERCISE OF ITS HOME RULE POWERS, AS FOLLOWS:

SECTION 1: The foregoing recitals shall be and are hereby incorporated as findings of fact as if said recitals were fully set forth herein.

SECTION 2: That Title 2 Chapter 22 entitled "Liquor Licensing and Review Commission" of the Village Code of Oak Lawn be and is hereby by amended by deleting the following strikethrough language and adding the following underlined language as follows:

CHAPTER 22

LIQUOR LICENSING AND REVIEW COMMISSION

2-22-1: ESTABLISHED; COMPOSITION:

There is hereby established a Liquor Licensing and Review Commission which shall consist of seven (7) persons who are appointed by, and serve at the sole discretion of, the village president.

2-22-2: MEMBERSHIP AND TERMS, COMPENSATION, MEETINGS:

All appointments, except to vacancies, shall begin on September 1 of the calendar year. Members of the Liquor Licensing & Review Commission serve as of the effective date hereof shall serve until the end of the term to which appointed and until their successors are named and qualified. Effective September 1, 2019 a full term shall be four (4) years, and terms shall be staggered so that not more than three (3) expire each year. Such staggered terms shall coincide with District 1, 3, and 5 appointees to expire opposite years of District 2, 4, and 6 appointees. For purposes of this Chapter, such appointments for District 2, 4, and 6 beginning on September 1, 2019, shall have initial term limit to end in calendar year 2021 so as to initiate such staggered terms. Members shall serve until their successors are named and qualified. If a vacancy exists following the failure and/or refusal by a Village Trustee to appoint a member by October 1 of the calendar year, an appointment shall be made by a recommendation from the President with approval of the majority of the Village Board.

The President and Board of Trustees may compel attendance of any absent member and may remove any such member from said Commission if that member misses three (3) consecutive meetings. The removal shall be initiated by the President and subject to the confirmation of such removal by the advice and consent of the Village Board.

Each member shall receive a sum of fifty dollars ($50.00) per meeting, or such prorated portion thereof as shall represent the time served in a given calendar year. This renumeration is intended to cover normal and necessary expenses of the member. Additional or unusual expenses may be covered as budgeted upon receipt of proper evidence of expenditure and approval by this Commission.

A. Regular Meetings: Meetings shall be held at every-other month on the 4th ~~Wednesday~~ Tuesday of said Month, except that the Board may, by rule, provide for changing the date for seasonal reasons of in the event there is no pending business.

B. Special meetings. Special meetings may be called by the chairman or by any three (3) members of the Board.

C. Open to the Public: All meetings of the Liquor Licensing & Review Board and its committees shall be open meetings as required under the applicable statutes of the State of Illinois and codes of the Village.

2-22-3: POWERS AND DUTIES:
The Liquor Licensing & Review Commission shall perform such functions and duties as directed or requested by the liquor commissioner in relation to the regulation of licensed activities, including, but not limited to, the following:

A. Review applications and the investigation of applicants for liquor licenses, and to submit findings and recommendations to the liquor commissioner setting forth its conclusions respecting such applications.

B. Conduct disciplinary hearings and submit findings and recommendations to the commissioner setting forth its conclusions respecting the existence and nature of any violation of the Oak Lawn liquor code and the appropriate disciplinary action to be taken, if any.

C. Review and recommend changes of the Oak Lawn liquor code to the president and board of trustees.

PASSED THIS 8th day of June, 2021.

AYES:

NAYS:

ABSENT:

APPROVED THIS 8th day of June, 2021.

_____
VILLAGE PRESIDENT

ATTEST:

_____
VILLAGE CLERK

STATE OF ILLINOIS)
) SS.
COUNTY OF COOK)

CERTIFICATE

I, CLAIRE HENNING, Village Clerk of the Village of Oak Lawn, County of Cook and State of Illinois, DO HEREBY CERTIFY that the foregoing is a true and correct copy of Ordinance No. _____, "AN ORDINANCE AMENDING A SECTION OF TITLE 2 CHAPTER 22 ENTITLED „LIQUOR LICENSING AND REVIEW COMMISSION‟" which was adopted by the President and Board of Trustees of the Village of Oak Lawn on the 8th day of June, 2021.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of the Village of Oak Lawn this 8th day of June, 2021.

_____
CLAIRE HENNING, VILLAGE CLERK

VILLAGE OF OAK LAWN
Board of Trustees Meeting
AGENDA ITEM SUBMISSION SHEET

Meeting Date: 06/08/2021 Agenda Item Number: _____
(Clerk's Office will insert)

Department: Finance Staff Contact: Adam Metz

Staff Contact email/phone number: ametz@oaklawn-il.gov/ 708-499-7062

SUMMARY: Approval of the revised tiered structure and increase in the Water Use and Consumption Tax per the table in the ordinance

BACKGROUND: The Village of Oak Lawn previously increased the tax effective January 1st, 2021. This change would provide additional usage tiers at varying rates in order to deter excessive usage of Water. Management discussed the revised structure at the Finance Committee meeting on May 6, 2021.

RECOMMENDATION: Unanimous Approval

THE VILLAGE OF OAK LAWN
Cook County, Illinois

ORDINANCE
NO. _____

AN ORDINANCE AMENDING TITLE 9 CHAPTER 4 ARTICLE E ENTITLED "WATER USE AND CONSUMPTION TAX" OF THE OAK LAWN VILLAGE CODE

TERRY VORDERER, President
CLAIRE HENNING, Village Clerk

TIM DESMOND
ALEX G. OLEJNICZAK
PAUL MALLO
JAMIE PEMBROKE
WILLIAM R. STALKER
THOMAS E. PHELAN
Board of Trustees

Published in pamphlet form by authority of the President and Board of Trustees of the Village of Oak Lawn
Peterson, Johnson, and Murray Chicago, LLC, Village Attorneys
200 W. Adams, Suite 2125, Chicago, IL 60606

VILLAGE OF OAK LAWN
Cook County, Illinois

ORDINANCE NO. ____

AN ORDINANCE AMENDING TITLE 9 CHAPTER 4 ARTICLE E ENTITLED "WATER USE AND CONSUMPTION TAX" OF THE OAK LAWN VILLAGE CODE

WHEREAS, Section 6(a) of Article VII of the 1970 Constitution of the State of Illinois provides that any municipality which has a population of more than 25,000 is a home rule unit, and the Village of Oak Lawn, Cook County, Illinois, with a population in excess of 25,000 is, therefore, a home rule unit and, pursuant to the provisions of said Section 6(a) of Article VII, may exercise any power and perform any function pertaining to its government and affairs, including, but not limited to, the power to tax and to incur debt; and

WHEREAS, the Village of Oak Lawn ("Village"), pursuant to its home rule power to tax, deems it necessary to amend Title 9 Chapter 4 Article E entitled "WATER USE AND CONSUMPTION TAX"; and

WHEREAS, amending the Water Use and Consumption Tax will provide the Village with needed revenue to meet its ongoing financial obligations; and

WHEREAS, said funds received from the Water Use and Consumption Tax will be directed towards the Village's General Fund; and

WHEREAS, the President and Board of Trustees of the Village of Oak Lawn find that it is in the best interest of the Village and its residents to revise and amend the Water Use and Consumption Tax of the Oak Lawn Village Code.

NOW, THEREFORE, BE IT ORDAINED BY THE VILLAGE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF OAK LAWN, COOK COUNTY, ILLINOIS, IN THE EXERCISE OF ITS HOME RULE POWERS, AS FOLLOWS:

SECTION 1: The foregoing recitals shall be and are hereby incorporated as findings of fact as if said recitals were fully set forth herein.

SECTION 2: That Title 9 Chapter 4 Article E of the Oak Lawn Village Code entitled "WATER USE AND CONSUMPTION TAX" is hereby amended by deleting the strikethrough language and adding the underlined language as follows:

9-4E-4: RATE OF TAX

The rate of the tax shall be as follows:

A. For water use beginning on <u>October 1, 2021, Section 9-4(E)-4 is hereby amended to include a tiered tax based on water consumed or used as set forth below. This tax shall be applied quarterly.</u> ~~January 1, 2021, for a fixed amount of seven dollars twenty~~

~~cents ($7.20) quarterly or twenty eight dollars eighty cents ($28.80) per year plus $1.05 per one thousand (1,000) gallons used above the 9,000 gallon minimum threshold in section 9-4B-2 of this chapter of water used or consumed. This tax shall be applied quarterly.~~

1. 0 to 9,000 gallons for a fixed amount of $7.20 quarterly or $28.80 per year
2. 9,001 to 120,000 gallons at $1.05 per 1,000 gallons
3. 120,001 to 240,000 gallons at $1.59 per 1,000 gallons
4. 240,001 to 360,000 gallons at $2.55 per 1,000 gallons
5. Over 360,000 gallons at $4.05 per 1,000 gallons

SECTION 3: Any policy, resolution or ordinance of the Village that conflicts with the provisions of this Ordinance shall be and is hereby repealed to the extent of such conflict.

SECTION 4: This Ordinance shall be in full force and effect from and after its passage and approval in the manner provided by law.

PASSED THIS 8th day of June, 2021.

AYES:

NAYS:

ABSENT:

APPROVED THIS 8th day of June, 2021.

_____
VILLAGE PRESIDENT

ATTEST:

_____
VILLAGE CLERK

STATE OF ILLINOIS)
) SS.
COUNTY OF COOK)

CERTIFICATE

I, CLAIRE HENNING, Village Clerk of the Village of Oak Lawn, County of Cook and State of Illinois, DO HEREBY CERTIFY that the foregoing is a true and correct copy of Ordinance No. _____, "AN ORDINANCE AMENDING TITLE 9 CHAPTER 4 ARTICLE E ENTITLED "WATER USE AND CONSUMPTION TAX" OF THE OAK LAWN VILLAGE CODE," which was adopted by the President and Board of Trustees of the Village of Oak Lawn on the 8th day of June, 2021.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of the Village of Oak Lawn this 8th day of June, 2021.

_____
CLAIRE HENNING, VILLAGE CLERK

VILLAGE OF OAK LAWN
BOARD OF TRUSTEES MEETING
AGENDA ITEM SUBMISSION SHEET

Meeting Date: June 3, 2021 **Agenda Item Number**: xxxxxx

Department: Manager's Office
Staff contact: Randy Palmer
Staff contact email: rpalmer@oaklawn-il.gov
Staff contact phone: 708-499-7743

SUMMARY

This Ordinance Approves and Adopts the First Amendment to the Patriot Station TIF Redevelopment Project Plan and Project Area "(The First Amendment").

BACKGROUND

Over four years ago, the Village began a process of overviewing the entire downtown TIF structure in order to assess its ability to attract and maintain sales tax producing businesses in the downtown. Key to that assessment is the life, area, and success of several TIF's. The Village first sought to extend the life of the Triangle TIF however, an agreement could not be reached with Districts 227 and 123, which was at the time a prerequisite for such an extension. The Village then began to view options such as the creation of a new TIF and/or the expansion of existing ones and finally settling on the expansion of the Patriot Station TIF. The Covid 19 Pandemic has only served to underscore the Village's need to have tools available to them to attract and retain retail businesses. Negotiations between the Districts and the Village followed culminating with a series of JRB meetings held in February and March. The JRB ultimately approved a negative recommendation as to the adoption of the First Amendment. After the recommendation, the Village and Districts continued to review the First Amendment and to negotiate over the issues it presented. Finally, after 4 years of considering this action the Village and the Districts were able to reach an agreement that each believes is in the best interests of the constituents they serve.

RECOMMENDATION:

It is recommended that the Board of Trustees vote to approve this Resolution and authorize the execution of the IGA so that the Village is able to amend the Patriot Station TIF Redevelopment Plan and Project Area to best serve the residents of Oak Lawn.

EXHIBIT A

THAT PART OF THE SOUTHEAST QUARTER OF SECTION 4 AND THE NORTH HALF OF SECTION 9 IN TOWNSHIP 37 NORTH, RANGE 13 EAST OF THE THIRD PRINCIPAL MERIDIAN IN COOK COUNTY, ILLINOIS, BEING DESCRIBED AS FOLLOWS:
BEGINNING AT THE POINT OF INTERSECTION OF THE WEST LINE OF THE WEST HALF OF THE NORTHWEST QUARTER OF SAID SECTION 9 AND THE SOUTHEASTERLY RIGHT-OF-WAY LINE OF THE NORFOLK SOUTHERN RAILROAD (AKA WABASH RAILROAD);
THENCE NORTH ALONG SAID WEST LINE TO A POINT ON THE NORTHWESTERLY RIGHT-OF-WAY LINE OF SAID NORFOLK SOUTHERN RAILROAD (AKA WABASH RAILROAD);
THENCE NORTHEASTERLY ALONG SAID NORTHWESTERLY RIGHT-OF-WAY LINE TO THE SOUTHWEST CORNER OF LOT 3 IN OAK LAWN CENTER RESUBDIVISION, AS RECORDED ON NOVEMBER 3, 2006 AS DOCUMENT NUMBER 0630717112;
THENCE NORTH ALONG THE WEST LINE OF SAID LOT 3 TO THE NORTHWEST CORNER THEREOF, SAID NORTHWEST CORNER ALSO BEING A POINT ON THE SOUTH LINE OF LOT 1 IN SAID OAK LAWN CENTER RESUBDIVISION;
THENCE EAST ALONG SAID SOUTH LINE OF SAID LOT 1 TO THE SOUTHEAST CORNER THEREOF;
THENCE NORTH ALONG THE EAST LINE OF SAID LOT 1 TO THE SOUTHWEST CORNER OF LOT 5 IN BLOCK 6 OF OAK LAWN SUBDIVISION, AS RECORDED JULY 6, 1882 AS DOCUMENT NUMBER 406431, SAID SOUTHWEST CORNER ALSO BEING A POINT ON THE NORTH LINE OF A 20-FOOT-WIDE EAST-WEST ALLEY LYING SOUTH OF 95TH STREET;
THENCE EAST ALONG THE NORTH LINE OF SAID 20-FOOT-WIDE EAST-WEST ALLEY AND THE EASTERLY EXTENSION THEREOF TO A POINT ON THE EAST LINE OF 52ND AVENUE;
THENCE SOUTH ALONG SAID EAST LINE OF 52ND AVENUE TO A POINT OF INTERSECTION WITH THE EASTERLY EXTENSION OF THE NORTH LINE OF LOT 12 IN SAID BLOCK 6;
THENCE WEST ALONG SAID EASTERLY EXTENSION AND THE NORTH LINE OF LOT 12 IN BLOCK 6 TO THE NORTHWEST CORNER THEREOF, SAID NORTHWEST CORNER ALSO BEING A POINT ON THE EAST LINE OF AFORESAID LOT 3 IN OAK LAWN CENTER RESUBDIVISION;
THENCE SOUTH ALONG SAID EAST LINE OF LOT 3 TO A POINT ON THE NORTHWESTERLY LINE OF YOURELL DRIVE;
THENCE NORTHEASTERLY ALONG SAID NORTHWESTERLY LINE OF YOURELL DRIVE AND THE NORTHEASTERLY EXTENSION THEREOF TO A POINT ON THE AFORESAID THE EAST LINE OF 52ND AVENUE;
THENCE SOUTH ALONG SAID EAST LINE OF 52ND AVENUE TO A POINT ON THE AFORESAID NORTHWESTERLY RIGHT-OF-WAY LINE OF THE NORFOLK SOUTHERN RAILROAD (AKA WABASH RAILROAD);
THENCE NORTHEASTERLY ALONG SAID NORTHWESTERLY RIGHT-OF-WAY LINE OF THE NORFOLK SOUTHERN RAILROAD (AKA WABASH RAILROAD) TO A POINT OF INTERSECTION WITH THE SOUTHERLY EXTENSION OF THE WEST LINE OF 51ST AVENUE;
THENCE NORTH ALONG SAID SOUTHERLY EXTENSION AND THE WEST LINE OF 51ST AVENUE TO A POINT OF INTERSECTION WITH THE WESTERLY EXTENSION OF THE NORTH LINE OF THE SOUTH 50 FEET OF LOT 4 IN BLOCK 1 OF MARR'S SUBDIVISION, AS RECORDED AUGUST 21, 1908 AS DOCUMENT NUMBER 4248906;

THENCE EAST ALONG SAID WESTERLY EXTENSION AND THE NORTH LINE OF THE SOUTH 50 FEET OF LOT 4 IN BLOCK 1 TO A POINT ON THE EAST LINE OF SAID LOT 4 IN BLOCK 1;
THENCE SOUTH ALONG THE EAST LINE OF SAID LOT 4 IN BLOCK 1 TO A POINT ON THE NORTHWESTERLY LINE OF SOUTHWEST HIGHWAY;
THENCE NORTHEASTERLY ALONG SAID NORTHWESTERLY LINE OF SOUTHWEST HIGHWAY TO A POINT OPPOSITE AND ADJACENT TO A POINT ON THE SOUTHEASTERLY LINE OF SAID SOUTHWEST HIGHWAY, SAID POINT IS 70 FEET NORTHEASTERLY OF THE INTERSECTION OF THE EAST LINE OF SPROAT AVENUE AND SAID SOUTHEASTERLY LINE OF SOUTHWEST HIGHWAY;
THENCE SOUTHEASTERLY TO SAID POINT THAT IS 70 FEET NORTHEASTERLY OF THE INTERSECTION OF THE EAST LINE OF SPROAT AVENUE AND SAID SOUTHEASTERLY LINE OF SOUTHWEST HIGHWAY;
THENCE CONTINUING SOUTHEASTERLY ALONG A LINE THE IS NORMAL TO SAID SOUTHEASTERLY LINE OF SOUTHWEST HIGHWAY TO A POINT ON THE AFORESAID NORTHWESTERLY RIGHT-OF-WAY LINE OF THE NORFOLK SOUTHERN RAILROAD (AKA WABASH RAILROAD);
THENCE NORTHEASTERLY ALONG SAID NORTHWESTERLY RIGHT-OF-WAY LINE TO A POINT ON THE EAST LINE OF THE EAST HALF OF THE SOUTHEAST QUARTER OF SAID SECTION 4;
THENCE SOUTH ALONG SAID EAST LINE TO A POINT ON THE AFORESAID SOUTHEASTERLY RIGHT-OF-WAY LINE OF THE NORFOLK SOUTHERN RAILROAD (AKA WABASH RAILROAD);
THENCE SOUTHWESTERLY ALONG SAID SOUTHEASTERLY RIGHT-OF-WAY LINE TO A POINT ON THE WEST LINE OF SAID EAST HALF OF THE SOUTHEAST QUARTER OF SECTION 4;
THENCE SOUTH ALONG SAID WEST LINE AND THE SOUTHERLY EXTENSION THEREOF TO A POINT ON THE SOUTH LINE OF 95TH STREET;
THENCE WEST ALONG SAID SOUTH LINE OF 95TH STREET TO A POINT ON THE EAST LINE OF 50TH AVENUE;
THENCE SOUTH ALONG SAID EAST LINE OF 50TH AVENUE TO A POINT OF INTERSECTION WITH THE EASTERLY EXTENSION OF THE SOUTH LINE OF LOT 7 IN BLOCK 8 OF CAMPBELL'S FIRST ADDITION TO OAK LAWN, AS RECORDED SEPTEMBER 29, 1902 AS DOCUMENT NUMBER 3300414;
THENCE WEST ALONG SAID EASTERLY EXTENSION AND THE SOUTH LINE OF LOT 7 IN BLOCK 8, EXTENDED WESTERLY TO A POINT ON THE WEST LINE OF MUSEUM DRIVE;
THENCE NORTH ALONG SAID WEST LINE OF MUSEUM DRIVE TO A POINT ON THE AFORESAID SOUTH LINE OF 95TH STREET;
THENCE WEST ALONG SAID SOUTH LINE OF 95TH STREET TO A POINT ON THE AFORESAID SOUTHEASTERLY RIGHT-OF-WAY LINE OF THE NORFOLK SOUTHERN RAILROAD (AKA WABASH RAILROAD);
THENCE SOUTHWESTERLY ALONG SAID SOUTHEASTERLY RIGHT-OF-WAY LINE TO A POINT ON THE EAST LINE OF TULLEY AVENUE;
THENCE SOUTH ALONG SAID EAST LINE OF TULLEY AVENUE TO A POINT ON THE SOUTH LINE OF 96TH STREET;
THENCE WEST ALONG THE SOUTH LINE OF 96TH STREET TO A POINT ON THE AFORESAID SOUTHEASTERLY RIGHT-OF-WAY LINE OF THE NORFOLK SOUTHERN RAILROAD (AKA WABASH RAILROAD);

THENCE SOUTHWESTERLY ALONG SAID SOUTHEASTERLY RIGHT-OF-WAY LINE TO THE POINT OF BEGINNING, ALL IN COOK COUNTY, ILLINOIS.

ALSO INCLUDING THE FOLLOWING (SOUTH ADDITION):
THAT PART OF THE SOUTHEAST QUARTER OF SECTION 4 AND THE NORTH HALF OF SECTION 9 IN TOWNSHIP 37 NORTH, RANGE 13 EAST OF THE THIRD PRINCIPAL MERIDIAN IN COOK COUNTY, ILLINOIS, BEING DESCRIBED AS FOLLOWS:
BEGINNING AT A POINT OF INTERSECTION OF THE EAST LINE OF THE EAST HALF OF THE SOUTHEAST QUARTER OF SAID SECTION 4 AND THE AFORESAID SOUTHEASTERLY RIGHT-OF-WAY LINE OF THE NORFOLK SOUTHERN RAILROAD (AKA WABASH RAILROAD);
THENCE SOUTH ALONG SAID EAST LINE TO A POINT ON THE SOUTH RIGHT-OF-WAY LINE OF 95TH STREET;
THENCE WEST ALONG SAID SOUTH LINE OF 95TH STREET TO A POINT ON THE WEST LINE OF SAID EAST HALF OF THE SOUTHEAST QUARTER OF SECTION 4;
THENCE NORTH ALONG SAID WEST LINE TO A POINT ON SAID SOUTHEASTERLY RIGHT-OF-WAY LINE OF THE NORFOLK SOUTHERN RAILROAD (AKA WABASH RAILROAD);
THENCE NORTHEASTERLY ALONG SAID SOUTHEASTERLY RIGHT-OF-WAY LINE OF THE NORFOLK SOUTHERN RAILROAD (AKA WABASH RAILROAD) TO THE POINT OF BEGINNING.

ALSO INCLUDING THE FOLLOWING (NORTH ADDITION):
THAT PART OF THE EAST HALF OF THE SOUTHEAST QUARTER OF SECTION 4 IN TOWNSHIP 37 NORTH, RANGE 13 EAST OF THE THIRD PRINCIPAL MERIDIAN IN COOK COUNTY, ILLINOIS, BEING DESCRIBED AS FOLLOWS:
BEGINNING AT A POINT OF INTERSECTION OF THE EAST LINE OF THE EAST HALF OF THE SOUTHEAST QUARTER OF SAID SECTION 4 AND THE AFORESAID NORTHWESTERLY RIGHT-OF-WAY LINE OF THE NORFOLK SOUTHERN RAILROAD (AKA WABASH RAILROAD);
THENCE SOUTHWESTERLY ALONG SAID NORTHWESTERLY RIGHT-OF-WAY LINE TO THE SOUTHWEST CORNER OF LOT 11 IN BLOCK 4 IN SOUTHWEST HIGHWAY SUBDIVISION, AS RECORDED JUNE 22, 1944 AS DOCUMENT NUMBER 13307022;
THENCE NORTHWESTERLY ALONG THE WESTERLY LINE OF SAID LOT 11 IN BLOCK 4 AND THE NORTHWESTERLY EXTENSION THEREOF TO A POINT ON THE NORTHWESTERLY RIGHT-OF-WAY LINE OF AFORESAID SOUTHWEST HIGHWAY;
THENCE NORTHEASTERLY ALONG SAID NORTHWESTERLY RIGHT-OF-WAY LINE OF SOUTHWEST HIGHWAY TO A POINT ON THE SOUTH LINE OF LOT 6 IN ADMINISTRATOR'S DIVISION, AS RECORDED FEBRUARY 09, 1916 AS DOCUMENT NUMBER 5801613;
THENCE WEST ALONG SAID SOUTH LINE OF LOT 6 TO THE SOUTHEAST CORNER OF LOT 1 IN LYDIA POLEK'S SUBDIVISION, AS RECORDED APRIL 09, 1951 AS DOCUMENT NUMBER 1346473;
THENCE NORTH ALONG THE EAST LINE OF SAID LOT 1 TO THE NORTHEAST CORNER THEREOF, SAID NORTHEAST CORNER ALSO BEING A POINT ON THE SOUTH RIGHT-OF-WAY LINE OF SOUTHWEST HIGHWAY;
THENCE WEST ALONG SAID SOUTH RIGHT-OF-WAY LINE OF SOUTHWEST HIGHWAY TO A POINT OF INTERSECTION WITH THE SOUTHERLY EXTENSION OF THE WEST RIGHT-OF-WAY LINE OF 48TH COURT;

THENCE NORTH ALONG SAID SOUTHERLY EXTENSION AND THE WEST RIGHT-OF-WAY LINE OF 48TH COURT EXTENDED NORTHERLY TO A POINT ON THE SOUTH LINE OF VALLERA'S RESUBDIVISION OF PART OF LOT 5 IN ADMINISTRATOR'S DIVISION, AS RECORDED OCTOBER 20, 1958 AS DOCUMENT NUMBER 17351189;
THENCE EAST ALONG SAID SOUTH LINE OF VALLERA'S RESUBDIVISION TO THE SOUTHEAST CORNER OF LOT 3 IN SAID VALLERA'S RESUBDIVISION;
THENCE NORTH ALONG THE EAST LINE OF SAID LOT 3 IN VALLERA'S RESUBDIVISION TO THE NORTHEAST CORNER THEREOF, SAID NORTHEAST CORNER ALSO BEING A POINT ON THE SOUTH RIGHT-OF-WAY LINE OF 92ND STREET;
THENCE NORTH ALONG A LINE TO THE SOUTHEAST CORNER OF LOT 4 IN VALLERA'S SUBDIVISION OF LOT 36 (EXCEPT THE WEST 169 FEET THEREOF) IN C.N.LOUCK'S ADDITION TO OAK LAWN GARDENS, AS RECORDED JULY 01, 1969 AS DOCUMENT NUMBER 20887702;
THENCE NORTH, WEST AND NORTH ALONG THE EAST LINE OF SAID LOT 4 TO THE NORTHEAST CORNER THEREOF;
THENCE WEST ALONG THE NORTH LINE OF SAID LOT 4 TO A POINT OF INTERSECTION WITH THE SOUTHERLY EXTENSION OF THE EAST LINE OF LOT 34 IN C.N.LOUCK'S ADDITION TO OAK LAWN GARDENS, AS RECORDED NOVEMBER 19, 1938 AS DOCUMENT NUMBER 12238528;
THENCE NORTH ALONG SAID SOUTHERLY EXTENSION AND THE EAST LINE OF LOT 34 TO THE NORTHEAST CORNER THEREOF, SAID NORTHEAST CORNER BEING A POINT ON THE SOUTH RIGHT-OF-WAY LINE OF 91ST PLACE;
THENCE NORTH ALONG A LINE TO THE SOUTHEAST CORNER OF LOT 17 IN SAID C.N.LOUCK'S ADDITION TO OAK LAWN GARDENS;
THENCE NORTH ALONG THE EAST LINE OF SAID LOT 17 TO THE NORTHEAST CORNER THEREOF;
THENCE WEST ALONG THE NORTH LINE OF SAID LOT 17 TO A POINT OF INTERSECTION WITH THE SOUTHERLY EXTENSION OF THE EAST LINE OF LOT 3 IN STEPHEN KIZARIC & STANELY KRZEMINSKI'S RESUBDIVISION, AS RECORDED SEPTEMBER 14, 1964 AS DOCUMENT NUMBER 19253946;
THENCE NORTH ALONG SAID SOUTHERLY EXTENSION AND THE EAST LINE OF LOT 3 EXTENDED NORTHERLY TO A POINT ON THE NORTH LINE OF SAID EAST HALF OF THE SOUTHEAST QUARTER OF SECTION 4;
THENCE EAST ALONG SAID NORTH LINE OF THE EAST HALF OF THE SOUTHEAST QUARTER OF SECTION 4 TO THE NORTHEAST CORNER OF SAID SOUTHEAST QUARTER;
THENCE SOUTH ALONG THE EAST LINE OF SAID SOUTHEAST QUARTER OF SECTION 4 TO THE POINT OF BEGINNING.

THE VILLAGE OF OAK LAWN
Cook County, Illinois

ORDINANCE
NO. _____

AN ORDINANCE APPROVING THE FIRST AMENDMENT TO THE REDEVELOPMENT PLAN AND PROJECT AREA FOR THE VILLAGE OF OAK LAWN PATRIOT STATION TIF DISTRICT AND THE ADDITION OF PARCELS THERETO

TERRY VORDERER, President
CLAIRE HENNING, Village Clerk

TIM DESMOND
ALEX G. OLEJNICZAK
PAUL MALLO
JAMIE PEMBROKE
WILLIAM R. STALKER
THOMAS E. PHELAN
Board of Trustees

Published in pamphlet form by authority of the President and Board of Trustees of the Village of Oak Lawn
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200 W. Adams, Suite 2125, Chicago, IL 60606

VILLAGE OF OAK LAWN
Cook County, Illinois

ORDINANCE NO._____

AN ORDINANCE APPROVING THE FIRST AMENDMENT TO THE REDEVELOPMENT PLAN AND PROJECT AREA FOR THE VILLAGE OF OAK LAWN PATRIOT STATION TIF DISTRICT AND THE ADDITION OF PARCELS THERETO

WHEREAS, pursuant to the Tax Increment Allocation Redevelopment Act, as supplemented and amended (the "**TIF Act**"), the President and Board of Trustees (the "**Corporate Authorities**") of the Village of Oak Lawn, Cook County, Illinois (the "**Municipality**"), has heretofore determined and does hereby determine that it is advisable and in the best interests of the Municipality and certain affected taxing districts that the Municipality amend the redevelopment plan (the "**Redevelopment Plan**") and project (the "**Project**") for the redevelopment project area known as the Patriot Station TIF Project Area (the "**Redevelopment Project Area**") and the addition of parcels thereto as further described in **EXHIBIT A** attached hereto; and

WHEREAS, the Municipality has identified certain areas within its municipal boundaries where there was a need for economic assistance in order to address the extraordinary measures which must be undertaken to accomplish private investment and make the development and redevelopment of such areas economically viable; and

WHEREAS, on October 24, 2017, the Corporate Authorities approved and adopted Ordinance No. 17-18-65 entitled, "AN ORDINANCE APPROVING A TAX INCREMENT REDEVELOPMENT PLAN AND REDEVELOPMENT PROJECT FOR THE PATRIOT STATION PROJECT AREA IN THE VILLAGE OF OAK LAWN ILLINOIS"; and

WHEREAS, on October 24, 2017, the Corporate Authorities approved and adopted Ordinance No. 17-18-66 entitled, "AN ORDINANCE DESIGNATING THE PATRIOT STATION REDEVELOPMENT PROJECT AREA IN THE VILLAGE OF OAK LAWN, ILLINOIS PURSUANT TO THE ILLINOIS TAX INCREMENT ALLOCATION REDEVELOPMENT ACT"; and

WHEREAS, on October 24, 2017, the Corporate Authorities approved and adopted Ordinance No. 17-18-67 entitled, "AN ORDINANCE ADOPTING TAX INCREMENT ALLOCATION REDEVELOPMENT FINANCING FOR THE PATRIOT STATION REDEVELOPMENT PROJECT AREA IN THE VILLAGE OF OAK LAWN, ILLINOIS"; and

WHEREAS, pursuant to Section 11-74.4-4.2 of the TIF Act the Municipality is required to create an interested parties registry for activities related to the Redevelopment Project Area, to adopt reasonable registration rules, and to prescribe requisite registration forms for residents and organizations active within the Municipality that seek to be placed on said interested parties registry, and the Corporate Authorities have heretofore, and it hereby expressly is, determined

that the Municipality has created such registry, adopted such registration rules and prescribed such requisite registration forms and give public notice thereof; and

WHEREAS, pursuant to the terms thereof, the TIF Act requires the Municipality also to convene a joint review board and conduct a public hearing prior to the adoption of an ordinance amending a redevelopment plan and project and adding parcels to a redevelopment project area, at which hearing any interested person or affected taxing district may file with the Municipal Clerk written objections to and may be heard orally with respect to such proposals; and

WHEREAS, the TIF Act further requires that the time and place of such public hearing be fixed by ordinance or resolution adopted by the Corporate Authorities; and

WHEREAS, the TIF Act further requires that not less than 10 days prior to adopting such ordinance or resolution fixing the time and place of a public hearing, the Municipality must make available for public inspection the amended redevelopment plan; and

WHEREAS, in accordance with the TIF Act the Municipality announced the availability for public inspection of the Proposed Amendment to the Redevelopment Plan and Project Area more than ten days prior to passing an Ordinance fixing the time and place of the public hearing; and

WHEREAS, the TIF Act requires that notice of the public hearing be given by publication and mailing, said notice having been given by the Municipality; and

WHEREAS, the Corporate Authorities have heretofore found and determined that it was advisable to convene a joint review board and hold a public hearing to consider the approval of the proposed amendment to the Redevelopment Plan and Project and the addition of parcels thereto; and

WHEREAS, the Corporate Authorities have heretofore found and determined that the amended Redevelopment Plan and Project and the addition of parcels thereto does not contain 75 or more inhabited residential units and will not displace residents from 10 or more inhabited residential units; and

WHEREAS, based on changes in market conditions and in response to a new development proposal for the Redevelopment Project Area, the Corporate Authorities have caused to be prepared and made available for inspection an amendment to the Redevelopment Plan and Project which would amend the redevelopment plan and add additional properties to the redevelopment project area (collectively, the "**First Amendment**"); and

WHEREAS, pursuant to Section 11-74.4-5 of the TIF Act and the Corporate Authorities convened a meeting of the Joint Review Board on February 24, 2021, March 10, 2021, and March 15, 2010 at which meetings the Joint Review Board prepared and submitted recommendations to the Municipality to approve the Proposed Amendment and the addition of parcels thereto; and

WHEREAS, pursuant to Section 11-74.4-5 of the Act, the Corporate Authorities also

conducted a public hearing concerning the Proposed Amendment on March 24, 2021. At the hearing, the Corporate Authorities (i) reviewed the Proposed Amendment, (ii) heard testimony and received written information concerning the Proposed Amendment, and (iii) reviewed other information, documentation, and studies so as to be generally informed about the current conditions of the Project Area and the addition of parcels thereto; and

WHEREAS, pursuant to the findings and determinations as provided in this Ordinance, the Corporate Authorities hereby find that it is desirable and in the best interest of the public and the Municipality for the Corporate Authorities to approve the Proposed First Amendment to the Redevelopment Plan and Project Area and the addition of parcels thereto.

NOW THEREFORE, BE IT ORDAINED by the President and Board of Trustees of theVillage of Oak Lawn, Cook County, Illinois, as follows:

1. **Preambles**. The Corporate Authorities hereby adopt by reference the foregoing preamble clauses as if fully set forth herein.

2. **Redevelopment Plan and Project Amendments; Addition of Parcels**. The Proposed Amendment and therefore the amended Redevelopment Plan and Project and the addition of parcels thereto, is hereby adopted in the form of **EXHIBIT B** hereto. The Municipalityhereby authorizes and directs the Village Clerk to send a copy of this Ordinance and all appropriate materials to the Cook County Clerk to inform the Cook County Clerk about Amendment The First Amendment to the Redevelopment Plan and Project and the addition of parcels to the Patriot Station Redevelopment Project Area.

3. **Superseder; Effective Date**. All ordinances, resolutions, motions or orders in conflict with the provisions of the Ordinance are, to the extent of such conflict, hereby repealed. This Ordinance shall become effective upon its adoption.

Attach as:

Exhibit A – Legal Description of the Village of Oak Lawn Patriot Station Project Area, includingAmendment No. 1 Expansion Area.

Exhibit B – Amendment No. 1 to the Village of Oak Lawn Patriot Station Redevelopment Planand Project.

SECTION 4: Any policy, resolution, or ordinance of the Village that conflicts with the provisions of this Ordinance shall be and is hereby repealed to the extent of such conflict.

SECTION 5: This Ordinance shall be in full force and effect from and after its passage and approval in the manner provided by law.

PASSED THIS this 8th day of June, 2021.

AYES:

NAYS:

ABSENT:

APPROVED THIS this 8th day of June, 2021.

_____

VILLAGE PRESIDENT

ATTEST:

_____

VILLAGE CLERK

STATE OF ILLINOIS)
) SS.
COUNTY OF COOK)

CERTIFICATE

I, CLAIRE HENNING, Village Clerk of the Village of Oak Lawn, County of Cook and State of Illinois, DO HEREBY CERTIFY that the foregoing is a true and correct copy of Ordinance No. _____, "AN ORDINANCE APPROVING THE FIRST AMENDMENT TO THE REDEVELOPMENT PLAN AND PROJECT AREA FOR THE VILLAGE OF OAK LAWN PATRIOT STATION TIF DISTRICT AND THE ADDITION OF PARCELS THERETO," which was adopted by the President and Board of Trustees of the Village of Oak Lawn on June 8, 2021.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of the Village of Oak Lawn this 8th day of June 2021.

_____
CLAIRE HENNING, VILLAGE CLERK

Patriot Station Area Tax Increment Financing District

Redevelopment Plan and Program Amendment

Village of Oak Lawn, Illinois



DRAFT REPORT
November 2016
Revised April 2021
Prepared by Teska Associates, Inc.

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INTRODUCTION

Originally established in the late 1990s, the Village created three separate and adjacent TIF districts (The Triangle Redevelopment Plan, Train Station Redevelopment Plan, and Commuter Parking Lot/Station Redevelopment Plan) to facilitate the development of Oak Lawn's downtown and Metra Station area. Together these TIF Districts have been instrumental in facilitating the revitalization of the area around the Metra commuter rail station and associated station improvements, including new multi-story housing, commercial and a public parking structure adjacent to the station.

The Patriot Station TIF was originally established in 2016 to provide adequate funding support for additional planned improvements in the area, redevelopment of underutilized and vacant buildings and properties, and to provide for needed public roadway and traffic improvements. In 2019, the Village determined that additional parcels located along Cicero Avenue would also benefit from inclusion within the existing Patriot Station TIF and initiated an amendment to the original Patriot Station TIF Redevelopment Plan.

The purpose of the Patriot Station TIF project is to establish a long-term revitalization plan that will be guided by the Tax Increment Redevelopment Plan and Program (the "Redevelopment Plan"). The Village of Oak Lawn will use tax increment financing (TIF) as a tool to facilitate development within the Project Area. The Village developed this Redevelopment Plan to guide public and private improvement and investment decisions and expenditures. The Redevelopment Plan recognizes the importance of conserving both land and building taxable value, as well as protecting the existing character and stability of Oak Lawn.

The Redevelopment Plan is an important step for the Village to improve the Patriot Station area to strengthen economic development and job growth. This Redevelopment Plan will provide a framework for future years' redevelopment of the Project Area regarding improvements and reinvestment over the next 23 years. The goals of the Redevelopment Plan include: creating a funding mechanism to provide the necessary public infrastructure and financial incentives required to encourage the improvement and redevelopment of existing businesses, remove blighting conditions, and promote development of vacant land and underutilized buildings for uses that will contribute to the economic strength and vitality of Oak Lawn.

Village officials have determined that, without direct municipal involvement and financial assistance, the Village's goals and objectives for this area—particularly the economic development goals for the Patriot Station area identified in the Oak Lawn Comprehensive Plan and 95th Street Corridor Plan cannot be met. To encourage new investment in the Project Area, the Village of Oak Lawn has created the following Redevelopment Plan and Program to identify an effective approach to facilitate such development.

REDEVELOPMENT PROJECT AREA DESCRIPTION

The original Project Area included parcels around Patriot Station, along 95th Street and the Metra rail line. The parcels are in two clusters, connected by the rail line. The first is north and south of 95th Street near 51st Avenue, encompassing parts of the Metra parking lot, the Tank Memorial Site, and the David's Bridal site. South of 95th Street it encompasses the commercial property and parking lot between 51st Avenue and 50th Court, as well as the two small lots behind it. The second cluster is south of 95th Street. It includes most of the parking lot between Cook Avenue, Yourell Drive, and 52nd Avenue, and the area between the rail line, 96th Street, and Tulley Avenue. The original Project Area includes mostly commercial and industrial uses. Covering approximately 17 acres, the original Project Area includes 7 structures on 26 parcels.

The amended Project Area includes additional parcels located along Cicero Avenue north of the railroad tracks, and along 95th Street south of the railroad tracks and west of Cicero Avenue. The amended parcels are primarily commercial/retail in nature, including a total of 15 structures on 43 parcels.

Figure 1 below illustrates the boundaries of the original Patriot Station Project Area and other nearby TIF districts. Figure 2 on the following page specifically highlights the new parcels to be included in the amended Patriot Station TIF district.

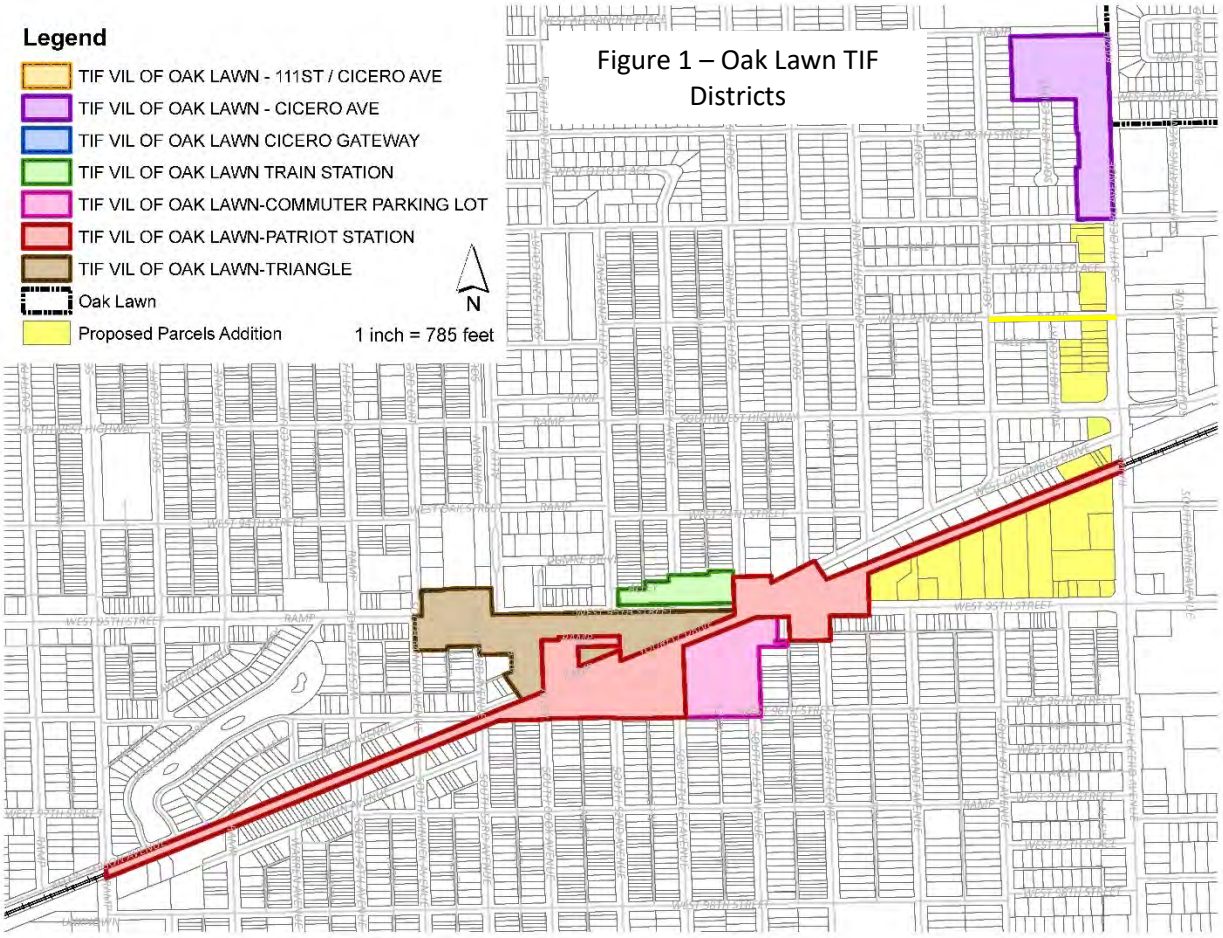
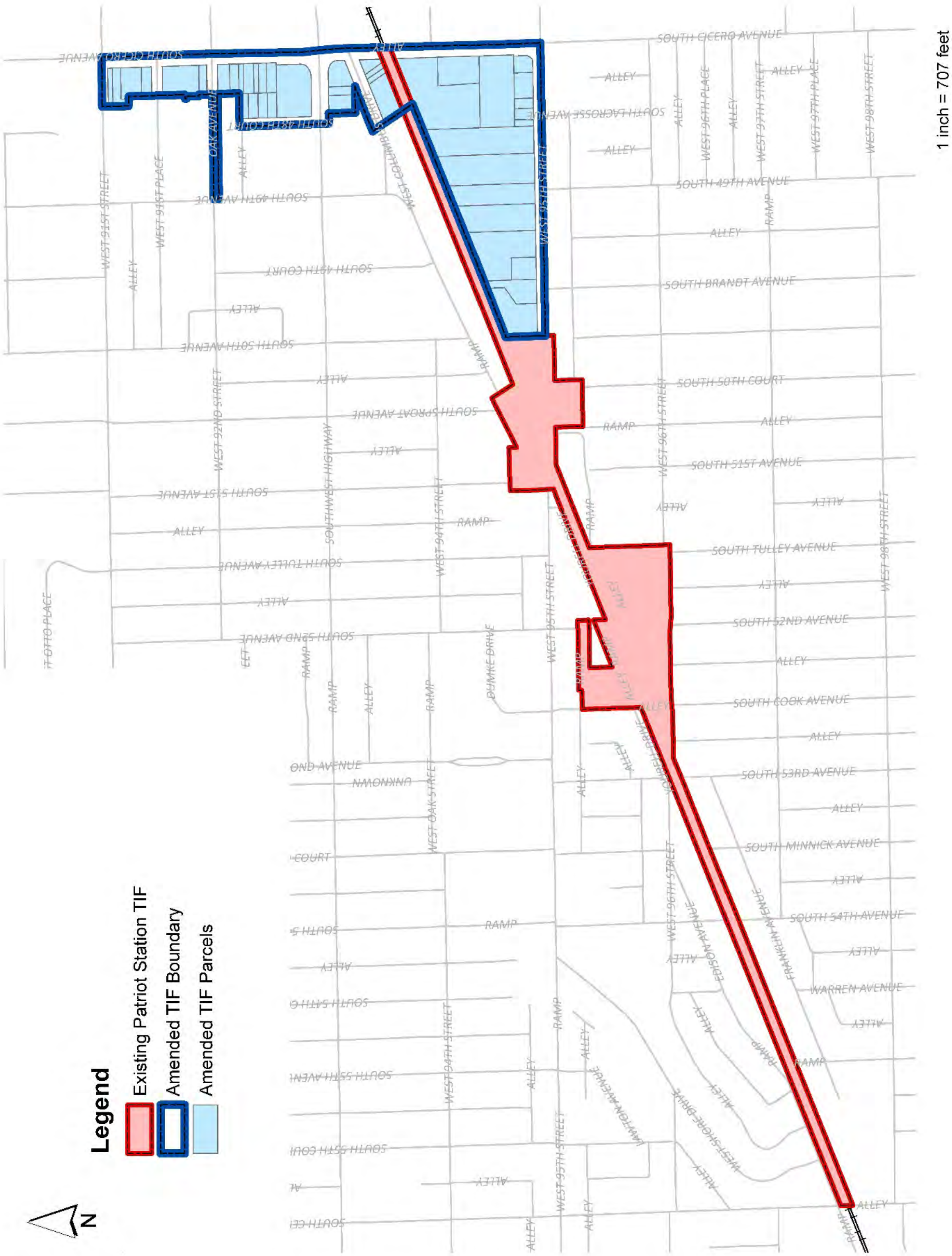


Figure 1 – Oak Lawn TIF Districts

Figure 2 – Patriot Station TIF Amended Boundary Map



Summary of the Eligibility of the Proposed Project Area TIF District

The eligibility of the original Patriot Station TIF was determined in September of 2016. The original Redevelopment Area qualified for designation under the following eligibility criteria:

1. Age of Structures;
2. Deterioration;
3. Structures below minimum code standards;
4. Lack of community planning;
5. Deleterious Land Use or Layout;
6. Inadequate utilities;
7. Decline in equalized assessed value (EAV);
8. Excessive vacancies; and
9. Excessive land coverage.

In December of 2019, a study was undertaken, consistent with the Act and related procedural guidelines, to determine the eligibility of the Patriot Station Project Area Amendment. These "Eligibility Findings" indicate that the proposed Project Area meets the statutory requirements of a "conservation area" (50% of the buildings within the Project Area at least 35 years or more in age and a combination of at least three blighting factors), and is therefore eligible for designation as a "Tax Increment Finance Redevelopment Project Area."

As detailed in Appendix A – Tax Increment Financing Amendment Eligibility Report, the amended Project Area is eligible for designation as a "conservation area" due to the predominance and extent of the following characteristics:

1. Age of structures;
2. Obsolescence;
3. Deterioration;
4. Inadequate utilities; and
5. Deleterious land use or layout.

Each of these factors contributes significantly to the eligibility of the Project Area as a 'conservation area.' All of these characteristics point towards the need for designation of the Project Area as a "conservation area" to be followed by public intervention in order that redevelopment might occur.

REDEVELOPMENT GOALS AND OBJECTIVES

The Redevelopment Plan aims to use the current conditions within the Project Area that have caused the area's inability to achieve the Village's goals established in the Comprehensive Plan and the 95th Street Corridor Plan. The Village has had a clear and strong desire for the Project Area to contribute economically to the overall Village from new opportunities such as new development, redevelopment, and improvements throughout the Project Area.

The goals listed below for this Redevelopment Plan are based on those found in the Village's Comprehensive Plan and the 95th Street Corridor Plan.

1. Promote the Patriot Station TIF Project Area as a unique and viable site for catalyst developments including medical and office uses, as well as other commercial and residential uses that can further attraction of investment and mixed-uses.
2. Encourage development and land uses that reflect the Patriot Station TIF's transit-oriented location near the Metra station to incorporate higher-density buildings and compact design.
3. Create a sustainable mixed-use district that both serves current resident and business needs as well as acts as a regional destination in order to increase property and sales tax revenues and to spur additional growth and redevelopment.
4. Promote the 95th Street Corridor as a main commercial activity area by incorporating a mix of retail, service, institutional, and transportation uses.
5. Emphasize the "Heart of Oak Lawn" ideal by creating a strong and unique sense of place through physical features, including new development, redevelopment, and improvements to appearances along major corridors.
6. Enhance the appearance of the Project Area in alignment with the Comprehensive Plan and 95th Street Corridor Study including streetscape, landscape, and gateway improvements.
7. Provide new and improve existing pedestrian and bike infrastructure to allow better coordination with auto-oriented spaces within the Project Area.
    a. Use these improvements to create pedestrian-oriented connections and areas throughout the Project Area as discussed in the 95th Street Corridor Plan.
8. Incorporate landscaping and screening where buffering is needed to mitigate issues related to commercial lots and parking neighboring residential properties.
9. Focus economic development on retaining and improving existing businesses as well as attracting new business to improve the tax base and create more employment and shopping opportunities for the community.
10. Maintain and incorporate new, strong public/private partnerships when possible to better coordinate financial resources in carrying out goals and objectives set out by the Comprehensive Plan, 95th Street Corridor Plan, and this Redevelopment Plan.
    a. Encourage development of vacant properties and redevelopment or improvements of deteriorated properties by private investment using financial incentives.
11. Ensure municipal utilities are providing the necessary infrastructure that will make new, private development and redevelopment easier through upgrades and expansion.
12. Provide enough parking to support existing and new development, as well as commuter parking for Metra by expanding and/or consolidating existing public parking.
    a. When possible, limit parking to align with transit-oriented development ideals for the Patriot Station TIF Project Area's location near the Metra station.
13. Encourage private purchase of Project Area properties for redevelopment and, if needed, pursue public acquisition.

REDEVELOPMENT PLAN & PROGRAM

Undertaking the development and improvement of the Patriot Station TIF Project Area is a large task for the Village that will present both challenges and opportunities. An implementation strategy needs to be put in place to ease the process and assist in the revitalization of properties within the Project Area, as well as stimulate private development throughout the Village. Business attraction and expansion will be key parts of the strategy. The Village will make significant public investments in the area supported by anticipated new revenues generated through property tax increment. These Village investments have resulted in attracting private development efforts that will stimulate the comprehensive revitalization of the entire Project Area. The adoption of this Redevelopment Plan and Program will aid in the implementation of the goals and objectives of the Village, and will assist in stimulating additional development and rehabilitation, which otherwise could not reasonably be anticipated to occur without the adoption of this Redevelopment Plan.

The Act describes a Redevelopment Plan as:

"…the comprehensive program of the municipality for development or redevelopment intended by the payment of redevelopment project costs to reduce or eliminate those conditions, the existence of which qualified the redevelopment project area as a blighted area or conservation area ..., and thereby serves to enhance the tax bases of the taxing districts which extend into the redevelopment project area."

Successfully implementing the Redevelopment Plan will require the Village to take advantage of the real estate tax increment attributed to the Project Area as provided for by the Act. The Project Area would not reasonably be developed and improved as planned by the Village without the use of such incremental revenues.

Ultimately, the implementation of the Redevelopment Plan and Project will benefit the Village and all the taxing districts in the form of a significantly expanded tax base. The designation of the area as a Redevelopment Project Area will allow the Village to address deficiencies including (but not limited to):

- Establishing a pattern of land-use activities that will increase efficiency and residential uses and economic relationships, especially as such uses complement adjacent retail and residential uses;
- Entering into redevelopment agreements in order to include the redevelopment of properly and/or to induce new development to locate within the Project Area;
- Coordinating and providing adequate parking for all redevelopments;
- Coordinating redevelopment uses located within floodplain areas;
- Improving area appearance through landscape, streetscape and signage programs;
- Coordinating land assembly in order to provide sites for more modern redevelopment plans; and
- Providing infrastructure that is adequate in relation to redevelopment plans.

Purpose of the Redevelopment Plan

Pursuant to the Act, the purpose of a Redevelopment Plan for the Project Area is to promote the health, safety, morals, and welfare of the general public by:

1. Eradicating blighting conditions and instituting conservation measures;
2. Removing and alleviating adverse conditions by encouraging private investment of underutilized and vacant properties which will strengthen the economy, tax base, business environment, and living environment;
3. Improving existing public utilities and expanding roads within the area; and
4. Enhancing the overall quality of the Project Area and adjacent neighborhoods.

Redevelopment Land Use Plan

The aim of the Redevelopment Plan is the revitalization of the Project Area as a commercial, residential and business center providing a mix of uses that offer a variety services, residential options, employment opportunities, and improvements to the health, safety, property values, and quality-of-life of the Village of Oak Lawn.

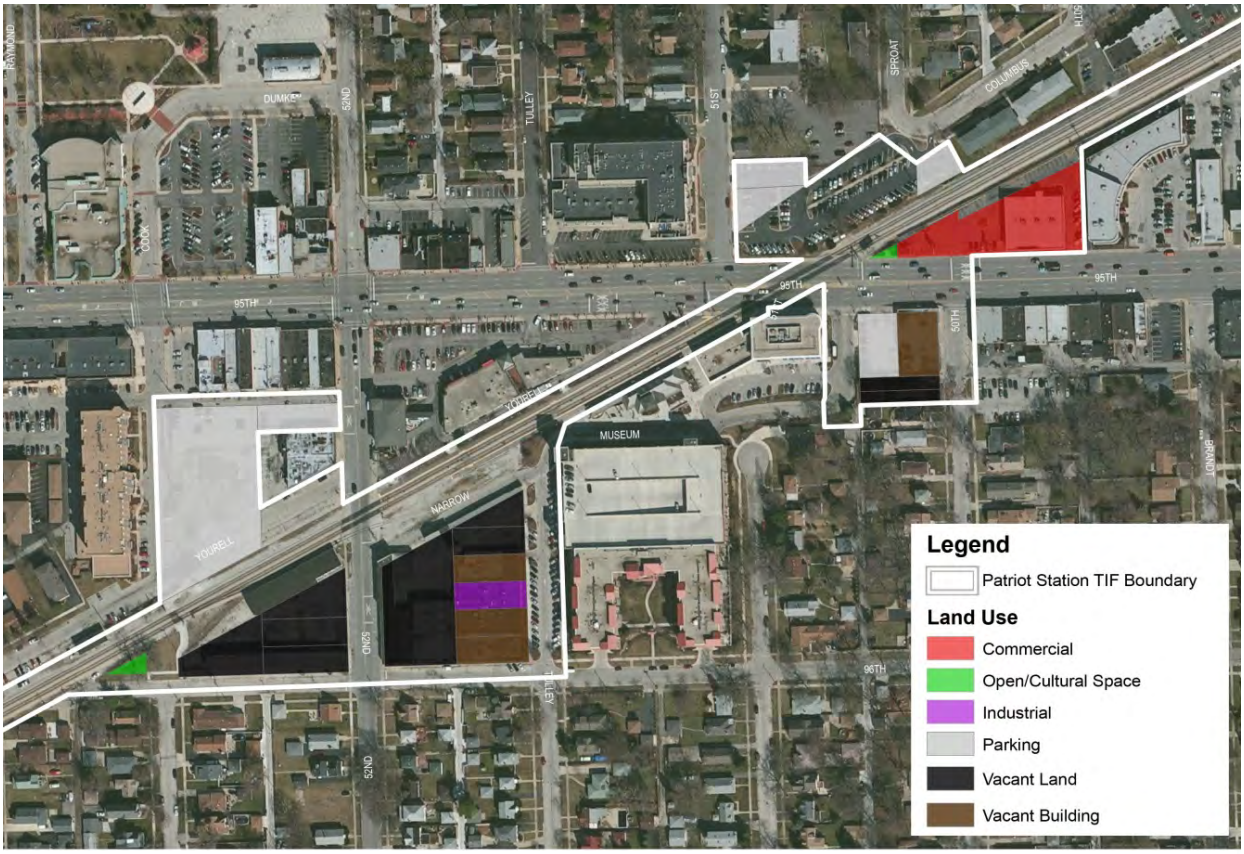


Figure 3 - Existing Land Use
Original Patriot Station Redevelopment Plan (2016)

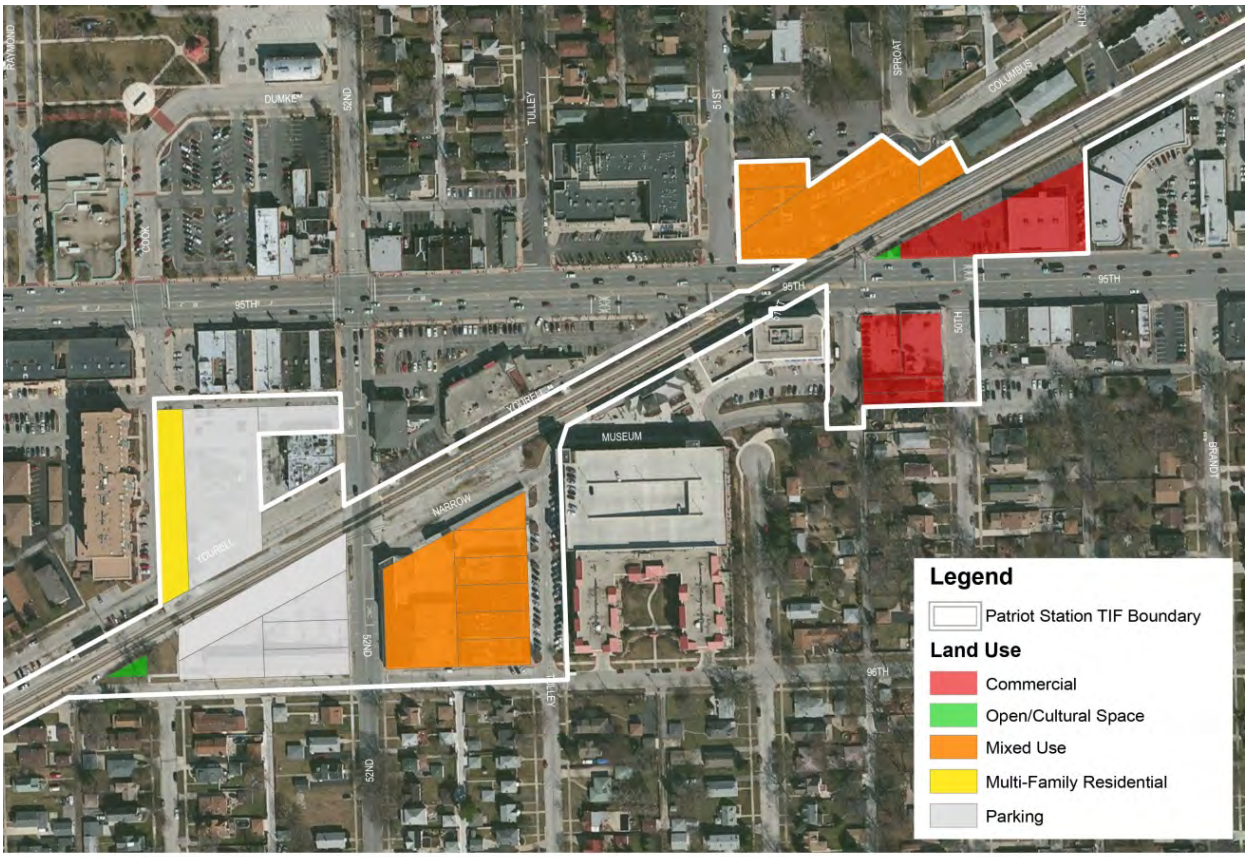


Figure 4 - Future Land Use
Original Patriot Station Redevelopment Plan (2016)

Figure 5 – Existing Land Use, Amendment Parcels

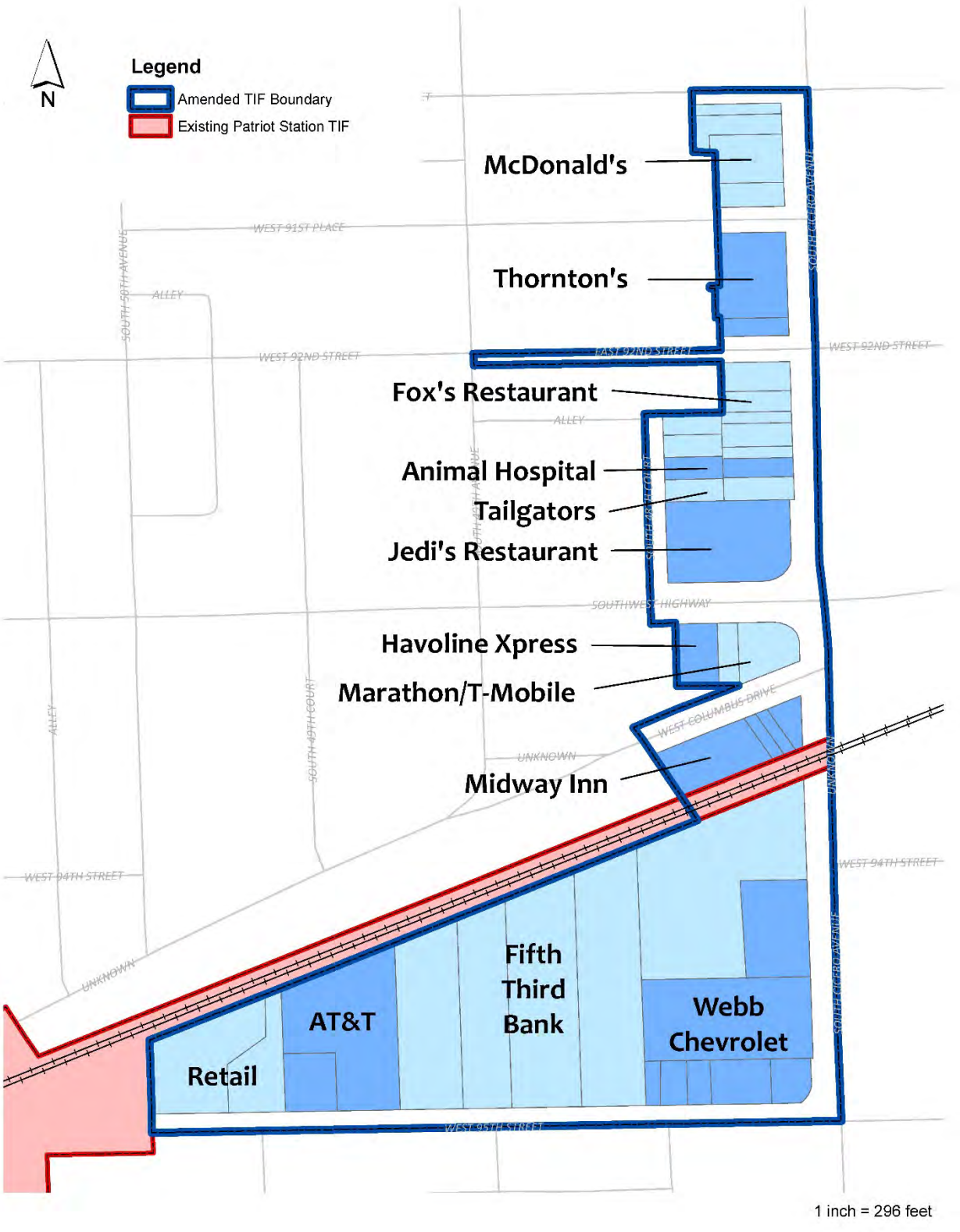
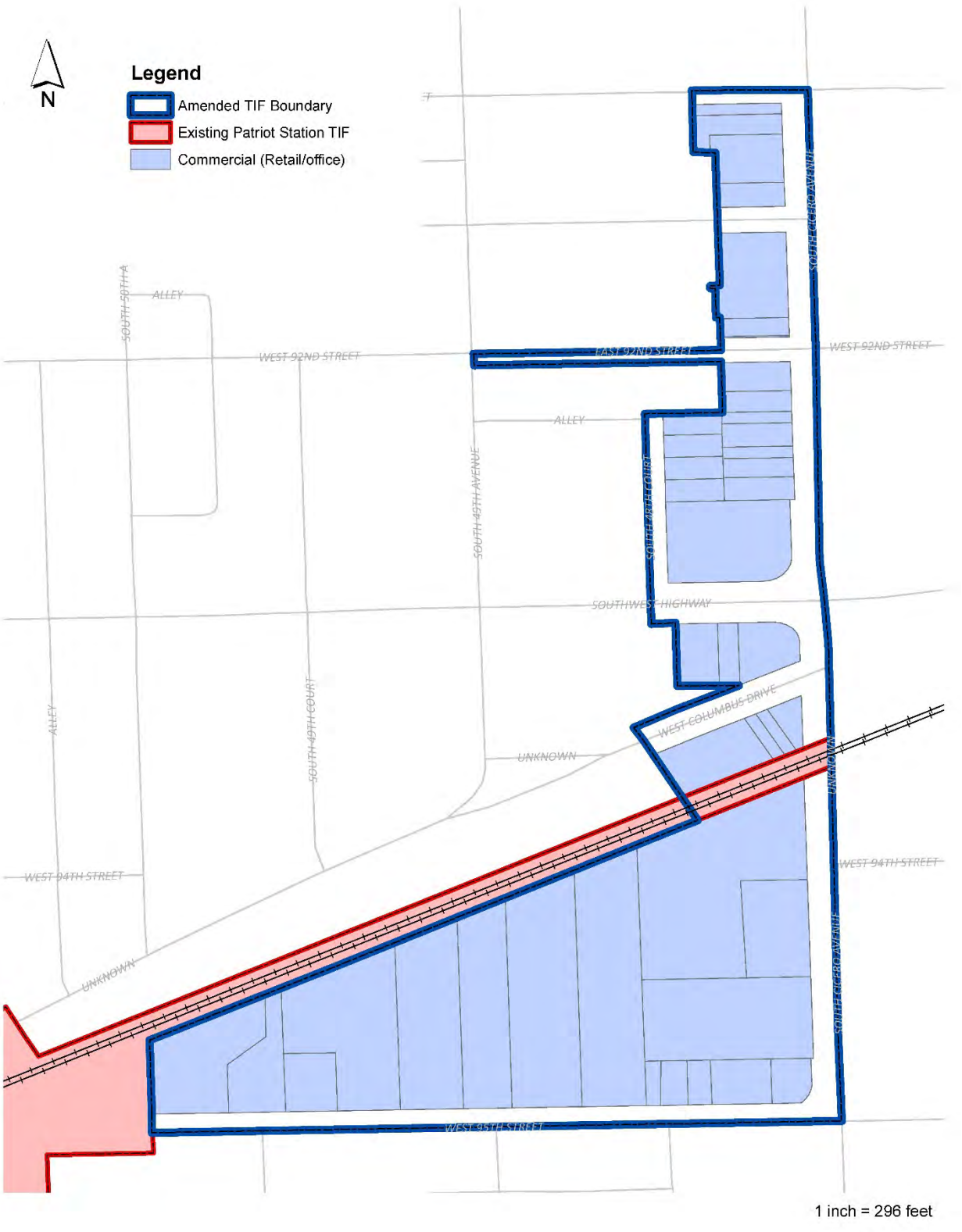


Figure 6 – Future Land Use, Amendment Parcels



Future Land Use Plan

The Future Land Use Plan in Figure 5 (Original) and Figure 6 (Amendment) indicates a configuration of land uses that are anticipated to create the optimal scenario for long-term growth and redevelopment of the Project Area. Below is a summary description of each land use type:

Mixed-Use
Mixed-uses are the most predominant recommended use for the original Project Area. This land use classification includes commercial, office, and multi-family residential. Typically, commercial uses such as retail or restaurants will locate on the first floor with either office or multi-family residential above. This use will incorporate the 95th Street Corridor Plan's Town Center land use which involves strengthening connectivity between Metra and PACE, supporting transit-oriented land uses, enhanced pedestrian and bike accommodations, and emphasis on the area being the Village's cultural destination with placemaking techniques.

Commercial
Commercial land uses for the future of the Project Area will include retail and service use along 95th Street and Cicero Avenue that will enhance the corridor. This land use classification includes individual businesses on smaller lots with lower densities. According to the 95th Street Corridor Plan, uses along the commercial corridor will include bus, pedestrian, and bike access where possible and have best practices regarding design guidelines.

Multi-family Residential
This land use classification includes multi-family buildings. This land use aims to see townhomes built across the street from the new, existing multi-family building. This use will also incorporate the 95th Street Corridor Plan's Town Center land use like the mixed-use classification above.

Open/Cultural Space
This land use classification preserves two small existing parcels in the original redevelopment boundary. The first is the triangular-shaped parcel where the Tank Memorial sits. The other triangular-shaped parcel is a maintained green space.

Parking
Parking will be provided in either surface lots or parking structures. These will facilitate new development in the area. This use will also incorporate the 95th Street Corridor Plan's Town Center land use like the mixed-use and multi-family residential categories.

Redevelopment Plan Activities

The purpose of the Redevelopment Plan for the Project Area is to identify the necessary infrastructure, and the financial and regulatory incentives that are needed to support development, and the retention, expansion, and improvement of existing businesses. The objective of these investments is to encourage private investment in the Project Area in order to redevelop underutilized and vacant buildings and parcels. Overall, the following redevelopment activities will contribute to the long-term economic health and vitality of the Project Area and Village of Oak Lawn.

The Village of Oak Lawn will entertain other development proposals for blocks or parcels if the proposed uses are consistent with the overall intent of the Village Comprehensive Plan, the 95th Street Corridor Plan, and the original/amended Patriot Station Redevelopment Plan.

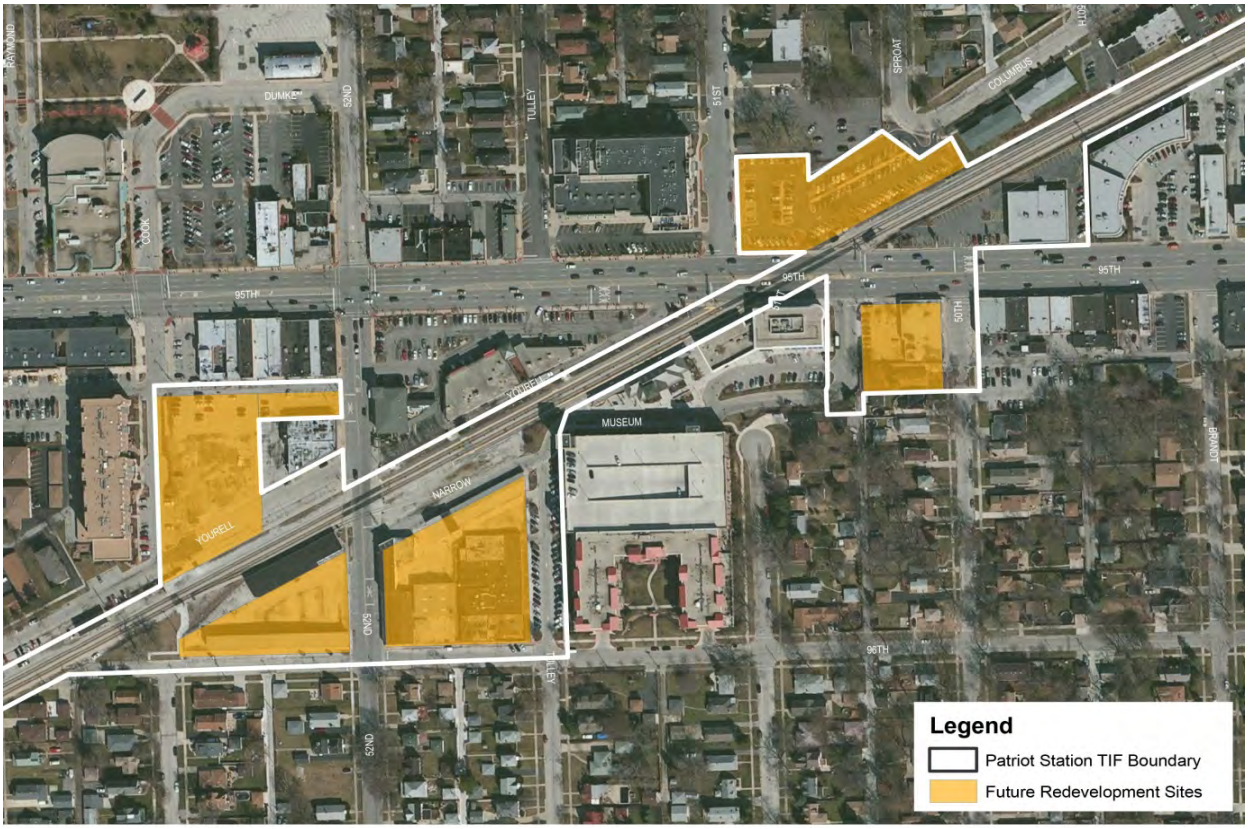


Figure 7 - Future Redevelopment Sites
Original Patriot Station Redevelopment Plan (2016)

Figure 7 displays the five key redevelopment opportunity sites within the Project Area. There are no additional key redevelopment opportunity sites located within the amended Project Area boundary.

The key redevelopment opportunity sites are those parcels or clusters of parcels that offer a likelihood of being developed over the 23-year life of the TIF District, primarily due to factors such as the presence of vacant or underutilized parcels, and parcels that contain obsolete uses. Additional development activity may also occur on other parcels not specifically highlighted on Figure 7 over the life of the TIF and would also be eligible for potential TIF funding assistance.

The Future Land Use Plan and Future Redevelopment Sites maps identified in this document shall not each serve as a guide for development within the Project Area. They are not meant to establish specific requirements and should not be rigidly interpreted. Adjustments may be made in response to market conditions and other key factors as long as they remain consistent with the Village's overall goals and objectives. Designation of a property as a development opportunity site merely suggests future potential that may be realized through site improvements to better accommodate existing uses or through more significant redevelopment efforts.

The redevelopment opportunity sites identified on Figure 7 include projects that may require assembly of properties, the demolition of existing structures, rehabilitation of existing structures, and/or the construction of new structures.

Undertaking redevelopment activities outlined above will generate increased tax revenues, expand the availability of parking, high quality retail, residential, and office space in Oak Lawn, and stimulate additional development in surrounding areas.

Property Improvements

In addition to redevelopment activities identified above, the Redevelopment Plan recommends improvements and expansion to existing properties and buildings, including building maintenance and repair, parking lot repair and reconstruction, and façade enhancements that will occur within the Project Area throughout the 23 year life of the TIF District. However, it is difficult to accurately predict on a parcel-by-parcel basis which of these properties will be improved.

Housing Displacement Certification

As described in both the summary of existing land uses and the Redevelopment Plan and Program section of this document, the Project Area (including the amended Project Area) does not include residential units, and the implementation of the Redevelopment Plan will not result in displacement of residents from 10 or more inhabited residential units. Therefore, the Village certifies that such displacement will not result from the plan, and a housing impact study need not be performed.

Eligible Project Costs

Redevelopment project costs mean and include the sum total of all reasonable or necessary costs incurred or estimated to be incurred, and any such costs incidental to the Redevelopment Plan and Program. As provided by the Act, such costs may include, without limitation, the following:

1. Costs of studies, surveys, development of plans, and specifications, implementation and administration of the Redevelopment Plan including but not limited to staff and professional service costs for architectural, engineering, legal, financial, planning or other services.
2. The cost of marketing sites within the Project Area to prospective businesses, developers, and investors.
3. Property assembly costs including, but not limited to, acquisition of land and other property, real or personal, or rights or interests therein, demolition of buildings, site preparation and site improvements that serve as an engineered barrier addressing ground level or below ground environmental contamination, including, but not limited to parking lots and other concrete or asphalt barriers, and the clearing and grading of land.
4. Costs of rehabilitation, reconstruction, repair, or remodeling of existing private or public buildings, fixtures, and leasehold improvements; and the cost of replacing an existing public building if pursuant to the implementation of a redevelopment project the existing public building is to be demolished to use the site for private investment or devoted to a different use requiring private investment.
5. Costs of the construction of public works or improvements.
6. Costs of jobs training and retraining projects, including the cost of "welfare to work" programs implemented by businesses located within the Project Area, and costs of advanced vocational education or career education, including but not limited to courses in occupational, semi-technical or technical fields leading directly to employment, incurred by one or more taxing districts, as provided in the Act.
7. Financing costs, including but not limited to, all necessary and incidental expenses related to the issuance of obligations and which may include payment of interest on any obligations issued under the Act accruing during the estimated period of construction of any redevelopment project for which such obligations are issued, and not exceeding 36 months thereafter and including reasonable reserves related thereto.
8. To the extent the Village by written agreement accepts and approves the same, all or a portion of a taxing district's capital costs resulting from the Redevelopment Project necessarily incurred or to be incurred within a taxing district in furtherance of the objectives of the Redevelopment Plan.
9. An elementary, secondary, or unit school district's increased costs attributable to assisted housing units as provided in the Act.
10. Relocation costs to the extent that the Village determines that relocation costs shall be paid or is required to make payment of relocation costs by Federal or State law.
11. Payment in lieu of taxes.
12. Interest cost incurred by a redeveloper related to the construction, renovation or rehabilitation of a redevelopment project, as provided by the Act.

13. Up to 50% of the cost of construction, renovation, and/or rehabilitation of all low- and very low-income housing units as defined in Section 3 of the Illinois Affordable Housing Act, as provided by the Act.

Without limiting the forgoing, the Village may incur redevelopment project costs for:

Acquisition and Clearance

To meet development objectives of this Redevelopment Plan the Village may elect to acquire properties through a direct market transaction. However, under exceptional circumstances, the Village Board may choose to exercise its power of eminent domain, including appropriate compensation for property acquisition. It is not the intent of the Village to acquire through eminent domain, or to acquire specific properties at this time. However, a determination by the Village to acquire properties may be made without further amendment to this Plan.

Land Disposition

Property, which may be acquired by the Village, may be assembled into appropriate development or rehabilitation sites. These properties may be sold or leased by the Village to other public bodies or to private developers, in whole or in part. Terms of conveyance may be incorporated into appropriate disposition documents or agreements and may include more specific restrictions than contained in this Redevelopment Plan or in other municipal codes and ordinances governing the use of the land. The Village reserves the right to sell or lease any property acquired within the Project Area during the 23-year duration of the TIF District. Any future modifications to the stated disposition actions of this Plan will be in accordance with the objectives of this Redevelopment Plan and Program and will not require any amendment to the Plan.

No conveyance, lease, mortgage, disposition of land or other property, or agreement relating to the development of property will be made except upon the adoption of an ordinance by the Village. Furthermore, no conveyance, lease, mortgage, or other disposition of land or agreement relating to the development of property shall be made without providing reasonable opportunity for the submission of alternative proposals or bids.

TIF Assisted Public and Private Improvements

The Village of Oak Lawn will provide public improvements and provide financial assistance for eligible private improvement costs in the Project Area to facilitate development in support the Redevelopment Plan, and to serve the needs of Oak Lawn residents, property and business owners. Improvements may include, but are not limited to, the following:

1. Vacation, removal, resurfacing, widening, reconstruction, signalization, and other improvements to rights-of-way, streets, sidewalks, pedestrian ways, and pathways;
2. Flood control and stormwater management projects;
3. Construction of off-street parking facilities and structures;
4. Improvement or expansion of public utilities such as sewer and water lines, curbs and gutters, and stormwater detention facilities;
5. Demolition and rehabilitation of obsolete structures;

6. Beautification improvements, including streetscape, lighting, signage, and landscaping;
7. Grants or loans to private property owners for eligible property improvements, including building rehabilitation, façade restoration or enhancements;
8. Relocation expenses;
9. Public utility improvements (including, but not limited to electric and gas services and mains; and
10. Signalization, traffic control and lighting.

The Village of Oak Lawn and individual developers, pursuant to an agreement between the parties, may share the costs associated with these improvements. The Village may determine at a later date that certain listed improvements are no longer needed or are appropriate and may remove them from the list or may add new improvements to the list that are consistent with the objectives of this Redevelopment Plan.

Phasing of Projects

The redevelopment projects within this Redevelopment Plan will take varying periods of time. Some will be short-term projects while others will be long term. It is anticipated that all redevelopment projects will occur within five years, with public improvements to be occur during the term of the TIF District as funds become available. All projects are estimated to be completed within the 23-year life of the TIF District. Façade improvements, building rehabilitations, and other activities on individual properties may also occur throughout the life of the TIF District.

Estimated Project Costs

Estimated redevelopment project area costs for public improvement projects listed above are provided in Table 1 below:

Table 1: Estimated Redevelopment Project Costs

Category	Cost (Original Plan)	Cost (Amended Plan)
Property assembly, acquisition of land, demolition of buildings, site preparation and site improvements	$1,500,000	$500,000
Environmental, market and planning studies, surveys, development of engineering and architectural plans, specifications, implementation and administration fees	$470,000	$100,000
Rehabilitation, reconstruction, repair, or remodeling of existing public or private buildings and fixtures	$470,000	$250,000
Street construction, repair, or reconstruction; streetscape improvements, including but not limited to: sidewalks, landscaping, signs, street furniture, trash receptacles, bike racks	$5,900,000	$1,500,000

Development finance costs	$2,800,000	$100,000
Environmental remediation	$575,000	$250,000
Infrastructure and utility improvements, including but not limited to: water, sanitary sewer and storm sewer, and stormwater management	$1,300,000	$1,800,000
Public parking	$8,100,000	$500,000
Total Estimated Project Costs	$21,115,000	$5,000,000
Grand Total (Original plus Amended)	$26,115,000	

(1) Over the lifetime of the TIF, development project costs may fluctuate and necessitate a change to the individual line items; however, such changes will not result in an increase of the total estimated project costs. Such modifications may be made without further amendment to this Plan so long as there is not an overall increase in the total estimated project costs, except as permitted under the Act.

(2) Total development project costs exclude any additional financing costs, including any interest expenses, capitalized interest, and costs associated with optional redemptions. These costs are subject to prevailing market conditions and are in addition to the total project costs.

(3) Total project costs are inclusive of development project costs in contiguous Project Areas or those separated by only a public right-of-way that are permitted under the Act to be paid from incremental property taxes generated in the Project Area, but do not include development project costs incurred in the Project Area which are paid from incremental property taxes generated in contiguous Project Areas or those separated only by a public right-of-way. The amount of revenue from the Project Area made available to support such contiguous Project Areas, or those separated only by a public right-of-way, when added to all amounts used to pay eligible development project costs within the Project Area, shall not at any time exceed the total development project costs described in the Redevelopment Plan.

(4) Public improvements may also include capital costs of taxing districts and other costs allowable under the Act. Specifically, public improvements as identified in the Redevelopment Plan and as allowable under the Act may be made to property and facilities owned or operated by the Village or other public entities. As provided in the Act, development Project Costs may include, to the extent the Village by written agreement accepts and approves the same, all or a portion of a taxing district's capital costs resulting from the development project necessarily incurred or to be incurred within a taxing district in furtherance of the objectives of the Redevelopment Plan.

Sources of Funds

The Act provides a method for municipalities to finance public development costs with incremental real estate tax revenues. Incremental tax revenue is derived from the increase in the current equalized assessed valuation (EAV) of real property within the Project Area over and above the certified initial EAV of the real property. Any increase in EAV is then multiplied by the current tax rate, resulting in the tax increment revenue. Funds necessary to pay redevelopment project costs may be derived from a number of authorized sources. These may include, but are not limited to, the following:

1. Real property tax increment revenues from the Project Area;
2. Tax revenues resulting from the establishment of any Special Service Area districts within the Project Area;
3. Interest earned on temporary investments;
4. Gifts, grants, and contributions;
5. Bond proceeds;

6. Sale or lease of land proceeds;
7. User fees;
8. Municipal sales taxes; utility and motor fuel taxes,
9. Funds from contiguous TIF project areas, and
10. The Village's general revenue fund.

The principal source of funds will be the incremental increase in real property taxes attributable to the increase in the equalized assessed value of each taxable lot, block, tract or parcel of real property in the Project Area over the initial equalized assessed value of each such lot, block, tract or parcel. It is estimated that the incremental increase in property taxes over the term of the TIF District in 2016 dollars will be **$27,516,907.** The additional estimated incremental increase in property taxes resulting from the amended Project Area boundary over the remaining term if the TIF District in 2019 dollars will be **$5,150,475**. There may be other eligible local sources of revenue that the Village determines are appropriate to allocate to the payment of redevelopment project costs.

The Project Area may, in the future, be contiguous to, or separated only by a public right-of-way from, other Redevelopment Project Areas created under the Act. The Village may utilize net incremental property taxes received from the Project Area to pay eligible redevelopment project costs, or obligations issued to pay such costs, in other contiguous Redevelopment Project Areas or other Project Areas separated only by a public right-of-way, and vice versa. The amount of revenue from the Project Area, made available to support such contiguous Redevelopment Project Areas, or those separated only by a public right-of-way, when added to all amounts used to pay eligible redevelopment project costs within the Project Area, shall not at any time exceed the total redevelopment project costs described in this Redevelopment Plan.

In the event that adequate funds are not available as anticipated from aforementioned sources, the Village may utilize its taxing power to sustain the redevelopment projects or repay obligations issued in connection therewith, to be reimbursed over time, if possible, from tax increment revenues.

Nature and Term of Obligations to be Issued

The financial plan of this Redevelopment Plan is intended to establish a conservative public expenditure approach. Revenues will be accumulated in the special tax allocation fund to pay for public purpose expenditures identified in this Redevelopment Plan, and whenever practical, expenditures will be made on a cash basis. This method of financing shall not preclude the Village from undertaking initiatives designed to stimulate appropriate private investment in the Project Area.

Certain redevelopment projects may be of such a scale or on such a time-table as to preclude financing on a cash basis. These projects may be funded by the use of tax increment revenue obligations issued pursuant to the Act for a term not to exceed 20 years. Consistent with the conservative nature of the financial plan for this Redevelopment Program, the highest priority for the issuance of tax increment revenue obligations shall occur when the commitment is in place for private sector investment necessary to fund the amortization of such obligations.

All obligations are to be covered after issuance by projected and actual tax increment revenues and by such debt service reserved and sinking funds as may be provided by ordinance. Revenues not required for the retirement of obligations providing for reserves, sinking funds, and anticipated redevelopment project costs may be declared surplus and become available for distribution annually to the taxing districts in the Project Area.

One or more issues of obligations may be sold at one or more times in order to implement this plan, as now or hereafter amended, in accordance with law.

The Village may, by ordinance, in addition to obligations secured by the special tax allocation fund provided by law, pledge for a period not greater than the term of the obligations any part or any combination of the following:

1. Net revenues of all or part of a Redevelopment Project,
2. Taxes levied and collected on any or all property in the municipality.
3. The full faith and credit of the municipality.
4. A mortgage on part or all of a Redevelopment Project.
5. Any other taxes or anticipated receipts that the municipality may lawfully pledge.

Equalized Assessed Valuation

The total 2015 equalized assessed valuation of the original Project Area was **$1,216,504**. Upon the completion of the development projects it was estimated that the equalized assessed valuation of real property within the Project Area would be approximately **$13,174,812**.

The total 2019 equalized assessed valuation of the Project Area amendment is **$15,664,258**. Upon the completion of the development projects it is estimated that the equalized assessed valuation of real property within the Project Area amendment will be approximately **$19,694,567**.

These figures are based upon estimates of value of new development projects that are anticipated.

Payment in Lieu of Taxes

No payments in lieu of taxes are anticipated as part of the Redevelopment Plan and Program.

Provision for Amending the Redevelopment Plan and Program

The Redevelopment Plan and Program may be amended pursuant to provisions of the Act.

Fair Employment/Affirmative Action

The Village of Oak Lawn will require each private developer entering into an agreement with the Village, in connection with development in the Project Area, to utilize fair employment practices, including an affirmative action program.

FINDINGS OF NEED FOR TAX INCREMENT FINANCING

Lack of Project Area Growth

The original Project Area (as well as the amended Project Area) has not been subject to growth and development by private investment. This is the consequence of the current physical conditions, the little or no growth in property values, and lack of significant development as described below.

- The Village of Oak Lawn established multiple TIF districts (Triangle Redevelopment, Train Station/Commuter Parking Lot, and Triangle Expanded Redevelopment) in the 1990s near and within the Patriot Station TIF Project Area. Those districts were put in place to encourage redevelopment in those areas and has resulted in several new commercial and residential projects, commuter train station and public parking structure. However, many sites that are now part of the Patriot TIF District are still undeveloped and have had declining property values due to the recession. While some key developments have occurred within those TIF areas, the Patriot Station TIF District includes many of the sites that still have not been developed. Those sites currently have lower EAVs than the base EAV level when the TIF districts were created. The decline in EAV will not create the revenue needed to provide incentives for private investment or to complete public improvements.

- As described in the TIF Eligibility Findings Report(s), the conditions of the Project Area (as well as the amended Project Area) display a lack of maintenance and improvements. The original report identified the prevalence of deterioration, old structures and ones below minimum code standards, lack of community planning, deleterious use or layout, inadequate utilities, decline in EAV, vacancies, and excessive land coverage, all of which result from the lack of investment in the Project Area. The amended Project Area exhibits deterioration, obsolescence, inadequate utilities, and deleterious land use or layout. While not every property displays each of these conditions, the Project Area as a whole is characterized by a reasonable extent and meaningful distribution of these factors which has resulted in the lack of investment as envisioned by the Village.

- The equalized assessed value (EAV) of the (original) Project Area has decreased every year since 2011.

Year	EAV	% Change
2011	$1,578,473	
2012	$1,468,187	-7.0%
2013	$1,393,093	-5.1%
2014	$1,241,491	-10.9%
2015	$1,216,504	-2.0%

- The amended Project Area includes deteriorating, vacant and underutilized properties, including the Fifth Third Bank property among others. The amended Project Area is also proliferated with retail commercial uses transitioning into medical office uses which do not generate sales tax revenues for the Village of Oak Lawn. Redevelopment of these sites is dependent on incentives from the Village to overcome excessive costs of building demolition and site preparation in order to make the area suitable for new development, and the lack of availability of such incentives has discouraged potential redevelopment opportunities in the amended Project Area. The Village is in active negotiations with a major retail developer for the Fifth Third site and the developer has unequivocally requested TIF assistance in order to proceed. Redevelopment of these sites will not occur without inclusion of the amended area into the Patriot Station TIF and will allow the Village to compete with neighboring communities for future retail developments.

As a result of these factors and conditions, the Project Area is not subject to appropriate growth and development as current conditions hinder the continued development of the area. Therefore, the Project Area is not reasonably anticipated to be developed without adoption of this Redevelopment Plan.

Conformance with Comprehensive Plan

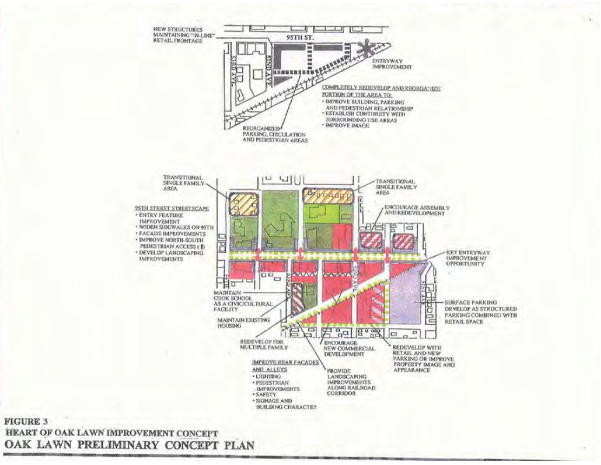


FIGURE 3
HEART OF OAK LAWN IMPROVEMENT CONCEPT
OAK LAWN PRELIMINARY CONCEPT PLAN

The 1997 Comprehensive Plan describes parts of the Project Area often as the "Heart of Oak Lawn" which spans from 51st Avenue to 54th Avenue and Oak Street to 96th Street, with 95th Street running east-west through the center. Many of the original Project Area parcels as well as the amended Project Area parcels fall within this boundary. The plan emphasizes that the area should stay a mixed-use area and be clearly distinguished from the rest of the Village by its land uses and design. It aims for the Heart of Oak Lawn to be "the Village's civic and business focal point." The plan recommended a variety of improvements for the area. Some of these are shown in the image above. Others involve encouraging a mix of land uses and having a cohesive physical image, which would include sidewalk, façade, and rear area improvements, well-integrated Metra commuter facilities, enhanced pedestrian infrastructure, additional parking, and Cook School remaining a civic and cultural focus. The plan notes that the large triangular parking lot parcel between Cook Avenue, 95th Street, and the railroad could be developed as the area's "landmark" feature.

The Comprehensive Plan also has general goals and objectives for the Village, some of which give note to the Project Area and/or commercial areas like 95th Street. The main goal that can be applied to the Project Area is to "emphasize the Village's arterial street corridors as the primary commercial activity areas." Objectives related to this goal are listed below:

- "Objective 1: Promote a healthy and mutually reinforcing mix of commercial, retail, institutional, municipal and transportation related uses along 95th Street."

- "Objective 2: Expand the range of commercial activities along 95th Street and Cicero Avenue."
- "Objective 4. Set physical development and improvement boundaries for the Heart of Oak Lawn and further define the physical and economic relationship between the Heart of Oak Lawn and other commercial areas."
- "Objective 5: Develop and improve the Heart of Oak Lawn as a key design and activity area of 95th Street, and the community as a whole."

Overall, the plan focuses on preserving and improving its commercial corridors, including 95th Street, through design, uses, parking availability, streetscape, etc. in order to make a strong Heart of Oak Lawn that is unique from other areas within the Village. The plan also noted the desire for an additional study specifically for the Heart of Oak Lawn as it could have better understanding and specific recommendations for that area.

95th Street Corridor Plan

The 95th Street Corridor Plan was adopted by the Village Board on March 11, 2014. The purpose of the plan was to "balance the regional demands of an automobile-oriented corridor with community vision for a livable street." The plan addresses transportation, streetscape, site development concepts, design guidelines, zoning, land use, and market development goals for the corridor. While the plan spans the entire corridor, the plan does specifically focus on the section of 95th Street that contains the Project Area. This section spans from Central Avenue to Cicero Avenue. This area includes the Project Area parcels. It is important to note the recommendations both inside and just outside of the Project Area as outside improvements could also contribute to the future of the TIF Project Area. Some improvements include streetscape, land use, and zoning recommendations, pedestrian and bike accommodations, and parking.

The Plan breaks down the site development concepts into redevelopment sites and enhancement opportunity sites. Some of these fall within the TIF Project Area. The Project Area's enhancement opportunity site improves the vacant areas behind commercial buildings with façade, site, and landscape enhancements. Redevelopment opportunity sites include the three large triangular areas along the railroad tracks near the southwest of the Project Area, as well as the Karas building on 95th Street. The Plan envisions these sites as multi-family residential, mixed-use, and downtown infill retail. Further details about each site can be found in the 95th Street Corridor Plan.

The Comprehensive Plan and 95th Street Corridor Plan displays the community's investment and desires for the Project Area to become a key, vibrant part of Oak Lawn. By contributing to the economic base of the Village and becoming a center for commercial and other compatible uses, the Project Area can become the improved "Heart of Oak Lawn." The Patriot Station TIF District would enhance the Project Area's development potential by creating conditions that will attract business to the area. The redeveloped Project Area would continue to encourage people to visit Oak Lawn which will improve the economic base and reduce tax burden for residents of the Village.

Date of Completion

The estimated year of completion of the redevelopment projects and retirement of obligations issued to finance redevelopment project costs is December 31, 2041 (The year after the 23rd year from the date of adoption of the ordinance approving the (original) Project Area).

FINANCIAL IMPACT OF REDEVELOPMENT

Without the adoption of the Redevelopment Plan and Program the Project Area is not reasonably expected to be redeveloped by private enterprise. In the absence of financial assistance and public improvements provided by the Village there is a prospect that blighting factors will continue and spread to the adjacent business areas, and the area as a whole will become less attractive for new development and investments in existing buildings and sites, which may lead to higher vacancies. The continued erosion of the assessed valuation of property in and outside of the Project Area will lead to a reduction of real estate tax revenue to all taxing districts.

Implementation of the Redevelopment Plan is expected to have short-term and long-term positive financial impacts on all the taxing districts affected by this Redevelopment Plan. In the short term, the Village's effective use of tax increment financing can be expected to stabilize existing assessed values in the Project Area, thereby stabilizing the existing tax base for local taxing agencies. In the long-term, after the completion of all redevelopment improvements and activities, the completion of redevelopment projects and the payment of all redevelopment project costs and municipal obligations, the taxing districts will benefit from any enhanced tax base which results from the increase in equalized assessed valuation generated as a result of financial incentives proposed in this Redevelopment Plan.

It is anticipated that the implementation of this Redevelopment Plan and Project will have a minimal financial impact on most of the affected taxing districts. In fact, the action taken by the Village to stabilize and encourage growth of its tax base through the implementation of this Redevelopment Plan and Project will have a positive impact on the affected taxing districts by addressing Project Area vacancies and the lag in growth (as compared to the remainder of the Village). The Redevelopment Plan's future residential land uses may affect the elementary and high school taxing districts as school age children could result from the new dwelling units. The Village will follow the guidelines provided by the Act to compensate the districts at levels dictated by the precise increase in net new students pursuant to the Act.

Additionally, should the Village achieve success in attracting private investment which does result in the demonstrated need for increased services from any other taxing district, the Village would consider declaring sufficient TIF related surpluses, which funds are neither expended or obligated for redevelopment activities, as provided by the Act, to assist such taxing districts in paying the costs for any increased services. Any surplus Special Tax Allocation Funds, to the extent any surplus exists, will be proportionately shared, based on the appropriate tax rates for a given year, with the various taxing districts, including the Village. This will occur only after all TIF eligible costs to satisfy any financial obligations that have incurred or expended by the Village have been duly accounted for through administration of the Special Tax Allocation Funds to be established by the Village as provided by the Act. The exception to this provision will be to the extent that the Village utilizes TIF funding to assist in the redevelopment of residential units. In such cases the Village will provide for the cost incurred by eligible school districts in the manner prescribed by 65 ILCS Section 5/11-74.4.3(q)(7.5) of the Act.

Appendix A –Eligibility Report

Appendix B – Amendment Eligibility Report

Appendix C – Amended Legal Description

Appendix D – Equalized Assessed Value (EAV) by PIN

Original Patriot Station TIF (2016)		Amended TIF Parcels	
PIN	**EAV 2015**	**PIN**	**EAV 2019**
2409500002-6001	0	24-04-404-015	$525,769
2409500002-6002	$ 49,962	24-04-404-016	$73,821
2404420013	0	24-04-404-018	$41,014
2404418015	0	24-04-404-019	$92,423
2404418005	0	24-04-406-020	$506,655
2409203055	0	24-04-410-007	$79,411
2409203054	0	24-04-410-012	$492,075
2409203028	0	24-04-410-015	$0
2409203029	0	24-04-410-016	$0
2409108012	0	24-04-410-017	$0
2409201006	$ 59,059	24-04-410-018	$0
2409201002	$ 13,233	24-04-410-020	$67,473
2409201003	$ 18,994	24-04-410-021	$269,121
2409201001	$ 148,158	24-04-410-022	$71,279
2409201004	$ 37,719	24-04-410-023	$83,847
2409118002	$ 27,349	24-04-410-025	$60,481
2409201005	$ 59,059	24-04-410-033	$81,181
2409118001	$ 31,643	24-04-410-034	$55,526
2409118003	$ 21,556	24-04-410-037	$4,327
2409201007	$ 25,324	24-04-415-022	$115,975
2409118004	$ 22,944	24-04-415-023	$117,077
2409117001	$ 1,025	24-04-415-024	$45,163
2404500001	0	24-04-415-027	$823,120
2409108024	0	24-04-422-010	$93,225
2404421006	0	24-04-422-017	$58,101
2404421007	$ 700,479	24-04-422-018	$148,177
TOTAL:	**$ 1,216,504**	24-04-422-021	$1,413,715
		24-04-422-022	$911,684
		24-04-422-024	$935,152
		24-04-422-027	$739,748
		24-04-422-032	$606,750
		24-04-422-033	$1,437,384
		24-04-422-034	$2,912,055
		24-04-422-035	$34,846
		24-04-422-036	$63,735
		24-04-422-039	$319,127
		24-04-422-040	$919,983
		24-04-422-041	$842,975
		24-04-422-042	$224,611
		24-04-427-013	$395,958
		24-04-427-021	$160,739
		24-04-427-022	$164,019
		TOTAL:	**$15,987,722**
TOTAL: $6,687,205			

VILLAGE OF OAK LAWN
BOARD OF TRUSTEES MEETING
AGENDA ITEM SUBMISSION SHEET

Meeting Date: June 3, 2021 **Agenda Item Number**: xxxxxx

Department: Manager's Office
Staff contact: Randy Palmer
Staff contact email: rpalmer@oaklawn-il.gov
Staff contact phone: 708-499-7743

SUMMARY

This Resolution Approves an IGA between the Village Dist. 227, and Dist. 223 in regards to the First Amendment to the Patriot Station TIF Redevelopment Plan and Project Area. The IGA evidences the support of the Districts for the First Amendment effectively nullifying the negative recommendation. The IGA sets forth the duties and obligations of each party going forward in relation of the TIF and authorizes the repayment of TIF eligible expenses incurred by the Village and the Districts going back more than four years negotiating and vetting this amendment in some form or another. o

BACKGROUND

The IGA evidences the support of the Districts for the First Amendment effectively nullifying the negative recommendation. The IGA sets forth the duties and obligations of each party going forward in relation of the TIF and authorizes the repayment of TIF eligible expenses incurred by the Village and the Districts going back more than four years negotiating and vetting this amendment in some form or another. The Superintendents and legal counsel for each district have reviewed and provided feedback on the IGA and have relayed the full support of each respective Board.

RECOMMENDATION:

It is recommended that the Board of Trustees vote to approve this Resolution and authorize the execution of the IGA so that the Village is able to amend the Patriot Station TIF Redevelopment Plan and Project Area to best serve the residents of Oak Lawn.

THE VILLAGE OF OAK LAWN
Cook County, Illinois

ORDINANCE
NO. _____

AN ORDINANCE APPROVING AN INTERGOVERNMENTAL AGREEMENT BETWEEN THE VILLAGE OF OAK LAWN, OAK LAWN COMMUNITY HIGH SCHOOL DISTRICT 227, AND OAK LAWN/HOMETOWN SCHOOL DISTRICT 123 PERTAINING TO THE FIRST AMENDMENT TO THE PATRIOT STATION TIF PLAN AND PROJECT AREA

TERRY VORDERER, President
CLAIRE HENNING, Village Clerk

TIM DESMOND
ALEX G. OLEJNICZAK
PAUL MALLO
JAMIE PEMBROKE
WILLIAM R. STALKER
THOMAS E. PHELAN
Board of Trustees

Published in pamphlet form by authority of the President and Board of Trustees of the Village of Oak Lawn
Peterson, Johnson, and Murray Chicago, LLC, Village Attorneys
200 W. Adams, Suite 2125, Chicago, IL 60606

VILLAGE OF OAK LAWN
Cook County, Illinois

ORDINANCE NO. _____

AN ORDINANCE APPROVING AN INTERGOVERNMENTAL AGREEMENT BETWEEN THE VILLAGE OF OAK LAWN, OAK LAWN COMMUNITY HIGH SCHOOL DISTRICT 227, AND OAK LAWN/HOMETOWN SCHOOL DISTRICT 123 PERTAINING TO THE FIRST AMENDMENT TO THE PATRIOT STATION TIF PLAN AND PROJECT AREA

WHEREAS, the Village of Oak Lawn (the "Village") is a home rule unit of local government pursuant to Article VII, Section 6, of the Illinois Constitution of 1970; and

WHEREAS, both the Oak Lawn Community High School District 227 ("District 227"), and the Oak Lawn/ Hometown School District 123 ("District 123"), are both school districts duly organized pursuant to the Illinois School Code 105 ILCS, 5/1 *et seq*.; and

WHEREAS, the Districts, along with other governmental entities have jurisdictional taxing authority over the are included within the Patriot Station TIF Redevelopment Project Area and the area proposed to be included into same via the First Amendment to the Patriot Station TIF Redevelopment Plan and Project Area ("The First Amendment"); and

WHEREAS, pursuant to the provision of the Tax Increment Allocation Redevelopment Act, 65 ILCS 5/11-74.4-1 *et seq.* (the *"Act"),* the Village is empowered to take certain actions pertaining to redevelopment activities and to adopt redevelopment plans and projects, to establish redevelopment project areas and to finance the plans and projects through the use of tax increment financing and to amend the aforementioned projects and areas in accordance with the CT; and

WHEREAS, pursuant to the Act, the Village has initiated the statutory process to amend the Patriot Station Tax Increment Financing Redevelopment Project and Plan (the *"Plan"),* by expanding its boundaries to the area described therein and implementing tax increment financing in relation thereto (collectively, the (*"First Amendment");* and

WHEREAS, the primary purpose of the First Amendment is to entice private investment and private redevelopment which will benefit the citizens of the Affected Taxing Districts and will increase the tax base within the Project Area; and

WHEREAS, pursuant to the Act, the Village has convened a joint review board of for the purpose of reviewing the public record, planning documents and proposed ordinances

approving the redevelopment plan and project and to issue an advisory, non-binding recommendation; and

WHEREAS, Although the Joint Revie Board passed a negative recommendation; all of the Districts which were in favor of a negative recommendation have since provided the Village unequivocal evidence of their support for the First Amendment either via letter or inclusion or an IGA. These actions have effectively waived any right to challenge the First Amendment. and provide clear evidence that the Districts support the Village's efforts to improve the area included in the First Amendment and increase the tax base throughout said area, the Affected; and

WHEREAS, in the Spirit of Cooperation the Village and the Districts wish to memorialize their respective support, duties, and obligations as they pertain to the First Amendment in the Intergovernmental Agreement ("IGA") attached hereto as Exhibit A.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF TRUSTEES OF THE VILLAGE OF OAK LAWN, ILLINOIS:

SECTION 1: The recitals set forth in the preamble are incorporated herein by referenceand made a part of this Ordinance.

SECTION 2: The President and Board of Trustees hereby approve the IGA in the same or substantially similar form as Exhibit A, and the Village Council authorizes the Village Manager and/or his designee to execute the IGA subject to Review and Revision as to form by the Village Attorney.

SECTION 4: This ordinance and each of its terms shall be the effective legislative act of a home rule municipality without regard to whether such ordinance should (a) contain terms contrary to the provisions of current or subsequent non-preemptive state law, or (b) legislate in a manner or regarding a matter not delegated to municipalities by state law. It is the intent of the corporate authorities of the Village of Oak Lawn that to the extent that theterms of this Ordinance should be inconsistent with any non-preemptive state law, that this resolution shall supersede state law in that regard within its jurisdiction.

SECTION 5: This ordinance shall be in full force and effect from and after its passage and approval as provided by law.

PASSED THIS 9th day of June 2021.

AYES:

NAYS:

ABSENT:

APPROVED THIS 9th day of June, 2021.

_____
VILLAGE PRESIDENT

ATTEST:

_____
VILLAGE CLERK

STATE OF ILLINOIS)
) SS.
COUNTY OF COOK)

CERTIFICATE

I, JANE QUINLAN, Village Clerk of the Village of Oak Lawn, County of Cook and State of Illinois, DO HEREBY CERTIFY that the foregoing is a true and correct copy of Ordinance No. _____, "AN ORDINANCE APPROVING AN INTERGOVERNMENTAL AGREEMENT BETWEEN THE VILLAGE OF OAK LAWN, OAK LAWN COMMUNITY HIGH SCHOOL DISTRICT 227, AND OAK LAWN/HOMETOWN SCHOOL DISTRICT 123 PERTAINING TO THE FIRST AMENDMENT TO THE PATRIOT STATION TIF PLAN AND PROJECT AREA," which was adopted by the President and Board of Trustees of the Village of Oak Lawn on 9th day of June 2021.

_____
CLAIRE HENNING, VILLAGE CLERK

INTERGOVERNMENTAL COOPERATION AGREEMENT BY AND BETWEEN THE VILLAGE OF OAK LAWN, OAK LAWN HIGH SCHOOL DISTRICT 229 AND OAK LAWN-HOMETOWN SCHOOL DISTRICT 123

This Intergovernmental Cooperation Agreement is made and entered into this ____ day of June, 2021 by and between the Village of Oak Lawn ("Village"), the Board of Education of Oak Lawn High School District 229 ("D229"), and the Board of Education of Oak Lawn-Hometown School District 123 ("D123"), collectively referred to as the Parties ("the Parties"). Each of the Parties are jurisdictional taxing bodies for the Patriot Station Tax Increment Financing ("TIF") Redevelopment Project Area and the proposed First Amended Patriot Station TIF Redevelopment Project. The Parties other than the Village are referred to collectively as the "Districts".

WHEREAS, the Districts are duly organized and validly existing school districts in the State of Illinois; and

WHEREAS, the Districts have the authority to enter into this Agreement pursuant to the provisions of Section 10 of Article VII of the Illinois Constitution of 1970 and the provisions of the Intergovernmental Cooperation Act, 5 ILCS 220/1 *et seq*.; and

WHEREAS, pursuant to the provision of the Tax Increment Allocation Redevelopment Act, 65 ILCS 5/1174.4-1 et seq. ("the Act"), the Village is empowered to take certain actions pertaining to redevelopment project areas and to adopt redevelopment plans and projects and establish redevelopment project areas and amendments thereto, and to finance the plans and project areas through the use of tax increment financing; and

WHEREAS, pursuant to the Act the Village has initiated the statutory process to adopt the First Amendment to the Patriot Station Tax Increment Financing Project and Plan attached hereto as Exhibit A ("the First Amendment") and implement tax increment financing throughout the area depicted in the First Amendment; and

WHEREAS, the Parties constituted part of, and participated in, the Joint Review Board ("JRB") process prior to the creation of both the original Redevelopment Project Areas and Plan and more recently the First Amendment; and

WHEREAS, subsequent to the recommendation of the JRB for the First Amendment the Parties continued to meet and confer in a cooperative manner to resolve all differences of opinion and outstanding issues; and

WHEREAS, in the spirit of cooperation and in the best interests of the health, safety, and welfare of the citizens the Districts, subject to the conditions set forth herein, wish to express their support of the First Amendment to the Patriot Station TIF District; and

WHEREAS, the execution and delivery of this Agreement have in all respects been authorized, and all things necessary to make this a valid and binding agreement of the Districts.

NOW THEREFORE, in consideration of the premises and the mutual covenants hereinafter set forth, the Parties hereto agree as follows:

Section 1. Incorporation. The representations and recitations hereinabove set forth in the preambles are hereby incorporated into this Agreement as if fully restated herein.

Section 2. Agreements, Waivers, and Duties of the Parties.

i. The Districts will not oppose an action by the Village to make the proposed First Amendment to the Patriot Station TIF District upon the Village's adoption of the requisite ordinance(s) and the filing of same with the Cook County Treasurer' Office.
ii. The Parties agree that the Cicero Avenue TIF shall remain open no longer than its statutorily determined termination date and that the Village shall take all necessary actions to accomplish a timely termination.
iii. The Parties acknowledge that this Agreement is the result of more than four years of discussion, negotiation, and analysis among the Parties regarding the First Amendment and other related TIF issues. In recognition of the administrative burden and fees that have been absorbed by the general funds and ultimately the taxpayers of the Village, D229, and D123 throughout this process, each such Party shall be entitled to be reimbursed for any reasonable fees and costs actually incurred in the process via available funds on hand in the Cicero Avenue TIF District or Patriot Station TIF District. The total amount of the reimbursement shall not exceed $175,000 apportioned as follows: $110,000 for the Districts, to be divided as they mutually agree between themselves; $55,000 for the Village; $5,000 to the Oak Lawn Park District, and $5,000 to Worth Township.
iv. Beginning with the next installment of incremental taxes to the Cicero Avenue TIF, the Village shall declare at least 50% of it as surplus and return to the County for distribution to all taxing districts with taxing authority in accordance with each such taxing districts' relative tax rates and as set forth in the Act. The remaining portion of incremental taxes not declared as surplus shall be available to the Village to use for any appropriate TIF expenses in the Cicero Avenue TIF, Patriot Station TIF, or any other TIF that district that may lawfully receive said funds.
v. The Districts agree to forever waive the right to bring any action whether in law or equity to challenge the designation of the project area, the redevelopment plan and project, the area's eligibility, the expenditure of Incremental Revenues or any other matter with regard to the Patriot Station TIF, the First Amendment, and/or the Cicero Avenue TIF except for actions and omissions occurring after the approval of this Agreement.
vi. In the event all obligations and expenses as set forth in the Redevelopment Plan are extinguished prior to the statutorily determined termination date of the Patriot Station TIF, the Village agrees to terminate the TIF at such time. The determination of whether the obligations and expenses to be extinguished shall be made solely by the Village, after consultation with the School Districts.
vii. The Parties will seek to use any surplus funds received from either the Cicero Avenue TIF or Patriot Station TIF in a manner that most benefits the residents of

the Districts. The Parties may continue to discuss and explore how to most benefit the Districts' residents before, during, and after the drafting and execution of this Agreement, but the use to which each District puts the surplus incremental tax revenues distributed to that District shall be determined by the Board of Education of that District.

viii. The Parties each acknowledge that all of Oak Lawn and its residents benefit when the Parties cooperate as evidenced. In furtherance of the cooperative effort that led to this Agreement, the Village agrees that it shall meet and confer with D229 and D123 prior to engaging a TIF consultant to create a new TIF district or expand the boundaries of a current TIF District in which either D229 or D123 have taxing authority.

Section 3. Execution by Counterpart. This agreement may be executed in multiple counterparts which shall each have the effect of an original document.

IN WITNESS WHEREOF, this Agreement is entered into by and between the Parties hereto as of the date and year first above written.

PRESIDENT AND BOARD OF TRUSTEES OF VILLAGE OF OAK LAWN, ILLINOIS

By: _____ **Attest:** _____
Village President **Village Clerk**

BOARD OF EDUCATION OF OAK LAWN HIGH SCHOOL DISTRICT NUMBER 229, COOK COUNTY, ILLINOIS

By: _____ **Attest:** _____
Board President **Board Secretary**

BOARD OF EDUCATION OF OAK LAWN-HOMETOWN SCHOOL DISTRICT NUMBER 123, COOK COUNTY, ILLINOIS

By: _____ **Attest:** _____
Board President **Board Secretary**

THE VILLAGE OF OAK LAWN
Cook County, Illinois

ORDINANCE
NO. _____

AN ORDINANCE AMENDING TITLE 3 CHAPTER 29 ENTITLED "VIDEO GAMING"

TERRY VORDERER, President
CLAIRE HENNING, Village Clerk

TIM DESMOND
ALEX G. OLEJNICZAK
PAUL MALLO
JAMIE PEMBROKE
WILLIAM R. STALKER
THOMAS E. PHELAN
Board of Trustees

Published in pamphlet form by authority of the President and Board of Trustees of the Village of Oak Lawn
Peterson, Johnson, and Murray Chicago, LLC, Village Attorneys
200 W. Adams, Suite 2125, Chicago, IL 60606

VILLAGE OF OAK LAWN
Cook County, Illinois

ORDINANCE NO. _____

AN ORDINANCE AMENDING TITLE 3 CHAPTER 29 ENTITLED "VIDEO GAMING"

WHEREAS, Section 6(a) of Article VII of the 1970 Constitution of the State of Illinois provides that any municipality which has a population of more than 25,000 is a home rule unit, and the Village of Oak Lawn, Cook County, Illinois, with a population in excess of 25,000 is, therefore, a home rule unit and, pursuant to the provisions of said Section 6(a) of Article VII, may exercise any power and perform any function pertaining to its government and affairs, including, but not limited to, the power to tax and to incur debt; and

WHEREAS, the Illinois Video Gaming Act ("VGA"), 230 ILCS 40/1 et seq., regulates the operation, licensing, and administration of video gambling; and

WHEREAS, the Village of Oak Lawn ("Village") in accordance with the VGA regulates video gaming activity within the Village; and

WHEREAS, the Village" may exercise any power and perform any function pertaining to its government and affairs including, but not limited to, the power to regulate for the protection of the public health, safety, morals and welfare; to license; to tax; and to incur debt" pursuant to the Article VIl, Section 6 of the Ill. Const. of 1970; and

WHEREAS, the Village section 8–11–6a of the Illinois Municipal Code (65 ILCS 5/8–11–6a

WHEREAS, the Village now desires to impose a tax upon the privilege of operating a video gaming terminal within the Village ("Terminal Operators' Tax"); and

WHEREAS, said Terminal Operators' Tax will be imposed at a rate of $0.01 per play; and

WHEREAS, the Village's Terminal Operators' Tax will provide much needed revenue to promote the general health, safety, and welfare of the Village and its residents, and provide adequate funds to offset the adverse effects of gambling within the Village; and

WHEREAS, the President and Board of Trustees of the Village of Oak Lawn, hereby believe that it is in the best interest of the Village and its residents to impose said Terminal Operators' Tax; and

NOW, THEREFORE, BE IT ORDAINED BY THE VILLAGE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF OAK LAWN, COOK COUNTY, ILLINOIS, IN THE EXERCISE OF ITS HOME RULE POWERS, AS FOLLOWS:

SECTION 1: The foregoing recitals shall be and are hereby incorporated as findings of fact as if said recitals were fully set forth herein.

SECTION 2: That Title 3 Chapter 29 entitled "Video Gaming" of the Village Code of Oak Lawn be and is hereby by amended by deleting the following strikethrough language and adding the following underlined language as follows:

3-29-1: DEFINITION:
All words and phrases used in this section and not otherwise defined herein, which are defined in the Video Gaming Act, 230 Illinois Compiled Statutes 40/1 et seq., shall have the meaning accorded to such words and phrases in said Act. Unless the context otherwise requires, the following terms used in this section shall be construed according to the following definitions:
LICENSED ESTABLISHMENT: Any licensed retail establishment where alcoholic liquor is drawn, poured, mixed, or otherwise served for consumption on the premises, whether the establishment operates on a nonprofit or for-profit basis.
TERMINAL OPERATOR: An individual, partnership, corporation, or limited liability company that is licensed under this Act and that owns, services, and maintains video gaming terminals for placement in licensed establishments, licensed truck stop establishments, licensed fraternal establishments, or licensed veterans establishments.
VIDEO GAMING TERMINAL: Any electronic video game machine that, upon insertion of cash, electronic cards or vouchers, or any combination thereof, is available to play or simulate the play of a video game, including but not limited to video poker, line up, and blackjack, as authorized by the Board as utilizing a video display and microprocessors in which the player may receive free games or credits that can be redeemed for cash. The term does not include a machine that directly dispenses coins, cash, or tokens or is for amusement purposes only. (Ord. 17-09-19)

3-29-2: LICENSE REQUIRED:
No person shall display, operate or otherwise permit the use of any video gaming terminal without first obtaining a license from the Village upon payment of a license fee. (Ord. 17-09-19)

3-29-3: APPLICATION:
Applications for a video gaming license shall be made to the Business Licensing Administrator upon a form to be supplied by the Village and shall contain the following information:

A. Name and address of the applicant, age, date and place of birth;
B. Prior convictions, if any, of applicant;
C. Place where the video gaming terminal is to be displayed or operated, and the business conducted at that place;
D. Number of video gaming terminals to be displayed or operated;
E. Description of video gaming terminal to be covered by the license, mechanical features and serial number;
F. Copy of a valid Illinois Gaming Board license;
G. Copy of a valid Illinois liquor license;
H. Copy of a valid Village of Oak Lawn liquor license; and

I. Such other information as the Village may determine as necessary as set forth in the application form. (Ord. 17-09-19)

3-29-4: RESTRICTIONS ON LICENSES:
All such video gaming terminals shall at all times be kept, placed, operated and monitored in accordance with State laws, applicable regulations and applicable provisions of this Code including, but not limited to:

A. All applicants for video gaming license shall be ineligible for such license for those reasons set forth in section 3-3-5 of this title;

B. A valid Village video gaming license must be clearly displayed at the licensed establishment at all times;

C. No more than ~~five~~ six (~~5~~6) video gaming terminals may be located or placed on a licensed establishment;

D. Video gaming terminals shall be placed in an area restricted to persons twenty one (21) years of age or over;

E. Prohibiting persons under the age of twenty one (21) years and persons who are visibly intoxicated from entering or remaining in the gaming area;

F. The video gaming area shall be physically monitored at all times during the legal hours of operation by an employee over twenty one (21) years of age; and

G. The operation of the video gaming terminals shall only be allowed during the legal hours of operation allowed for the consumption of alcoholic beverages at the licensed establishment as consistent with section 3-3-6 of this title pertaining to liquor control. The suspension or revocation of a licensee's liquor license shall result in the automatic suspension or revocation of the licensee's video gaming license without refund of any portion of the license fee and without the requirement of any further action by the Village.

H. The cancellation, suspension, or revocation of a licensee's Illinois Gaming Board license shall result in the automatic cancellation, suspension, or revocation of the licensee's video gaming license without refund of any portion of the license fee and without the requirement of any further action by the Village. (Ord. 17-09-19)

3-29-5: LICENSE FEES:
Every applicant, before being granted a video gaming license, shall pay to the Village the following annual license fee for each fiscal year (May 1 through April 30), which fee shall not be prorated.

Video gaming terminal, per machine
$ 500.00
Video gaming terminal, operator's business (limit of 6 terminals per establishment)
1,000.00

No license for an individual video gaming terminal (per machine license) shall be issued at the yearly rate of fees except for the full regulatory year; provided, however, that where such license issued on or after November 1, the regulatory fee shall be one-half (1/2) of the yearly fee for the unexpired term of the regulatory year. (Ords. 17-09-19, 19-28-94)

3-29-6: NUMBER OF LICENSES:

The number of video gaming licenses authorized to be issued to licensed establishments shall be amended from time to time by the Village President and Board of Trustees and on record of the Village Clerk. Any video gaming license that lapses or is revoked for any reason shall automatically reduce the number of authorized video gaming licenses. (Ord. 17-09-19)

3-29-7: PENALTIES:

A. Suspension Or Revocation Of License: The Village President/Local Liquor Commissioner or his or her designee shall have the power to suspend for not more than thirty (30) days or revoke any video gaming license issued under the provisions of this chapter for cause, or if he/she determines that the licensee shall have violated any of the provisions of this Code, any of the statutes of the State or any other valid ordinance or resolution enacted by the President and Board of Trustees of the Village. However, no such license shall be revoked or suspended except after the holding of a public hearing by the Village President/Local Liquor Commissioner or his or her designee. Ten (10) days' notice of the hearing shall be given to the licensee. Alternatively, licensees shall have the opportunity to engage in a prehearing conference and agree to negotiated penalties rather than proceed to a hearing.

B. Fine Imposed: In addition, any licensee violating the provisions of this chapter shall be fined not less than one thousand dollars ($1,000.00) for each violation. Each day a violation continues shall constitute a separate violation. (Ords. 17-09-19, 19-16-63) PASSED THIS 8th day of June, 2021.

3-29-8: TERMINAL OPERATORS' TAX

A tax is imposed for the privilege of operating a video gaming terminal within the Village upon the terminal operator of a video gaming terminal at a rate of one cent ($0.01) per play on a video gaming terminal.

3-29-8.1: TAX ADDITIONAL

The tax imposed in this Section is in addition to all other taxes imposed by the State of Illinois or any municipal corporation or political subdivision thereof.

3-29-8.2: RULES

The Village is authorized to adopt, promulgate, and enforce any additional rules and regulations pertaining to the interpretation, collection, administration, and enforcement of this Section.

3-29-8.3: PAYMENT AND ACCOUNTING

By the 20th day of each month payment of the tax for the preceding month shall be remitted to the Village along with a completed tax return form as prescribed by the Village. It shall be deemed a violation of this Chapter for any person to knowingly furnish false or inaccurate information to the Village.

A terminal operator of any video gaming terminal(s) shall be subject to audit, inspection, and record keeping provisions of this Code. It shall be unlawful for any terminal operator and/or

person to prevent, hinder, or interfere with the Village's officials, employees, and/or agents designated to discharge their respective duties in the performance and enforcement of the provisions of this Chapter. It is the duty of every terminal operator of a video gaming terminal(s) to keep accurate and complete books and records to which the Village's officials, employees, and/or agents will at all times have full access.

3-29-8.3: FAILURE TO PAY TAX

A. In the event of failure by a terminal operator to pay to the village the tax imposed by this chapter by the date the same shall be due, interest shall accumulate at a rate as imposed by chapter 18, "Local Government Taxpayers' Bill Of Rights Act", of this title. In addition, a penalty shall be assessed and collected against such distributor, retail fuel dealer, purchaser or user as imposed by chapter 18, "Local Government Taxpayers' Bill Of Rights Act", of this title.

B. Whenever any terminal operator shall fail to pay any tax as herein provided, the village attorney shall, upon the request of the village president and board of trustees, bring or cause to be brought an action to enforce the payment of said tax on behalf of the village in any court of competent jurisdiction.

C. If the village president or his/her designee, after hearing held, shall find that such terminal operator has failed to make payment of the tax imposed by this chapter, the village president may suspend or revoke all village licenses held by such tax evader. Such terminal operator may have an opportunity to be heard at such hearing to be held not less than ten (10) days after notice of the time and place of the hearing, said notice, addressed to him at his last known place of business. Pending notice, hearing and finding, any license which terminal operator may possess may be temporarily suspended by the village president. Any suspension or revocation of any license shall not release or discharge such terminal from his civil liability for the payment of the tax nor from prosecution for such offense.

D. A terminal operator user shall be entitled to all rights under this chapter as provided in chapter 18, "Local Government Taxpayers' Bill Of Rights Act", of this title.

3-29-8.4: PENALTIES

Any terminal operator violating the provisions of this chapter shall be fined not less than one hundred dollars ($100.00) nor more than seven hundred fifty dollars ($750.00), for each offense. Each day a violation continues shall constitute a separate violation.

3-29-8.5: SEVERABILITY:

If any provision of this section or the application of any provision thereof, is held unconstitutional or otherwise invalid, such occurrence shall not affect other provisions of this section or their application, that can be given effect without the unconstitutional or invalid provision or its application. Each unconstitutional or invalid provision, or application of such provision, is severable, unless otherwise provided.

AYES:

NAYS:

ABSENT:

APPROVED THIS 8th day of June, 2021.

_____
VILLAGE PRESIDENT

ATTEST:

_____
VILLAGE CLERK

STATE OF ILLINOIS)
) SS.
COUNTY OF COOK)

CERTIFICATE

I, CLAIRE HENNING, Village Clerk of the Village of Oak Lawn, County of Cook and State of Illinois, DO HEREBY CERTIFY that the foregoing is a true and correct copy of Ordinance No. _____, "**TITLE 3 CHAPTER 29 ENTITLED "VIDEO GAMING"** which was adopted by the President and Board of Trustees of the Village of Oak Lawn on the 8th day of June, 2021.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of the Village of Oak Lawn this 8th day of June, 2021.

_____
CLAIRE HENNING, VILLAGE CLERK

THE VILLAGE OF
OAK LAWN

VILLAGE OF OAK LAWN
Board of Trustees Meeting
AGENDA ITEM SUBMISSION SHEET

Meeting Date: 6/8/2021

Agenda Item Number: _____ (Clerk's Office will insert)

Department: Community Development & Growth Management

Staff Contact: Kevin McGuinness

Staff Contact email/phone number: kmcguinness@oaklawn-il.gov
708-499-7711

SUMMARY: Community Development Block Grant (CDBG) for Small Business Loan Program for the CDBG CV 3 relief allocation for small businesses.

BACKGROUND: HUD has released CARES Act dollars in the form of CDBG CV 3. With these dollars the Department of Community Development and Growth Management will administer a Small Business Loan Program offering non-repayable loans to small businesses that have been affected by the COVID-19 pandemic.

RECOMMENDATION: Staff recommends approval of the CDBG CV 3 funding.

THE VILLAGE OF OAK LAWN
Cook County, Illinois

RESOLUTION
NO. _____

A RESOLUTION APPROVING AND AUTHORIZING THE VILLAGE OF OAK LAWN USE OF COMMUNITY DEVELOPMENT BLOCK GRANT CARES ACT CDBG-CV 3 GRANT FUNDS FOR THE COVID-19 SMALL BUSINESS LOAN PROGRAM

TERRY VORDERER, President
CLAIRE HENNING, Village Clerk

TIM DESMOND
ALEX G. OLEJNICZAK
PAUL MALLO
JAMIE PEMBROKE
WILLIAM R. STALKER
THOMAS E. PHELAN
Board of Trustees

Published in pamphlet form by authority of the President and Board of Trustees of the Village of Oak Lawn
Peterson, Johnson, and Murray Chicago, LLC, Village Attorneys
200 W. Adams, Suite 2125 Chicago, IL 60606

VILLAGE OF OAK LAWN
Cook County, Illinois

RESOLUTION NO. ____

A RESOLUTION APPROVING AND AUTHORIZING THE VILLAGE OF OAK LAWN USE OF COMMUNITY DEVELOPMENT BLOCK GRANT CARES ACT CDBG-CV 3 GRANT FUNDS FOR THE COVID-19 SMALL BUSINESS LOAN PROGRAM

WHEREAS, Section 6(a) of Article VII of the 1970 Constitution of the State of Illinois provides that any municipality which has a population of more than 25,000 is a home rule unit, and the Village of Oak Lawn, Cook County, Illinois, with a population in excess of 25,000 is, therefore, a home rule unit and, pursuant to the provisions of said Section 6(a) of Article VII, may exercise any power and perform any function pertaining to its government and affairs, including, but not limited to, the power to tax and to incur debt; and

WHEREAS, the Village of Oak Lawn ("Village") has previously negotiated and now desires to enter into a Community Development Block Grant Funding Agreement ("Agreement") pertaining to the use of certain Community Development Block Grant Funds ("CDBG Funds") for a COVID-19 Small Business Loan Program; and

WHEREAS, the Village of Oak Lawn ("Village") desires to aid small businesses that have been negatively affected by the COVID-19 pandemic; and

WHEREAS, said Agreement, attached hereto as Exhibit 1, provides that the Village will grant the COVID-19 Small Business Loan Program up to $285,000.00 of its CDBG Funds; and

WHEREAS, each business that applies and is eligible for the COVID-19 Small Business Loan Program can apply for a loan up to $10,000.00 per business or $5,000.00 for an eligible employee; and

WHEREAS, the COVID-19 Small Business Loan Program's use of said CDBG Funds shall be subject to all laws and regulations provided by the U.S. Department of Housing and Urban Development ("HUD") and any other applicable federal, state, and local laws; and

WHEREAS, it has been determined by the President and Board of Trustees of the Village of Oak Lawn that it is in the best interest of the Village and its residents to enter into said Agreement for use of a portion of its CDBG Funds; and

NOW, THEREFORE, BE IT RESOLVED BY THE VILLAGE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF OAK LAWN, COOK COUNTY, ILLINOIS, IN THE EXERCISE OF ITS HOME RULE POWERS, AS FOLLOWS:

SECTION 1: The foregoing recitals shall be and are hereby incorporated as findings of fact as if said recitals were fully set forth herein.

SECTION 2: The President and Board of Trustees of the Village of Oak Lawn hereby authorize the Village Manager and/or his designee to execute said Agreement, attached hereto as Exhibit 1, which shall grant a certain portion of the Village's CDBG Funds in an amount not to exceed $285,000.00 to create a COVID-19 Small Business Loan Program, lending eligible applicants up to $10,000.00 per business or $5,000.00 for an eligible employee, subject to any laws and regulations established by HUD and all other federal, state, or local laws; and said Agreement is subject to review and revision as to form by the Village Attorney.

SECTION 3. Any policy, resolution or ordinance of the Village that conflicts with the provisions of this Resolution shall be and is hereby repealed to the extent of such conflict.

SECTION 4: This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

PASSED THIS 8th day of June, 2021.

AYES:

NAYS:

ABSENT:

APPROVED THIS 8th day of June, 2021.

_____
VILLAGE PRESIDENT

ATTEST:

_____
VILLAGE CLERK

STATE OF ILLINOIS)
) SS.
COUNTY OF COOK)

CERTIFICATE

I, CLAIRE HENNING, Village Clerk of the Village of Oak Lawn, County of Cook and State of Illinois, DO HEREBY CERTIFY that the foregoing is a true and correct copy of Resolution No. _____, "A RESOLUTION APPROVING AND AUTHORIZING THE VILLAGE OF OAK LAWN USE OF COMMUNITY DEVELOPMENT BLOCK GRANT CARES ACT CDBG-CV 3 GRANT FUNDS FOR THE COVID-19 SMALL BUSINESS LOAN PROGRAM," which was adopted by the President and Board of Trustees of the Village of Oak Lawn on this 8th day of June, 2021.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of the Village of Oak Lawn this 8th day of June, 2021.

_____
CLAIRE HENNING, VILLAGE CLERK

THE VILLAGE OF
OAK LAWN

Federal Cares Act
Community Development Block Grant
COVID-19 Small Business Loan Program (CV3)

The Village of Oak Lawn has created a Small Business Loan Program utilizing federal Community Development Block Grant (CV3) funding. Each business that applies for the program can apply for up to $10,000 each ($5,000 per eligible employee). The loan program will provide assistance to small businesses that have been negatively affected by the COVID-19 pandemic.

The following criteria will determine the eligibility of the business loan.

1.) 30 or fewer employees.
2.) Average annual gross business receipt of less than $2,000,000.
3.) 30% or greater loss in revenue in 2020 compared to 2019.
4.) The hire or retention of a low to moderate income, full-time employee. A new hire must be on payroll for at least 3 months. An employee retained between March 2020 and June 2021 must have been on payroll at least 3 months and currently on payroll.
5.) A current business license with the Village of Oak Lawn.
6.) Not a corporately-owned national chain or franchise with 5 or more locations.
7.) Ineligible businesses include non for profits, home-based, banks, payday lenders, title lenders, tobacco retail stores, gaming cafes.
8.) No open liens or violations with the Village of Oak Lawn.
9.) Loans must be used for the hiring or retention of full-time employees or business operating costs including: rent, mortgage, utility payments. Funds may not be utilized for construction, expansion costs, or equipment purchases.

The Village of Oak Lawn Small Business Loan Program will have a three year, interest free term. If a business can prove the hire or retention of a low to moderate income, full-time employee for 3 months by proof of certified payroll then the loan will not need to be repaid. Businesses that cannot prove the hire or retention of a low to moderate income, full-time employee within 12 months of receipt of the loan then the loan will need to be repaid starting on the 13 month. The business will then have 2 years to repay the loan.

Applications for the Small Business Loan Program can be found on the Village of Oak Lawn website at oaklawn-il.gov/COVID19SmallBusinessLoanProgram. Documents including proof of the above criteria must be included with the application.

Completed applications will be considered on a first come first serve basis. The Small Business Loan Program will run until the funding for said program is depleted. Completed applications must be submitted electronically at oaklawn-il.gov/COVID19SmallBusinessLoanProgram.

If there are any questions regarding the application or application process then please contact Kevin McGuinness at 708-499-7711 or kmcguinness@oaklawn-il.gov.

THE VILLAGE OF OAK LAWN

Federal Cares Act
Community Development Block Grant
COVID-19 Small Business Loan Program (CV3)
Employee Verification Form

Date: Business:

Your employer has requested assistance through the Village of Oak Lawn to remain in business and associated job(s), including your job. We are asking for your cooperation in completing this form to complete the application to verify your employment and income benefits provided through the Village of Oak Lawn. Please return this completed form and tax return to your employer. This completed form is one aspect required for the COVID-19 Small Business Loan Program (CV3).

Full Name:

Address:

Phone: Email:

Job Title: Full Time: Part Time:

Oak Lawn Resident:

Number of People in Your Household, including yourself:

Was your total household income during the last 12 months higher or lower than the amount indicated below?
The dollar amount represents annual household income. Higher Lower

1 Person	2 Persons	3 Persons	4 Persons	5 Persons	6 Persons	7 Persons	8 Persons
$ 52,200	$ 59,650	$ 67,100	$ 74,550	$ 80,550	$ 86,500	$ 92,450	$ 98,450

Describe any employer paid benefits you receive as an employee:

Please identify the appropriate race category and Hispanic ethnicity if applicable (optional):			
American Indian/Alaskan Native		Black	
American Indian/Alaskan Native & Black		Black and White	
American Indian/Alaskan Native & White		Native Hawaiian/Other Pacific Islander	
Asian		White	
Asian & White		Other Multi-Racial	
Hispanic ethnicity if appropriate	Hispanic	Female Head of Household	Yes
	Not Hispanic		No

I hereby certify that the information contained on this form is accurate and complete to best of my knowledge, under penalty of law and verifiable by federal government representatives.

Print Name Signature

Federal Cares Act
Community Development Block Grant
COVID-19 Small Business Loan Program (CV3)
Application

Name of Business

Business Address

Business Owner's Name

Business Owner's Signature

Date

THE VILLAGE OF OAK LAWN

Federal Cares Act
Community Development Block Grant
COVID-19 Small Business Loan Program (CV3)
Application

Please confirm the following are included:

Required:

- ☐ Completed Application
- ☐ Financial Documentation Demonstrating 30% or More Loss in Revenue (Profit and Loss Statement)
- ☐ Copy of Recent Personal Tax Returns for All Owners
- ☐ Completed IRS W-9 Form and DUNS Number
- ☐ Income Verification Form & Tax Return for Employee #1
- ☐ Income Verification Form & Tax Return for Employee #2
- ☐ Staffing Documentation for 2019 & 2020
- ☐ Payroll for 2019 & 2020
- ☐ SAMS Registration Number (Visit https://sam.gov/content/home to Register)

Additional Attachments For:

- ☐ Narrative of Impacts from COVID-19
- ☐ List of Other Received Financial Assistance Programs
- ☐ Explanation of Future Business Plans
- ☐ Business's Economic and Community Benefits for Oak Lawn

Completed applications submitted at oaklawn-il.gov/COVID19SmallBusinessLoanProgram.

Completed applications will be considered on a first come first serve basis. The Small Business Loan Program will run until the funding for said program is depleted.

If there are any questions regarding the application or application process then please contact Kevin McGuinness at kmcguinness@oaklawn-il.gov.

THE VILLAGE OF OAK LAWN

Federal Cares Act
Community Development Block Grant
COVID-19 Small Business Loan Program (CV3)
Application

Business Name:

Business Address:

Owner's Name:

Home Address:

Phone Number:

Email Address:

Business EIN#: Business DUNS#: Business SAMS#:

Business Organization Type: Sole Proprietor Limited Liability Company

Corporation Partnership

Ownership/Management:

Company Name % Interest Owned Title

Brief narrative of the impact COVID-19 has had on your business:

THE VILLAGE OF OAK LAWN

Federal Cares Act
Community Development Block Grant
COVID-19 Small Business Loan Program (CV3)
Application

Business Information

Years in Business: Years at Present Address:

Lease Expiration Date: Monthly Rent:

Type of Business:

Average Gross Annual Receipts: $

Square Footage of Occupied Space:

Personal Funds Invested in Business to Date: $

Number of Employees before COVID-19 (March 15, 2020)

Full-Time: Part-Time:

Number of Jobs Expected to be Retained/Hired as a Result of this Loan:

Full-Time: Part-Time:

Proposed Use of Loan Program Funds for Employment and Normal Business Operations

Use:	$:
Use:	$:
Use:	$:
Use:	$:
Use:	$:
	Total $:

THE VILLAGE OF
OAK LAWN

Federal Cares Act
Community Development Block Grant
COVID-19 Small Business Loan Program (CV3)
Application

List of Other Received Financial Assistance Programs (SBA Disaster Loan, Paycheck Protection, CDBG, etc.) and How the Funds Were Spent (Specific Employees, Safety Equipment, Cleaning Supplies, etc.)

Explanation of Future Business Plans

THE VILLAGE OF OAK LAWN

Federal Cares Act
Community Development Block Grant
COVID-19 Small Business Loan Program (CV3)
Application

Business's Economic and Community Benefits for Oak Lawn

Disclaimer:

As the business owner, I hereby state that the information contained within this applications is factual and accurate. I also confirm that my business did not receive any other financial assistance programs for the eligible employees contained in this application. Any incorrect information or misuse of the Village of Oak Lawn COVID-19 Small Business Loan Program (CV3) funds will require me to repay the funds to the Village of Oak Lawn within two years.

Business Owner's Signature

Date

THE VILLAGE OF
OAK LAWN

VILLAGE OF OAK LAWN
Board of Trustees Meeting
AGENDA ITEM SUBMISSION SHEET

Meeting Date: 6/8/2021

Agenda Item Number: _____ (Clerk's Office will insert)

Department: Licensing

Staff Contact: Dee Adasiak

Staff Contact email/phone number: dadasiak@oaklawn-il.gov (708) 899-4400

SUMMARY: Request to accept low bid for RFP Custodial Services two-year contract

BACKGROUND: Village of Oak Lawn RFP Proposal for Custodial Services issued on April 19, 2021. Bid proposals due May 7th. Nine (9) firms submitted proposals. Village staff reviewed all proposals. Bravo Services, a new firm responding to RFP was the lowest bid received. Village staff called for references. All positive responses. Village staff met with staff of Bravo Services as requested by the Public Works Committee to discuss scope of services, requirements, and expectations. The current cleaning company, Perfect Cleaning, will receive 30 day notice if award is accepted.

RECOMMENDATION: Village staff recommends the low, responsible bid award to Bravo Services.

THE VILLAGE OF
OAK LAWN

RESOLUTION FOR RFP BID PROPOSAL

MEMORANDUM

Date: May 28, 2021

To: Claire Henning
Dan Omiecinski
Brian Towne

Cc: Joselyn Mathews, Village Attorney
Jeff Sebek, Public Works Director
Roger Minnis, Chief Custodian

From: Deanne Adasiak

Subject: RESOLUTION APPROVING BRAVO SERVICES CUSTODIAL SERVICES

This request is for a resolution to approve the Custodial Services bid for July 1, 2021 through July 31, 2023 to Bravo Services, Inc., low responsible bidder of the RFP for Custodial Services.

The following proposals were submitted on May 7, 2021.

ORGANIZATION NAME	PROPOSED BID
Bravo Services, Inc.	**$3,780.00 per month**
Eco Clean Maintenance	$4,188.00 per month
Alpha Building Maintenance, Inc.	$4,244.00 per month
Perfect Cleaning Service	$5,200.00 per month
Pure Brite Janitorial	$5,599.00 per month
Blue Fox Cleaning Service	$6,365.00 per month
Midway Building Services	$8,124.00 per month
Interstate Building Maintenance	$9,680.47 per month
Tricon Group, Inc.	$11,405.83 per month

Village staff met with Bravo Services, Inc. to discuss the scope of work, tasks, proposal requirements, prevailing wage, etc., to ensure that the firm meets the expectations set forth by the Village of Oak Lawn.

RFP CUSTODIAL SERVICES
BID OPENING
Friday, May 7, 2021 10:15 a.m.

	Company Name *(opening in no specific order)*	Bid Amount $
1.	PERFECT CLEANING SERVICE	$5200.00 per month; $650.00 weekend cost
2.	ECO-CLEAN MAINTENANCE, INC.	$4,188 per month; $585.00 weekend cost
3.	MIDWAY BUILDING SERVICES	$8,124.00 per month; $748.71 weekend cost.
4.	PURE BRITE JANITORIAL	$5,599.00 per month (67,188) $8,250 TOTAL FOR YR 75,438 TOTAL
5.	BLUE FOX CLEANING SERVICE	$6,365.00 per mo. $375.00 weekend cost
6.	TRICON GROUP, INC.	$11,405.83 per month; $936.00 weekend cost
7.	BRAVO SERVICES INC.	$3,780.00 Per month; $470.00 Weekend cost
8.	ALPHA BUILDING MAINTENANCE SVCS. INC.	$4,244.00 Per month; $728.00 weekend cost
9.	INTERSTATE BUILDING MAIN.	$9,680.47 per month; $637.00 weekend
10.		
11.		
12.		
13.		
14.		
15.		

BRAVOSERVICES, Inc.

Bravo Services, Inc
6015 N Milwaukee Ave
Chicago, IL 60646
Ph# 708-669-7579
Fax# 708-831-5917
Email: office@bravo-services.net

President: Paulina Ginalska
phone # 847-346-2865
General Manager: Zenon Orlinski
phone # 312-502-4113
Account Executive: Monika Kulczak
phone # 773-766-6672

Federal Employee Identification Number # 82-0992614
Number of years in business: 4
Number of employees: 30
Hours of the operation – 24
Company is Privately Held

Green Cleaning Certified
Environmental Cleaning & Disinfecting Certified
Bloodborne Pathogens & Infectious Disease Certified

List of Contracts:

- Lincoln's Challenge Academy
- Oakton Community College
- University of Illinois Mile Square Health Center (4 Clinics)
- Kane County Health Department
- GAW Group
- Village of Hinsdale
- Richard- Wilcox, Inc
- River Trail Park District

- Des Plaines Park District
- Boller Construction Co.
- FMC Aquatic Opportunities
- North Shore Water Reclamation District

- Solution Management, Inc
- W. Services, LLC
- Weis Builders, Inc
- Downers Grove Swim-Racquet Club
- Grand Contracting
- Projx Construction Group
- Madison Construction
- Summit Design + Build, LLC
- Advanced Retail Construction

References:

River Trail Park District

Mount Prospect, IL

Attn: Erik Hosp ph: 847-987-1846 email: erikhosp2@gmail.com

Village of Hinsdale

Hinsdale, IL

Attn: James Piontkowski ph: 630-878-2015 email: jpiontkowski@villageofhinsdale.org

North Shore Water Reclamation

Gurnee, IL

Attn: Jai Gupta ph: 847-623-6060 email: jagupta@northshorewrd.org

Downers Grove Swim - Racquet Club

Downers Grove, IL

Attn: Daniel Paschal ph: 630-487-8687 email: danielpaschal@hotmail.com

Des Plaines Park District
Des Plaines, IL
Paul Cathey ph# 847-391-5700 email: paulc@dpparks.org

Grand Contracting
Indianapolis, IN
Attn: Fabi Gonzalez ph: 317-694-8175 email: fgonzalez@grandcontracting.net

Advanced Retail Construction
Newark, OH
Attn: Curtis Himes ph: 469-719-8360 email: curtis@advancedretailconst.com

Kane County Health Department
Aurora, Il
Attn: Nora Arch ph: 630-292-5518

Our Supervisors are very responsible for controlling and coordinating the work of our employees who clean and maintain the premises. Conducted in formal and informal inspections, evaluated physical conditions od facilities and completed weekly inspections reports to clients. They are specialized in working with all 3-m products and safety procedures, ability to handle multiple cleaning tasks simultaneously.
Responsible for ordering and maintaining the supplies needed to effectively complete a job and maintained inventory at the correct levels
Our crew is highly trained, very responsible and has knowledge of tools, OSHA regulations and cleaning products.

Custodial Services RFP

- **Start Date:** 04/19/2021
- **Close Date:** 05/07/2021

THE VILLAGE OF OAK LAWN

NOTICE OF REQUEST FOR PROPOSALS

The Village of Oak Lawn (the "Village") is accepting proposals for Custodial Services (the "Project") at the Oak Lawn Municipal Center, 9446 Raymond Avenue, Oak Lawn, IL 60453, until Friday, May 7, 2021 at 10:00 a.m.

Beginning Monday, April 19, 2021, copies of the Project document are available for download on our Village website (www.oaklawn-il.gov) or may be picked up at the Village Clerk's Office of the Oak Lawn Municipal Center, 9446 Raymond Avenue, Oak Lawn, Illinois, 60453, during regular business hours Monday through Friday, 8:30 a.m. to 5:00 p.m.

The scope of service for the Project is set forth in the Custodial Services Request for Proposal, which includes custodial services for the Municipal Center (includes Police Department and 911 Center), Family Services 5210 Building, Patriot Station and Parking Tower. Copies of which may be obtained online or from the Village Clerk's Office at the above mentioned addresses.

Prospective firms are strongly encouraged to attend a pre-proposal meeting where firms will be given a walkthrough of the Municipal Center and the other properties. The meeting shall take place at 10:00 a.m. local time, on Thursday, April 29, 2021 at the Municipal Center Auditorium of the Municipal Center. The building is located at 9446 Raymond Avenue, Oak Lawn, IL 60453. No firm may have more than two representatives at the meeting.

Sealed proposals will be accepted at the Oak Lawn Municipal Center Village Clerk's Office at 9446 Raymond Avenue, Oak Lawn, Illinois, 60453, until 10:00 a.m., Friday, May 7, 2021. Submitted proposals must include a completed version of Exhibit B of the Request for Proposal.

The Village reserves the right to reject any and all proposals, accept all or part of a proposal, and to waive minor irregularities and nonconformities in any proposal when it is in the best interest of the Village.

THE VILLAGE OF
OAK LAWN

April 12, 2021

To: Business Organizations, Individuals and other Interested Parties

The Village of Oak Lawn invites business organizations and interested parties to participate in the Request for Proposal (RFP) process for custodial services.

Included in this RFP are services to be provided to 4-5 facilities for the Village of Oak Lawn. The length of the services contract shall be two (2) years commencing on June 1, 2021.

A **mandatory** site walk-through is scheduled for Thursday, April 29, 2021 starting at 10:00 a.m. in the auditorium located at the Municipal Center at 9446 Raymond Avenue, Oak Lawn, IL.

All proposals are due no later than **10:00 a.m.** on **Friday, May 7, 2021** as detailed in the RFP. Please submit your completed RFP to the Village Clerk's Office (2nd floor of the Municipal Center). The bid opening will take place on **Friday, May 7, 2021 at 10:15 a.m.** in the Municipal Center Auditorium.

Thank you for your interest in providing services to the Village of Oak Lawn by participating in this RFP process.

Sincerely,

Brian Towne
Assistant Village Manager/Finance Director
Village of Oak Lawn
9446 Raymond Avenue
Oak Lawn, IL 60453
(708) 499-7774

THE VILLAGE OF
OAK LAWN

VILLAGE OF OAK LAWN

CUSTODIAL SERVICES – REQUEST FOR PROPOSAL

EXHIBIT A

I. Project Overview

The Village of Oak Lawn (Village), is seeking a company to provide Custodial Services for the Municipal Center (includes Police Department and 911 Center), Family Services 5210 Building, Patriot Station and Parking Tower. The term of the awarded contract is for two (2) years and can be extended one (1) additional year by mutual agreement.

The Municipal Center, Police Department, and 911 Center are located at 9446 Raymond Avenue, Oak Lawn, Illinois. The approximate square footage of the areas within the Municipal Center to receive service is 56,500 square feet. Village residents and others who have business to conduct with the Village frequent this building. The Village Board meetings and numerous commission meetings are held every month. On average there are five evening meetings within the Municipal Center Village Auditorium per month.

The Family Services 5210 Building is located at 5210 West 95th Street. The approximate square footage of the areas with the Family Services building is 1,900 square feet. The Family Services Building is open 5 days a week Monday through Friday. The building is best serviced between 11:00 a.m. and Noon.

The Patriot Station and Parking Tower is located at 5120 West Museum Drive which is approximately 3 blocks from the Municipal Center. The approximate square footage of the areas to be services at the Patriot Station and Parking Tower is 7,334 square feet. The Village of Oak Lawn is responsible for maintaining the inside lobby and restrooms of the station and the public areas (stairwells) of the Parking Tower. An average of 1,400 Metra riders utilize the station daily

Additional Services include Custodial services the first weekend after Labor Day for the Village's annual Fall on the Green festival. Since the Municipal Center is open during this event, the building's Lobby and restrooms are available for use. See Exhibit A on Additional Services.

The general areas to be serviced in the Municipal Center include the Police Department (including Lock-Up) and our 911 Center include the following:

Lobbies & Entrances	Restrooms	Village Hall Auditorium
General Offices	Conference Rooms	Police Dept. Records
Private Offices	Training Rooms	Police Dept. Lockup
Hallways	Locker & Exercise Rooms	Stairwells
Kitchen / Break Rooms	Booking Rooms	Outside Areas

The Municipal Center will receive service five (5) days per week (Monday, Tuesday, Wednesday, Thursday, and Friday). Our 911 Center and Police Department areas will receive services 7 days a week. Our 911 Center and Police Lock Up must be between the hours of 8:30 a.m. and 10:00 a.m.

The general areas to be serviced at the Family Services 5210 building include the following:

General Offices	Restrooms	Elevator
Private Offices	Outside Area	
Hallways	Stairwells	

The Family Services building will receive service five (5) days per week (Monday, Tuesday, Wednesday, Thursday, and Friday).

The general areas to be serviced at the Patriot Station and Parking Tower include the following:

Lobby & Entrances	Stairwells
Restrooms	Hallways
Outside Area	

The Patriot Station and Parking Tower will receive service five (5) days per week (Monday, Tuesday, Wednesday, Thursday, and Friday). **The interior of the Patriot Station shall be cleaned during closed hours.** The Metra Oak Lawn Patriot Station hours are:

ALL doors open at 5:00 a.m. Monday – Friday. **Main Lobby** closes at 3:00 p.m. Monday - Thursday and at 12:30 p.m. on Friday. On Saturday doors open at 6:15 a.m. and closes at Noon. **East Warming Area** closes at 10:30 p.m.; Saturday doors open at 6:15 a.m. and closed at 11:30 p.m. East Warming Area is closed on Sunday.

Hours are subject to change per Metra. During non-Peak times (see train schedule), any touch-ups or additional work i.e., glass, dusting, and clean up outside around the station may be done.

II. Scope of Service

1. Please clean as required an area that requires attention. A minimum of two cleaners may need to be onsite during each scheduled cleaning at each facility.

2. Custodial Services at the Police Department shall be performed between regular working hours. Custodial staff should make a reasonable effort not to disturb employees during working hours. Please note: Police Department Lock up and 911 Center are in operation 24/7, 365 days.

3. With the exception of the following holidays, work should be performed five (5) days per week, Monday through Friday in the Municipal Center and other locations. The following holidays are excluded: New Year's Eve, New Year's Day, Martin Luther King Day, President's Day, Good Friday, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, the day after Thanksgiving, Christmas Eve and Christmas Day. In the event that the Village offices will be closed on days preceding the above holidays, the contractor will be notified.

4. The contractor shall provide a working supervisor capable of fluently speaking, reading, and writing English to be available for calls or emails while cleaning services are in progress. The janitorial staff must be professionally supervised at all times.

5. For security purposes, the contractor shall be required to submit a list including the names and addresses of the personnel who will be regularly assigned to the

   Village's properties. All custodial staff assigned to the Village of Oak Lawn's premises must be bonded and insured. All custodial staff shall wear an identification card that clearly displays both the company and worker's name.

6. The contractor warrants, covenants and otherwise agrees that the personnel it sends to the Village shall be responsible individuals free of criminal convictions. In this regard, the contractor agrees to obtain waivers from its employees to perform a background check for criminal history with the State of Illinois. This background check may include fingerprints in addition to all other relevant information (i.e., date of birth, address, social security number, etc.). The result of these background checks shall be sent to the Village Administrator prior to any personnel being assigned to the Village. The contractor shall obtain waivers or consent forms from its employees and shall otherwise comply with all federal, state and local laws with regards to the background checks.

7. The contractor may not substitute any employee on Village property without prior notification to the Village. In the event that a substitute employee is to be utilized, they must first report to the Police Department.

8. The contractor's personnel shall not disturb papers on desks, or open drawers, cabinets, files, or bookcases. The Village's telephones shall not be used by the contractor's personnel for personal use. Under no circumstances shall the contractor's personnel be allowed to bring visitors, children or other relatives into the Village's buildings.

9. The contractor shall assume full responsibility for the actions of its employees or agents.

10. To provide for open communications and quality assurance, the contractor's representative shall perform monthly site visits with a Village representative during regular business hours to ensure satisfaction and compliance with the specifications.

11. The contractor shall provide a working supervisor and other personnel satisfactory to the Village to perform the work as specified and replace within twenty-four (24) hours any such employees as the Village may reasonably determine to be unsatisfactory.

12. The Village reserves the right to discount the monthly invoice for work not performed or performed in an unsatisfactory manner. The discount is not to be considered a penalty but rather a compensation adjustment in direct proportion to the time and materials necessary for the Village staff to perform those services as described in the contract at a satisfactory level. A discount will be demanded after written notice is given to the Contractor first class regular mail outlining a specific -complaint(s) and/or how the terms of the contract are not being fulfilled. On the first occurrence of a specific service complaint or default, the Contractor will have five working days to evaluate the performance or source of the complaint and implement corrective measures and cure the default. If, after the five-day period, an improvement to the service or default is not evident by the Village, then the discount will be levied to the monthly invoice. On the second occurrence of the same or similar incident or complaint, only three days will be given to implement corrective measures and cure the default before the discount is applied. The third and subsequent occurrence of the same or similar incident or default will result in an automatic discount to the monthly invoice and will be considered a breach of contract.

13. The work schedule and/or specifications are subject to change by mutual written agreement between the Village of Oak Lawn and the contractor.

SUPPLIES

The custodial service shall provide all cleaning equipment and cleaning supplies including all disinfectants, floor cleaning products, paper towels, toilet tissue, liquid hand soap, urinal cakes, can liners, polishes, etc. All supplies provided by the custodial service shall be of a quality acceptable to the Village. Cleaning carts should have soft casters/wheels in order to reduce noise on quarry tile floors.

MUNICIPAL CENTER

9446 RAYMOND AVENUE
SCHEDULE OF CLEANING

General Office Areas
Monday, Tuesday, Wednesday, Thursday, and Friday

Police Department, Police Lock-up*, and 911 Center*
Monday, Tuesday, Wednesday, Thursday, Friday, Saturday, and Sunday
*Lockup Area hours of cleaning: 8:30 a.m. – 10:00 a.m.

DAILY SCHEDULE

General Areas and Offices

1. Notify Buildings & Grounds of any irregularities via note, email, or phone
2. Empty wastebaskets, trash cans, and recycling containers; clean and disinfect as needed; insert liners securely; (All trash and recyclables are to be placed in outside dumpsters). Only recyclable items allowed in recycle dumpsters. Finance Dept. trash and recycle containers save for one day in case receipts are needed.
3. Trash and Recycling should be collected in separate containers. Non-recyclable items will be removed from recycling prior to placing in the recycling dumpsters; i.e., Styrofoam, plastic bags, trash, etc.
4. Spot clean desk tops, **tables**, and counter tops.
5. Spot clean all partition glass, office door glass, railing in lobbies; Inside and side of exterior windows, north elevator
6. Clean entrance glass, glass doors, inside & outside of Cashier, Police desk, Booking, and Credit Union windows. Please use Window Squeegee.
7. Spot clean and polish inside of elevators and disinfect elevator buttons
8. Disinfect Elevator call buttons (NO Bleach)
9. Dust mop, sweep, or vacuum all hard floors; Wet mop all hard floors; scrape up gum, tar, spots, debris, stickers, etc. Please do not leave puddles or residue; During winter use a salt neutralizer
10. "Wet Floor" signs when floors and stairs are wet; **Remove signs when dry**
11. Machine scrub quarry tile floors and stairs
12. Clean drips from Risers and Stringers
13. Sweep and wet mop all stairwells; Mop all stairs more often after snowfall
14. Vacuum carpet traffic lanes including carpet runners and mats; auditorium carpets, dispatch center, and inside elevators
15. Empty outside ash trays, trash cans, and recycle containers
16. Sweep and pick-up trash and debris around building including the **Village Green** and parking lots, driveway, bushes, etc. (includes cigarette butts on/in sidewalks)
17. Sweep walks and steps around building and on Village Green and Gazebo
18. Keep janitorial closets clean and uncluttered
19. Clean and disinfect all doors, handles, frames, light switches, counters, hand railings and banisters top and bottom
20. Spot clean carpet, spills, and drips

21. Remove staples from carpeting (carefully as not to snag floors)
22. Clean, polish, and disinfect drinking fountains and water dispensers in all areas; (empty/clean drip trays)
23. Turn off lights and close all doors and lock office doors

Lounge Eating Areas

1. Damp clean and disinfect tabletops, counters, and chairs
2. Empty wastebaskets and recycling containers and insert liners neatly
3. Refill all dispensers to normal limits
4. Vacuum entire carpeted areas including in the Dispatch Lounge area
5. Spot clean appliances (refrigerators, microwaves, coffee makers, etc.)
6. Clean and polish sinks and bleach stains; Scrub/dissolve hard water buildup
7. Spot clean all doors, frames, and light switches
8. Wipe cabinet doors and drawers
9. Vending Machine – Wipe front on machine as needed
10. Sweep floors, move tables
11. Wet mop floors, move tables

Restrooms / Locker Rooms

1. Clean all mirrors; dust tops.
2. Clean, disinfect, and polish all sinks, toilets, toilet seats, urinals, fixtures, chrome, and counters; Swab inside toilet/urinals with bowl cleaner; replace urinal screens; Clean debris from urinal screens.
3. Empty all containers and insert liners; Disinfect interior as needed
4. Empty and disinfect interior of sanitary containers (**use liners**)
5. Spot clean and Disinfect walls, doors, partitions, and toilet urinals
6. Disinfect outside of dispensers
7. Refill all dispensers to normal limits; place spare toilet tissue rolls
8. Sweep, wet mop, and Disinfect all hard floors (**Use wet floor signs**)
9. Disinfect coat hooks, racks, light switch and plates
10. Clean and Disinfect dryers
11. Disinfect door push plates, handles, knobs, and Grab bars
12. Wipe cabinet doors and drawers

Auditorium and Conference Rooms (***See Auditorium Calendar)***

1. Set up for meetings and classes; this includes tables, chairs, coffee service, water pitchers, cups, name plates, cart signs, etc.
2. Take down set up of meeting and classes
3. Vacuum before and after meetings and after any scheduled use of Auditorium/Room
4. Empty wastebaskets and recycling containers and insert liners
5. Clean, Sanitize, drain and put away water pitchers
6. Clean and disinfect all tables and counters; Clean and disinfect all door handles and panic bars

Police Department Lock Up

Floors

1. Sweep, dust mop, and vacuum floors including under counters and corners
2. Scrape up gum, tar, debris, stickers, etc.
3. Wet mop and disinfect floors and remove dirt from edges

Cells

1. Sweep, dust mop, vacuum wet mop, and disinfect floors
2. Disinfect and clean stainless steel toilet and sink (swab inside bowl with Disinfectant safe product for stainless steel)
3. Wipe dry and polish combo units (use product for stainless steel)
4. Replace toilet paper; use small stubs
5. Clean and Disinfect mattresses
6. Clean and Disinfect cell phone boxes
7. Wipe and Disinfect food pass through tray
8. Sweep and mop under toilets
9. Remove all trash from cells (**check ceiling**); remove paper, wads, gum, etc.

Kitchenette

1. Clean and Disinfect sink and counter tops; Bleach coffee stains as needed
2. Refill paper towels and provide extra paper towels

Restrooms

1. Clean and Disinfect sink and toilet (swab inside toilet with bowl cleaner); Remove hard water buildup
2. Polish S / S chrome
3. Clean and Disinfect walls, baseboard heat cover, door handles, light switches, area around toilet, and Grab bars
4. Clean mirror and shelf dust op edge
5. Refill all dispensers to normal limits
6. Sweep and wet mop floor with disinfectant; scrub grout
7. Clean vent

General Areas

1. Empty waste and recycling containers in all areas and replace liners neatly where needed
2. Spot clean glass windows, partitions, and doors
3. Clean and Disinfect counters, tables, desks, and chairs
4. Vacuum mats
5. Clean and polish fingerprint sink and refill dispensers
6. Clean and polish drinking fountains

Police Exercise Room

1. Empty waste and recycling containers in Exercise Room and by ET & Tactical Office

2. Sweep, vacuum, and wet mop floor

WEEKLY SCHEDULE

General Areas

1. Rake, sweep, and pick up cigarette butts from rocks and ground cover two (2) times a week
2. Vacuum all carpeting in all areas four (4) times a week
3. Clean and disinfect telephone handsets with appropriate cleaners
4. Clean and disinfect all doors including bottom toe kick, handles, frames, light switches, counters, hand railings, banisters top and bottom
5. Dust all ledges, edges, corners, and blinds
6. Dust all file cabinets, shelves, window ledges, and counters
7. Clean and wet wipe baseboards; remove mop splash marks;
8. Clean and wet wipe File cabinets and furniture; Clean and wet wipe shoe and splash marks
9. Remove all dust and cobwebs from ceiling areas, wall corners, baseboards, etc.
10. Dust Dispatch Consoles (See Team Leader)
11. Wet mop chair mats during winter months three (3) times a week
12. Pour water into floor drain traps and vestibules
13. Clean inside/outside of elevator with appropriate cleaners

Lounge & Eating Areas

1. Spot clean all doors, frames, and light switches

Restrooms and Locker Rooms

1. Remove hard water build up especially behind faucets; Bleach all stains
2. Clean underside of sink, drain tube, and toilet
3. Delime, clean, and disinfect shower stalls
4. Dust tops of lockers

Auditorium and Conference Rooms

1. Dust Dias ledges and inlays
2. Dust edges and ledges, coat racks, door closers, pictures, exit signs, and light fixtures
3. Dust corner and edges of cobwebs, etc.

Police Department and Lock Up

Floors

1. Machine Scrub three (3) times a week (more often in the winter months)

Cells

1. Clean and disinfect bunk frames
2. Clean and disinfect walls two (2) times a week

Kitchenette

1. Wipe cabinets, spot clean appliances, and disinfect handles two (2) times a week

Restrooms

1. Clean underside of sink, drain tube, and toilet
2. Wash heat baseboard cover

General Area

1. Dust blinds
2. Dust edges and ledges, desks, counters, shelves, cabinets, and lockers
3. Spot clean doors, frames, and light switches; disinfect as needed
4. High and low dust including cobwebs

Police Exercise Room

1. Disinfect door handles exercise equipment, touch areas, handles, knobs, buttons, seats, TV and TV remote two (2) times a week
2. Clean windows
3. Seep and mop hallway

MONTHLY SCHEDULE

General Areas

1. Clean Big Belly trach receptacles inside chute doors and wipe tops
2. Vacuum along baseboards corners with crevice tool three (3) times a month
3. Wet mop and buff all hard area floors two (2) times a month
4. Clean and dust HVAC grills and radiator covers two (2) times a month
5. Wet mop chair mats in winter months
6. Sweep Police Department garage
7. Hose garage floor in Police Department
8. Wash all partition glass, office door glass, glass lobby railings, and north elevator two (2) times a month. Please use Window Squeegee
9. Dust all blinds
10. Dust and damp clean all office furniture (desks, counters, and file cabinets)
11. Extract & Shampoo traffic lanes in auditorium
12. Vestibules' three carpet mats: Extract Shampoo and neutralize to remove salt, ice melt residue (to prevent stop slippery or tracking on floors)
13. Clean marks, scuffs, finger and hand prints from walls in offices, hallways, and common areas two (2) times a month
14. Wash any lap marks from mopping off of all baseboards

Lounge and Eating Areas

1. Clean HVAC grills and radiators two (2) times a month
2. Clean underside of tables and bases (remove gum)
3. Disinfect waste and recycle containers inside and out
4. Wash tops of cabinets
5. Vending Machines and Refrigerators – wash tops and sides

Restrooms and Locker Rooms

1. Clean door grills
2. Clean and disinfect stall walls, handles, knobs, and partition doors
3. Lobby bathrooms: have extra toilet paper available for events on the Village Green as needed (See Event Calendar)
4. Wash top of cabinets
5. Clean HVAC grills and radiators
6. Pour water into floor drain traps restrooms and vestibules (under blue grates)
7. Disinfect all waste containers inside and out

Police Department and Lock Up

Floors

1. Sweep garage floor two times a month

Cells

1. Dust cell bars two (2) times a month

Restrooms

1. Clean vent

General Area

1. Clean and disinfect inside and outside all recycle and waste containers
2. Clean glass windows and doors
3. Pour water into floor drain traps as needed
4. Wash and disinfect all walls in lock-up

Police Exercise Room

1. Dust edges and ledges in room and hall way and top of equipment

SEMI-ANNUAL / ANNUAL SCHEDULE

General Areas

1. Strip/recoat with Floor Finish (2-3 coats) hard VCT floors using non-skid wax then HS buff three (3) times a year
2. Rubber studded stairs; strip and recoat with Floor Finish (2-3 coats)
3. Polish all wood office furniture two (2) times a year
4. Remove and clean all blinds
5. Dust and damp clean all light fixtures; clean debris from diffusers as needed four (4) times a year
6. Vacuum all furniture upholstery six (6) times a year
7. Dust and vacuum atrium lobby plant planters two (2) times a year
8. Extract shampoo all carpeting two (2) times a year
9. Extract shampoo entire carpeting in auditorium three (3) times a year
10. Extract shampoo all upholstery (chairs) in auditorium two (2) times a year
11. Clean leather-like chairs; clean with appropriate cleaner and conditioner three (3) times a year

12. Scrub grout in all areas
13. Wash walls
14. Vacuum and clean elevator door tracks on all levels four (4) times a year

Lounge and Eating Areas

1. Shampoo upholstery
2. Shampoo carpeting two (2) times a year
3. Strip and wax VCT floors using non-skid wax three (3) times a year
4. Vacuum all furniture upholstery two (2) times a year
5. Remove and clean blinds
6. Move and clean behind, around, top, and under all refrigerators in all areas two (2) times a year
7. Clean inside refrigerator, freezer, and microwave four (4) times a year

Restrooms and Locker Rooms

1. Clean paper dust from inside dispensers four (4) times a year
2. Scrub ceramic tile and grout three (3) times a year
3. Wet Clean tops of lockers three (3) times a year
4. Strip and Wax VCT floors using non-skid wax three (3) times a year

Police Department and Lock Up

Floors

1. Hose garage floor four (4) times a year

Kitchenette

1. Move out and clean behind, around, and under refrigerator two (2) times a year
2. Clean inside refrigerator, freezer, and microwave four (4) times a year
3. Clean tops of cabinets six (6) times a year

Restrooms

1. Sweep and wet mop floor with disinfectant; Scrub grout six (6) times a year

General Area

1. Clean blinds (remove)
2. Wash tops of lockers six (6) times a year

PATRIOT STATION AND PARKING TOWER

5120 WEST MUSEUM DRIVE
SCHEDULE OF CLEANING

Monday, Tuesday, Wednesday, Thursday, and Friday

DAILY SCHEDULE

All Levels

1. Sweep/Pick up trash and cigarette butts in all stairwells and elevator lobby and landings
2. Clean glass on all doors (each level entrance doors and stairwells) both sides; wipe door frames; Please use Window Squeegee
3. Clean-up and wash down all spills, i.e., coffee, ice cream, etc. both inside and outside
4. Scrape up bird droppings on all levels
5. Keep custodial closets clean
6. Notify Buildings & Grounds of any irregularities via email or phone
7. Clean inside of elevators; re-polish as needed including elevator ceiling
8. Clean and polish outside elevator doors as needed
9. Vacuum mats inside elevators
10. Sweep and mop elevator car floors
11. Disinfect handicapped opener buttons
12. Disinfect elevator inside and outside of cars and call buttons
13. Disinfect all door handles
14. Empty trash containers and replace liners

Floors, Doors, Windows and Waste and Recycling Receptacles

1. Sweep and mop floors; Use salt neutralizer during winter season
2. Clean both sides of door glass and frames; wipe clean all metal and handles; Please use Window Squeegee
3. Clean all glass surfaces inside and outside within reach and all finger markings, etc.
4. Empty, clean, and Disinfect waste and recycling receptacles and replace liners

Restroom Facilities

1. Wipe and clean splashes and markings; Wash walls with disinfectant as needed
2. Mop floors with disinfectant cleaner
3. Clean toilet bowl, underside, and toilet seat (both sides) with disinfectant; swab inside bowl and underside with bowl cleaner
4. Clean washbasin, disinfect, wipe dry, and polish all chrome fixtures including the undersides
5. Clean and dust mirrors
6. Empty, damp-wipe, disinfect the inside and outside of waste receptacles; replace liners

7. Clean and wipe soap dispensers dry; refill as needed; Disinfect button/handle and Grab bars
8. Replace and/or refill toilet paper
9. Disinfect and wipe dry hand dryers, light switches, and door handles

General Area

1. Clean and polish water fountain
2. Vacuum mats
3. Disinfect and wipe train benches as needed
4. Clean, wipe, and wash marks from all surfaces and ledges
5. Clean salt from door thresholds as needed
6. Put out train schedules as needed
7. Roll down and lock rolling gate at **determined times**

Outside Area

1. Sweep outside walks of all debris
2. Sweep up cigarette butts include around bike rack, under benches, 911 Memorial areas, planters, cracks in walkways, etc.
3. Sweep and pick-up trash, debris, and leaves in the street, curbs, planters, walks, and in front of doors
4. Clean up spills, i.e., coffee, pop, ice cream, etc., as needed
5. Clean salt from door thresholds as needed
6. Sweep and blow excessive salt from walks on dry days as needed
7. Empty garbage and ashtray receptacles
8. Clean outside benches
9. Check and clean marks from walls
10. Wipe outside benches as needed
11. Sweep and pick up trash, debris, and cigarette butts outside grounds area around building structure (east, north, and west) including street and cul-de-sac
12. Clean top and sides of pay stations
13. Pick up trash and debris in north commuter lot

WEEKLY SCHEDULE

All Levels

1. Vacuum and sweep stairs and landings; dust all stairwells and elevator lobbies three (3) times a week
2. Polish stainless steel with S/S polish
3. Polish outside and around elevator doors including buttons
4. Disinfect door handles three (3) times a week
5. Wipe and clean any marks, scuffs, and spills on walls, stairwells, and elevator landings
6. Wipe clean tops and sides of trash containers; disinfect two (2) times a week

Floors

1. Machine scrub (more often in winter) three (3) times a week

General Area

1. Dust all ledges, edges, and corner high and low of cobwebs, etc. Dust rolling gate and all light fixtures including in the restrooms
2. Disinfect and dry the train benches two (2) times a week

Outside Area

1. Roll out recycle toter to cul-de-sac for pick up by 6:00 a.m. on **Wednesdays**
2. Retrieve empty recycle toter from the street

MONTHLY SCHEDULE

1. Clean tops and sides of pay stations and glass on both sides of shelter in the north lot
2. Wipe railings and window ledges, stairwells three (3) times a month
3. Remove cobwebs in all areas three (3) times a month
4. Sweep elevator equipment and electric and pump rooms
5. Clean elevator door tracks on each level (as needed)

Restroom Facilities

1. Pour water into floor drains as needed for smell, bugs, etc. (keep trays from drying out)
2. Wash walls

Outside Area

1. Clean tops of Big Belly trash receptacles
2. Clean Big Belly's trash inside chute doors two (2) times a month
3. Wipe clean surfaces outside Parking Tower pay stations

ANNUAL SCHEDULE

General Area

1. Shampoo mats two (2) times a year
2. Vacuum bugs and dust inside hanging light fixtures four (4) times a year

5210 BUILDING

5210 WEST 95TH STREET
SCHEDULE OF CLEANING

General Areas
Monday, Tuesday, Wednesday, Thursday, and Friday

Family Services
Monday, Tuesday, Wednesday, Thursday, Friday
(Access only when open; best time 11:30 a.m. / Noon)

DAILY SCHEDULE

Hallways

1. Sweep and vacuum all hard floors and stairs
2. Wet mop hard floors
3. Vacuum carpet traffic lanes including carpet runners and mats
4. Spot clean inside of elevators
5. Clean entrance doors, glass on both sides, and spot clean inside windows; wipe metal door frames
6. Spot clean and Disinfect all doors, frames, light switches, railings, banisters (top and bottom), and elevator buttons

General Area

1. Keep janitorial closets clean and uncluttered
2. Turn off lights and secure any alarms
3. Close all doors; close and lock all office doors
4. Notify Buildings & Grounds of any irregularities via email or phone
5. Pick up debris in stones
6. Spot clean carpets of spills, drips, etc.

Restrooms

1. Clean, Disinfect, and polish toilets, sinks, chrome fixtures (hard water stains too); Swab toilet bowl with bowl cleaner
2. Clean all mirrors including top edges
3. Empty all containers and insert liners
4. Empty and Disinfect interior and lid of sanitary containers
5. Spot clean all walls and doors
6. Refill all dispensers to normal limits; Disinfect knobs and handles and outside of dispenser
7. Sweep and wet mop and Disinfect all hard floors
8. Clean and Disinfect walls, doors, handles, knobs, coat hooks, and Grab bars

Outside Area

1. Sweep walks, clean up cigarette butts from cracks
2. Sweep and pick up debris around building including north and west parking lots and front 95th Street sidewalks; empty ashtrays

Family Services

1. Coordinate with Office Manager/Staff as to the best time to clean office area
2. Empty wastebaskets and recycling containers and insert liners; All trash and recyclables are to be placed in outside dumpsters
3. Clean and Disinfect telephone handsets with the appropriate cleaners
4. Spot clean partition glass and reception window
5. Clean coffee counter and sink
6. Close all doors and close and lock all office doors as needed
7. Spot clean and disinfect all doors, frames, light switches, and handles
8. Spot clean carpets of spills, debris, etc.
9. Refill all dispenses to normal limits
10. Vacuum as needed

WEEKLY SCHEDULE

Hallways

1. Vacuum all carpets in all areas including stairways and elevators three (3) times a week
2. Sweep back stairwell
3. Disinfect and clean all doors, frames, light switches, railings, banisters (top and bottom), and elevator buttons

General Area

1. Dust window ledges, radiators, plants, etc.

Restrooms

1. Clean underside of sink

Outside Area

1. Roll out and recycle toter to street for pick up on **Mondays** before 6:00 a.m.
2. Retrieve toter from street when empty on **Mondays**

Family Services

1. Vacuum all carpeting in all areas two (2) times a week
2. Spot clean appliances (refrigerators, microwaves, coffeemakers, etc.)

MONTHLY SCHEDULE

General Area

1. Clean HVAC grills
2. Remove all dust and cobwebs from ceiling areas and light fixtures three (3) times a month
3. Mop back stairwell

Restrooms

1. Clean and Disinfect inside and outside of waste containers
2. Dust corners of cobwebs, etc. two (2) times a month
3. Clean HVAC grills, radiators, and vents two (2) times a month

Outside Area

1. Clean tops of Big Belly trash receptacles
2. Clean inside the chute door of the Big Bell receptacle two (2) times a month

Family Services

1. Dust all file cabinets, shelves, window ledges, and counters
2. Clean HVAC grills and radiators
3. Remove all dust and cobwebs from ceiling areas
4. Wash all inside side of exterior window glass

ANNUAL SCHEDULE

Hallways

1. Shampoo carpet and stairs two (2) times a year

Family Services

1. Shampoo carpeting (move mats and small items)
2. Wash interior windows four (4) times a year
3. Polish all wood office furniture two (2) times a year
4. Dust all blinds four (4) times a year
5. Dust and damp clean all office furniture including desks, counters, and file cabinets)
6. Dust and damp clean all lighting fixtures
7. Vacuum all furniture upholstery four (4) times a year

ADDITIONAL SERVICES

EXHIBIT A

FALL ON THE GREEN FESTIVAL
SCHEDULE OF CLEANING

The first weekend after Labor Day, the Village's annual Fall on the Green festival is held. Since the Municipal Center building is open during this event, the building's Lobby and restrooms are available for use.

The hours for custodial services needed are Friday, 6:30 p.m. – 10:30 p.m. (total of 4 hours); Saturday, 11:00 a.m. – 11:00 p.m. (total of 12 hours); Sunday, 11:00 a.m. – 9:00 p.m. (total of 10 hours). Combined total hours: 26. The duties include: keeping the Lobby areas, restrooms, and the steps and sidewalk around the front entrance clean and in safe conditions throughout the event. One (1) person is needed during the times listed above but may be split in shifts. Hours and duties are subject to change.

(Detailed duties for this event are outlined below)

Friday

Give Police DESK a contact PHONE number in case an IMMEDIATE cleanup is needed.

6:00 p.m. Cleaning service to clean up (*) (##): Men and Women (M/W) first floor LOBBY restrooms and the Women's Locker restroom. Also, the 2nd floor M/W restrooms by the Auditorium. Please check toilet paper supply in each restroom every two (2) hours thereafter until the end of the day.

6:30 p.m. 8:30 p.m., & 10:00 p.m. Block restroom doorway with stanchions. Use fans to dry floors. Place WET FLOOR sign as needed. Check and clean the floor for trash and spills, CHECK garbage in lobby/East/North Entrance. Sweep/pick-up East entrance steps including around Statue, etc. Clean glass doors, both sides of glass at the East & West entrances.

Saturday

Give Police DESK a contact PHONE number in case an IMMEDIATE cleanup is needed.

Block off main staircase leading to second floor M.C. to prohibit access during event. Use plastic barricades and yellow "do not cross" tape

11:00 a.m. Cleaning service to clean up ##: Men and Women (M/W) first floor LOBBY restrooms and the Women's Locker restroom. Also, the 2nd floor M/W restrooms by the Auditorium*; Check toilet paper supply in each restroom every two (2) hours thereafter until the end of the day.

1:00 p.m., 3:00 p.m., 5:00 p.m., 7:00 p.m., 9:00 p.m., 10:30 p.m. Place WET FLOOR sign as needed. Check floor for trash and spills, clean as NEEDED; CHECK garbage in lobby/East/North Entrance. Sweep/pick-up East entrance steps, also around Statue on the bench etc. Clean glass doors both sides of glass at the east & west entrances.

Sunday

Give Police DESK a contact PHONE number in case an IMMEDIATE cleanup is needed.

Block off main staircase leading to second floor M.C. to prohibit access during event. Use plastic barricades and yellow "do not cross" tape

11:00 a.m. Cleaning service to clean up ##: Men and Women (M/W) first floor LOBBY restrooms and the Women's Locker restroom. Also, the 2nd floor M/W restrooms by the Auditorium*; Check toilet paper supply in each restroom every two (2) hours thereafter until the end of the day.

1:00 p.m., 3:00 p.m., 5:00 p.m., 7:00 p.m., 8:00 p.m. Place WET FLOOR sign as needed. Check floors for trash and spills, CHECK garbage in lobby/East/North Entrance. Sweep/pick-up East entrance steps, also around the Statue on the bench etc. Clean glass doors both sides of glass at the east & west entrances.

8:30 p.m. Unblock/remove Barricades from main staircase leading to second floor M.C place them on landing.

Note: * *means* Men's/Women's first floor restrooms & the Women's Locker restroom & also the 2nd floor M/W restrooms near the Auditorium.

Clean: *means* disinfect/wipe clean & dry--toilets/urinal Sinks, door handles, mirrors, hand dryers, etc.; sweep & mop floors; Block restroom doorway with stanchions. Use fans to dry floors; make sure floors are dry before returning to service!

III. Basis of Selection

The Village will evaluate proposals, and if a firm is to be selected, select the firm on the basis of:

1. The firm's plan to provide the Village with the Services as described in Section II, Scope of Services.
2. The firm's experience in providing Services similar to those described in this RFP, and the experience of the individuals which the firm proposes to provide such Services.
3. The firm's references from clients which are comparable to the Village.
4. The firm's past work performance with the Village of Oak Lawn, if applicable.
5. The firm's financial proposal.
6. Any other factors relevant to the firm's capacity and willingness to satisfy the Village.

IV. Content of Proposals

Firms should provide this information:

A. Services

1. State the firm's ability to provide the Services as described in Section II, Scope of Services. Provide a brief history of the firm and its experience, qualifications and success in providing these Services.
2. Describe the experience of the individual(s) who would be responsible for providing the Services to the Village of Oak Lawn.
3. Describe in detail how the firm plans to provide the Services detailed in Section II, Scope of Service.
4. Provide a minimum of three references comparable to the Village of Oak Lawn, including the name and telephone number of a contact person which the Village may call.

B. Financial Proposals

1. Provide a proposal which describes the firm's proposed annual fee to accomplish the services per facility based on providing cleaning products for the products not provided by the Village and complete Exhibit B. The proposed fee will remain the same throughout the two (2) year term of the agreement and will include all travel and related expenses.

C. Contractual Arrangements

1. By submitting a Proposal, a proposer is stating the firm's acceptance of the terms of the RFP, including without limitation, those listed under Section II, Scope of Services, and that the firm, if selected, will execute and submit to the Village within ten (10) days of being notified that its proposal has been selected, a Custodial Services Agreement, Authorization and Release forms for all employees it reasonably anticipates at the time of submit its Proposal will perform Cleaning Services, and a certificate of insurance evidencing insurance as required. The

Village's obligation shall not commence unless and until the Janitorial Service Agreement has been approved by its corporate authorities, and has been duly signed by the Village President.

V. Pre-Proposal Meeting

Prospective firms are strongly encouraged to attend a pre-proposal meeting where firms will be given a walkthrough of the Municipal Center and other properties. The meeting shall take place at 10:00 a.m. local time, on Thursday, April 29, 2021 at the Village Hall Auditorium of the Municipal Center. The building is located at 9446 Raymond Avenue, Oak Lawn, IL 60453. No firm may have more than two representatives at the meeting.

VI. Proposal Deadline

All proposals must be received at the Village of Oak Lawn Municipal Center Village Clerk's Office at 9446 Raymond Avenue, Oak Lawn, IL 60453, until 10:00 a.m., Friday, May 7, 2021.

Any questions concerning this RFP should be directed to Deanne Adasiak at dadasiak@oaklawn-il.gov or Roger Minnis at rminnis@oaklawn-il.gov and not to any other person at the Village. The Village will determine whether any addenda should be issued as a result of any questions raised or other matters raised.

VII. Cleaning Service Contract

The awarded bidder will be required to execute the contract for cleaning service attached to the RFP.

CUSTODIAL SERVICES – REQUEST FOR PROPOSAL

EXHIBIT B

PROPOSAL SUMMARY SHEET

RFP CUSTODIAL SERVICES

IN WITNESS WHEREOF, the parties hereto have executed this proposal as of date shown below.

Organization Name: BRAVO SERVICES, INC
Street Address: 6015 N Milwaukee Ave
City, State, Zip: CHICAGO IL 60646
Contact Name: MONIKA KULCZAK
Phone: 773-766-6672 Fax: 708-831-5917
E-Mail address: office@bravo-services.net
FEIN#: 82-0992614

Village Buildings

$3780 per month

Additional Services

$470 weekend cost
(Weekend following Labor Day)

Signature of Authorized Signee: Monika Kulczak
Title: Account Executive
Date: 5-6-2021

CUSTODIAL SERVICES – REQUEST FOR PROPOSAL

EXHIBIT C

INVESTIGATION AUTHORIZATION AND RELEASE

I, MONIKA KULCZAK, hereby authorize the Village of Oak Lawn Police Department to conduct a criminal background investigation of the undersigned and authorize it to receive reports from other law enforcement agencies and/or Clerks of Court, including without limitation, a criminal history check from the Illinois State Police, Police Information Management Systems and/or the FBI (collectively, "Law Enforcement Agencies").

I, further authorize the Village of Oak Lawn to disclose any such criminal background information to (owner) PAULINA GINALSKA d/b/a (contractor) BRAVO SERVICES, Inc for who I am providing or have offered to provide services relative to cleaning services provided on behalf of the Village of Oak Lawn to deny the undersigned permission to perform said cleaning services.

I do hereby waive, release and forever discharge the Village of Oak Lawn and the Law Enforcement Agencies, and their respective officials, officers, employees and agents from and against any and all liability in releasing, relying on, and/or utilizing said information provided by any such law enforcement agency and/or Clerk of Court.

Signature: _____

Print Name: MONIKA KULCZAK

Subscribed and Sworn before me this 06 day of MAY, 2021

_____
Notary Public

OFFICIAL SEAL
ZENON ORLINSKI
NOTARY PUBLIC, STATE OF ILLINOIS
COOK COUNTY
MY COMMISSION EXPIRES 07/12/2024

CUSTODIAL SERVICES – REQUEST FOR PROPOSAL

EXHIBIT D

This Custodial Services Agreement (the "Agreement") is entered this 1st day of June, 2021, between the Village of Oak Lawn, a Illinois home rule municipality (the "Village") and BRAVO SERVICES, INC (the "Contractor") (collectively, the "Parties").

IN CONSIDERATION of the covenants and conditions herein and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged by the Parties, the Parties hereby agree as follows:

1. Cleaning Services. Contractor shall perform Custodial Services and provide all cleaning supplies, equipment and materials required therefore (collectively, "Cleaning Supplies") at the Municipal Center located at 9446 Raymond Avenue, Oak Lawn, Illinois, 60453, Municipal Center (includes Police Department and 911 Center), Family Services 5210 Building, Patriot Station and Parking Tower (collectively, the "Property Sites"), in strict compliance with the Village of Oak Lawn-Custodial Services Request for Proposal dated April 7, 2021 including Proposal Exhibits A, B, C, and D attached thereto (the "RFP"), and are attached hereto together with the Contractor's Proposal, each of which are expressly incorporated herein (the "Contract Documents"), which the Contractor shall perform in strict compliance with the terms and conditions herein (the "Cleaning Services"). Cleaning Services shall be performed on the days and at the times specified in the RFP in strict compliance with the Schedule of Cleaning set forth in the RFP.

2. Terms. The Term of this Agreement shall commence on June 1, 2021 and expire on June 30, 2023, unless sooner terminated as provided herein. Upon mutual agreement between the Village and the Contractor, the term of this agreement can be extended one (1) additional year.

3. Contract Sum. The Contract Sum for the Cleaning Services is $3,780 monthly and includes all costs of Contractor performing the Cleaning Services in strict compliance with the terms and conditions herein, including but not limited to providing all Cleaning Supplies.

4. Payment Procedures. The Village's shall pay Contractor the monthly Contract Sum following the Village's determination that all Cleaning Services have been performed in strict compliance with the requirements herein; The Village reserves the right to discount the monthly invoice for work not performed or performed in an unsatisfactory manner. The discount is not to be considered a penalty but rather will be in direct proportion of the time and materials necessary for the Village staff to perform those services as described in the contract at a satisfactory level. A discount will be demanded after written notice is given to the Contractor first class regular mail

Outlining a specific complaint(s) and/or how the terms of the contract are not being fulfilled. On the first occurrence of a specific complaint or default, the Contractor will have five (5) working days to evaluate the performance or source of the complaint and implement corrective measures and cure the default. If, after the five-day period, an improvement to the service or contract default is not evident by the Village, then the discount will be levied to the monthly invoice. On the second occurrence of the same or similar incident, complaint or default, only three (3) days will be given to the Contractor to implement corrective measures and to cure the default before the discount is applied. The third and subsequent occurrence of the same incident or breach will result in an automatic discount to the monthly invoice and will be considered a breach of contract. The Village may also deduct from any payment required hereunder, the cost of any Repair Work not completed in a timely manner by Contractor, in accordance with paragraph 14 herein. In the event Cleaning Services are performed for a portion of a month, the Cleaning Services Fees shall be prorated based on the number of days said Cleaning Services were performed and based on the itemized billing schedule set forth on Exhibit B, subject to any deductions set forth in this paragraph 4.

5. Non-Discrimination.

A. Contractor shall not discriminate against any worker, employee or applicant for employment because of religion, race, sex, color, national origin, marital status, ancestry, age, physical or mental disability unrelated to ability, or an unfavorable discharge from the military service, nor otherwise commit an unfair employment practice. Contractor further agrees that this article will be incorporated by the Contractor in all contracts entered into with suppliers of materials or services, and all labor organizations and/or subcontractors furnishing skilled, unskilled and/or craft skilled labor and/or who may otherwise perform any such labor or services in connection with this Contract.

B. The Contractor shall comply with all applicable federal, state and local sexual harassment laws.

6. Compliance with Law. All goods, equipment, and all labor furnished by Contractor and subcontractors of every tier shall comply with all applicable Federal. State and local laws relative thereto including, but not limited to, all safety related regulations as required by the Federal Occupational Safety and Health Act (OSHA) and all applicable Village Ordinances and Codes. To the fullest extent permitted by law, the Contractor shall indemnify, defend, and hold harmless the Village, its officials, officers, employees, and agents from loss or damage, including, but not limited to, attorney's fees, and other costs of defense by reason of actual or alleged violations of federal, state or local law. This obligation shall survive the expiration and/or termination of this Agreement.

7. Indemnity. To the fullest extent permitted by law, the Contractor shall indemnify, defend and hold harmless the Village, and its officials, officers, employees, and agents, against all injuries, deaths, damage to property, loss, damages, claims,

patent claims, suits, liens, lien rights, liabilities, judgments, costs and expenses, which may in any way arise directly or indirectly from (i) the Cleaning Services and/or any Repair Work provided hereunder; (ii) any acts and/or omissions of or on behalf of the Contractor, its employees, contractors, sub-contractors of any tier, suppliers, and/or agents; and/or (iii) any breach or default under this Agreement by Contractor; except to the extent caused by the negligence of a party indemnified hereunder; in which case Contractor shall at its own expense, appear, defend and pay all charges of attorneys and costs and other expenses arising therefrom or incurred in connection therewith, and if any judgment shall be rendered against the Village in any such action, Contractor agrees that any bond or insurance protection required herein, or otherwise provided by Contractor, shall in no way limit the responsibility to indemnify, keep and save harmless and defend the Village as herein provided. This obligation shall survive the expiration and/or termination of this Agreement.

8. Binding Obligation and Non-Assignability. Contractor shall not assign and/or delegate the whole or any part of this Agreement without the written consent of the Village. All subcontractors shall be approved by the Village. Any such unapproved assignment and/or delegation shall be null and void.

9. Taxes. The Contractor shall be responsible for and pay any and all applicable taxes, including sales and use taxes. The cost of any such taxes is included In the Contract Sum set forth in paragraph 3 above.

10. Investigations by Contractor. Contractor has made such investigations as it deems necessary to perform the Cleaning Services required hereunder, including, but not limited to, Project Sites inspection, and represents and warrants that Contractor can perform the Cleaning Services in strict compliance with the terms and conditions herein. No plea of ignorance of conditions that exist or of conditions or difficulties that may be encountered in the execution of the Cleaning Services under this Agreement as a result of failure to make the necessary investigations will be accepted as an excuse for any failure -or omission on the ·part of Contractor to fulfill in every detail all of the requirements of this Agreement, or will be accepted as a basis for any claims whatsoever, for extra compensation.

11. Repair Work. Contractor shall repair any damage to the Project Site(s) and/or any other Village real and/or personal property attributable to acts and/or omissions of Contractor, its employees, subcontractors of any tier, agents, and/or anyone acting on behalf of any of them, or otherwise attributable to the Cleaning Services, except to the extent such damage is caused by the negligence of the Village or its employees (the "Repair Work"). The Repair Work shall be completed within ten (10) Days of the date of said damage (the "Repair Completion Date"). The Village will hold back funds for the .Repair Work and/or any costs of replacing any damaged property in accordance with Section 4 herein. However, such holdbacks shall not relieve Contractor of its obligation to complete the Repair Work required hereunder; nor shall such holdbacks be considered a limit on Contractor's liability here

12. Assumption of Risk. To the fullest extent permitted by law, Contractor assumes liability for all injury to or death of any person or persons including employees of contractor, any subcontractor of any tier, any supplier and/or any other person, and assumes liability for all damage to property sustained by any person or persons occasioned by or in any way arising out of any work performed pursuant to this Agreement.

13. Incorporation of Documents. The (a) Contractor's Proposal Form, (b) the RFP, and all Exhibits referred to therein and/or herein are hereby expressly incorporated herein and made a part hereof.

14. Insurance Requirements. Please submit a policy Specimen Certificate of Insurance showing current coverage:

WORKERS COMPENSATION & EMPLOYER LIABILITY
$1,000,000 – Each Accident
$1,000,000 – Policy Limit
$1,000,000 – Each Employee
Waiver of Subrogation in favor of the Village of Oak Lawn

AUTOMOBILE LIABILITY
$1,000,000 – Combined Single Limit
Additional Insured Endorsement in favor of the Village of Oak Lawn

GENERAL LIABILITY (Occurrence basis)
$1,000,000 – Each Occurrence
$2,000,000 – General Aggregate Limit
$1,000,000 – Personal & Advertising Injury
$2,000,000 – Products/Completed Operations Aggregate
Additional Insured Endorsement & Waiver of Subrogation in favor of the Village of Oak Lawn

EXCESS LIABILITY (Umbrella-Follow Form Policy)
$2,000,000 – Each Occurrence
$2,000,000 – Aggregate
EXCESS MUST COVER: General Liability, Automobile Liability, Workers Compensation

3RD PARTY EMPLOYEE DISHONESTY BOND
$250,000

Any insurance policies providing the coverage required of the Contractor shall be specifically endorsed to identify "The Village of Oak Lawn, and their respective officers, trustees, directors, employees and agents as Additional Insureds on a primary/non-contributory basis with respect to all claims arising out of operations by or on behalf of the named insured." If the named insured have other applicable insurance coverage, that coverage shall be deemed to be on an excess or contingent basis. The policies shall also contain a Waiver of Subrogation in favor of the Additional Insured in regards to General Liability and Workers Compensation coverage's. The certificate of insurance shall also state this information on its face. Certificates of insurance must state that the insurer shall provide the Village with thirty (30) days prior written notice of any change in, or cancellation of required insurance policies. The words "endeavor to" and ", but failure to do so shall impose no obligation or liability of any kind upon the insurer, its agents or representatives" must be stricken from all Certificates of Insurance submitted to the Village. Any insurance company providing coverage must hold an A VII rating according to Best's Key Rating Guide. Permitting the contractor, or any subcontractor, to proceed with any work prior to our receipt of the foregoing certificate and endorsement however, shall not be a waiver of the contractor's obligation to provide all of the above insurance.

The participant agrees that if they are the selected contractor, within ten days after the date of notice of the award of the contract and prior to the commencement of any work, you will furnish evidence of Insurance coverage providing for at minimum the coverage and limits described above directly to the Village of Oak Lawn, Steve Barrett, 9446 S. Raymond Ave., Oak Lawn, IL 60453. Failure to provide this evidence in the time frame specified and prior to beginning of work may result in the termination of the Village's relationship with the selected and the bid will be awarded to the next lowest or result in creation of a new bid.

ACCEPTED & AGREED THIS 06 DAY OF MAY, 2021

Monika Kulcak
Signature

Authorized to execute agreements for:

MONIKA KULCAK ACCOUNT EXECUTIVE
Printed Name & Title

BRAVO SERVICES, INC
Name of Company

BRAVO-1 OP ID: RR

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 04/24/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER 847-673-4900 The Lubin-Bergman Organization 5 Revere Drive-Suite 370 Northbrook, IL 60062-1566 David D. Schwartz	CONTACT NAME: David D. Schwartz PHONE (A/C, No, Ext): 847-673-4900 FAX (A/C, No): 847-559-8400 E-MAIL ADDRESS: dschwartz@libsco.com
	INSURER(S) AFFORDING COVERAGE — NAIC #
	INSURER A : West Bend Mutual — 15350
INSURED Bravo Services, Inc. 6015 N. Milwaukee Ave. Chicago, IL 606346	INSURER B : INSURER C : INSURER D : INSURER E : INSURER F :

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY			A505526	09/25/2019	09/25/2020	EACH OCCURRENCE	$ 2,000,000
	CLAIMS-MADE X OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 300,000
							MED EXP (Any one person)	$ 5,000
							PERSONAL & ADV INJURY	$ 2,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	$ 4,000,000
	X POLICY PRO-JECT LOC						PRODUCTS - COMP/OP AGG	$ 4,000,000
	OTHER:							$
A	AUTOMOBILE LIABILITY			A505517	09/25/2019	09/25/2020	COMBINED SINGLE LIMIT (Ea accident)	$ 1,000,000
	ANY AUTO						BODILY INJURY (Per person)	$
	OWNED AUTOS ONLY X SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	X HIRED AUTOS ONLY X NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	$
								$
A	X UMBRELLA LIAB X OCCUR			A505526	09/25/2019	09/25/2020	EACH OCCURRENCE	$ 5,000,000
	EXCESS LIAB CLAIMS-MADE						AGGREGATE	$ 5,000,000
	DED X RETENTION $ 5,000							$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y/N	N/A		A505526	09/25/2019	09/25/2020	X PER STATUTE OTH-ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)						E.L. EACH ACCIDENT	$ 1,000,000
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	$ 1,000,000
							E.L. DISEASE - POLICY LIMIT	$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER FORIN-1

FOR INFORMATION PURPOSES ONLY

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Steven Dubrow

ACORD 25 (2016/03)

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15. Conflicting Terms. In the event of any conflict between the terms and conditions of this Agreement and the terms and conditions of the Proposal, RFP and/or other exhibits hereto, the terms and conditions of this Agreement shall control to the extent of such conflict or inconsistency.

16. Criminal Background Checks. Contractor shall be responsible for causing each employee that will be performing Cleaning Services hereunder to sign an Investigation Authorization and Release form, attached hereto as Exhibit C, and incorporated herein and shall furnish said Authorization and Release forms at least ten (10) days prior to that individual performing any Cleaning Services in or on any of the Project Sites.

17. Termination of Agreement.

A. Notwithstanding any provision herein to the contrary, the Village may terminate this Agreement with or without cause by providing, not less than five (5) days prior written notice of termination to Contractor.

B. The Village may amend the Agreement at any time to remove [and/or add on to] one or more of the Project Sites from the Cleaning Services provided hereunder, by providing not less than 48 hours written notice thereof to Contract, In which case the Contract Sum shall be reduced (or increased) accordingly based on the Cleaning Services Fees allocated for the Project Site or Sites, and shall be pro-rated based on the effective date of said notice.

18. Permits and Licenses. Contractor shall obtain, at its own expense, a Village of Oak Lawn Contractor's License. In addition, Contractor is specifically denied the right of using, in any form or medium, the name of the Village of Oak Lawn for public advertising unless express permission is granted by the Village.

19. Relationship of the Parties. It is understood, acknowledged and agreed by the parties that the relationship of the Contractor to the Village arising out of this Agreement shall be that of an independent contractor. Neither Contractor, nor any employee, subcontractor or agent of Contractor, is an employee or agent of the Village, and therefore is not entitled to any benefits provided to employees of the Village. Contractor has no authority to employ/retain any person as an employee or agent for or on behalf of the Village for any purpose. Neither Contractor nor any person engaging in any work or services related to this Agreement at the request or with the actual or implied consent of the Contractor may represent himself to others as an employee of the Village. Should any person indicate to the Contractor or any employee, subcontractor or agent of Contractor by written or oral communication, course of dealing or otherwise, that such person believes Contractor to be an employee or agent of the Village,

20. No Third Parties and/or Waiver of Statutory Immunities. Notwithstanding any provisions herein to the contrary, this Agreement is entered into solely for the benefit of the contracting parties, and nothing in this Agreement is intended, either expressly or impliedly, to provide any right or benefit of any kind whatsoever to any person and/or Village who is not a part to this Agreement or to acknowledge, establish or impose any legal duty to any third party. Nothing herein shall be construed as an express and/or implied waiver of any common law and/or statutory immunities and/or privileges of the Village, and/or its respective officials, officers, employees, volunteers and/or agents.

THE VILLAGE OF OAK LAWN
Cook County, Illinois

RESOLUTION
NO. _____

A RESOLUTION APPROVING THE BID OF BRAVO SERVICES, INC. FOR CUSTODIAL SERVICES FROM JULY 1, 2021 - JULY 31, 2023

TERRY VORDERER, President
CLAIRE HENNING, Village Clerk

TIM DESMOND
ALEX G. OLEJNICZAK
PAUL MALLO
JAMIE PEMBROKE
WILLIAM R. STALKER
THOMAS E. PHELAN
Board of Trustees

Published in pamphlet form by authority of the President and Board of Trustees of the Village of Oak Lawn
Peterson, Johnson, and Murray Chicago, LLC, Village Attorneys
200 W. Adams, Suite 2125 Chicago, IL 60606

VILLAGE OF OAK LAWN
Cook County, Illinois

RESOLUTION NO. ____

A RESOLUTION APPROVING THE BID OF BRAVO SERVICES, INC. FOR CUSTODIAL SERVICES FROM JULY 1, 2021 - JULY 31, 2023

WHEREAS, Section 6(a) of Article VII of the 1970 Constitution of the State of Illinois provides that any municipality which has a population of more than 25,000 is a home rule unit, and the Village of Oak Lawn, Cook County, Illinois, with a population in excess of 25,000 is, therefore, a home rule unit and, pursuant to the provisions of said Section 6(a) of Article VII, may exercise any power and perform any function pertaining to its government and affairs, including, but not limited to, the power to tax and to incur debt; and

WHEREAS, on May 7, 2021, a total of nine (9) bids were received and publicly opened pursuant to the RFP for custodial services from July 1, 2021 through July 31, 2023; and

WHEREAS, after reviewing all bids for the required specifications and accuracy, the Department of Public Works and Village Staff determined that Bravo Services, Inc. submitted the lowest responsible bid pursuant to the RFP for custodial services from July 1, 2021 through July 31, 2023, in the amount of $3,780.00 per month; and

WHEREAS**,** the President and Board of Trustees of the Village of Oak Lawn believe and hereby declare that it is in the best interest of the Village and its residents to approve the bid and enter into an agreement with the lowest responsible bidder as set forth above; and

NOW, THEREFORE, BE IT RESOLVED BY THE VILLAGE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF OAK LAWN, COOK COUNTY, ILLINOIS, IN THE EXERCISE OF ITS HOME RULE POWERS, AS FOLLOWS:

SECTION 1: The foregoing recitals shall be and are hereby incorporated as findings of fact as if said recitals were fully set forth herein.

SECTION 2: The President and Board of Trustees hereby approve the bid submitted by Bravo Services, Inc., and the Village President and/or Village Manager are hereby authorized to execute an agreement memorializing the bid not to exceed $3,780.00 per month for custodial services from July 1, 2021 through July 31, 2023, subject to review and revision as to form by the Village Attorney.

SECTION 3: Any policy, resolution or ordinance of the Village that conflicts with the provisions of this Resolution shall be and is hereby repealed to the extent of such conflict.

SECTION 4: This Resolution shall be in full force and effect after its passage in a manner consistent with applicable laws.

PASSED THIS 8th day of June, 2021.

AYES:

NAYS:

ABSENT:

APPROVED THIS 8th day of June, 2021.

_____
VILLAGE PRESIDENT

ATTEST:

_____
VILLAGE CLERK

STATE OF ILLINOIS)
) SS.
COUNTY OF COOK)

CERTIFICATE

I, CLAIRE HENNING, Village Clerk of the Village of Oak Lawn, County of Cook and State of Illinois, DO HEREBY CERTIFY that the foregoing is a true and correct copy of Resolution No. _____, "A RESOLUTION APPROVING THE BID OF BRAVO SERVICES, INC. FOR CUSTODIAL SERVICES FROM JULY 1, 2021 - JULY 31, 2023" which was adopted by the President and Board of Trustees of the Village of Oak Lawn on the 8th day of June, 2021.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of the Village of Oak Lawn this 8th day of June, 2021.

_____
CLAIRE HENNING, VILLAGE CLERK

THE VILLAGE OF
OAK LAWN

VILLAGE OF OAK LAWN
Board of Trustees Meeting
AGENDA ITEM SUBMISSION SHEET

Meeting Date: June 8, 2021

Agenda Item Number: _____ (Clerk's Office will insert)

Department: Public Works

Staff Contact: Jeff Sebek

Staff Contact email/phone number: jsebek@oaklawn-il.gov (708) 499-7717

SUMMARY: Resolution approving the Bid of M&J Asphalt Paving subject to the 2021 Concrete Repair Program.

BACKGROUND: Proposal for the 2021 Concrete Repairs was presented to the Public Works Committee on March 21, 2021 and was unanimously approved 3-0.

RECOMMENDATION: Approve Resolution to approve the Bid of $161,590.00 the lowest of four (4) bids) to M&J Asphalt Paving Company, Inc. for the 2021 Concrete Repair Program

CHRISTOPHER B. BURKE ENGINEERING, LTD.
9575 West Higgins Road Suite 600 Rosemont, Illinois 60018 TEL (847) 823-0500 FAX (847) 823-0520

June 3, 2021

Village of Oak Lawn
9446 S. Raymond Avenue
Oak Lawn, Illinois 60453

Attention: Jeff Sebek

Subject: 2021 Concrete Repair Program
Bid Results
(CBBEL Project No. (21-0224)

Dear Mr. Sebek:

On Wednesday, June 2, 2021 at 10:30 a.m. bids were received and opened for the aforementioned project. Six (6) bids were received and have been summarized below.

Company	Base Bid
M&J Asphalt Paving	**$161,590.00**
Davis Concrete	$168,900.00
J&J Newell Concrete	$359,000.00
Alliance Contractors	$361,800.00

M&J Asphalt Paving the apparent low bidder for the Bid in the amount of $161,590.00. We have called for references for M&J Asphalt Paving and found them to be acceptable. Therefore, our office recommends accepting M&J Asphalt Paving's bid in the amount of $161,590.00. Attached please find a copy of the bid tabulation and references for your review and files.

If you have any further questions, please do not hesitate to contact me at (847) 823-0500.

Sincerely,

Lee. M. Fell, PE
Vice President
Assistant Department Head – Civil Engineering Design

cc: William Palmer – Village of Oak Lawn (w/ enclosure)
William Meyer – Village of Oak Lawn (w/ enclosure)
Claire Henning– Village of Oak Lawn (w/ enclosure)
Kevin Stallworth – IDOT (w/ enclosure)

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THE VILLAGE OF OAK LAWN
Cook County, Illinois

RESOLUTION
NO. _____

A RESOLUTION APPROVING THE BID OF M&J ASPHALT PAVING PURSUANT TO THE 2021 CONCRETE REPAIR PROGRAM

TERRY VORDERER, President
CLAIRE HENNING, Village Clerk

TIM DESMOND
ALEX G. OLEJNICZAK
PAUL MALLO
JAMIE PEMBROKE
WILLIAM R. STALKER
THOMAS E. PHELAN
Board of Trustees

Published in pamphlet form by authority of the President and Board of Trustees of the Village of Oak Lawn
Peterson, Johnson, and Murray Chicago, LLC, Village Attorneys
200 W. Adams, Suite 2125 Chicago, IL 60606

VILLAGE OF OAK LAWN
Cook County, Illinois

RESOLUTION NO. ____

A RESOLUTION APPROVING THE BID OF M&J ASPHALT PAVING PURSUANT TO THE 2021 CONCRETE REPAIR PROGRAM

WHEREAS, Section 6(a) of Article VII of the 1970 Constitution of the State of Illinois provides that any municipality which has a population of more than 25,000 is a home rule unit, and the Village of Oak Lawn, Cook County, Illinois, with a population in excess of 25,000 is, therefore, a home rule unit and, pursuant to the provisions of said Section 6(a) of Article VII, may exercise any power and perform any function pertaining to its government and affairs, including, but not limited to, the power to tax and to incur debt; and

WHEREAS, on June 2, 2021, a total of four (4) bids were received pursuant to the 2021 Concrete Repair Program request for proposal for the Department of Public Works; and

WHEREAS, after reviewing all bids for the required specifications and accuracy, the Department of Public Works, Christopher B. Burke Engineering, LTD., and Village Staff determined that M&J Asphalt Paving Company, Inc. ("M&J Asphalt Paving") submitted the lowest responsible bid in the amount of $161,590.00; and

WHEREAS, the President and Board of Trustees of the Village of Oak Lawn believe and hereby declare that it is in the best interest of the Village and its residents to approve the bid and contract with the lowest responsible bidder as set forth above; and

NOW, THEREFORE, BE IT RESOLVED BY THE VILLAGE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF OAK LAWN, COOK COUNTY, ILLINOIS, IN THE EXERCISE OF ITS HOME RULE POWERS, AS FOLLOWS:

SECTION 1: The foregoing recitals shall be and are hereby incorporated as findings of fact as if said recitals were fully set forth herein.

SECTION 2: The President and Board of Trustees of the Village of Oak Lawn hereby approve the bid submitted by M&J Asphalt Paving in the amount of $161,590.00; and the Village President and/or Village Manager are hereby authorized to execute an agreement memorializing the bid not to exceed the amount of $161,590.00, subject to review and revisions as to form by the Village Attorney.

SECTION 3: Any policy, resolution or ordinance of the Village that conflicts with the provisions of this Resolution shall be and is hereby repealed to the extent of such conflict.

SECTION 4: This Resolution shall be in full force and effect after its passage in a manner consistent with applicable laws.

PASSED THIS 8th day of June, 2021.

AYES:

NAYS:

ABSENT:

APPROVED THIS 8th day of June, 2021.

_____
VILLAGE PRESIDENT

ATTEST:

_____
VILLAGE CLERK

STATE OF ILLINOIS)
) SS.
COUNTY OF COOK)

CERTIFICATE

I, CLAIRE HENNING, Village Clerk of the Village of Oak Lawn, County of Cook and State of Illinois, DO HEREBY CERTIFY that the foregoing is a true and correct copy of Resolution No. _____, "A RESOLUTION APPROVING THE BID OF M&J ASPHALT PAVING PURSUANT TO THE 2021 CONCRETE REPAIR PROGRAM," which was adopted by the President and Board of Trustees of the Village of Oak Lawn on this 8th day of June, 2021.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of the Village of Oak Lawn this 8th day of June, 2021.

_____
CLAIRE HENNING, VILLAGE CLERK

THE VILLAGE OF
OAK LAWN

VILLAGE OF OAK LAWN
Board of Trustees Meeting
AGENDA ITEM SUBMISSION SHEET

Meeting Date: June 8, 2021

Agenda Item Number: _____ (Clerk's Office will insert)

Department: Public Works

Staff Contact: Jeff Sebek

Staff Contact email/phone number: jsebek@oaklawn-il.gov (708) 499-7717

SUMMARY: Resolution approving Lindahl Brothers, Inc. the contract to Perform the 2021 Street Program

BACKGROUND: Proposal for the 2021 Street Program was initially presented to the Public Works Committee on January 21, 2021. On June 2, 2021, a total of five (5) bids were received. Lindahl Brothers submitted the lowest responsible bid for the 2021 Street Program in the amount of $1,893,884.40.

RECOMMENDATION: Approve Resolution to award Lindahl Brothers, Inc., the contract to perform the 2021 Street Program

CHRISTOPHER B. BURKE ENGINEERING, LTD.
9575 West Higgins Road Suite 600 Rosemont, Illinois 60018 TEL (847) 823-0500 FAX (847) 823-0520

June 3, 2021

Village of Oak Lawn
9446 S. Raymond Avenue
Oak Lawn, Illinois 60453

Attention: Jeff Sebek

Subject: 2021 Street Program
Bid Results
(CBBEL Project No. (21-0109)

Dear Mr. Sebek:

On Wednesday, June 2, 2021 at 10:00 a.m. bids were received and opened for the aforementioned project. Four (4) bids were received and have been summarized below.

Company	Base Bid	Alternate 1 Bid	Alternate 2 Bid	Alternate 3 Bid
Engineer's Estimate	$2,175,282.90	$2,372,033.40	$2,697,249.40	$2,971,912.80
Lindahl Brothers	**$1,893,884.40**	**$1,988,070.90**	**$2,253,745.90**	**$2,488,738.90**
K-Five Construction	$2,064,201.80	$2,176,136.65	$2,471,643.25	$2,689,594.70
Gallagher Asphalt	$2,394,900.30	$2,573,224.20	$2,959,752.17	$3,296,119.07
M & J Asphalt	$2,170,169.50	$2,294,815.80	$2,604,385.33	$2,888,136.49

*Highlighted denotes different total than as read at bid opening due to bidder's error.

Lindahl Brothers is the apparent low bidder for the Base Bid and all three alternates. Lindahl Brothers has completed projects for the Village in the past. Please let us know which alternate the Villages decides to proceed with. Attached please find a copy of the bid tabulation for your review and files.

If you have any further questions, please do not hesitate to contact me at (847) 823-0500.

Sincerely,

Lee. M. Fell, PE
Vice President
Assistant Department Head – Civil Engineering Design

cc: William Palmer – Village of Oak Lawn (w/ enclosure)
William Meyer - Village of Oak Lawn (w/ enclosure)
Claire Henning– Village of Oak Lawn (w/ enclosure)
Kevin Stallworth – IDOT (w/ enclosure)

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THE VILLAGE OF OAK LAWN
Cook County, Illinois

RESOLUTION
NO. _____

A RESOLUTION APPROVING LINDAHL BROTHERS, INC. THE CONTRACT TO PERFORM THE 2021 STREET PROGRAM

TERRY VORDERER, President
CLAIRE HENNING, Village Clerk

TIM DESMOND
ALEX G. OLEJNICZAK
PAUL MALLO
JAMIE PEMBROKE
WILLIAM R. STALKER
THOMAS E. PHELAN
Board of Trustees

Published in pamphlet form by authority of the President and Board of Trustees of the Village of Oak Lawn
Peterson, Johnson, and Murray Chicago, LLC, Village Attorneys
200 W. Adams, Suite 2125, Chicago, IL 60606

VILLAGE OF OAK LAWN
Cook County, Illinois

RESOLUTION NO. _____

A RESOLUTION APPROVING LINDAHL BROTHERS, INC. THE CONTRACT TO PERFORM THE 2021 STREET PROGRAM

WHEREAS, Section 6(a) of Article VII of the 1970 Constitution of the State of Illinois provides that any municipality which has a population of more than 25,000 is a home rule unit, and the Village of Oak Lawn, Cook County, Illinois, with a population in excess of 25,000 is, therefore, a home rule unit and, pursuant to the provisions of said Section 6(a) of Article VII, may exercise any power and perform any function pertaining to its government and affairs, including, but not limited to, the power to tax and to incur debt; and

WHEREAS, on June 2, 2021, a total of five (5) bids were received and publicly opened pursuant to the 2021 Street Program request for proposal for the Department of Public Works; and

WHEREAS, after reviewing the bids for the required specifications and accuracy, the Department of Public Works, Christopher B. Burke Engineering, LTD., and Village Staff determined that Lindahl Brothers, Inc. ("Lindahl Brothers"), submitted the lowest responsible bid for the 2021 Street Program in an amount of $1,893,884.40; and

WHEREAS, the President and Board of Trustees of the Village of Oak Lawn believe and hereby declare that it is in the best interest of the Village and its residents to award the 2021 Street Program contract to Lindahl Brothers.

NOW, THEREFORE, BE IT RESOLVED BY THE VILLAGE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF OAK LAWN, COOK COUNTY, ILLINOIS, IN THE EXERCISE OF ITS HOME RULE POWERS, AS FOLLOWS:

SECTION 1: The foregoing recitals shall be and are hereby incorporated as findings of fact as if said recitals were fully set forth herein.

SECTION 2: The President and Board of Trustees of the Village of Oak Lawn hereby approve the 2021 Street Program bid submitted by Lindahl Brothers, in an amount of $1,893,884.40 and the Village Manager and/or his designee are hereby authorized to execute an agreement memorializing the contract, subject to review and revisions as to form by the Village Attorney.

SECTION 3: Any policy, resolution or ordinance of the Village that conflicts with the provisions of this Resolution shall be and is hereby repealed to the extent of such conflict.

SECTION 4: This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

PASSED THIS 8th day of June, 2021.

AYES:

NAYS:

ABSENT:

APPROVED THIS 8th day of June, 2021.

_____

VILLAGE PRESIDENT

ATTEST:

_____

VILLAGE CLERK

STATE OF ILLINOIS)
) SS.
COUNTY OF COOK)

CERTIFICATE

I, CLAIRE HENNING, Village Clerk of the Village of Oak Lawn, County of Cook and State of Illinois, DO HEREBY CERTIFY that the foregoing is a true and correct copy of Resolution No. _____, "A RESOLUTION APPROVING LINDAHL BROTHERS, INC. THE CONTRACT TO PERFORM THE 2021 STREET PROGRAM," which was adopted by the President and Board of Trustees of the Village of Oak Lawn on this 8th day of June, 2021.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of the Village of Oak Lawn this 8th day of June, 2021.

_____
CLAIRE HENNING, VILLAGE CLERK

THE VILLAGE OF OAK LAWN

VILLAGE OF OAK LAWN
Board of Trustees Meeting
AGENDA ITEM SUBMISSION SHEET

Meeting Date: June 8, 2021

Agenda Item Number: _____ (Clerk's Office will insert)

Department: Public Works

Staff Contact: Jeff Sebek

Staff Contact email/phone number: jsebek@oaklawn-il.gov (708) 499-7717

SUMMARY: Resolution authorizing a Professional Services Agreement with CM Lavoie & Associates, Inc. to perform certain engineering services pertaining to the stormwater project

BACKGROUND: CM LaVoie Engineering Services presented options for flood control to the Public Works Committee on January 21, 2021 and a flood control update was presented at the Public Works Committee on April 20, 2021 with a request for action for engineering services pertaining to the stormwater project.

RECOMMENDATION: Approve Resolution authorizing Professional Services Agreement with C.M. Lavoie & Associates, Inc., to perform certain engineering services pertaining to the stormwater project

THE VILLAGE OF OAK LAWN
Cook County, Illinois

RESOLUTION
NO. _____

A RESOLUTION AUTHORIZING A PROFESSIONAL SERVICES AGREEMENT WITH C.M. LAVOIE & ASSOCIATES, INC., TO PERFORM CERTAIN ENGINEERING SERVICES PERTAINING TO THE STORMWATER PROJECT

TERRY VORDERER, President
CLAIRE HENNING, Village Clerk

TIM DESMOND
ALEX G. OLEJNICZAK
PAUL MALLO
JAMIE PEMBROKE
WILLIAM R. STALKER
THOMAS E. PHELAN
Board of Trustees

Published in pamphlet form by authority of the President and Board of Trustees of the Village of Oak Lawn
Law Offices of Peterson, Johnson, & Murray Chicago, LLC, Village Attorneys
200 W. Adams, Ste. 2125, Chicago, IL 60606

VILLAGE OF OAK LAWN

Cook County, Illinois

RESOLUTION NO. ____

A RESOLUTION AUTHORIZING A PROFESSIONAL SERVICES AGREEMENT WITH C.M. LAVOIE & ASSOCIATES, INC., TO PERFORM CERTAIN ENGINEERING SERVICES PERTAINING TO THE STORMWATER PROJECT

WHEREAS, Section 6(a) of Article VII of the 1970 Constitution of the State of Illinois provides that any municipality which has a population of more than 25,000 is a home rule unit, and the Village of Oak Lawn, Cook County, Illinois, with a population in excess of 25,000 is, therefore, a home rule unit and, pursuant to the provisions of said Section 6(a) of Article VII, may exercise any power and perform any function pertaining to its government and affairs, including, but not limited to, the power to tax and to incur debt; and

WHEREAS, pursuant to 50 ILCS 510/1 of the Illinois Municipal Code, the Village of Oak Lawn ("Village") is authorized to negotiate and enter into contracts for engineering services on the basis of demonstrated competence and qualifications for the type of services required at a fair and reasonable price (50 ILCS 510/1 *et seq*.); and

WHEREAS, the Village of Oak Lawn ("Village") has negotiated and desires to enter into a professional services agreement ("Agreement") with C.M. Lavoie & Associates, ("CML") to perform certain engineering services pertaining to the Stormwater Master Plan and Design-Culvert Relocation and Detention Storage ("Project"), attached hereto as Exhibit 1, in an amount not to exceed $75,000.00; and

WHEREAS, the President and Board of Trustees of the Village of Oak Lawn believe and hereby declare that it is in the best interest of the Village and its residents to enter into said Agreement with CDM Smith; and

NOW, THEREFORE, BE IT RESOLVED BY THE VILLAGE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF OAK LAWN, COOK COUNTY, ILLINOIS, IN THE EXERCISE OF ITS HOME RULE POWERS, AS FOLLOWS:

SECTION 1: The foregoing recitals shall be and are hereby incorporated as findings of fact as if said recitals were fully set forth herein.

SECTION 2: The President and Board of Trustees of the Village of Oak Lawn hereby approve said Agreement with CML in an amount not to exceed $75,000.00, attached hereto as Exhibit 1, pertaining to said Project, and the Village President and/or Village Manager are hereby authorized to execute said Agreement on behalf of the Village, subject to review and revisions as to form by the Village Attorney.

SECTION 3. Any policy, resolution or ordinance of the Village that conflicts with the provisions of this Resolution shall be and is hereby repealed to the extent of such conflict.

SECTION 4: This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

PASSED THIS 8th day of June, 2021.

AYES:

NAYS:

ABSENT:

APPROVED THIS 8th day of June, 2021.

_____
VILLAGE PRESIDENT

ATTEST:

_____
VILLAGE CLERK

STATE OF ILLINOIS)
) SS.
COUNTY OF COOK)

CERTIFICATE

I, CLAIRE HENNING, Village Clerk of the Village of Oak Lawn, County of Cook and State of Illinois, DO HEREBY CERTIFY that the foregoing is a true and correct copy of Resolution No. _____, "A RESOLUTION AUTHORIZING A PROFESSIONAL SERVICES AGREEMENT WITH C.M. LAVOIE & ASSOCIATES, INC., TO PERFORM CERTAIN ENGINEERING SERVICES PERTAINING TO THE STORMWATER PROJECT," which was adopted by the President and Board of Trustees of the Village of Oak Lawn on this 8th day of June, 2021.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of the Village of Oak Lawn this 8th day of June, 2021.

_____
CLAIRE HENNING, VILLAGE CLERK

THE VILLAGE OF
OAK LAWN

VILLAGE OF OAK LAWN
Board of Trustees Meeting
AGENDA ITEM SUBMISSION SHEET

Meeting Date: June 8, 2021

Agenda Item Number: _____ (Clerk's Office will insert)

Department: Manager's Office

Staff Contact: Randy Palmer

Staff Contact email/phone number: wpalmer@oaklawn-il.gov/x7743

SUMMARY: RFI award for benefits broker

BACKGROUND: RFI solicited several responses for Village benefits broker.

RECOMMENDATION: Award benefits broker contract to Alliant

THE VILLAGE OF OAK LAWN
Cook County, Illinois

RESOLUTION
NO. _____

A RESOLUTION APPROVING THE BID OF MESIROW INSURANCE SERVICES, INC., AN ALLIANT-OWNED COMPANY FOR INSURANCE BROKER SERVICES

TERRY VORDERER, President
CLAIRE HENNING, Village Clerk

TIM DESMOND
ALEX G. OLEJNICZAK
PAUL MALLO
JAMIE PEMBROKE
WILLIAM R. STALKER
THOMAS E. PHELAN
Board of Trustees

Published in pamphlet form by authority of the President and Board of Trustees of the Village of Oak Lawn
Peterson, Johnson, and Murray Chicago, LLC, Village Attorneys
200 W. Adams, Suite 2125 Chicago, IL 60606

VILLAGE OF OAK LAWN
Cook County, Illinois

RESOLUTION NO. ____

A RESOLUTION APPROVING THE BID OF MESIROW INSURANCE SERVICES, INC., AN ALLIANT-OWNED COMPANY FOR INSURANCE BROKER SERVICES

WHEREAS, Section 6(a) of Article VII of the 1970 Constitution of the State of Illinois provides that any municipality which has a population of more than 25,000 is a home rule unit, and the Village of Oak Lawn, Cook County, Illinois, with a population in excess of 25,000 is, therefore, a home rule unit and, pursuant to the provisions of said Section 6(a) of Article VII, may exercise any power and perform any function pertaining to its government and affairs, including, but not limited to, the power to tax and to incur debt; and

WHEREAS, on May 6, 2021, a total of seven (7) bids were received and publicly opened pursuant to the Insurance Broker Services request for information ("Insurance Broker Services Bid") for the Village of Oak Lawn ("Village"); and

WHEREAS, after reviewing the bids for the required qualifications, the appropriate Village Staff determined that Mesirow Insurance Services, Inc., and Alliant-Owned Company ("Alliant") submitted the lowest responsible amount of $60,000.00 annually for Insurance Broker Services Bid, further described in the attached Exhibit 1; and

WHEREAS, the President and Board of Trustees of the Village of Oak Lawn believe and hereby declare that it is in the best interest of the Village and its residents to award the Insurance Broker Services Bid to Alliant; and

NOW, THEREFORE, BE IT RESOLVED BY THE VILLAGE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF OAK LAWN, COOK COUNTY, ILLINOIS, IN THE EXERCISE OF ITS HOME RULE POWERS, AS FOLLOWS:

SECTION 1: The foregoing recitals shall be and are hereby incorporated as findings of fact as if said recitals were fully set forth herein.

SECTION 2: The President and Board of Trustees of the Village of Oak Lawn hereby approve the Insurance Broker Services Bid, submitted by Alliant, in an amount not to exceed $60,000.00 annually, attached hereto as Exhibit 1, and the Village President and/or Village Manager are hereby authorized to execute an agreement memorializing said bid on behalf of the Village, subject to review and revisions as to form by the Village Attorney.

SECTION 3. Any policy, resolution or ordinance of the Village that conflicts with the provisions of this Resolution shall be and is hereby repealed to the extent of such conflict.

SECTION 4: This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

PASSED THIS 8th day of June, 2021.

AYES:

NAYS:

ABSENT:

APPROVED THIS 8th day of June, 2021.

_____
VILLAGE PRESIDENT

ATTEST:

_____
VILLAGE CLERK

STATE OF ILLINOIS)
) SS.
COUNTY OF COOK)

CERTIFICATE

I, CLAIRE HENNING, Village Clerk of the Village of Oak Lawn, County of Cook and State of Illinois, DO HEREBY CERTIFY that the foregoing is a true and correct copy of Resolution No. _____, "A RESOLUTION APPROVING THE BID OF MESIROW INSURANCE SERVICES, INC., AN ALLIANT-OWNED COMPANY FOR INSURANCE BROKER SERVICES" which was adopted by the President and Board of Trustees of the Village of Oak Lawn on the 8th day of June, 2021.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of the Village of Oak Lawn this 8th day of June, 2021.

_____
CLAIRE HENNING, VILLAGE CLERK

Alliant

Village Of Oak Lawn's Request of Interest for Insurance Broker Services

Village Of Oak Lawn

May 6, 2021

Presented by:

Renee M. Formell

Senior Vice President

Confidentiality Notice

The information contained in this proposal is the confidential and proprietary information of Mesirow Insurance Services, Inc., an Alliant-owned company ("Alliant") and is protected by trade secret and other applicable laws. The recipient of this proposal agrees that this information will only be used in connection with the review and consideration of this proposal and may not be copied or shared with any other person or entity other than the recipient. If the recipient is requested, whether by subpoena, court order, public records or freedom of information request, to disclose any part of this proposal, the recipient shall promptly notify Alliant of such request, prior to any disclosure, so that Alliant can, at its option, take steps to protect the confidential and proprietary of the information contained in this proposal. The breach of this confidentiality obligation may result in irreparable harm to Alliant and, as such, the recipient acknowledges and agrees that Alliant shall be entitled to pursue all available legal and equitable remedies, including injunctive relief, without the requirement to post a bond, in the event of a breach.

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Cover Letter

Daniel Omiecinski, Director of Human Resources
Village of Oak Lawn
9446 Raymond Ave,
Oak Lawn, IL 60453

Dear Mr. Omiecinski:

Thank you for the opportunity to respond to The Village of Oak Lawn (the "Village") Request of Interest for Insurance Broker Services. We appreciate your willingness to evaluate the Alliant team and our support services program as you consider alternatives to your present representation.

Alliant offers high quality products and services delivered by industry-leading, respected professionals committed to integrity, service, performance and long-term client relationships. Our team is confident that we are in the best position to provide The Village its employee benefits brokerage and consulting services.

Using a clearly defined team approach to account management, our employee benefits team will continue to act as an extension of The Village's HR department. The following are some of the many ways we can continue to be of assistance:

- **Identifying coverage that provides acceptable levels of risk and lowest cost:** Our organized, detail-oriented, analytical methods of benefits consulting and contract negotiating, and breadth of knowledge of the benefits marketplace gives us the edge to develop unique employee benefits programs, deploy valuable cost containment methods, and articulate savings strategies for our clients.
- **Helping develop best practices and procedures to achieve your goals:** Quarterly, mid-year planning and pre-renewal strategy meetings set the stage for development and fine-tuning short- and long-term goals. Close collaboration with clients to outline and document goals and activities keeps us and our clients focused on the assigned benefits projects and provides contract performance accountability.
- **Benchmarking your programs:** We access the preeminent resources for benchmarking health plan data and specific client plan experience to analyze information to identify patterns and opportunities for improvement.
- **Compliance education and assistance:** Our in-house legal and compliance experts assist us in educating our clients to maintain their compliance with all laws, especially the
- Affordable Care Act as ongoing regulations are proposed and potentially released. Our legal and compliance experts are also available to meet directly with clients.

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Our various communication materials and methods help keep our clients up-to-date on appropriate state, federal and international legislation impacting the benefits industry, as well as emerging benefit trends and product development. For example, we provide clients with our customized Affordable Care Act (ACA) Road to Compliance guide to help keep them up to speed on health care reform.

In addition, by offering complimentary access to the ThinkHR on-demand phone/email support, resource libraries and training services, we are able to provide all of the resources necessary to assist with regulatory compliance.

- **Coronavirus:** What You Need to Know: The coronavirus (COVID-19) has ushered in an unprecedented new reality with a far-reaching impact on families and businesses. Alliant remains steadfastly committed to serving as a pillar of strength and support for the valued clients and communities we serve. Please see the following link **https://www.alliant.com/pages/Coronavirus-What-You-Need-To-Know.aspx** for COVID-19 information and resources.
- **Claim analytics, analyses and reporting:** Our experienced analysts and associates prepare detailed, comprehensive claim reporting packages which indicate claim trends, claim utilization patterns, major cost drivers and overall claim performance loss ratios which complement our carrier partners standardly provided utilization reporting package. The analytic tools and resources we provide for our clients are the foundation to our program strategy development and ongoing proactive management of client programs.
- **Communications:** We maintain multiple options for customized communications websites for our clients which can greatly increase the effectiveness of your employee benefits communications.

  These employer portals, coupled with our Campaign Builder employee communications campaign management system, proprietary mobile app MyBenefits.Life, Brainshark and Video Benefits Guy videos and multiple options for electronic flipbook or print benefits guides provides clear and concise benefits program messaging, reduces confusion and complications, and provides a cohesive and consistent communications platform.
- **Technology:** Within our Client Resource Unit (CRU), the technology support team provides expertise with payroll/HRIS, benefits administration, vendor assessment, selection, and support. Through strategic vendor alliances (ADP, Employee Navigator and other payroll/benefit platforms) and strategic consulting alliances, our in-depth knowledge and access to industrywide knowledge of the employee benefits technology marketplace allows our customers to gain access to an array of benefits technology platforms and solutions at a very competitive cost or no cost.
- **Health and Productivity:** Our on-staff health and productivity specialists can assist with developing, implementing, and/or enhancing a group's wellness strategy and platform.

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From planning and developing health fairs to partnering and engaging best-of-breed wellness providers, our wellness team takes ownership of the health and productivity planning and process. Through use of the Shortlister web-based platform that matches a client's demographics, philosophy, and program goals with wellness providers that are best aligned, we can provide solutions which are specifically customized to a client's health and productivity needs.

- **Individual medical consulting and advisement:** We work with clients as well as our clients covered members to analyze their current health coverage, select the right course of action and transition them from group to individual or Medicare coverage. We also update individuals on new healthcare laws and the effects they may have on them and their healthcare coverage.
- **Individual life/key person life, individual disability and executive life and disability consulting and advisement, including deferred compensation program consulting**: We provide expertise in the area of portable, guaranteed issue, individual life & disability plans to supplement existing group insurance coverages. Our professionals design corporate owned life & disability programs for key employees and owners and design corporate or shareholder owned buy-out life & disability for shareholders/partners. We design individual life & disability plans as an executive insurance benefit and/or as a supplemental retirement plan. We can also review inforce supplemental executive benefits, key man life & disability policies, and personal insurance to make sure the most cost-effective and competitive programs are in place.
- **Voluntary worksite consulting and advisement:** We provide guidance and support in designing, implementing and sustaining voluntary worksite programs. We have strong relationships with voluntary worksite carriers and act as the primary liaison between clients and these carriers.
- **Commitment to keeping you up-to-date on the marketplace, market trends, and market innovations:** We provide our clients with current, timely updates, educational briefings, topical newsletters, and periodic education webinars and seminars related to pertinent and emerging employee benefits issues, products and services. These communication materials and methods help keep our clients up-to-date on trends and industry developments.

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TEAM APPROACH

Your account team is led by Senior Vice President Renee Formell and the Customer Response Unit professionals on the primary service delivery. We believe our team possesses the experience, skills and depth of resources needed to manage your benefits program and deliver superior results. Renee can be contacted as follows:

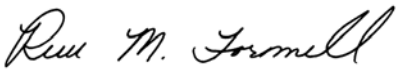
Renee M. Formell
Senior Vice President
Phone (312) 595-7341
Renee.Formell@alliant.com

CONCLUSION

Alliant aspires to be the best and most qualified brokerage partner for The Village's benefits program, offering a wide range of superior services and products to support The Village's benefits team and employees.

We are very comfortable committing to the specific responsibilities outlined in the deliverables section of the RFI, and look forward to discussing our proposal response and capabilities with you, and hope that you will provide our team with the opportunity to do what we do best: deliver personalized, creative and customized business solutions for our clients.

Thank you again for your consideration. We look forward to an opportunity to discuss our response with The Village of Oak Lawn in the near future.



Renee M. Formell
Senior Vice President
Alliant Employee Benefits
Renee.Formell@alliant.com

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Submission Process

REQUIRED CONTENT

THE FOLLOWING INFORMATION SHALL BE INCLUDED IN ALL SUBMISSIONS, IN THE SAME ORDER AS LISTED HERE:

1. **The firm name, established date, the address of the principal office of the firm, and the address of the office that would be assigned the Village's account. Include a brief description of the firm's history, growth, philosophy and culture, number of employees, and number of years in business under the same name, and previous company names.**

CORPORATE OFFICE

Alliant Insurance Services, Inc. ("Alliant") was established in 1925 in San Diego, California as the Robert F. Driver Company. Today, it is a privately held corporation headquartered in Newport Beach, California. As a firm, we are the largest specialty broker in the country, with our entire focus on selected industry segments including public entity, education, construction, real estate, healthcare, tribal nations, hospitality, non-profits, and legal professionals. With over 4,300 employees, 130+ offices nationwide, $20 billion in placed premium, and revenues of $2 billion, Business Insurance ranks Alliant as one of the largest privately held brokers in the nation. Before 2001 our company was named "R.F. Driver Company', in 2001 changed to "Driver-Alliant Insurance Services, Inc." and in 2006: our name changed to "Alliant Insurance Services, Inc.". More details can be found at our website: www.alliant.com.



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SERVICING OFFICE

In 2016 Mesirow Insurance Services, Inc. announced it would join Alliant Insurance Services. The acquisition allowed our Chicago-based office to gain the support of Alliant's national platform while providing tailored local service. Our partnership with Alliant commenced on August 1, 2016.

Alliant in Chicago is composed of approximately 340 employees. While our main business focus is concentrated in Illinois, we also have clients throughout the country.

Alliant's Chicago office has shown consistent growth over more than 48 years, with $1.75 billion in annual premiums being managed in the Midwest, and a client retention rate of over 95%. We offer customized insurance brokerage and risk management solutions to a diverse range of clients including Fortune 1000 companies, middle-market businesses and affluent individuals throughout the United States.

Alliant (formerly Mesirow Insurance Services) has been one of the largest and most diverse insurance brokerage and consulting operations in the Midwest and now we can claim the same for our national platform– delivering a national platform with local service.

To service the needs of our clients, Alliant utilizes a team approach. Each team is directed by a principal of the firm who has ownership in our organization and has devoted their professional careers to the insurance industry. Each principal has extensive experience in customizing, designing, placing, and servicing complex employee benefits programs and responding to complex employee benefits questions and concerns. The Village will be handled by the Formell team.

We strive to create innovative, proactive insurance strategies and consulting solutions for clients. We accomplish this by demanding the highest level of service and integrity from ourselves and our suppliers. We do this by:

- Representing our clients' interests as if they were our own
- Hands-on account servicing and marketing by firm principals
- Value-added resources dedicated to the pursuit of alternative approaches and solutions
- Leveraging significant long-standing supplier relationships that maximize client results
- Retaining a committed, motivated, and knowledgeable staff

These principles are based on decades of experience, sound business practices, and exacting standards delivered by our talented team of professionals. Since our senior professionals have a personal stake in our business, they are motivated to do even more for our clients, working diligently to earn trust by meeting goals and keeping promises.

We know that business relationships can never be taken for granted, which is why we are always seeking ways to improve, enhance, and fortify them. Our success has largely been due

to the culture we have been able to achieve throughout the organization and our reputation for providing quality service to all clients – large and small.

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2. **The names of all professional staff who will be assigned to work on the Village's account team and a brief resume of their background and experience, with emphasis on public sector organizations and unionized workforces. State specifically relevant continuing education, if any, each account team member has completed within the past two years, and licenses and certifications of each person. Indicate the specific office to which account team members will be assigned.**

Your proposed service team is directed by Renee Formell, a senior member of the Employee Benefits team. We propose the following people as key members of The Village's service team.

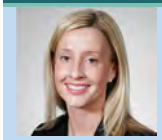
Our team members work together to service one group of clients. We act as an informal extension to your human resources and financial services teams. Each team is directed by one team leader who is a senior member of management and, in many cases, a principal of the firm. As owners, our team leaders have a personal, vested interest in the success of our practice and our organization. They have the flexibility to balance their team's priorities and ensure that deadlines are met. This "one team, one team leader' model offers our clients a dedicated and stable service team that has history with the account. The advantage is continuity of service that results in satisfied clients, extremely high client retention and extremely high team member retention.

In contrast, many of our competitors assemble service teams by picking from a separately managed pool and randomly assigning staff to a variety of accounts managed by different producers with conflicting needs. As a result, team members may be responsible to multiple managers with competing priorities, leaving staff frustrated and clients with missed deadlines.

Below is a high-level overview of our direct account management team and indirect team (Client Resource Unit-CRU and additional client support) support structure.

Included is the biographical information for each individual, including title, role description/area of expertise, education, and years of experience.

Formell Team



Renee M. Formell
Senior Vice President
312.595.7341
Renee.Formell@alliant.com

Renee Formell is a Senior Vice President in the Employee Benefits practice of Alliant. In her role, she works with clients to develop, implement and maintain benefits programs that meet the needs of employees, while satisfying budget considerations. Renee evaluates her clients' needs and negotiates coverage rates and terms with leading insurance companies. Once coverage is in place, she continues her day-to-day involvement with accounts. Renee and her team have extensive experience servicing public sector employee benefit clients, including Village of Bolingbrook, Village of Chicago Ridge, Village of Tinley

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Park, Village of Matteson, Village of Alsip, Village of Riverdale, Village of Schiller Park and the Village of Posen.

Prior to joining Mesirow Financial in 2003, Renee served as an account executive at Near North Insurance Brokerage, Inc. for 6 years, overseeing the benefits programs of mid-to large-size employer groups.

Renee earned a BA from the University of Dayton.



Matthew Worsley
Account Manager
312.595.6495
Matthew.Worsley@alliant.com

Matthew Worsley is an Account Manager. In his role, he acts as the financial strategist on his team. His focus is on the financial performance of his clients' benefits programs. Matt is skilled at translating complicated numbers into terms that facilitate clients' strategic decision-making. He helps clients examine health care reform provisions to determine potential effects, both financial and administrative, and delivers a personalized, practical tool for each client.

Matt has worked in the employee benefits industry since he became an employee of Mesirow Financial in 2009.

Matt earned a BA in business administration with concentrations in finance and marketing from University of Iowa.



Peggy Sheahan
Account Associate Lead
312.595.7342
Peggy.Sheahan@alliant.com

Peggy Sheahan is an account associate lead. In her role, she acts as the liaison between her team's clients and the various insurance carriers, and provides post sale client services. She provides assistance to clients with day to day inquiries, claim questions and concerns. She also investigates claims issues and facilitates claims resolution with client, employees and carriers. Peggy also works with clients on to remain compliant with the various employee benefit regulations.

Peggy has worked in the employee benefits industry since she became an employee of Mesirow Financial in 2013.

Peggy earned a BS from the University of Illinois.

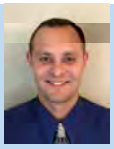
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Jamie Douglass
Account Associate
312.595.8480
Jamie.Douglass@alliant.com

Jamie primarily acts as the liaison between her team's clients and the various insurance carriers, and provides post sale client services. She also executes all marketing projects including renewal evaluations, request for proposal preparation and presentation, and insurance carrier negotiations. Jamie is also responsible for preparing claims experience analyses and renewal proposal presentations.

Jamie has worked in the employee benefits industry since she became an employee of Alliant in 2017.



Joshua Carver
Benefits Administrator
312.595.7495
Joshua.Carver@alliant.com

As a benefit administrator, Joshua Carver is the coordinator and facilitator on his team. He generally spends the day on-site, making himself available to address client needs throughout the day. Josh disseminates critical compliance and other client communications, coordinates client issues and supports the Formell team by providing follow-up and performing internal administrative tasks.

Joshua has worked in the employee benefits industry since he became an employee of Alliant in 2017.

Client Resources Unit (CRU)



Stephanie Farrell, J.D.
Compliance Consultant

Stephanie Farrell is an attorney experienced in consulting with employers on their health and welfare plan compliance since 2014. As a Compliance Consultant for Alliant Insurance Services Employee Benefits practice, she advises clients on health and welfare compliance related matters as it relates to their benefits plan, industry, and unique circumstances in order to reduce risk and manage overall compliance. Stephanie monitors for legal and regulatory changes impacting employee benefit plans and authors white papers, articles, FAQs, and employer consideration pieces. She presents the latest developments in employee benefits regulations, highlighting key action items, to clients and internal staff. Stephanie is knowledgeable in a broad range of health and welfare topics including: the ACA, ERISA, HIPAA, COBRA, Internal Revenue Code, cafeteria plan regulations, MHPAEA, and wellness program regulations. Stephanie is a graduate of UIC John Marshall Law School and Bucknell University. Prior to joining Alliant, she was an employee benefits attorney and consultant at two large insurance brokerages.

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Joanne Elster
Account Executive
Individual Medical/Medicare and Long-Term Care Solutions

Joanne works with clients to analyze their current health coverage, select the right course of action and transition them from group to individual or Medicare coverage. In addition, she updates individuals on new healthcare laws and the effects they may have on them and their healthcare coverage.

Joanne began in the insurance industry in 2006. Prior to joining Alliant, she worked as an operations and planning analyst for North Shore Medical Center where she helped hospital departments to streamline and analyze day-to-day strategic planning operations.

Joanne earned a BA from the University of South Africa and an MS in health systems management from Rush University Chicago. She holds a life & health license in Illinois and is also a member of American College of Health Executives.



Brianne Gustafson
Health and Productivity Specialist

Brianne Gustafson works with the Employee Benefits teams and their clients to plan and deliver health and wellness strategies and solutions. Brianne is part of the Health and Productivity team that investigates and develops creative wellness solutions for small to mid-sized clients. As part of her role, Brianne also stays up to date on current insurance company wellness offerings, along with changes in wellness compliance.

Brianne has worked in the health and productivity industry since 2015. Brianne joined Alliant in 2018. She earned a bachelor's degree in clinical exercise science and allied health science from Grand Valley State University.



Denise Rodriguez
Health and Productivity Specialist

Denise Rodriguez works with the Employee Benefits teams and their clients to plan and deliver health and wellness strategies and solutions. Denise is part of the Health and Productivity team, with her counterpart Brianne Gustafson that investigates and develops creative wellness solutions for small to mid-sized clients. As part of her role, Denise also stays up to date on current insurance company wellness offerings, along with changes in wellness compliance.

Denise received her Master's in Public Health from DePaul University in June 2019. Denise has worked in the health industry since 2018 with various vendors implementing strategic plans and campaigns, one specifically regarding the childhood obesity issue. She joined Alliant in 2019.

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John Oxendine
Consultant, National Pharmacy Practice, Employee Benefits

John serves as Lead Pharmacy Analyst in Alliant's National Pharmacy Practice. He focuses on vendor procurement, financial modeling and various other PBM-related analyses.

His area of expertise is bringing the complex and abstract into clean and easy to understand output. Prior to joining Alliant, John was a senior analyst in the pharmacy practice of a global consulting firm.

John earned his Bachelor of Business Administration in Banking and Finance from The University of Georgia.



Dana Mikstay
Executive Vice President, Life and Disability

Dana Mikstay is an Executive Vice President at Alliant Insurance Services and serves as a member of the Insurance Management Committee that oversees the strategic direction of Alliant. She has also spent the last 20 years working on behalf of women and girls in Chicago.

A distinguished professional in the insurance industry, Dana oversees the daily operations of the Life and Disability Insurance Practice. She delivers innovative insurance solutions that achieve the long-term goals of affluent individuals, families, closely held businesses, middle market private and public companies, and high profile individuals. Dana is an expert in funding strategies in relation to business succession, estate tax, income tax and executive benefit planning.

Dana earned a BA in History and Business/Finance (cum laude) from Bethel College and holds a Chartered Life Underwriter (CLU) designation.



Melissa Moore
Account Associate Lead, Life And Disability

Melissa is responsible for operations in the Life and Disability Insurance Practice. She delivers innovative insurance solutions that achieve the long-term goals of affluent individuals, families, closely held businesses, middle market private and public companies, and high profile individuals.

Melissa began her career in insurance when she joined Mesirow in 2008, which was acquired by Alliant in 2016. Prior to Mesirow, she attended DePaul University.

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Samantha Skryd
Communications Manager

Samantha serves as a marketing resource to all Employee Benefits teams. She assists team leaders in developing presentations, proposals and targeted marketing and communication pieces for clients and their employees. She creates informational and educational pieces and researches, writes and distributes our periodic compliance and topical newsletters and other communications.

Samantha has worked in the human resources industry since 2016. Samantha joined Alliant 2018. She earned a bachelor's degree in psychology from Coastal Carolina University.



Michelle Jones
Vice President, Voluntary Benefit Producer

Michelle works closely with the Alliant's leadership and sales teams to develop and support the voluntary worksite solutions business. She serves as a resource to the Employee Benefits Practice on the latest trends, products and tools in relation to voluntary worksite programs. For clients and prospects, Michelle provides guidance and support in designing, implementing and sustaining voluntary worksite programs. She maintains strong relationships with voluntary worksite carriers and acts as the primary liaison between clients and these carriers.

Michelle has worked in the insurance industry since 2007. She has earned 3 bachelor's degrees at the University of Wisconsin's School of Business. Her degrees are in Human Resources, Marketing, and Business Management.

Technology Team



Ashley Tsolis
Account Manager
Technology Resources

Ashley supports the new business and work-flow process for Alliant's benefits technology solutions. She oversees the day-to-day maintenance of the solution and acts as the primary liaison between our firm, prospects and clients in coordinating deliverables.

Ashley has worked in the human resources industry since 2007. She became an employee of Alliant in 2011. Ashley earned a bachelor's degree in business administration from Western Michigan University and an MBA with a concentration in human resources from DePaul University.

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Michael Deinzer
Project Manager
Technology Resource

Michael is the coordinator and facilitator on his team, and generally spends the day on-site, making himself available to address client needs throughout the day. He disseminates critical compliance and other client communications, coordinates client issues and supports the team by providing follow-up and performing internal administrative tasks.

Michael has worked in the employee benefits industry since becoming an employee of Alliant 2015. Michael earned a bachelor's degree in psychology from Northern Illinois University.

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3. **A description of the group medical, dental and life program premium volume handled by the firm.**

Midwest Region: Approximately $850,000,000

4. **A list of the principal insurance markets utilized by your firm in the order of premium volume placed with each market. This listing should be categorized by line of coverage: medical, dental and life.**

Our size enables us to directly represent—and have a great deal of influence with—a wide array of insurance companies. We have strong personal relationships with senior-level executives from the most recognized carriers in the industry. For example, locally we hold the following designations: **Aetna (Elite), BlueCross BlueShield of Illinois (Blue Diamond), Cigna (Platinum), Guardian (Platinum), Humana (Leaders' Club), Lincoln Financial (Gold), MetLife (Platinum), Principal (Platinum), United Health Care (Platinum), and UNUM (Tier-1).**

This list of carriers/providers is only a small sampling of the company we keep.

We currently have carrier/provider relationships with almost 100 entities providing competitive, cost-effective solutions in the Medical (including third party administration), Prescription Drug, Telemedicine, Biometrics, Dental, Vision, Life and Disability, EAP, FMLA, Flexible Spending, Employee Advocacy, Voluntary Worksite, Health and Productivity, Global, Benefits Administration (Enrollment Systems), HRIS, Payroll, Communications, Legal and Compliance, ACA, COBRA and HIPAA arenas.

The carriers assign their most experienced account representation to our firm, and these relationships allow us to build comprehensive, competitively priced employee benefit programs that are not available from other agencies. We negotiate contracts, claims, and service issues with the leverage and intellectual capital to provide our clients with the most favorable outcome available.

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5. A list of at least three municipal clients (public entities only) and the insurance programs you negotiated for those entities, the number of covered employees for each client, the time period you have serviced each account, and a contact name, e-mail address, and telephone number for each account.

Client:	Village of Bolingbrook
Programs:	Medical & Prescription Drug, Dental, Life AD&D, Dependent Life, Short Term Disability, FSA & Dependent Care, COBRA Administration
Client Since:	2008
Contact:	Rosa Cojulun
Email:	rcojulun@bolingbrook.com
Phone:	(630) 226-8431

Client Name:	Village of Chicago Ridge
Programs:	Medical & Prescription Drug, Dental. Life AD&D, Supplemental Life, Dependent Life, Short Term Disability, Vision.
Client Since:	2017
Contact:	Mayor Charles Tokar
Email:	jking@chicagoridge.org
Phone:	(708) 425-7700

Client:	Village of Tinley Park
Programs:	Medical & Prescription Drug, Dental, Life AD&D, Vision, Retiree Supplements, FSA & Dependent Care
Client Since:	2017
Contact:	Angela Arrigo
Email:	aarrigo@tinleypark.org
Phone:	(708) 444-5091

Client:	Community High School District 218
Programs:	Medical & Prescription Drug, Dental, Life AD&D, Supplemental Life, Dependent Life. Long Term Disability
Client Since:	2006

Contact:	Ilsa Richardella
Email:	ilsa.richardella@chsd218.org
Phone:	(708) 424-2000x2541

Client:	Evergreen Park Community High School 231
Programs:	Medical & Prescription Drug, Dental. Life AD&D, Long Term Disability, COBRA Administration
Client Since:	2018
Contact:	Tom O'Malley
Email:	tomalley@evergreenpark.org
Phone:	(708) 398-1230

6. Provide a written description of services to be provided and the firm's approach to meeting the objectives. Include services outlined in the Scope of Services, as well as additional services offered or recommended by the bidder.

We have expanded services and staff in response to increasing demand for comprehensive solutions that reduce plan costs, streamline administration, ensure compliance with government regulations and improve employee enrollment and communication. These services enhance the value of benefits programs by providing the tools needed to attract and retain the most qualified employees, while staying within your budget.

Specifically, we provide our clients with benefits portfolio management services including:

- **Plan consulting**: includes benefits plan development, administrator selection and plan design consulting for core and voluntary benefits products and services.
- **Marketing services:** includes corporate goal identification, program analysis, creative strategy development, specifications development, market review/selection, proposal analysis/recommendations and plan benchmarking.
- **An array of support services:** such as periodic, in-depth, comprehensive reviews of claims activity, updates on market developments, technology advancements, and new industry regulations.
- **Wellness:** planning, consulting and advisement services.
- **Financial services:** which provide quantitative analyses that evaluate the financial impact of plan changes and analyze the efficiency of provider networks and carrier services.
- **Plan administration:** oversees all administrative details concerning benefits plans including day-to-day account management and claim intervention/assistance.

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- **Client services:** coordinate value-added, educational and technology services.
- **Legal and compliance issues.**
- **Retirement plan services:** provide plan consulting, plan development, plan installation and ongoing support for retirement planning.

SCOPE OF SERVICES

ANALYSIS AND REPORTING

- Review alignment of corporate business goals, corporate benefit goals, benefit strategy/philosophy, risk tolerance and financial objectives.
- Analyze existing coverage, identify and develop cost-saving alternative benefit strategies, solutions and programs.
- Assist in the development of long-term goals and strategies, including making projections of potential savings.
- Provide analysis and recommendations based on claims utilization and claims performance reports, statistical and/or financial reports, and other plan specific data.
- Assist in monitoring and analyzing experience trends and provide timely alerts on changing utilization patterns.
- Provide, maintain and update comparison/benchmarking reports of other similar companies benefit offerings and costs to determine competitiveness.
- Provide a cost benefit analysis for outsourcing areas such as COBRA, disability administration, FML administration, FSA administration, etc.
- Be available to provide various types of reports as needed, such as cost analysis for benefit changes, and other statistical, financial, forecasting, trend, or experience reports on a scheduled and ad hoc basis. (Plan IQ Reporting, PlanIT – *affiliate*: analytics dashboard, trend and plan modeling or IDAP – *affiliate*: interactive monthly claim dashboards for current experience evaluations and trends) **– Complimentary when detailed claim extracts (based on group size) are available/provided by the in-force carrier.**
- Prepare and present reports on benefit trends, new products and services.
- Regularly monitor and evaluate performance measures and guarantees from insurance/benefit providers (if applicable).
- Maintain full and accurate records with respect to all matters and services provided for each of the benefit plans offered.
- Advise and assist in reviewing contracts, plan documents, plan summaries, plan booklets, insurance policies, records, and other documents for accuracy.

LIAISON AND PROBLEM INTERVENTION

- Act as a liaison between client and benefit plan providers.
- Provide day to day consultation on plan interpretation and problem resolution.
- Provide timely customer service and assistance with issues involving provider billing, claims, vendor service issues/problems, advocacy for services, disputes, interpretation of contracts and services, changes, service quality, and general troubleshooting.
- Develop and/or assist in preparing communication materials and tools for conducting dependent eligibility audits, including vendor selection.
- Attendance, as needed, at meetings with client staff or employees to facilitate and assist with overall management of benefit programs, costs, communications and enrollments.
- Assist with developing and reviewing client-provided complimentary employee communication materials for annual open enrollment, new product deployment and employee benefits education/reminders as needed.
- Act as an advocate in appeals or arbitration between the client and the providers regarding unresolved claim or billing issues.
- Assist with proactive mitigation of negative impacts or disruption of services to employees from benefit and/or provider network changes.

COMPLIANCE

- Provide access to in-house attorney.
- Comply with the terms of the client's Business Associate Agreement.
- Ensure that programs are in compliance with State and Federal legislation.
- Review and disseminate information on new or revised State and Federal legislation that impacts benefit plans.
- Alliant-prepared Compliance Alerts, Benefit Insights, updates and briefs reference material.
- Alliant periodic legislative webinars, podcasts ("Compliant with Alliant").
- Alliant sponsored legislative seminars – 353 N Clark Street, Chicago, Auditorium
- Provide training as needed regarding regulatory updates and/or best practices for effective administration of benefit plans. (ThinkHR learning management system on – demand phone/email regulatory support, resource library and employee training services – *affiliate*) **– Complimentary**
- Provide Healthcare Reform (ACA) advisory.

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- Alliant-prepared Road to Compliance with detailed analyses of each ACA regulation and administrative and financial impact.
- Cost/benefit analysis of pay or play rules, including calculating potential penalties, potential public exchange migration and estimated financial impact (affordability; exchange vs employer cost; subsidy eligibility; cost for bronze, silver and gold exchange plan; taxes and employer penalties).
- Alliant-prepared reporting manual "How To" guide with detailed description of each employer reporting requirement for small, large, fully insured and self-insured clients.

- Assist with "Cadillac tax" benchmarking and assessment, PCORI fee calculation support, reviewing, vetting ACA reporting vendors and make recommendations based on client needs.
- Assist with Section 125 Compliance. (Wageworks Premium Only Plan/ POP compliance kit – *affiliate*) **– Complimentary**
- Assist with HIPAA Compliance, provide implementation-ready HIPAA Privacy & Security Policies and Procedures and onsite training. (Alliants HIPAA Privacy & Security Toolkit /in-house attorney) **– Complimentary**
- Assist with COBRA Compliance (Cobra Onque self-service technology – *affiliate*) **– Complimentary**
- Assist with mandated posting/notice requirements for benefit plans.

ANNUAL RENEWAL / ANALYSIS OF CARRIER PRODUCTS AND BENEFIT EVALUATIONS

- Work with establishing a comprehensive benefits strategy both annually and in the near future (3 – 5 year strategy). Consider trends, prospective legislation, new benefits delivery systems (limited provider networks, tiered provider networks, Accountable Care Organizations (ACOs), retail medicine, and telemedicine).
- Provide benefits benchmarking reports (prevalence, cost, utilization) of product offerings, plan designs, benefit levels, employee contributions, premium/cost per employee, etc.
- Review and make cost saving recommendations regarding modification of product offerings, plan designs, benefit levels, employee contributions and premiums/cost per employee.
- Conduct thorough and applicable market research in preparation for benefit contract renewals.
- Prepare/develop Request for Proposals for benefit plan renewals or to implement/modify benefit plans.

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- Represent clients and their interests in negotiations with providers on various topics such as premiums, benefit levels, plan designs, performance measures and guarantees (if applicable) and contractual terms.
- Prepare specifications and compile data, obtain quotes and proposals, negotiate rates and analyze and compare proposals.
- Review rate proposals to ensure underlying assumptions are appropriate and accurate.
- Hold periodic meetings with carriers/vendors to address current status/strategic initiatives/new product and service offerings.
- Recommend appropriate premium equivalent rates based upon appropriate health actuarial assumptions and reserves to maintain quality and cost-effective plans.
- Annual estimates of renewal rates and cost trends in preparing annual benefit budgets.
- Manage plan and carrier transitions, as necessary.

OPEN ENROLLMENT / ONGOING COMMUNICATIONS

- Recommend and help develop enhancements and improvements for communications.
- Assist in the development, implementation and deployment of communication programs/platforms.
- Attendance at, and assistance with, coordination of the annual open enrollment meetings and other required meetings.
- Provide communication development and support for the annual open enrollment process, new benefit offerings and/or changes, including annual notices package. (Touchpoints Employer portal – *affiliat*e/Campaign Builder communications campaign/MyBenefits.Life app) **– Complimentary**
- Benefit plan description videos as part of open enrollment and self-tutorial basis. (Video Benefits Guy video library – Medical [HMO, PPO, HSA], Dental, Vision, FSA, 1095-C, etc. – *affiliate*) **– Complimentary** **http://meeting.videobenefitsguy.com/ABCCompanyOE**
- Assist in the development and/or purchasing of web-based technologies to support online enrollments, changes, electronic notices, or employee education, including Benefits Administration, HRIS and Payroll platforms. **– Complimentary**

OTHER SERVICE REQUIREMENTS

- Provide timely and accurate research and responses to technical questions posed on an ad hoc basis.
- Assist in evaluation, design, implementation and communication of strategic workplace well-being/health and productivity programs and initiatives (Shortlister – *affiliate*/in-house health and productivity consultants)

- Assist in health fair execution.
- Assist clients or employees of clients with evaluating individual medical/Medicare alternatives (on-exchange or off-exchange) and placing coverage. Assist individual to analyze their current health coverage, select the right course of action and transition him/her from group to individual medical or Medicare coverage.
- Provide guidance and recommendations on items such as, but not limited to, trends in benefit plans, methods for improving cost containment, financial arrangements and administration.
- Assist with presentation content for management benefit meetings.
- Provide access to published benefit related survey information.
- Provide guidance and support in designing, implementing and sustaining voluntary worksite programs. We act as the primary liaison between clients and carriers who operate in this space and we maximize the benefit offerings of voluntary worksite programs by garnering, in many cases, premium discounts off of core life/disability products or technology platform subsidies.
- Develop and/or assist in developing and evaluating employee needs and satisfaction surveys (Survey Monkey survey technology - *affiliate*) **– Complimentary**
- Review and evaluate current administrative processes relating to enrollment and billing. Recommend and assist with implementing administrative process improvements.
- Provide actuarial services and support in determining Incurred But Not Reported (IBNR) claim reserve levels, COBRA premium equivalent rates for self-funded contracts, including actuarial attestations if necessary.
- Provide international benefit consulting if necessary.

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7. Provide a description of technical or professional support available to the Village at no extra cost through your firm, such as legal counsel, communications, training programs, or other services.

COMPLIANCE

Our organization relies on partnerships, strategic relationships and an active, collaborative department mind set to monitor regulatory and legislative developments at both the state and federal level.

Stephanie Farrell is an attorney experienced in consulting with employers on their health and welfare plan compliance since 2014. As a Compliance Consultant for Alliant's Employee Benefits practice, she advises clients on health and welfare compliance related matters as it relates to their benefits plan, industry, and unique circumstances in order to reduce risk and manage overall compliance.

Stephanie monitors for legal and regulatory changes affecting employee benefit plans, and authors white papers, articles, FAQs, and employer consideration pieces. She presents the latest developments in employee benefits regulations, highlighting key action items, to clients and internal staff.

This information is disseminated through a variety of sources including weekly newsletters (Friday Fast Facts), online library, the HR Hotline, seminars/webinars hosted by Alliant and our client portal.

When we see topics that are of interest to our clients, we may send a copy of a particular article directly to a client. We also:

- Regularly issue educational briefs and legislative updates that address state, federal and international legislative compliance issues and updates.
- Host client webinars on relevant topics.
- Provide clients with access to our HR Hotline, online library and employee training modules (ThinkHR).
- Air regular podcasts diving deep into emerging issues in an accessible format ("Compliant with Alliant")

These materials help keep our clients up-to-date on appropriate state, federal and international legislation affecting the benefits industry, as well as emerging benefit trends and product development.

We have long-standing, strategic relationships with the following affiliates and partners who help us keep current with various regulations:

- **ThinkHR:** provides a suite of outsourced HR services and solutions to employers of any size or industry. ThinkHR's on-demand phone/email support puts you in contact with senior level, PHR and SPHR designated professionals to advise you on tough employment

issues. Their in-depth resource library has thousands of forms, documents, white papers, webinars and tools to help employers stay on top of their day-to-day HR responsibilities in such areas as worker leave issues, terminations and hirings and the management of company procedures. ThinkHR's training module offers hundreds of online courses designed to keep employers compliant and empower employees with strategies to grow professionally.

- **NAHU – National Association of Health Underwriters**: National Association of Health Underwriters: The largest Insurance Provider Advocacy/Lobbyist Group (Headquartered in Washington, D.C.). NAHU represents more than 100,000 licensed health insurance agents, brokers, general agents, consultants and benefit professionals through more than 200 chapters across America. NAHU provides advisement addressing the details of the Affordable Care Act (ACA), which has provided us with immediate advisement as to ACA policy, regulations and client impact. Alliant is one of a dozen brokers/consulting groups to be named to NAHU's Principal's Council. This group meets with White House staff, agency personnel and members of congress. These exclusive meetings allow us to communicate directly with government officials who are both developing specific provisions of ACA and writing ACA regulations in a very personal setting. We provide honest assessments of ACA's impact to our customers in an effort to achieve regulation modifications.
- **CIAB – The Council of Insurance Agents and Brokers:** The Council of Insurance Agents & Brokers is the premier association for the top regional, national and international commercial insurance and employee benefits intermediaries worldwide. Council members are market leaders who annually place 85 percent of U.S. commercial property/casualty insurance premiums and administer billions of dollars in employee benefits accounts. With expansive international reach, The Council fosters industry wide relationships around the globe by engaging lawmakers, regulators and stakeholders to promote the interests of its members and the valuable role they play in the mitigation of risk for their clients. Founded in 1913, The Council is based in Washington, D.C.
- **EBIA – Thompson Reuters:** EBIA publications and seminars provide authoritative guidance on employee benefits compliance for employers and advisors. Written and edited by over 30 experienced benefits practitioners, these top-notch compliance resources provide an insider's guide to plan design and administration issues—making complex topics understandable, without sacrificing accuracy or detail, and tackling gray areas not addressed in formal guidance. They include in-depth, practical analysis of the many compliance requirements impacting plan design and administration, as well as supporting source materials and sample documents.
- **SHRM – Society of Human Resource Management:** The world's largest association devoted to human resource management that represents more than 275,000 members in over 160 countries, the Society serves the needs of HR professionals and advances the interests of the HR profession.

COMMUNICATIONS

Our firm employs a full-time marketing specialist – Samantha Skryd. Samantha works very closely with our service teams and account representatives to coordinate various marketing and communication projects for our clients.

Communicating benefit options to employees cannot be handled in the same manner for every client, which is why we have developed a variety of communication strategies for our clients. Electronic or print materials, or a combination of both, can be applied to create the most effective communication program for your organization.

- **Benefits Communication Website (Complimentary):** We can communicate pertinent information to employees by posting notices to the Touchpoints website. While primarily designed to be an employee self-service benefits resource and communications center, it can also function as a compliance tool by providing online access to SPDs and HIPAA Notices.

  Touchpoints is a turnkey solution that provides easy-to-access benefit information to employees and their covered dependents. It enables them to see the real value of the benefits being offered, and to make smarter decisions about how to use these benefits. Integrated electronic and printed communication materials such as monthly and quarterly newsletters and employee enrollment guides are available. With a focus on tailored content, branding, and efficiency, Touchpoints is the way to target communications for your employees and their dependents.

- **Campaign Builder (Complimentary):** A set of turnkey templates that deliver great employee communication campaigns. These communications provide clear and concise messages that make learning about your benefits less confusing and complicated. The cohesive materials also help the employer develop a benefits brand and improve the benefits visibility.

- **MyBenefits.Life (Complimentary):** A mobile application (iOS and Android) and web portal (tablet enabled) that gives employees and their dependents 24/7 access to all their benefits information. Articles, videos and others tools are available to encourage health literacy. Clients are able to brand the app/portal's logo, colors and banner.
  Additional features include:

  - Viewing contact information
  - Access to benefit documents
  - Client specific messaging
  - Custom HR pages (optional)

- **Benefit Guides (Complimentary):** We can design and provide customized benefit guides, which enhance the communication of benefits to your employees. Our clients utilize these guides during open enrollment, new hire orientations and to assist benefit administrators

in explaining benefit options to employees. Benefit guides may be customized for various divisions and classes of employees as necessary.

- **Open Enrollment PowerPoint Presentation (Complimentary):** We can brand and customize our electronic open enrollment PowerPoint presentation for clients. This comprehensive presentation may be delivered in person or via online meetings, and has proven to be efficient and effective.
- **Open Enrollment Newsletter (Complimentary):** We can brand and customize our well-designed and easy-to-read open enrollment newsletter.
- **Enrollment Meetings (Complimentary):** We provide direct client support during open enrollment via our account representatives. They plan, coordinate and conduct employee enrollment meetings, present carrier information to employees, and create specialized enrollment materials designed to ease the open enrollment process. We can provide on-site, web-based or pre-recorded enrollment presentations, or a combination of these options.
- **Personal Best Health Promotion and Wellness Newsletter:** Alliant's Health and Productivity team encourages an environment of healthy lifestyles, healthy choices and enhances on-going employee engagement. To assist clients with establishing a wellness strategy, program goals and education of current wellness trends, we are pleased to bring you our monthly health promotion and wellness newsletter, Personal Best. Our compelling newsletter provides a foundation to any wellness program and features hundreds of relevant topics that you can share with employees. Personal Best empowers and motivates employees with practical and actionable wellness information. With content reviewed by a wellness advisory board, this newsletter offers content that supports national health observances, self-care strategies, fitness tips, benefits of exercise, stress relievers, healthy recipes and tips for maintaining good nutrition habits. Your Personal Best subscription also includes Smart Moves, an interactive online dashboard that offers digital wellness tools designed to help you and your family make healthier lifestyle choices.

Additionally, we have several benefits technology vendors available to help our clients with employee communications/decision support, self-service transactions, data management and reporting. Automating open enrollment and other qualifying enrollment events simplifies the benefits process and prevents employees from making enrollment mistakes. It also frees HR staff from time-consuming administrative activities and provides the data to the insurers, HRIS and payroll systems in a timely, accurate manner.

Robust rules engines ensure that the data captured is consistent with your own eligibility rules. Some of the functions that can be automated include: new hire on boarding, open enrollment, qualifying life event changes, voluntary benefit campaigns and COBRA elections. These services also provide employees with comprehensive, on-demand reporting in a 24/7 hosted environment.

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TRAINING

We are an advocate for both the employer and the employee, and we believe that education and communication are key components to a successful benefits program. We have many training tools for helping employees to understand the value of their benefits program, but we also feel it is important to educate and communicate with the benefits staff on relevant benefits related topics.

ThinkHR provides a suite of outsourced HR services and solutions to employers of any size or industry. ThinkHR's on-demand phone/email support, puts you in contact with senior level, PHR and SPHR designated professionals to advise you on tough employment issues. Their in-depth resource library has thousands of forms, documents, white papers, webinars and tools to help employers stay on top of their day-to-day HR responsibilities in such areas as worker leave issues, terminations and hirings and the management of company procedures. ThinkHR's training module offers hundreds of online courses designed to keep employers compliant and empower employees with strategies to grow professionally. Please see Appendix A for more information.

Compliance Consultant, Stephanie Farrell, is a full-time member of our staff. Stephanie is a valuable resource for our clients and our department staff members. Stephanie educates our clients on a variety of issues in employment, labor, and tax law, including ACA, COBRA, and ERISA. Stephanie can also provide HIPAA compliance training at the client level.

Employees need to be kept informed, but they learn in different ways. Alliant can prepare employee communications in both electronic and written format.

We will provide The Village with a professionally designed suite of communications that enhance the user experience and your company's benefits brand. These materials include:

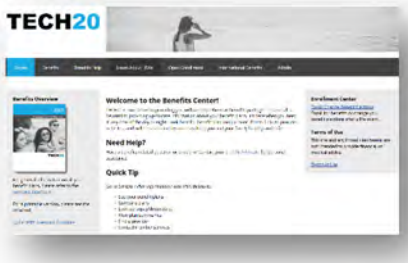
- Open Enrollment materials, including video, emails, brochures, poster, meeting presentation.
- HDHP-HSA campaign material, if necessary.
- Recruiting/New Hire collateral including emails, poster, flyer, Benefits at-a-Glance, video.
- Social media collateral.
- Postcards.

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We will also make available the following communication materials to The Village:

Benefits Center Web Site – Alliant provides an attractive and easy-to-use benefits "extranet" web site for employees. The site enables employees to build benefit comparisons between current and/or pending health & welfare plans and access additional postings such as open enrollment materials, forms, SPDs, plan contacts, and provider websites. Logons are group-based. Employees can access the communications portal directly from the online enrollment system, or vice versa.



TO ACCESS THE DEMO, GO TO:
alliantbenefits.com/ben/center
Username: tech20demo
Password: Demo123

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MyBenefits.Life

A mobile application (iOS and Android) and web portal (tablet enabled) that gives employees and their dependents 24/7 access to all their benefits information. Articles, videos and others tools are available to encourage health literacy. Clients are able to brand the app/portal's logo, colors and banner.

Additional features include:

Viewing contact information

Access to benefit documents

Client specific messaging

Custom HR pages (optional)







Employee Surveys – library of employee surveys that can be used for benefit planning and employee feedback throughout the year.

Wellness e-Newsletter – monthly newsletters sent via email.

Healthcare Network Updates – generated when we are advised of a change affecting a network provider; sent to client for forwarding to employees.



Video Benefits Guy - creates video content that delivers clear, consistent explanations of difficulty employee benefits concepts. These one to four minutes videos enable you to engage your employees across multiple locations providing education, benefits decision support, and benefits promotion. You can use them during annual open enrollment or as a year round training tool. All videos are available in a mobile friendly format, with some videos available in Spanish.



Brainshark - Brainshark is an online platform used to host PowerPoint presentations brought to life with animation, voiceover narration, and music. Presentations can be accessed from any device – computer, tablet or smartphone.

TECHNOLOGY

Ashley Tsolis serves as the employee benefits technology support. Ashley coordinates the system implementation function, working directly with clients and with system administrators. Her role is to lead the setup and implementation process of technology tools, help provide an overview of the implementation process to the client, work with the sales team to gather the information needed to set up the system, facilitate the implementation strategy and help define roles and responsibilities in the implementation process. Ashley is responsible for ensuring that system implementations and service aspects are completed efficiently and on time.

HEALTH & PRODUCTIVITY

Health and Productivity Specialists, **Brianne Gustafson** and **Denise Rodriguez** serve as our primary health and wellness team. They assist clients make appropriate decisions regarding wellness initiatives and strategies and to develop program goals. They also provide expertise on evaluation of in-force carrier and vendor wellness programs—and other wellness based alternatives—maximizing free resources, designing incentives, and compliance support.

8. Give three examples that demonstrate your firm being proactive in finding opportunities to enhance benefits and services.

We work to develop customized cost control strategies after conducting an initial investigation of current benefit plans. This involves analyzing the data – evaluating historical and current claims analysis, plan design, utilization and contributions. Once the investigation process is complete, we prepare a specific strategy outlining steps for achieving agreed upon cost control goals. The following are some ideas that can be used:

- **PlanIQ**: Alliant has leveraged the power of the **Johns' Hopkins University's Adjusted Clinical Grouping System (ACG®)** to create our proprietary tool, PlanIQ™. Using a blend of clinical predictive risk methodology and a national reference database, consisting of 4.2 trillion medical and pharmacy records, we can forecast the fair market value of your current and renewal rates to help you interpret and plan ahead for your large claim exposure today and tomorrow.

  The result is an optimized view of a company's risk profile, forecasted large claim exposure and rates adjusted by known and unknown risk factors. Providing transparency and health plan insights makes renewal rates predictable, measurable, and fair.

PlanIQ will validate your existing rates and their accuracy versus actual risk. Alliant's approach addresses the underlying risk prior to sending your information out to market. The goal is to preemptively evaluate population and health plan risks prior to your renewal.

- **Tiered Medical PPO Network Strategy:** Analyze utilization in the smaller BCBS Choice network. Bundling the Choice network with the full Broad PPO network into a tiered strategy optimizes the discounts negotiated by BCBS with providers.

  The tiered strategy will allow The Village to maintain the current benefit levels on the smaller Choice network while introducing some additional cost controls with increased benefit levels on the Broad PPO network. This program provides deeper negotiated plan discounts to The Village which are key for a self-funded medical plan.

- **Pharmacy Program Review:** Trends are showing that pharmacy claims are exceeding inpatient hospital claims for the first time. A full analysis of pharmacy management programs such as step therapy, prior authorization, specialty utilization, and networks will be reviewed. In addition, a disruption analysis on a verity of formulary alternatives will be analyzed for ongoing cost savings and deeper pharmacy rebates.
- **Introduce Member Rewards:** Member rewards is a transparency and engagement tool that BCBS has available for self-funded clients that provides cash rewards to motivate employees to shop for care.
- **Introduce Cost Transparency and Second Opinion Vendors:** Alight (formerly Compass Healthcare Professionals), BCBS Benefit Value Advisor and Health Advocate can help drive/steer plan members to centers of value (e.g. high quality low cost providers).
- **Get serious about chronic disease.** Experts agree that the 80/20 rule applies in healthcare - 80% of costs are incurred by 20% of people, those with chronic conditions. An effective primary care team can provide a medical home where chronic conditions, like diabetes, asthma, hypertension and depression, can be treated in a systematic, proactive manner.
- **Introduce Clinical/Disease Management Programs**: Clinical/Disease management programs such as Livongo for Diabetes and Hypertension can deliver up to a 3:1 ROI.
- **Introduce a Working Spouse Provision:** Institute a spousal carve out, spousal surcharge or requirement for spouses to enroll in their employer's health plan to be eligible to participate in The Village's plan.
- **Perform an Eligibility Audit:** Our clients receive an independent and objective assessment of whether or not dependents covered by health plans are eligible to receive benefits. Some of the key benefits of a dependent eligibility audit include:
  - Decreased overall health care costs.
  - Administrative time and money saved by hiring a professional auditor.

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- Immediate measurable results as ineligible dependents are removed from coverage.
- Confirmation of plan participant understanding of eligibility requirements.
- Improved renewal processes through accurate enrollment records, documentation and communications.
- Reduce compliance risk under Sarbanes-Oxley, ERISA and DOL guidelines.

The dependent eligibility audit firms we work with are uniquely qualified and experienced to provide the best audit services for our customers based on independence, expertise, reputation and innovation.

We also take the following measures:

- Analyze funding arrangement.
- Provide a complete employee contribution analysis which includes options and strategies for distributing employees versus employer costs.
- Promote employee health and productivity.

9. Provide a description of any and all unique brokerage or consulting services your firm will offer to the Village.

The human resources (HR) and benefits technology marketplace is complex and constantly changing. Technology can deliver substantial value, but only if the right technology is selected and properly implemented. While there are hundreds of vendors available, only a select few are likely to align with your objectives.

Technology Solutions
Understanding that your needs are unique, Alliant will work to provide technology solutions that are tailored toyou. We have expanded our role as your solutions-oriented partner with these goals in mind:

- Introduce best of class technology solutions
- Blend best-practices human resources solutions with innovative benefits portfolio management
- Streamline workflows and offer time-saving administration solutions
- Deliver cost controls

Automated Online Enrollment
Automating open enrollment and other qualifying enrollment events brings better efficiency and service. Our onlineenrollment solutions range from a low cost, paperless solution to a high end, sophisticated system that can includea secured web based system that supports annual enrollment, ongoing new hire enrollment and qualified life event changes. The platform functions as an employee self-service tool to allow employees to manage their

demographic andbenefit information online. Solutions can include a full suite of data export and reporting capabilities to our clients and their insurance carriers with enrollment and payroll deduction data in an easy to use format.

Technology Consulting
We have partnered with one of the country's premier benefits technology consultants. As the largest benefits technologywholesaler in the country, they have decades of deep experience and expertise in this market. Together, we can conduct a needs analysis, identify vendor alternatives, assist with finalist selection and support implementation of the chosen technology.

Benefits Administration
Bringing time savings and data integrity to your benefits administration, we manage labor-intensive processes like payroll, reporting and COBRA administration. Hands-on guidance delivered by SPHR/PHR certified staff is available forthose difficult employee issues.

Communications
Our branded, secure, customized communications website will greatly increase the effectiveness of your employee benefits communications. The website organizes company specific employee benefits information in one place allowing existing documents to be uploaded to your document library. Information is updated via an easy to use online editor, providing you control of the content.

Technology Solutions	
Technology Advisory and Support **Alliant Insurance Services** Our technology team provides expertise with payroll/HRIS, benefits administration, assessment, selection, and support. Through strategic vendor alliances and our in-depth knowledge of the employee benefits technology marketplace, our clients can access an array of additional benefits technology platforms and solutions.	**COMPLIMENTARY** for Alliant Insurance Services clients.
Comprehensive Technology Consulting Needs Analysis **Providence Technology Solutions** Our technology team has partnered with a premier benefits technology consultant who has decades of deep experience and expertise in this arena. Together, we can conduct a needs analysis, identify vendor alternatives, and assist with finalist selection and support implementation of the chosen technology.	**COMPLIMENTARY** for Alliant Insurance Services clients.

Administration and Communication Solutions	
Benefits Communication Website/Portal **Touchpoints** A branded, secure, employee communications website/portal with content that is automatically refreshed. A selection of design templates can be customized to reflect your organization's look and brand – including logo, strategic messages, colors and typefaces. Optional print communications can match your Touchpoints website.	**COMPLIMENTARY** for Alliant Insurance Services clients.
Campaign Builder **Alliant Insurance Services** Campaign Builder is a set of turnkey templates that deliver great employee communication campaigns. These communications provide clear and concise messages that make learning about your benefits less confusing and complicated. The cohesive materials also help the employer develop a benefits brand and improve the benefits visibility. Campaign Builder materials include customized benefits guides, posters, presentations and postcards.	**COMPLIMENTARY** for Alliant Insurance Services clients.
Open Enrollment PowerPoint Presentation **Alliant Insurance Services** Alliant can brand and customize our electronic open enrollment PowerPoint presentation. This comprehensive presentation may be delivered in person or via online meetings, and has proven to be efficient and effective.	**COMPLIMENTARY** for Alliant Insurance Services clients.
Online Benefits Enrollment **Employee Navigator, bswift, PlanSource, Hodges Mace, etc.** Our online enrollment solutions range from a low cost, paperless solution to a high end, sophisticated system that can include a secured web based system that supports annual enrollment, ongoing new hire enrollment and qualified life event changes. These platforms function as self-service tools which allow employees to manage their demographic and benefit information online. Solutions can include a full suite of data export and reporting capabilities to our clients and their insurance carriers with enrollment and payroll deduction data in an easy to use format.	Pricing is dependent on company size and services selected. One-time implementation fee plus per employee per month fee applies. For specific pricing information, please contact your Alliant Insurance Services representative.

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Educational Employee Benefits Videos **Video Benefits Guy** Video Benefits Guy creates video content that delivers clear, consistent explanations of difficulty employee benefits concepts. These one to four minutes videos enable you to engage your employees across multiple locations providing education, benefits decision support, and benefits promotion. You can use them during annual open enrollment or as a year round training tool. All videos are available in a mobile friendly format, with some videos available in Spanish.	**COMPLIMENTARY** for Alliant Insurance Services clients.
MyBenefits.Life A mobile application (iOS and Android) and web portal (tablet enabled) that gives employees and their dependents 24/7 access to all their benefits information. Articles, videos and others tools are available to encourage health literacy. Clients are able to brand the app/portal's logo, colors and banner. Additional features include: • Viewing contact information • Access to benefit documents • Client specific messaging • Custom HR pages (optional)	**COMPLIMENTARY** for Alliant Insurance Services clients.
Web-based Employee Surveys **SurveyMonkey** Web-based surveys to help you gather valuable employee feedback on any topic. Alliant builds the survey for you to distribute, then gathers and reports the results to you.	**COMPLIMENTARY** for Alliant Insurance Services clients.
Payroll/HRIS/Benefits Administration Employee Lifecycle Management **ADP Partnership Access** With ADP Workforce Now Partner Access, we can help you maximize your investment in ADP technology and improve your process efficiencies so you can shift your energy toward strategic HR initiatives. The secure Partner Access portal equips us with vital tools and reporting so we can serve as a true extension of your team - and you can focus more on running your business.	Pricing is dependent on company size and services selected. One-time implementation fee plus per employee per month fee applies. For specific pricing information, please contact your Alliant Insurance Services representative.

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Compliance	
Webinar Series Alliant Insurance Services The Employer Webinar Series helps HR departments and company executives maximize their time, make informed choices and stay on top of benefits and employment laws. Webinars are conducted live, allow participation from the convenience of your own office, and cover a wide variety of the most up-to-date compliance and labor issues.	**COMPLIMENTARY** for Alliant Insurance Services clients.
THINKHR ThinkHR's on-demand phone/email support, puts users in contact with senior level, PHR and SPHR designated professionals to advise you on tough employment issues. The in-depth resource library and tools help employers stay on top of their day-to-day HR responsibilities. ThinkHR's training module offers hundreds of online courses designed to keep employers compliant.	**COMPLIMENTARY** Direct access for Alliant Insurance Services clients with 100+ employees.
Alliant's HIPAA Privacy & Security Toolkit This is your solution for HIPAA privacy and security compliance for your group health plans whether self-insured and self-administered, administered by a third party or fully insured. Alliant's toolkit can help your plan comply with the updated federal requirements of HIPAA's Privacy and Security rules. Additional HIPAA training can be found within ThinkHR's in-depth resource library.	**COMPLIMENTARY** for Alliant Insurance Services clients.
COBRA Self-administration Software **COBRA OnQue** This COBRA software tool uses an intelligent event processor to guide users through the administration process. It automatically administers complex COBRA rules, maintains detailed event history, and generates over 40 notifications and calendars important tasks.	**COMPLIMENTARY** FOR THE FIRST YEAR for Alliant Insurance Services clients. Subscription fee applies for subsequent years.
ACA Tracking and Reporting **Cimplx, BASIC and Greatland** Our strategic partners dedicated to the area of ACA reporting and compliance, provide a variety of tools and solutions for tracking and reporting employee monthly coverage activities.	Pricing is dependent on company size and services selected. For specific pricing information, please contact your Alliant Insurance Services representative.

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Analytics	
PlanIQ Alliant has leveraged the power of the Johns' Hopkins University's Adjusted Clinical Grouping System (ACG®) to create our proprietary tool, PlanIQ™. Using a blend of clinical predictive risk methodology and a national reference database, consisting of 4.2 trillion medical and pharmacy records, we can forecast the fair market value of your current and renewal rates to help you interpret and plan ahead for your large claim exposure today and tomorrow. The result is an optimized view of a company's risk profile, forecasted large claim exposure and rates adjusted by known and unknown risk factors. Providing transparency and health plan insights makes renewal rates predictable, measurable, and fair. PlanIQ will validate your existing rates and their accuracy versus actual risk. Alliant's approach addresses the underlying risk prior to sending your information out to market. The goal is to preemptively evaluate population and health plan risks prior to your renewal.	**COMPLIMENTARY** for Alliant Insurance Services clients.
iDAP Our analytics tool for self-funded clients. IDAP™ measures morbidity in large populations that improves accuracy and fairness in evaluating provider performance, identifying patients at high risk, forecasting healthcare utilization, and setting equitable payment rates. This approach allows you to compile multiple years of data from various sources so you can examine cohort information, compare against benchmark utilization of millions of members, and mine data for deeper meaning on why health conditions appear in the populations rather than just what conditions are prevalent.	Pricing is dependent on company size. For specific pricing information, please contact your Alliant Insurance Services representative.
PlanIT On an annual basis, we partner with our healthcare analytics vendor, PlanIT, Inc., to provide an extensive and in-depth review of claims utilization. Using this analytics tool, we are able to identify areas of high usage and cost. In addition to the dashboard, we have the ability to drill down into specifics of the plan utilization. The detail provided empowers clients to make educated plan changes. These plan changes will be modeled to show cost savings and participation impact. If claims experience information is available, we will provide a quarterly report detailing: monthly enrollment; monthly and large claims; medical and dental claims; and cost per employee per	**COMPLIMENTARY** for Alliant Insurance Services clients

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month. Monitoring plan costs in relation to budget is paramount in our quarterly review. In addition to PlanIT, we will perform an annual in-depth analysis of utilization and recommend plan design changes.

10. Provide a sample work plan for a client medical insurance renewal and negotiations.

Renewal Process

Our knowledge in brokering risks, combined with our key market relationships, allows us to anticipate how underwriters will perceive an account before we begin negotiations. We strategically select markets to approach on behalf of our clients based on administrative needs, funding needs, cost constraints, plan design requirements, provider network needs and potential wellness integration, and technology needs. We then streamline the marketing/bidding process and engage only those markets that are able to deliver on each of our clients' specific needs.

Our marketing process is well orchestrated; we approach not just the most qualified and most competitive insurance companies, but also the underwriting management within each organization with whom we have a strong relationship.

Approximately six to seven months prior to the policy renewal date the account team will contact you to create a marketing plan and benefit goals. From setting the marketing goals to the actual implementation, Alliant and The Village will be in constant communication.

The entire renewal process will include addressing current carrier issues, negotiations, benefit and financial analysis, benchmarking data, annual projections and implementation assistance.

The assigned account team will conduct a comprehensive market renewal analysis to:

- Analyze claim data provided by the insurance carrier.
- Interpret plan performance data and present it in an understandable format.
- Negotiate with insurance carriers on your behalf.
- Provide projections of upcoming renewal costs based on data provided by insurance carriers.
- Identify costs associated with proposed plan design changes.
- Provide recommendations on curbing rising insurance costs through plan changes and market innovations.
- Act as a technical resource for employee benefit plans.

Upon completion of the market analysis, the account team will meet with you to review the experience reports, marketing results, benefit alternatives and overall plan

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recommendations. Feedback from The Village is essential at this point in the process to ensure that our team is addressing your goals and concerns. We will then complete any meeting takeaways and provide responses to The Village as quickly as possible.

Once The Village has made all the final renewal decisions, Alliant's account team will begin the process of notifying the insurance companies on any plan or carrier representation changes.

The number of vendors to be solicited for competitive bids depends on The Village's review of program/benefits and their requirements. We will make recommendations as to the number of markets, as well as the specific markets, once this information is clearly identified.

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The following **sample** timeline illustrates our typical transition plan:

Activity	Responsibility	Timing
Study Your Organization		
Execute Letter of Engagement	Alliant & The Village	7 months prior to renewal
Gather information	Alliant & The Village	7 months prior to renewal
Examine Existing Program and Define Benefits Strategy		
Evaluate benefits portfolio	Alliant	6 months prior to renewal
Benchmark current program	Alliant	6 months prior to renewal
Develop short and long term strategy	Alliant & The Village	6 months prior to renewal
Pre-renewal strategy meeting: review findings, recommendations and goal development	Alliant & The Village	6 months prior to renewal
Analyze Renewal & Market Alternatives		
Develop marketing strategy	Alliant	5 months prior to renewal
Prepare marketing submissions	Alliant	5 months prior to renewal
Provide marketing results status	Alliant	5 months prior to renewal
Negotiate Aggressively	Alliant	
Evaluate proposals from carriers and refine for presentation to client	Alliant	4 months prior to renewal
Present proposals and make decisions for final negotiations	Alliant	4 months prior to renewal
Finalist presentation meetings	Alliant & The Village	As necessary
Make Decisions	The Village	3-4 months prior to renewal
Implement the Program		
Make decisions, secure coverage and coordinate required servicing transitions	Alliant & The Village	3 months prior to renewal
Execute cost controls	Alliant & The Village	3 months prior to renewal
Develop open enrollment communications	Alliant & The Village	3 months prior to renewal
Assist with open enrollment	Alliant & The Village	3 months prior to renewal
Deliver Proactive Ongoing Service		
Coordinate & support daily service needs	Alliant	Ongoing
Health plan performance progress report	Alliant	Ongoing - monthly
Detailed claims review	Alliant & The Village	Ongoing - quarterly
Monitor wellness activities & performance	Alliant & The Village	Ongoing
Identify service & support projects	Alliant & The Village	Ongoing
Monitor Industry and Evolving Legislation	Alliant	Ongoing
Re-Examine Existing Programs		
Conduct stewardship meeting and re-define goals	Alliant & The Village	3 months after renewal
Health Care Reform impact analysis and review	Alliant & The Village	3 months after renewal

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11. Provide samples (no more than 2) of employee benefits information you have delivered in the past or a sample you may have proposed for distribution for another entity.

Campaign Builder (Complimentary): A set of turnkey templates that deliver great employee communication campaigns. These communications provide clear and concise messages that make learning about your benefits less confusing and complicated. The cohesive materials also help the employer develop a benefits brand and improve the benefits visibility. Please see Appendix B for a sample.

Benefit Guides (Complimentary): We can design and provide customized benefit guides, which enhance the communication of benefits to your employees. Our clients utilize these guides during open enrollment, new hire orientations and to assist benefit administrators in explaining benefit options to employees. Benefit guides may be customized for various divisions and classes of employees as necessary. Please see Appendix C for a sample of our Benefit Guide.

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Pricing/Fee Structure

Include a comprehensive, specific statement indicating the annual cost of your services and any services that would be included or excluded from that cost - including printed materials. Include whether the prices are hourly, flat fee, or percentage rate, capped amount, or other fee structure. The Village will consider fee arrangements that are clear and quantifiable. Any and all commissions and fees must be identified, including from existing programs. Identify any contingent commission, split-commission or joint marketing arrangements with other brokers, agents, firms or associations. All commission and fees of any type received by broker shall be included in overall cost of contract. For comparison purposes, fees should be stated per employee per month (PEPM) and provide an overall estimate. Identify any fees/rates you charge for services including such things as data conversion, technical and professional services, service management, and training, and online services. Include payment options and preferences.

Alliant proposes an annual service fee of $60,000. Alliant agrees to not accept any additional form of compensation on the Village of Oak Lawn insurance policies such as insurance carrier commissions, contingent commissions, overrides or bonuses.

Identify any regulatory or law enforcement agency in the United States, such as the Department of Insurance or State/District Attorney that has contacted your firm in regard to contingent commission payments, or other such payments. Include the name of the agency, date of contact, nature of requested information, results of the contact including corrective actions or financial penalties levied, whether the issues have been resolved, whether contact with other parties is continuing, and any other relevant information.

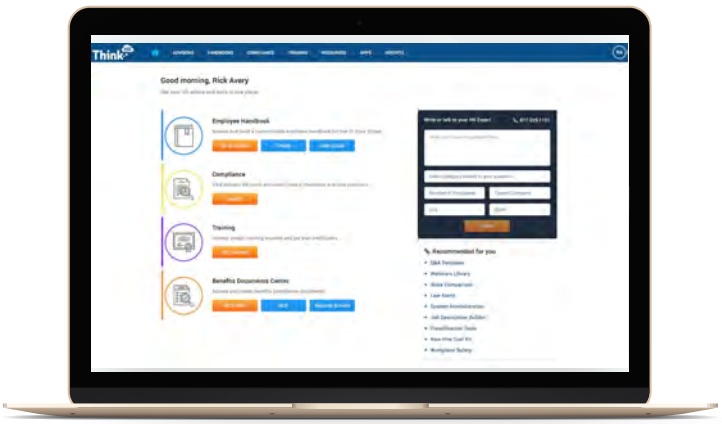
Alliant has not been contacted by a regulatory or law enforcement agency in the last 10 years. There have been no corrective actions or financial penalties levied.

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Appendix A

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PROTECT YOUR BUSINESS & STRENGTHEN YOUR TEAM



ThinkHR Platform is an integrated suite of **HR knowledge**, **content** and **training solutions**.

LEARN

More than **200 online training courses** that ensure compliance, reduce risk and drive employee engagement. Plus an intuitive admin dashboard and robust reporting.

LIVE

Certified **HR experts answer** questions, render advice and follow up with research to **resolve issues**.
Accessible 8am-7pm Central each business day.

COMPLY

Comprehensive **resource center** with all the forms, checklists and **tools needed** to maintain compliance.

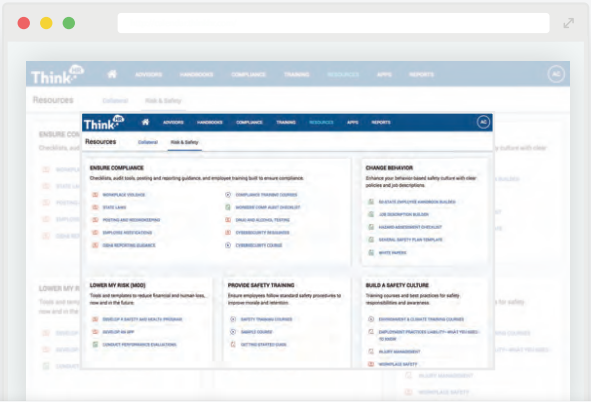
CRUNCH

All the **news and analysis HR** professionals need to **stay current** and compliant with changing regulations.

Login at **http://alliantmesirow.myhrworkplace.com**

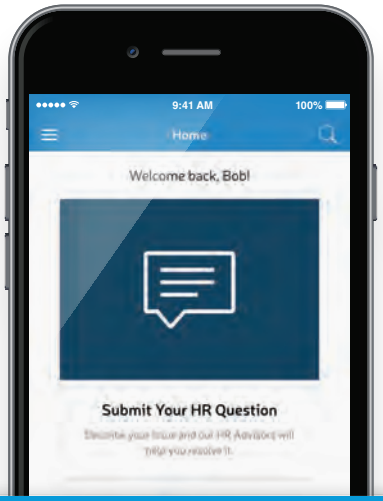
Edition: 02.0318

An **expanded portfolio** of products for **the ThinkHR Platform**



Risk & Safety Resources

Content, tools and online training designed to mitigate risk and reduce costs.



Mobile App

Employers and HR professionals can access the resources of ThinkHR Platform from anywhere through our mobile app.

ThinkHR's **dynamic tools**, checklists, builders and guides enable rapid deployment of **HR best practices** across the entire organization.

- 50-State Employee Handbook Builder
- Q&A Database
- HR Audit Checklist
- Health Care Reform Checklist
- Job Description Builder
- Compliance Guidelines
- Performance Review Tool
- Employee Onboarding Checklist
- HR Compliance Checklist
- Salary Benchmarking
- Employee Termination Guidelines
- White Paper and Webinar Library

Login at **http://alliantmesirow.myhrworkplace.com**

Edition: 02.0318

Appendix B

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CampaignBuilder Communications

Alliant EMPLOYEE BENEFITS

What is CampaignBuilder?

CampaignBuilder, Alliant's suite of customizable Open Enrollment communications, is an engaging, thoughtful communications strategy designed to ensure that employees understand the value and most effective use of their benefits. Employers choose from our extensive library of theme photos and templates. Simple language and consistent design reduce employee confusion and create high visibility of benefit materials. Turnkey templates make the materials ready in weeks, not months.

What is included?

CampaignBuilder includes a number of elements that can be used in any combination.

- Open Enrollment email announcements
- Postcard home mailer
- Workplace posters
- Benefits summary booklet
- Open enrollment presentation
- HDHP-HSA educational materials
- Open Enrollment and new hire videos
- Educational videos

How does it work?

Your account team will work with you to plan your campaign. Your brand will be represented with your company logo and two accent colors. You can choose the theme that best fits company culture, or provide your own photos for an even more customized look and feel. We will work with you to refine your benefits messaging, and your entire campaign can be completed within 30 days or less.

Why choose CampaignBuilder?

Recent surveys show that 50% of employees agree that benefits are an important reason they stay with their current employer. Creating benefit materials that get and keep your employees' attention will help employees stay engaged with your benefit programs and your company. Clear and simple messaging will help employees understand how to enroll in and use their plans, reducing the confusion that often accompanies making benefit choices.

Sample Themes

Benefits



Benefits that Fit



Changes Ahead



Millennial



Wellbeing



… and many more!

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Appendix C

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ABC Company



2021 EMPLOYEE BENEFITS GUIDE

Medical and Prescription Drugs Benefits are [illegible] BlueShield of IL

BlueCross BlueShield of Illinois

Blue Advantage HMO Plan A (IL Employees Only)	Blue Advantage HMO Plan B (IL Employees Only)	PPO Plan C	
In-Network Only: Requires Selection of a Primary Care Physician	In-Network Only: Requires Selection of a Primary Care Physician	Network Benefits	Non-Network Benefits
Plan Deductible	**Plan Deductible**	**Plan Deductible**	
None	None	$0 Individual $0 Family	$200 Individual $600 Family
Coinsurance	**Coinsurance**	**Coinsurance**	
Plan 100%	Plan 100%	Plan 100%	Plan 80%
Out-of-Pocket Maximum	**Out-of-Pocket Maximum**	**Out-of-Pocket Maximum**	
Excludes drugs, vision, durable medical equipment and prosthetics	*Excludes drugs, vision, durable medical equipment and prosthetics*	*Excludes deductibles and copayments*	
$1,500 Individual $3,000 Family	$1,500 Individual $3,000 Family	$0 Individual $0 Family	$1,000 Individual $3,000 Family
Doctor Office Visit	**Doctor Office Visit**	**Doctor Office Visit**	
Primary Care Physician	Primary Care Physician	Primary Care Physician	
$10 copay, then 100%	$30 copay, then 100%	$10 copay, then 100%	80% after deductible
Specialist Doctor Office Visit	Specialist Doctor Office Visit	Specialist Doctor Office Visit	
$30 copay, then 100%	$50 copay, then 100%	$30 copay, then 100%	80% after deductible
Wellness Care	**Wellness Care**	**Wellness Care**	
Includes annual physical exam, well-baby exam, immunizations and other preventive health services as determined by the USPSTF	*Includes annual physical exam, well-baby exam, immunizations and other preventive health services as determined by the USPSTF*	*Includes annual physical exam, well-baby exam, immunizations and other preventive health services as determined by the USPSTF*	
$10 copay, then 100%	Covered at 100%	$10 copay, then 100%	80% after deductible
Emergency Room Services	**Emergency Room Services**	**Emergency Room Services**	
$150 copay, then 100% (copay waived if admitted to hospital)	$150 copay, then 100% (copay waived if admitted to hospital)	$150 copay, then 100% (copay waived if admitted to hospital)	
Inpatient Hospital Services	**Inpatient Hospital Services**	**Inpatient Hospital Services**	
Covered at 100%	$250 copay per day ($1,250 max per calendar year)	Covered at 100%	$300 copay; thereafter, 80% after deductible
Outpatient Surgery (Hospital/Surgical Center)	**Outpatient Surgery (Hospital/Surgical Center)**	**Outpatient Surgery (Hospital/Surgical Center)**	
Covered at 100%	Covered at 100%	Covered at 100%	80% after deductible
Prescription Drugs	**Prescription Drugs**	**Prescription Drugs**	
Retail	Retail	Retail	
Generic: $5 copay Brand Formulary: $10 copay Brand Non-formulary: $25 copay Self-Injectables: $50 copay	Generic: $10 copay Brand Formulary: $40 copay Brand Non-formulary: $60 copay Self-Injectables: $50 copay	Generic: $5 copay Brand Formulary: $10 copay Brand Non-formulary: $25 copay	Covered at 75% of contracted pharmacy amount after the appropriate copay
Mail Order (90-day supply)	Mail Order (90-day supply)	Mail Order (90-day supply)	
Generic: $10 Formulary: $20 Non-formulary: $50 Self-Injectables: $50 copay	Generic: $20 Formulary: $80 Non-formulary: $120 Self-Injectables: $50 copay	Generic: $10 copay Formulary: $20 copay Non-Formulary: $50 copay	N/A
Vision	**Vision**	**Vision**	
Exam: $10 copay, then 100% (1 exam every 12 months) Discounts through Davis Vision for hardware (Most: For Eyes, Sam's Club, Wal-Mart, Visionworks)	Exam: $10 copay, then 100% (1 exam every 12 months) Discounts through Davis Vision for hardware (Most: For Eyes, Sam's Club, Wal-Mart, Visionworks)	Discounts through Davis Vision for exams and hardware (Most: For Eyes, Sam's Club, Wal-Mart, Visionworks)	

Payroll Deductions

Monthly Medical Payroll Contributions

Employee	$33.50	Employee	$0.00	Employee	$44.50
Employee + Child(ren)	$462.37	Employee + Child(ren)	$402.21	Employee + Child(ren)	$760.50
Employee + Spouse	$511.96	Employee + Spouse	$451.13	Employee + Spouse	$793.45
Family	$726.60	Family	$635.94	Family	$1,281.89

Important Phone Numbers:	Log on and Discover:
PPO Customer Service: (800) 458-6024 HMO Customer Service: (800) 892-2803 Prime Therapeutics	BCBS Home Page: www.bcbsil.com Blue Access for Members: www.bcbsil.com/member [illegible]w.bcbsil.com/providers

Dental Benefits are insured by Humana

PPO Plan	
Network Benefits	Non-Network Benefits
Calendar Year Maximum	
$1,500 per person	$1,000 per person
***Calendar Year Deductible**	
$25 per person $50 per family	$50 per person $100 per family
Lifetime Orthodontia Maximum	
Adults and Dependent Children	
$1,200 per person	
Preventive/Diagnostic	
Oral Exams, cleanings (1 every 6 months), x-rays (bitewing and panoramic), fluoride treatment (to age 16 - 1 every 12 months), sealants (permanent teeth in adolescents)	
100% of reduced fee *(deductible does not apply)*	90% of usual and customary fee *(deductible does not apply)*
Basic	
Oral Surgery, fillings, periodontics, endodontics, space maintainers	
85% of reduced fee *(deductible applies)*	75% of usual and customary fee *(deductible applies)*
Major (12 month waiting period)	
Crowns, bridges, dentures, inlays, onlays	
50% of reduced fee *(deductible applies)*	50% of usual and customary fee *(deductible applies)*
Orthodontia (12 month waiting period)	
Adults and Dependent Children	
50%	50%

DHMO Plan (IL Employees Only)
In-Network Only: Requires Selection of a Primary Care Dentist
Calendar Year Maximum
None
Calendar Year Deductible
None
Office Visit Copay (In addition to the procedure copay)
During regularly scheduled hours: $5 After regularly scheduled hours: $35
Preventive / Diagnostic
Oral Evaluations / Cleanings (1 every 6 months) – $0 copay X-Rays – $0 copay Sealants (per tooth) – $0 copay Space maintainers – from $45 to $55 copay
Restorative
Fillings (Amalgam) – from $10 to $25 copay
Major
Crowns – from $250 to $275 copay Dentures – from $350 to $425 copay
Orthodontia
Adults and Dependent Children
Children: $2,085 copay Adults: $2,485 copay

Payroll Deductions		
Monthly Dental Payroll Contributions		
	PPO Plan	**DHMO Plan**
Employee	$20.60	$0.00
Employee + Child(ren)	$45.42	$0.00
Employee + Spouse/Civil Union Partner	$49.50	$0.00
Family	$85.94	$0.00

Basic Life/AD&D, Short Term Disability, Long Term Disability and Voluntary Life/AD&D Benefits are Insured by Lincoln Financial Group

Basic Life/AD&D and Long Term Disability
Basic Life and AD&D Benefits – 100% Employer Paid
Flat amount of $25,000
Short Term Disability Benefits – 100% Employer Paid
50% of weekly earnings to a maximum of $1,250 per week
Long Term Disability Benefits – 100% Employer Paid
60% of monthly earnings to a maximum of $10,000 per month

Voluntary Life/AD&D
Voluntary Life for Employee
Benefit Amount
Increments of $10,000
Guarantee Issue (If you elect coverage at your initial eligibility date)
$150,000
Maximum Life Benefits
The lesser of 5 times salary or $150,000
Voluntary Life for Spouse
Benefit Amount
Increments of $5,000 Benefit cannot exceed 50% of employee's benefit
Guarantee Issue (If you elect coverage at your initial eligibility date)
$30,000
Maximum Life Benefits
The lesser of 2.5 times employee's salary or $75,000
Voluntary Life for Child(ren)
Benefit Amount
Age 14 days to 6 months: $500 Age 6 months to age 19/26 if a full-time student Increments of $2,500 to a maximum of $10,000

Voluntary Life/AD&D Rates (Monthly)		
	EE per $1,000	*SP per $1,000 (Based on EE's age)*
Under Age 30	$0.070	$0.070
Age 30 – 34	$0.080	$0.080
Age 35 – 39	$0.100	$0.100
Age 40 – 44	$0.120	$0.120
Age 45 – 49	$0.200	$0.200
Age 50 – 54	$0.300	$0.300
Age 55 – 59	$0.590	$0.590
Age 60 – 64	$0.810	$0.810
Age 65 – 69	$1.380	$1.380
Age 70 – 74	$2.630	$2.630
Age 75 and over	$4.970	$4.970
Child(ren) Voluntary Life Rate (Monthly)		
$0.50 per $2,500 of coverage (regardless of number of children)		
Voluntary AD&D Rate (Monthly)		
Employee and Spouse: $0.03 per $1,000 of coverage		

Vision Benefits are insured by Humana

Vision PPO Plan			
	Benefit Frequency (Based on date of service)		Non-Network Benefits
Exam Frequency	Every 12 months	Exam	$35 allowance
Lenses Frequency	Every 12 months	Single Vision Lenses	$25 allowance
Contact Lenses Frequency (in lieu of glasses)	Every 12 months	Frames	$40 retail allowance
Frames Frequency	Every 24 months	Contact Lenses (Elective)	$105 allowance
	Network Benefits	Payroll Deductions	
Exam	$10 copay	Monthly Vision Payroll Contributions	
Single Vision Lenses	$15 copay	Employee	$0.00
Bifocal Lenses	$15 copay	Employee + Child(ren)	$5.51
Trifocal Lenses	$15 copay	Employee + Spouse/Civil Union Partner	$6.39
Frames	$15 copay; $40 wholesale allowance	Family	$9.62
Medically Necessary Contact Lenses	$15 copay		
All Other Contact Lenses	$105 allowance		
(Participating JCPenney, LensCrafte			

YOUR EMPLOYEE BENEFITS

comprehensive benefits program. Our benefits program contains a variety of plans intended to enhance your life and those of your family members now and in the future. As part of this benefits program you will be asked to make choices about the benefits described in this booklet. Please study the information about each plan carefully, then, promptly complete the enrollment forms provided so that you can begin to enjoy the features of your benefits program as soon as they become effective.

Highlights of Your Benefits

- Choice of medical coverage
  - BlueCross BlueShield PPO, BlueEdge HCA, HMO Illinois, BlueAdvantage HMO
- Prescription drug plan
- Choice of voluntary dental programs
  - PPO or DHMO
- Employer-paid basic life insurance and accidental death & dismemberment (AD&D)
- Voluntary life insurance
- Long term disability
- Flexible Spending Accounts

Eligibility

All full-time employees regularly scheduled to work at least 30 hours per week are eligible to participate in our benefits program. Your benefits will become effective on the first day of the month following your date of employment. In addition to covering yourself, you may also choose to cover eligible dependents including your spouse and unmarried, dependent children until they reach age 19, or to age 24 while they are full-time students.

MEDICAL

Choosing a Medical Plan

The Company's medical coverage is provided by BlueCross BlueShield of Illinois (BCBSIL).

BCBSIL PPO Preferred Provider Organization (PPO) offers an extensive national network of physicians and hospitals that have agreed to provide services at discounted rates. You may visit any doctor in any practice or specialty without a referral, but you are covered at a higher level if you receive care from a provider in the BCBS network, rather than outside of the network.

BlueEdge HCA BlueEdge HCA is a consumer-directed health plan combining a PPO health plan with a health care account (HCA) funded by ABC Company. This plan covers preventive care and wellness services and offers online decision-making tools to help you make better healthcare choices. Funds in your HCA can pay for covered healthcare expenses and may also be applied toward your deductible. Charges for covered medical services are first paid from this account. Pharmacy benefits, both retail and mail, are fully integrated into this program.

HMO Illinois and BlueAdvantage HMO We offer two HMOs from which to choose. Each requires that you select a medical group and primary care physician (PCP) from the BCBSIL directory. Covered females may select a Woman's Principal Health Care Provider (WPHCP) in addition to her PCP. All care provided or coordinated by your PCP, WPHCP or medical group. The differences between HMO Illinois and BlueAdvantage are in the breadth of the physician networks and the cost of your employee contribution.

www.bcbsil.com

BlueCross BlueShield of Illinois

DENTAL

Choosing a Dental Plan

Our dental plans are provided by Delta Dental.

Dental PPO The dental PPO works in the same way as the medical PPO in that you will receive the maximum benefits if you receive care from a PPO in-network dentist. While you may still be covered if you choose an out-of-network dentist, those benefits may be reduced.

www.deltadental.com

DELTA DENTAL

LIFE AND AD&D

To assist your family financially in the unfortunate event of your loss of life, ABC Company provides you with basic term life insurance, generally in increments equal to your base annual salary, at no cost to you. An additional benefit may be payable for accidental death or non-work-related dismemberment. Should you desire more coverage, voluntary "buy-up" life insurance also is available. Life and AD&D coverage is carried through Sun Life

www.unum.com

UNUM

LONG-TERM DISABILITY

If you become disabled due to a non-work-related illness or injury, long-term disability benefits may be payable. For periods of disability lasting longer than 90 days, ABC Company sponsors long-term disability coverage through UNUM. This benefit pays you up to 60% of your monthly earnings, to a maximum of $10,000 per month.

www.unum.com

UNUM

FSA PLANS

ABC Company makes available to you flexible spending accounts for healthcare and dependent care.

Healthcare FSA The healthcare FSA enables you to put aside pre-tax dollars to pay for out-of-pocket expenses you may incur for medical, dental, vision and pharmacy (including over-the-counter and medically-necessary healthcare products) care. For 2008, the maximum contribution you may elect for your healthcare FSA is $4,000. Contributions are made via pre-tax payroll deductions. As expenses are incurred, you may submit receipts for covered services to WageWorks for reimbursement.

Dependent Care FSA The dependent care FSA enables you to put aside pre-tax dollars to pay for child and elder care expenses. For 2008, the maximum contribution you may elect for your dependent care FSA is $5,000. Contributions are made via pre-tax payroll deductions. As expenses are incurred, you may submit receipts for services to WageWorks for reimbursement.

www.wageworks.com

WageWorks

THE VILLAGE OF
OAK LAWN

VILLAGE OF OAK LAWN
Board of Trustees Meeting
AGENDA ITEM SUBMISSION SHEET

Meeting Date: June 8, 2021

Agenda Item Number: _____ (Clerk's Office will insert)

Department: Public Works

Staff Contact: Jeff Sebek

Staff Contact email/phone number: jsebek@oaklawn-il.gov (708) 499-7717

SUMMARY: Resolution waiving the competitive bidding requirements and awarding J&J Newell Concrete Contractors, Inc., a contract for the 2021 50/50 Sidewalk Program

BACKGROUND: Proposal for the 2021 50/50 Sidewalk Program was presented to the Public Works Committee on March 21, 2021 and was unanimously approved 3-0.

RECOMMENDATION: Approve Resolution to award J&J Newell Concrete Contractor contract in the amount not to exceed $34,350 for the 2021 50/50 Sidewalk Program

CHRISTOPHER B. BURKE ENGINEERING, LTD.
9575 West Higgins Road Suite 600 Rosemont, Illinois 60018 TEL (847) 823-0500 FAX (847) 823-0520

June 3, 2021

Village of Oak Lawn
9446 S. Raymond Avenue
Oak Lawn, Illinois 60453

Attention: Jeff Sebek

Subject: 2021 50/50 Sidewalk Program
Bid Results
(CBBEL Project No. (21-0224)

Dear Mr. Sebek:

On Wednesday, June 2, 2021 at 10:30 a.m. bids were received and opened for the aforementioned project. Six (6) bids were received and have been summarized below.

Company	Base Bid
Davis Concrete	$24,360.00
J&J Newell Concrete	$34,350.00
Strada Construction	$37,750.00
M&J Asphalt	$40,936.00
Antigua, Inc.	$47,400.00
Alliance Contractors	$61,000.00

Davis Concrete the apparent low bidder for the Bid in the amount of $24,360.00. Attached please find a copy of the bid tabulation for your review and files.

If you have any further questions, please do not hesitate to contact me at (847) 823-0500.

Sincerely,

Lee. M. Fell, PE
Vice President
Assistant Department Head – Civil Engineering Design

cc: William Palmer – Village of Oak Lawn (w/ enclosure)
William Meyer – Village of Oak Lawn (w/ enclosure)
Claire Henning– Village of Oak Lawn (w/ enclosure)
Kevin Stallworth – IDOT (w/ enclosure)

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THE VILLAGE OF OAK LAWN
Cook County, Illinois

RESOLUTION
NO. _____

A RESOLUTION WAIVING THE COMPETITIVE BIDDING REQUIREMENTS AND AWARDING J&J NEWELL CONCRETE CONTRACTORS, INC., A CONTRACT FOR THE 2021 50/50 SIDEWALK PROGRAM

TERRY VORDERER, President
CLAIRE HENNING, Village Clerk

TIM DESMOND
ALEX G. OLEJNICZAK
PAUL MALLO
JAMIE PEMBROKE
WILLIAM R. STALKER
THOMAS E. PHELAN
Board of Trustees

Published in pamphlet form by authority of the President and Board of Trustees of the Village of Oak Lawn
Law Offices of Peterson, Johnson, & Murray Chicago, LLC, Village Attorneys
200 W. Adams, Ste. 2125, Chicago, IL 60606

VILLAGE OF OAK LAWN
Cook County, Illinois

RESOLUTION NO. ____

A RESOLUTION WAIVING THE COMPETITIVE BIDDING REQUIREMENTS AND AWARDING J&J NEWELL CONCRETE CONTRACTORS, INC., A CONTRACT FOR THE 2021 50/50 SIDEWALK PROGRAM

WHEREAS, Section 6(a) of Article VII of the 1970 Constitution of the State of Illinois provides that any municipality which has a population of more than 25,000 is a home rule unit, and the Village of Oak Lawn, Cook County, Illinois, with a population in excess of 25,000 is, therefore, a home rule unit and, pursuant to the provisions of said Section 6(a) of Article VII, may exercise any power and perform any function pertaining to its government and affairs, including, but not limited to, the power to tax and to incur debt; and

WHEREAS, the Village of Oak Lawn desires to waive competitive bidding requirements and award J&J Newell Concrete Contractors, Inc., ("J&J Newell") a contract for the 2021 50/50 Sidewalk Program ("50/50 Sidewalk Program"); and

WHEREAS, said 50/50 Sidewalk Project shall be conducted by J&J Newell for the bid price of $34,350.00; and

WHEREAS, the Village may waive competitive bidding requirements by a two-thirds vote of the Board of Trustees pursuant to 65 ILCS 5/8-9-1 of the Illinois Municipal Code and Title 1 Chapter 11 Section 5 of the Village Code; and

WHEREAS, it has been determined by the President and Board of Trustees of the Village of Oak Lawn that it is in the best interest of the Village and its residents to waive the competitive bidding requirements and contract with J&J Newell to perform said 50/50 Sidewalk Project; and

NOW, THEREFORE, BE IT RESOLVED BY THE VILLAGE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF OAK LAWN, COOK COUNTY, ILLINOIS, IN THE EXERCISE OF ITS HOME RULE POWERS, AS FOLLOWS:

SECTION 1: The foregoing recitals shall be and are hereby incorporated as findings of fact as if said recitals were fully set forth herein.

SECTION 2: The President and Board of Trustees hereby waive the competitive bidding requirements and authorize the Village Manager and/or his designee to execute a contract with J&J Newell in amount not to exceed $34,350.00, memorializing the contract for the 50/50 Sidewalk Project.

SECTION 3. Any policy, resolution or ordinance of the Village that conflicts with the provisions of this Resolution shall be and is hereby repealed to the extent of such conflict.

SECTION 4: This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

PASSED THIS 8th day of June, 2021.

AYES:

NAYS:

ABSENT:

APPROVED THIS 8th day of June, 2021.

_____
VILLAGE PRESIDENT

ATTEST:

_____
VILLAGE CLERK

STATE OF ILLINOIS)
) SS.
COUNTY OF COOK)

CERTIFICATE

I, CLAIRE HENNING, Village Clerk of the Village of Oak Lawn, County of Cook and State of Illinois, DO HEREBY CERTIFY that the foregoing is a true and correct copy of Resolution No. _____, "A RESOLUTION WAIVING THE COMPETITIVE BIDDING REQUIREMENTS AND AWARDING J&J NEWELL CONCRETE CONTRACTORS, INC., A CONTRACT FOR THE 2021 50/50 SIDEWALK PROGRAM," which was adopted by the President and Board of Trustees of the Village of Oak Lawn on this 8th day of June, 2021.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of the Village of Oak Lawn this 8th day of June, 2021.

_____
CLAIRE HENNING, VILLAGE CLERK

Proposed Re-Assignments to Trustee Committees and Liaisons

	Chair	Member	Member
Finance & Technology	Tom	Paul	Jamie
Leg & Ethics	Tim	Tom	Paul
PW	Alex	Tim	Bud
Public Safety	Jamie	Tom	Alex

	Liaison
Fire Department	Bud
Police Department	Alex
Special Events	Paul
Utilities (e.g. ComEd, Nicor, Comcast)	Bud

Village of Oak Lawn
President and Board of Trustees
Disbursement Resolution 6/8/2021

BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES, VILLAGE OF OAK LAWN, IL. THAT THE NECESSARY SUM FROM THE EACH FUND OR SO MUCH THEREOF AS MAY BE NECESSARY BE PAID OUT OF THE APPROPRIATIONS HERETOFORE LEGALLY MADE FOR THE PURPOSE AS INDICATED IN SAID BILLS RESPECTIVELY AND THE SAME IS HEREBY APPROVPRIATED FOR THE PAYMENT OF APPROVED BILLS AND THE PROPER OFFICERS OF THE VILLAGE ARE HEREBY AUTHORISED AND INSTRUCTED TO DRAW WARRANTS ON THE VILLAGE TREASURY AGAINST THE SEVERAL FUNDS AS SPECIFIED ON SAID BILLS RESPECTIVELY IN PAYMENT OF THE SAME.

Department	Vendor	Description	Expenditure	Hand Issue
	VILLAGE OF OAK LAWN	PAYROLL 051421		$39,407.23
	VILLAGE OF OAK LAWN	Payroll 05/28/21		$40,032.61
	OAK LAWN MUNICIPAL EMPLOYEES CREDIT UNION	PAYROLL 051421		$58,587.98
	OAK LAWN MUNICIPAL EMPLOYEES CREDIT UNION	Payroll 05/28/21		$56,235.95
	FRATERNAL ORDER OF POLICE	PAYROLL 051421		$576.0
	FRATERNAL ORDER OF POLICE	Payroll 05/28/21		$576.0
	I.U.O.E. LOCAL # 150	PAYROLL 051421		$4,356.5
	I.U.O.E. LOCAL # 150	PAYROLL 051421		$792.0
	I.U.O.E. LOCAL # 150	PAYROLL 051421		$108.0
	I.U.O.E. LOCAL # 150	Payroll 05/28/21		$4,275.9
	I.U.O.E. LOCAL # 150	Payroll 05/28/21		$780.00
	I.U.O.E. LOCAL # 150	Payroll 05/28/21		$104.00
	METROPOLITAN ALLIANCE OF POLICE	PAYROLL 051421		$1,587.00
	METROPOLITAN ALLIANCE OF POLICE	Payroll 05/28/21		$1,587.00
	OAK LAWN PROFESSIONAL FIREFIGHTERS ASSOC.	Payroll 05/28/21		$5,270.00
	OAK LAWN PROFESSIONAL FIREFIGHTERS ASSN, LOCAL 3405, IAFF	PAYROLL 051421		$5,270.00
	METLIFE	PAYROLL 051421		$505.15
	METLIFE	Payroll 05/28/21		$518.64
	METLIFE	PAYROLL 051421		$373.60
	METLIFE	Payroll 05/28/21		$373.60
	METLIFE	PAYROLL 051421		$60.92

continued on next page

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Department	Vendor	Description	Expenditure	Hand Issue
	METLIFE	Payroll 05/28/21		$76.15
	GIS BENEFITS/METLAW	PAYROLL 051421		$152.32
	GIS BENEFITS/METLAW	Payroll 05/28/21		$152.32
Total				**$221,758.94**
Executive Administration	AMAZON CAPITAL SERVICES INC.	Supplies	$30.99	
Executive Administration	AMAZON CAPITAL SERVICES INC.	Supplies	$120.99	
Executive Administration	FEDERAL EXPRESS CORP.	Shipping Charges	$54.77	
cutive Administration	LEAF	Leaf Lease Payment - 008 May-July '21		$882.20
Total Executive Administration 1000			**$206.75**	**$882.20**
dministration	BANKCARD PROCESSING CENTER	DNS	$1.75	
dministration	MONSIDO INC	Website Review	$1,488.00	
dministration	PROVEN BUSINESS SYSTEMS LLC	IT Support Services/May 2021		$14,760.00
dministration	AT T	Services	$201.57	
dministration	AT T	Services	$154.64	
dministration	T-MOBILE	Service 04.21.21 - 05.20.21	$565.40	
dministration	QUADIENT LEASING USA, INC.	Folder Lease	$2,295.66	
dministration	BANKCARD PROCESSING CENTER	Microsoft Subscription	$15.00	
dministration	TKB ASSOCIATES INC.	Document Management System	$7,184.00	
dministration	AMAZON CAPITAL SERVICES INC.	Supplies	$433.90	
dministration	LEAF	Leaf Lease Payment - 008 May-July '21		$882.20
dministration	LENOVO FINANCIAL SERVICES	Computer Lease	$6,696.41	
dministration	MARLIN BUSINESS BANK	Laptops		$177.99
Total IT Administration 1500			**$19,036.33**	**$15,820.19**
Human Resources	FEDERAL EXPRESS CORP.	Shipping Charges	$75.61	
Total Human Resources 1600			**$75.61**	
Finance & Administration Department	MESIROW INSURANCE SERVICES, INC.	Professional Liability - Excess Law Enforcemen		$31,433.00
Finance & Administration Department	MESIROW INSURANCE SERVICES, INC.	Public Official Bond - Treasurer	$170.00	
Finance & Administration Department	PMA COMPANIES INC.	Claims/May 2021		$95,218.23

Finance & Administration Department continued on next page

Board of Trustees - Regular Meeting - 6/8/2021 - Page: 255-

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Department	Vendor	Description	Expenditure	Hand Issue
Finance & Administration Department	BAKER TILLY US, LLP	FY2020 Audit Services	$13,000.00	
Finance & Administration Department	AT T	Services	$50.40	
Finance & Administration Department	AT T	Services	$49.11	
Finance & Administration Department	AT & T LONG DISTANCE	Services	$259.10	
Finance & Administration Department	AMAZON CAPITAL SERVICES INC.	Credit Memo	($26.42)	
Finance & Administration Department	AMAZON CAPITAL SERVICES INC.	Supplies	$121.19	
Finance & Administration Department	AMAZON CAPITAL SERVICES INC.	Supplies	$26.42	
nce & Administration Department	FEDERAL EXPRESS CORP.	Shipping Charges	$25.60	
nce & Administration Department	LEAF	Leaf Lease Payment - 008 May-July '21		$882.20
nce & Administration Department	RUTLEDGE PRINTING CO.	Cash Receipt Forms	$851.30	
Total Finance & Administration Department 1700			**$14,526.70**	**$127,533.43**
:e Department	AT & T	Service	$387.71	
:e Department	AT & T	Service	$846.25	
:e Department	COMMONWEALTH EDISON CO.	Service	$676.40	
:e Department	COMMONWEALTH EDISON CO.	Service	$487.20	
:e Department	JUAN F. GUTIERREZ	June 2021	$5,000.00	
:e Department	JUAN F. GUTIERREZ	April 2021 Services		$5,000.0
:e Department	PEOPLES GAS COMPANY	Service	$116.85	
:e Department	REPUBLIC SERVICES # 710	Service	$508.19	
:e Department	ULINE	Supplies	$525.58	
:e Department	VERIZON WIRELESS	Service	$3,770.23	
:e Department	VERIZON WIRELESS	Service	$860.79	
Police Department	VERIZON WIRELESS	Service	$2,051.78	
Police Department	BONNIE HUFF	Education Reimbursement	$2,503.05	
Police Department	NORTH EAST MULTIREG TRN	Training	$100.00	
Police Department	MONTERREY SECURITY	Front Desk Staffing	$3,331.58	
Police Department	ANDY FRAIN SERVICES, INC.	Crossing Guard Services - April 2021	$45,606.49	
Police Department	AT T	Services	$395.63	

Police Department continued on next page

Department	Vendor	Description	Expenditure	Hand Issue
Police Department	AT T	Services	$1,368.97	
Police Department	SPRINT/NEXTEL	Service Apr 09- Jul 08, 2021	$911.76	
Police Department	ANIMAL WELFARE LEAGUE	Animal Storage	$878.00	
Police Department	PUBLIC SAFETY DIRECT, INC	Repair	$100.00	
Police Department	ADVOCATE CHRIST MEDICAL CENTER TC	CPR E-Cards	$300.00	
Police Department	AMAZON CAPITAL SERVICES INC.	Supplies	$40.96	
Police Department	AMAZON CAPITAL SERVICES INC.	Supplies	$113.64	
ce Department	AMAZON CAPITAL SERVICES INC.	Supplies	$178.54	
ce Department	AMAZON CAPITAL SERVICES INC.	Supplies	$125.88	
ce Department	IMPACT NETWORKING INC.	Paper	$890.00	
ce Department	OAK LAWN POLICE DEPT.	Petty Cash	$101.33	
ce Department	MICHAEL MCNEELA	Fuel Reimbursement	$380.91	
ce Department	FEDERAL EXPRESS CORP.	Postage	$36.90	
ce Department	LEAF	Leaf Lease Payment - 008 May-July '21		$3,528.8
ce Department	KIESLER'S POLICE SUPPLY, INC.	Ammunition	$2,024.00	
ce Department	FERNWOOD SMITH CLEANERS	Blanket Cleaning	$192.00	
ce Department	FERNWOOD SMITH CLEANERS	Blanket Cleaning	$232.00	
ce Department	FERNWOOD SMITH CLEANERS	Blanket Cleaning	$88.00	
ce Department	FERNWOOD SMITH CLEANERS	Blanket Cleaning	$120.00	
ce Department	OAK LAWN POLICE DEPT.	Petty Cash	$40.11	
ce Department	TRITECH FORENSICS, INC.	Supplies	$136.00	
ce Department	MARLIN BUSINESS BANK	Laptops		$4,175.79
Total Police Department 1800			**$75,426.73**	**$12,704.59**
Fire Department	EAGLE UNIFORM CO., INC.	Materials	$4,645.50	
Fire Department	HOME DEPOT CREDIT SERVICES	Supplies	$633.31	
Fire Department	HOME DEPOT CREDIT SERVICES	Supplies	$146.93	
Fire Department	ADVOCATE OCCUPATIONAL HEALTH	Medical Exams	$186.00	
Fire Department	PROVIDEA HEALTH PARTNERS, LLC	Service	$180.00	

Fire Department continued on next page

Department	Vendor	Description	Expenditure	Hand Issue
Fire Department	ANDRES MEDICAL BILLING, LTD	Consulting	$7,476.04	
Fire Department	AT T	Services	$200.37	
Fire Department	NICOR GAS	Services	$360.94	
Fire Department	CULLIGAN WATER	Maintenance	$5.95	
Fire Department	EMERGENCY LOCK AND SAFE	Maintenance	$75.00	
Fire Department	WATERLOGIC EAST LLC	Maintenance	$289.12	
Fire Department	HOME DEPOT CREDIT SERVICES	Supplies	$31.83	
Department	ZOLL MEDICAL CORPORATION	Software Maintenance	$690.82	
Department	HOME DEPOT CREDIT SERVICES	Supplies	$678.95	
Department	STAPLES ADVANTAGE	Supplies	$365.88	
Department	STAPLES ADVANTAGE	Supplies	$41.97	
Department	STAPLES ADVANTAGE	Supplies	$25.07	
Department	WAREHOUSE DIRECT BUSINESS PRODUCTS & SERVICES	Supplies	$300.60	
Department	ADVOCATE CHRIST MEDICAL CENTER TC	EMS System Entry Fee	$25.00	
Department	U.S. GAS	Rental	$75.58	
Department	U.S. GAS	Supplies	$99.42	
Department	U.S. GAS	Supplies	$99.42	
Department	U.S. GAS	Rental	$158.10	
Department	U.S. GAS	Rental	$71.40	
Department	U.S. GAS	Rental	$102.00	
Department	ZOLL MEDICAL CORPORATION	Materials	$234.00	
Department	DUKES ACE HARDWARE	Supplies	$29.56	
Fire Department	HOME DEPOT CREDIT SERVICES	Supplies	$252.11	
Fire Department	STAPLES ADVANTAGE	Supplies	$97.31	
Fire Department	STAPLES ADVANTAGE	Supplies	$87.97	
Fire Department	ULINE	Supplies	$493.46	
Fire Department	LEAF	Leaf Lease Payment - 008 May-July '21		$2,646.60
Fire Department	DANIEL DUFFY	Printing Supplies	$1,850.00	

Fire Department continued on next page

Department	Vendor	Description	Expenditure	Hand Issue
Fire Department	AIR ONE EQUIPMENT	Supplies	$75.00	
Fire Department	AIR ONE EQUIPMENT	Supplies	$1,013.40	
Fire Department	AIR ONE EQUIPMENT	Supplies	$1,679.00	
Fire Department	AIR ONE EQUIPMENT	Supplies	$470.00	
Fire Department	AIR ONE EQUIPMENT	Supplies	$785.00	
Fire Department	J AND L ENGRAVING	Uniform Allowance	$11.25	
Fire Department	J AND L ENGRAVING	Uniform Allowance	$17.25	
Department	JCM UNIFORMS	Uniform Allowance	$88.90	
Department	JCM UNIFORMS	Uniform Allowance	$152.90	
Department	MES ILLINOIS	Uniform Allowance	$47.20	
Department	MES ILLINOIS	Uniform Allowance	$71.88	
Department	O.L.P.F.F.A. LOCAL 3405	Uniform Allowance	$1,531.00	
Department	INTERSTATE ALL BATTERY CENTER	Supplies	$47.97	
Department	EMERGENCY MEDICAL PRODUCTS	Supplies	$333.58	
Department	BANKCARD PROCESSING CENTER	Battery Chargers	$318.75	
Department	DUKES ACE HARDWARE	Tools	$13.98	
Department	MENARDS BRIDGEVIEW	Tools	$35.31	
Department	MARLIN BUSINESS BANK	Laptops		$2,568.35
Total Fire Department 1900			**$26,701.98**	**$5,214.99**
enue	THOMAS J BUJANSKI	Refund Transfer Stamps	$1,575.00	
enue	CHARLENE LASATER	Refund Transfer Stamps	$575.00	
enue	BRIAN MAZUR	Refund Transfer Stamps	$1,265.00	
Revenue	JANE T NEDVAR	Refund Transfer Stamps	$1,300.00	
Revenue	BLUE CROSS BLUE SHIELD	Refund Ambulance Charges	$1,392.00	
Revenue	OAK LAWN RED LIGHT PHOTO ENFORCEMENT PROGRAM	Camera Fines	$600.00	
Total Revenue 1999			**$6,707.00**	
Community Development & Growth Management	TESKA ASSOCIATES, INC.	SWHWY Corridor Consultant Services	$3,854.00	

Community Development & Growth Management continued on next page

Department	Vendor	Description	Expenditure	Hand Issue
Community Development & Growth Management	GINA A JORDAN	Health Inspections	$1,200.00	
Community Development & Growth Management	GINA A JORDAN	Health Inspections 04.23.21 - 05.24.21	$1,150.00	
Community Development & Growth Management	COOK COUNTY RECORDER OF DEEDS	Record Plats	$133.00	
Community Development & Growth Management	B & F CONSTRUCTON CODE SERVICES, INC.	April Inspections	$4,821.60	
ıagement				
nmunity Development & Growth ıagement	B & F CONSTRUCTON CODE SERVICES, INC.	April Administrative Time	$673.60	
nmunity Development & Growth ıagement	THOMPSON ELEVATOR INSPECTION SERVICE, INC.	Elevator Inspection	$100.00	
ımunity Development & Growth ıagement	THOMPSON ELEVATOR INSPECTION SERVICE, INC.	Elevator Plan Review	$100.00	
ımunity Development & Growth ıagement	THOMPSON ELEVATOR INSPECTION SERVICE, INC.	Elevator Plan Review	$100.00	
ımunity Development & Growth ıagement	ROSE PEST SOLUTIONS	Rodent Services	$450.00	
ımunity Development & Growth agement	ROSE PEST SOLUTIONS	Rodent Services	$50.00	
ımunity Development & Growth agement	COOK COUNTY RECORDER OF DEEDS	Recording Fee	$93.00	
Community Development & Growth Management	H & D MAINTENANCE INC.	Property Clean Up	$600.00	
Community Development & Growth Management	H & D MAINTENANCE INC.	Property Clean Up	$640.00	
Community Development & Growth Management	H & D MAINTENANCE INC.	Property Clean Up	$640.00	

Community Development & Growth Management continued on next page

Department	Vendor	Description	Expenditure	Hand Issue
Community Development & Growth Management	H & D MAINTENANCE INC.	Property Clean Up	$550.00	
Community Development & Growth Management	AMAZON CAPITAL SERVICES INC.	Supplies	$53.83	
Community Development & Growth Management	FEDERAL EXPRESS CORP.	Shipping Charges	$33.07	
Community Development & Growth Management	LEAF	Leaf Lease Payment - 008 May-July '21		$882.20
nmunity Development & Growth nagement	DANIEL DUFFY	Placards	$696.00	
nmunity Development & Growth nagement	THE SIDWELL COMPANY	Atlas Renewal	$400.00	
Total Community Development & Growth Management 2200			**$16,338.10**	**$882.2(**
et Department	COMMONWEALTH EDISON	Services	$5,926.77	
et Department	CONSTELLATION NEWENERGY INC.	Services	$34.11	
et Department	CONSTELLATION NEWENERGY INC.	Services	$2,989.04	
et Department	CONSTELLATION NEWENERGY INC.	Services	$293.16	
et Department	IL DEPT. TRANSPORTATION	Traffic Signal Maintenance	$7,174.14	
et Department	MEADE ELECTRIC	Maintenance	$32.20	
et Department	MEADE ELECTRIC	Maintenance	$32.20	
et Department	WAREHOUSE DIRECT BUSINESS PRODUCTS & SERVICES	Supplies	$28.85	
et Department	DUKES ACE HARDWARE	Supplies	$6.95	
Street Department	962PRAXAIR DISTRIBUTION INC.	Cylinder Purchase	$340.60	
Street Department	LEAF	Leaf Lease Payment - 008 May-July '21		$882.20
Street Department	RED WING SHOE STORE	Uniforms	$247.50	
Street Department	RED WING SHOE STORE	Uniforms	$45.00	
Street Department	LINDAHL BROS. INC.	Asphalt	$84.00	
Street Department	LINDAHL BROS. INC.	Asphalt	$87.74	

Street Department continued on next page

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Department	Vendor	Description	Expenditure	Hand Issue
Street Department	LINDAHL BROS. INC.	Asphalt	$93.63	
Street Department	LINDAHL BROS. INC.	Asphalt	$102.19	
Street Department	SIGN OUTLET STORE	Sign Material	$803.80	
Street Department	SIGN OUTLET STORE	Credit Memo 2-4-21	($281.75)	
Street Department	W.W. GRAINGER, INC.	Supplies	$119.38	
Street Department	W.W. GRAINGER, INC.	Supplies	$283.41	
Street Department	W.W. GRAINGER, INC.	Supplies	$301.86	
Total Street Department 2300			**$18,744.78**	**$882.20**
ipment Maintenance Department	PETROLEUM TECHNOLOGIES EQUIPMENT	Tank Testing	$1,495.00	
ipment Maintenance Department	PETROLEUM TECHNOLOGIES EQUIPMENT	Tank Testing	$1,495.00	
ipment Maintenance Department	GFL ENVIRONMETNAL	Waste Removal	$141.68	
ipment Maintenance Department	W.W. GRAINGER, INC.	Parts	$39.97	
ipment Maintenance Department	HARLEM AUTO PARTS AND PAINT SUPPLIES	Parts	$8.40	
ipment Maintenance Department	HARLEM AUTO PARTS AND PAINT SUPPLIES	Credit Memo 5-6-21	($4.20)	
ipment Maintenance Department	HARLEM AUTO PARTS AND PAINT SUPPLIES	Parts	$10.49	
ipment Maintenance Department	HAWK FORD OAK LAWN	Parts	$29.32	
ipment Maintenance Department	HAWK FORD OAK LAWN	Parts	$104.10	
ipment Maintenance Department	HAWK FORD OAK LAWN	Parts	$83.81	
ipment Maintenance Department	HAWK FORD OAK LAWN	Parts	$95.32	
ipment Maintenance Department	HAWK FORD OAK LAWN	Parts	$138.27	
ipment Maintenance Department	HAWK FORD OAK LAWN	Parts	$417.92	
ipment Maintenance Department	HAWK FORD OAK LAWN	Parts	$214.09	
Equipment Maintenance Department	HAWK FORD OAK LAWN	Parts	$192.50	
Equipment Maintenance Department	HAWK FORD OAK LAWN	Parts	$69.95	
Equipment Maintenance Department	MOTIVE PARTS COMPANY/FMP	Parts	$120.96	
Equipment Maintenance Department	MOTIVE PARTS COMPANY/FMP	Parts	$64.28	
Equipment Maintenance Department	MOTIVE PARTS COMPANY/FMP	Parts	$117.01	
Equipment Maintenance Department	MOTIVE PARTS COMPANY/FMP	Parts	$21.50	

Equipment Maintenance Department continued on next page

Department	Vendor	Description	Expenditure	Hand Issue
Equipment Maintenance Department	SUBURBAN TRUCK PARTS	Parts	$52.80	
Equipment Maintenance Department	SUBURBAN TRUCK PARTS	Parts	$149.95	
Equipment Maintenance Department	AL WARREN OIL CO. INC.	Oil	$304.20	
Equipment Maintenance Department	AL WARREN OIL CO. INC.	Oil	$185.95	
Equipment Maintenance Department	BUELL MANUFACTURING CO.	Parts	$422.43	
Equipment Maintenance Department	FIRE SERVICE, INC.	Parts	$166.88	
Equipment Maintenance Department	FIRE SERVICE, INC.	Parts	$368.75	
pment Maintenance Department	FIRE SERVICE, INC.	Parts	$588.22	
pment Maintenance Department	FIRE SERVICE, INC.	Parts	$117.52	
pment Maintenance Department	FIRESTONE COMPLETE AUTO CARE	Tires	$577.48	
pment Maintenance Department	W.W. GRAINGER, INC.	Parts	$33.72	
pment Maintenance Department	LARRYS BRAKE SERVICE	Inspection	$31.00	
pment Maintenance Department	LARRYS BRAKE SERVICE	Inspection	$31.00	
pment Maintenance Department	LARRYS BRAKE SERVICE	Inspection	$31.00	
pment Maintenance Department	LARRYS BRAKE SERVICE	Inspections	$31.00	
pment Maintenance Department	MOTIVE PARTS COMPANY/FMP	Parts	$813.47	
pment Maintenance Department	MOTIVE PARTS COMPANY/FMP	Parts	$37.98	
pment Maintenance Department	MOTIVE PARTS COMPANY/FMP	Parts	$37.98	
pment Maintenance Department	MOTIVE PARTS COMPANY/FMP	Parts	$37.98	
pment Maintenance Department	P AND G KEENE ELECT.	Parts	$71.00	
pment Maintenance Department	AL WARREN OIL CO. INC.	Oil	$304.20	
pment Maintenance Department	AL WARREN OIL CO. INC.	Oil	$185.95	
Equipment Maintenance Department	HARLEM AUTO PARTS AND PAINT SUPPLIES	Parts	$371.94	
Equipment Maintenance Department	HAWK FORD OAK LAWN	Parts	$47.45	
Equipment Maintenance Department	W.W. GRAINGER, INC.	Parts	$306.79	
Equipment Maintenance Department	HAWK FORD OAK LAWN	Parts	$32.50	
Equipment Maintenance Department	LARRYS BRAKE SERVICE	Inspection	$31.00	
Equipment Maintenance Department	LARRYS BRAKE SERVICE	Inspection	$31.00	

Equipment Maintenance Department continued on next page

Department	Vendor	Description	Expenditure	Hand Issue
Equipment Maintenance Department	LARRYS BRAKE SERVICE	Inspections	$31.00	
Equipment Maintenance Department	MCMASTERCARR SUPPLY CO.	Parts	$21.85	
Equipment Maintenance Department	MONROE TRUCK EQUIPMENT	Parts	$536.32	
Equipment Maintenance Department	MONROE TRUCK EQUIPMENT	Parts	$192.70	
Equipment Maintenance Department	MOTIVE PARTS COMPANY/FMP	Parts	$54.62	
Equipment Maintenance Department	POWER EQUIP. LEASING CO.	Parts	$127.05	
Equipment Maintenance Department	RUSH TRUCK CENTER OF ILLINOIS, INC.	Parts	$339.83	
ipment Maintenance Department	RUSH TRUCK CENTER OF ILLINOIS, INC.	Parts	$119.75	
ipment Maintenance Department	STANDARD EQUIPMENT CO.	Parts	$327.80	
ipment Maintenance Department	STANDARD EQUIPMENT CO.	Parts	$38.49	
ipment Maintenance Department	STANDARD EQUIPMENT CO.	Parts	$596.34	
ipment Maintenance Department	STANDARD EQUIPMENT CO.	Parts	$1,012.73	
ipment Maintenance Department	SUBURBAN TRUCK PARTS	Parts	$81.51	
ipment Maintenance Department	SUBURBAN TRUCK PARTS	Parts	$102.97	
ipment Maintenance Department	SUBURBAN TRUCK PARTS	Parts	$182.61	
ipment Maintenance Department	SUBURBAN TRUCK PARTS	Parts	$72.61	
ipment Maintenance Department	SUBURBAN TRUCK PARTS	Parts	$5.96	
ipment Maintenance Department	SUBURBAN TRUCK PARTS	Parts	$44.44	
pment Maintenance Department	AL WARREN OIL CO. INC.	Oil	$304.20	
pment Maintenance Department	AL WARREN OIL CO. INC.	Oil	$185.95	
pment Maintenance Department	AMAZON CAPITAL SERVICES INC.	Parts	$45.49	
pment Maintenance Department	DUKES ACE HARDWARE	Parts	$81.96	
Equipment Maintenance Department	W.W. GRAINGER, INC.	Parts	$156.23	
Equipment Maintenance Department	W.W. GRAINGER, INC.	Parts	$29.76	
Equipment Maintenance Department	W.W. GRAINGER, INC.	Parts	$117.56	
Equipment Maintenance Department	HARLEM AUTO PARTS AND PAINT SUPPLIES	Parts	$366.69	
Equipment Maintenance Department	HARLEM AUTO PARTS AND PAINT SUPPLIES	Credit Memo 5-7-21	($366.69)	
Equipment Maintenance Department	HARLEM AUTO PARTS AND PAINT SUPPLIES	Parts	$79.66	

Equipment Maintenance Department continued on next page

Department	Vendor	Description	Expenditure	Hand Issue
Equipment Maintenance Department	HAWK FORD OAK LAWN	Parts	$16.33	
Equipment Maintenance Department	HAWK FORD OAK LAWN	Parts	$370.56	
Equipment Maintenance Department	HAWK FORD OAK LAWN	Parts	$49.24	
Equipment Maintenance Department	HAWK FORD OAK LAWN	Credit Memo 5-17-21	($33.88)	
Equipment Maintenance Department	LARRYS BRAKE SERVICE	Inspections	$46.00	
Equipment Maintenance Department	MOTIVE PARTS COMPANY/FMP	Parts	$219.98	
Equipment Maintenance Department	MOTIVE PARTS COMPANY/FMP	Credit Memo 5-11-21	($22.40)	
ipment Maintenance Department	RUSH TRUCK CENTER OF ILLINOIS, INC.	Credit Memo 3-24-21	($108.30)	
ipment Maintenance Department	RUSH TRUCK CENTER OF ILLINOIS, INC.	Parts	$1,144.76	
ipment Maintenance Department	RUSH TRUCK CENTER OF ILLINOIS, INC.	Credit Memo 5-4-21	($332.50)	
ipment Maintenance Department	RUSH TRUCK CENTER OF ILLINOIS, INC.	Parts	$348.31	
ipment Maintenance Department	RUSH TRUCK CENTER OF ILLINOIS, INC.	Credit Memo 5-5-21	($15.40)	
ipment Maintenance Department	AL WARREN OIL CO. INC.	Oil	$304.20	
pment Maintenance Department	AL WARREN OIL CO. INC.	Oil	$185.95	
pment Maintenance Department	STANDARD EQUIPMENT CO.	Parts	$712.08	
pment Maintenance Department	STANDARD EQUIPMENT CO.	Parts	$846.78	
pment Maintenance Department	AL WARREN OIL CO. INC.	Oil	$304.20	
pment Maintenance Department	AL WARREN OIL CO. INC.	Oil	$185.98	
pment Maintenance Department	AMAZON CAPITAL SERVICES INC.	Supplies	$174.02	
pment Maintenance Department	W.W. GRAINGER, INC.	Parts	$76.07	
pment Maintenance Department	LEAF	Leaf Lease Payment - 008 May-July '21		$882.20
pment Maintenance Department	AL WARREN OIL CO. INC.	UNLD Fuel	$3,678.84	
Equipment Maintenance Department	AL WARREN OIL CO. INC.	UNLD Fuel	$8,695.44	
Equipment Maintenance Department	AL WARREN OIL CO. INC.	UNLD Fuel	$408.76	
Equipment Maintenance Department	AL WARREN OIL CO. INC.	UNLD Fuel	$966.16	
Equipment Maintenance Department	W.W. GRAINGER, INC.	Parts	$32.89	
Total Equipment Maintenance Department 2400			**$33,399.97**	**$882.20**
Buildings & Grounds Department	PERFECT CLEANING SERVICE, CORP	Janitorial Services - May 2021	$3,800.00	

Buildings & Grounds Department continued on next page

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Department	Vendor	Description	Expenditure	Hand Issue
Buildings & Grounds Department	UNIFIRST CORPORATION	Floor Mat Cleaning	$77.73	
Buildings & Grounds Department	JAMES VAN DIEREN	Window Cleaning	$50.00	
Buildings & Grounds Department	JAMES VAN DIEREN	Window Cleaning	$90.00	
Buildings & Grounds Department	JAMES VAN DIEREN	Window Cleaning	$65.00	
Buildings & Grounds Department	FULTON SIRE SERVICES	Annual Maintenance	$2,509.65	
Buildings & Grounds Department	SEMMER LANDSCAPE	Landscaping Services - May	$19,824.38	
Buildings & Grounds Department	JOHNSON CONTROL SECURITY SOLUTIONS	Fire Alarm Fee	$61.53	
dings & Grounds Department	JOHNSON CONTROL SECURITY SOLUTIONS	Fire Alarm Fee	$61.53	
dings & Grounds Department	COMMONWEALTH EDISON	Services	$4,593.14	
dings & Grounds Department	COMMONWEALTH EDISON	Services	$217.59	
dings & Grounds Department	CONSTELLATION NEWENERGY INC.	Services	$633.65	
dings & Grounds Department	J. QUINN MUCKER	5210 Building Electric/April 2021	$150.84	
dings & Grounds Department	NICOR GAS	Services	$5,943.31	
dings & Grounds Department	NICOR GAS	Services	$89.72	
dings & Grounds Department	NICOR GAS	Services	$122.88	
dings & Grounds Department	SITEONE LANDSCAPE SUPPLY, LLC.	Repairs	$19.38	
dings & Grounds Department	SITEONE LANDSCAPE SUPPLY, LLC.	Repairs	$208.01	
dings & Grounds Department	DUKES ACE HARDWARE	Supplies	$18.91	
dings & Grounds Department	ILLINOIS STATE POLICE	Fingerprints	$28.25	
Total Buildings & Grounds Department 2500			**$38,565.50**	
Department	AIRYS INC.	9200 S Kilpatrick Parking Lot	$11,335.68	
Department	LINDAHL BROS. INC.	9200 S. Kilpatrick Parking Lot	$24,160.00	
Non Department	COMDATA NETWORK INC.	Fees		$44,507.80
Total Non Department 2600			**$35,495.68**	**$44,507.80**
Special Events Administration	BANKCARD PROCESSING CENTER	Fourth of July Parade	$425.00	
Special Events Administration	BANKCARD PROCESSING CENTER	Annual Licensing Rights 2021	$733.00	
Total Special Events Administration 3820			**$1,158.00**	

Department	Vendor	Description	Expenditure	Hand Issue
Total General Fund 100			**$286,383.13**	**$431,068.74**
2009A GO Bonds	AMALGAMATED BANK OF CHGO	Bond Payments-2009A/2010A/2011B/2012/201		$130,936.26
Total 2009A GO Bonds 3152				**$130,936.26**
2010 GO Bonds	AMALGAMATED BANK OF CHGO	Bond Payments-2009A/2010A/2011B/2012/201		$677,825.75
Total 2010 GO Bonds 3160				**$677,825.75**
2011B GO Bonds (Library)	AMALGAMATED BANK OF CHGO	Bond Payments-2009A/2010A/2011B/2012/201		$4,800.00
Total 2011B GO Bonds (Library) 3190				**$4,800.00**
2 GO Bonds (SSA)	AMALGAMATED BANK OF CHGO	Bond Payments-2009A/2010A/2011B/2012/201		$75,655.63
Total 2012 GO Bonds (SSA) 3191				**$75,655.63**
3 Capital Loan	FIRST MIDWEST BANK	2013 General Fund Capital Loan Payment		$125,000.00
3 Capital Loan	FIRST MIDWEST BANK	2013 General Fund Capital Loan Payment		$16,213.47
Total 2013 Capital Loan 3193				**$141,213.47**
5 Capital Loan	FIRST MIDWEST BANK	2015 General Fund Capital Loan Payment		$150,000.0
5 Capital Loan	FIRST MIDWEST BANK	2015 General Fund Capital Loan Payment		$6,492.7
Total 2015 Capital Loan 3194				**$156,492.7**
5 GO Refunding Bond	AMALGAMATED BANK OF CHGO	Bond Payments-2009A/2010A/2011B/2012/201		$44,500.0
Total 2015 GO Refunding Bond 3195				**$44,500.0**
'A Taxable GO Refunding Bond	AMALGAMATED BANK OF CHGO	Bond Payments-2009A/2010A/2011B/2012/201		$396,974.2
Total 2017A Taxable GO Refunding Bond 3196				**$396,974.25**
'B GO Refunding Bond	AMALGAMATED BANK OF CHGO	Bond Payments-2009A/2010A/2011B/2012/201		$41,200.00
Total 2017B GO Refunding Bond 3197				**$41,200.00**
3 Capital Loan	FIRST MIDWEST BANK	2018 General Fund Capital Loan Payment		$95,960.00
2018 Capital Loan	FIRST MIDWEST BANK	2018 General Fund Capital Loan Payment		$16,809.58
Total 2018 Capital Loan 3198				**$112,769.58**
Total Corporate Bond & Interest Fund 310				**$1,782,367.65**
N/A	BAKER TILLY US, LLP	FY2020 Audit Services	$750.00	
Total N/A 9999			**$750.00**	

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Department	Vendor	Description	Expenditure	Hand Issue
Total Special Service Area Fund 320			**$750.00**	
N/A	BAKER TILLY US, LLP	FY2020 Audit Services	$750.00	
N/A	CONSTELLATION NEWENERGY INC.	Services	$2,254.55	
N/A	CONSTELLATION NEWENERGY INC.	Services	$26.66	
N/A	NICOR GAS	Services	$225.39	
Total N/A 9999			**$3,256.60**	
Total Commuter Lot Fund 350			**$3,256.60**	
itable Sharing-Police Investigations & fiscations	BAKER TILLY US, LLP	FY2020 Audit Services	$2,000.00	
table Sharing-Police Investigations & fiscations	3M YAA2252	Decal Stripping	$2,192.65	
Total Equitable Sharing-Police Investigations & Confiscations 6100			**$4,192.65**	
nty Foreited	APPLIED CONCEPTS, INC.	Radar Unit	$1,254.50	
Total County Foreited 6130			**$1,254.50**	
table Sharing OCDETF (STRIKE CE)	CALLYO 2009 CORP.	Video Surveillance Lines	$270.00	
table Sharing OCDETF (STRIKE CE)	CHICAGO PARTS & SOUND LLC DBA POLICE DEPT SYSTEMS	Vehicle Upfitting	$95.00	
Total Equitable Sharing OCDETF (STRIKE FORCE) 6170			**$365.00**	
Total Police Investigations & Confiscations Fund 610			**$5,812.15**	
Lawn Regional Emergency municaton	MESIROW INSURANCE SERVICES, INC.	Professional Liability - Excess Law Enforcemen		$9,970.00
Oak Lawn Regional Emergency Communicaton	BAKER TILLY US, LLP	FY2020 Audit Services	$2,500.00	
Oak Lawn Regional Emergency Communicaton	VOIANCE LANGUAGE SERVICES	Language Translation	$70.56	

Oak Lawn Regional Emergency Communicaton continued on next page

Department	Vendor	Description	Expenditure	Hand Issue
Oak Lawn Regional Emergency Communicaton	MOTOROLA SOLUTIONS - STARCOM21	May 2021	$8,182.00	
Oak Lawn Regional Emergency Communicaton	ILLINOIS DEPARTMENT OF INNOVATION & TECHNOLOGY	ICN to ISP Connection	$508.10	
Oak Lawn Regional Emergency Communicaton	ILLINOIS DEPARTMENT OF INNOVATION & TECHNOLOGY	ICN to ISP Connection	$41.05	
Oak Lawn Regional Emergency Communicaton	AMAZON CAPITAL SERVICES INC.	Screen Distribution	$218.67	
Lawn Regional Emergency municaton	CHICAGO COMMUNICATIONS LLC	Maintenance	$3,906.25	
Lawn Regional Emergency municaton	CHICAGO COMMUNICATIONS LLC	June 2021	$300.00	
Lawn Regional Emergency municaton	AMAZON CAPITAL SERVICES INC.	Cables	$28.36	
Lawn Regional Emergency municaton	LEAF	Leaf Lease Payment - 008 May-July '21		$882.1
Lawn Regional Emergency municaton	CARRIE BROUILETTE	Uniform Reimbursement	$321.09	
Lawn Regional Emergency municaton	DIANA TOUSIGNANT	Clothing Allowance	$114.99	
Total Oak Lawn Regional Emergency Communicaton 6310			**$16,191.07**	**$10,852.19**
Total Oak Lawn Regional Emergency Communitcation 630			**$16,191.07**	**$10,852.19**
N/A	BAKER TILLY US, LLP	FY2020 Audit Services	$1,500.00	
Total N/A 9999			**$1,500.00**	
Total TIF Cicero Avenue Fund 710			**$1,500.00**	
N/A	BAKER TILLY US, LLP	FY2020 Audit Services	$1,500.00	
Total N/A 9999			**$1,500.00**	

N/A continued on next page

Department	Vendor	Description	Expenditure	Hand Issue
Total TIF Train Station Fund 720			**$1,500.00**	
N/A	BAKER TILLY US, LLP	FY2020 Audit Services	$1,500.00	
Total N/A 9999			**$1,500.00**	
Total TIF Commuter Parking Lot Fund 730			**$1,500.00**	
N/A	BAKER TILLY US, LLP	FY2020 Audit Services	$1,500.00	
Total N/A 9999			**$1,500.00**	
Total TIF Triangle Project Fund 740			**$1,500.00**	
	BAKER TILLY US, LLP	FY2020 Audit Services	$750.00	
Total N/A 9999			**$750.00**	
Total TIF 111th & Cicero Development Fund 750			**$750.00**	
	BAKER TILLY US, LLP	FY2020 Audit Services	$1,500.00	
Total N/A 9999			**$1,500.00**	
Total Cicero Gateway TIF 770			**$1,500.00**	
	BAKER TILLY US, LLP	FY2020 Audit Services	$1,500.00	
Total N/A 9999			**$1,500.00**	
Total Patriot Station TIF 780			**$1,500.00**	
er Retail Department	MATTHEW SIPLE	Operator License Reimbursement	$10.00	
er Retail Department	BAKER TILLY US, LLP	FY2020 Audit Services	$3,500.00	
er Retail Department	FIRST MIDWEST BANK	2018 Water & Sewer Capital Loan Payment		$36,462.00
er Retail Department	FIRST MIDWEST BANK	2013 Water & Sewer Capital Loan Payment		$124,833.15
er Retail Department	FIRST MIDWEST BANK	2018 Water & Sewer Capital Loan Payment		$6,393.07
Water Retail Department	FIRST MIDWEST BANK	2013 Water & Sewer Capital Loan Payment		$5,403.37
Water Retail Department	CONSTELLATION NEWENERGY INC.	Services	$221.11	
Water Retail Department	NICOR GAS	Services	$489.25	
Water Retail Department	NICOR GAS	Services	$201.69	
Water Retail Department	EMERGENT SAFETY SUPPLY	Repair	$541.86	
Water Retail Department	COMPLETE PLUMBING CO INC	Water Restoration	$150.00	

Water Retail Department continued on next page

Department	Vendor	Description	Expenditure	Hand Issue
Water Retail Department	AMAZON CAPITAL SERVICES INC.	Supplies	$150.63	
Water Retail Department	DANIEL DUFFY	Business Cards	$246.00	
Water Retail Department	STAPLES ADVANTAGE	Supplies	$95.18	
Water Retail Department	SEWER BUILDERS SUPPLIES,INC.	Supplies	$25.52	
Water Retail Department	FEDERAL EXPRESS CORP.	Shipping	$33.22	
Water Retail Department	LEAF	Leaf Lease Payment - 008 May-July '21		$882.19
Water Retail Department	SEBIS DIRECT, INC.	Water Bill Assembly & Mailing	$634.20	
er Retail Department	DANIEL BURNS	Clothing Allowance	$119.96	
er Retail Department	KFIVE CONSTRUCTION CORP	Cold Patch	$1,305.00	
er Retail Department	HANSON AGGREGATES MIDWEST, INC.	Stone	$626.06	
er Retail Department	LINDAHL BROS. INC.	Asphalt	$535.00	
er Retail Department	W.W. GRAINGER, INC.	Tools	$25.41	
er Retail Department	W.W. GRAINGER, INC.	Tools	$209.52	
er Retail Department	W.W. GRAINGER, INC.	Tools	$428.97	
er Retail Department	HOME DEPOT COMMERCIAL CREDIT	Tools	$22.97	
er Retail Department	XYLEM DEWATERING SOLUTIONS	Tools	$1,028.00	
Total Water Retail Department	**8120**		**$10,599.55**	**$173,973.78**
er Regional Dept	CYNTHIA M. STIFTER & ASSOCIATES	Transcript of Proceedings	$421.00	
er Regional Dept	BAKER TILLY US, LLP	FY2020 Audit Services	$5,000.00	
er Regional Dept	CDM SMITH, INC.	Detailed Design - Transmission Main and Boost	$59,463.19	
er Regional Dept	CDM SMITH, INC.	2013 Regional Water System - Palos Hills Spur	$924.00	
er Regional Dept	CDM SMITH, INC.	Construction Management Services - Transmis:	$63,844.04	
Water Regional Dept	CITY OF CHICAGO	Water Bills 03.22.21-04.19.21		$2,259,279.12
Water Regional Dept	METROPOLITAN INDUSTRIES	Quarterly Data Service	$4,080.00	
Water Regional Dept	AMALGAMATED BANK OF CHGO	Bond Payments-Reg Water 2006/2011A		$118,133.75
Water Regional Dept	COMMONWEALTH EDISON	Services	$278.80	
Water Regional Dept	CONSTELLATION NEWENERGY INC.	Services	$63,609.21	
Water Regional Dept	COMMONWEALTH EDISON	Services	$341.05	

Water Regional Dept continued on next page

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Department	Vendor	Description	Expenditure	Hand Issue
Water Regional Dept	CONSTELLATION NEWENERGY INC.	Services	$101.02	
Water Regional Dept	NICOR GAS	Services	$238.62	
Water Regional Dept	NICOR GAS	Services	$310.12	
Water Regional Dept	NICOR GAS	Services	$62.36	
Water Regional Dept	NICOR GAS	Services	$21.61	
Water Regional Dept	NICOR GAS	Services	$201.72	
Water Regional Dept	NICOR GAS	Services	$114.91	
er Regional Dept	MENARDS BRIDGEVIEW	Supplies	$64.22	
er Regional Dept	METROPOLITAN WATER RECLAM	Payment for Temporary Easement (3 of 50)	$5,140.90	
er Regional Dept	METROPOLITAN WATER RECLAM	Temporary Easement (3 of 4)	$5,140.90	
er Regional Dept	Stantec Consulting Services Inc.	Phase 6B - Forest Preserve Ecological Land Re	$10,293.50	
er Regional Dept	RELILABLE CONTRACTING & EQUIPMENT CO.	Payment Application #21 Bid Package 6A/April		$1,457,466.50
Total Water Regional Dept 8130			**$219,651.17**	**$3,834,879.3**
er Department Administration	BAKER TILLY US, LLP	FY2020 Audit Services	$1,000.00	
er Department Administration	CDM SMITH, INC.	2020 Reporting Services 01.31.21 - 02.27.21	$11,315.00	
er Department Administration	CDM SMITH, INC.	2020 Sanitary Sewer Rehabilitation - 04.04.21 -	$3,000.00	
er Department Administration	CDM SMITH, INC.	2020 Reporting Services 04.04.21 - 05.01.21	$6,415.00	
er Department Administration	CDM SMITH, INC.	2021 Sanitary Sewer Rehabilitation Program	$26,435.52	
er Department Administration	FIRST MIDWEST BANK	2018 Water & Sewer Capital Loan Payment		$15,450.00
er Department Administration	FIRST MIDWEST BANK	2013 Water & Sewer Capital Loan Payment		$35,166.85
er Department Administration	FIRST MIDWEST BANK	2018 Water & Sewer Capital Loan Payment		$2,708.93
er Department Administration	FIRST MIDWEST BANK	2013 Water & Sewer Capital Loan Payment		$1,522.19
Sewer Department Administration	METROPOLITAN INDUSTRIES	Quarterly Data Service	$675.00	
Sewer Department Administration	CONSTELLATION NEWENERGY INC.	Services	$219.16	
Sewer Department Administration	NICOR GAS	Services	$183.26	
Sewer Department Administration	HESSION PLUMBING & SEWER	50/50 Sewer Program	$3,100.00	
Sewer Department Administration	KENNEDY PLUMBING & SEWER	Sewer Work	$8,000.00	
Sewer Department Administration	WAREHOUSE DIRECT BUSINESS PRODUCTS & SERVICES	Supplies	$208.00	

Sewer Department Administration continued on next page

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Department	Vendor	Description	Expenditure	Hand Issue
Sewer Department Administration	CENTRAL SOD FARMS, INC.	Sod	$130.00	
Sewer Department Administration	CENTRAL SOD FARMS, INC.	Sod	$24.00	
Sewer Department Administration	CENTRAL SOD FARMS, INC.	Sod	$14.40	
Sewer Department Administration	W.W. GRAINGER, INC.	Supplies	$18.36	
Sewer Department Administration	962PRAXAIR DISTRIBUTION INC.	Cylinder Purchase	$1.44	
Sewer Department Administration	962PRAXAIR DISTRIBUTION INC.	Cylinder Purchase	$340.60	
Sewer Department Administration	STANDARD EQUIPMENT CO.	Supplies	$59.89	
ver Department Administration	STANDARD EQUIPMENT CO.	Supplies	$261.12	
ver Department Administration	W.W. GRAINGER, INC.	Supplies	$7.89	
ver Department Administration	SCHAAF EQUIPMENT	Tools	$295.00	
Total Sewer Department Administration 8160			**$61,703.64**	**$54,847.97**
ver Rehab	TROY KOREN I & I INSPECTIONS	Inspections	$7,320.00	
ver Rehab	FIRST MIDWEST BANK	2018 Water & Sewer Capital Loan Payment		$9,888.0
ver Rehab	FIRST MIDWEST BANK	2018 Water & Sewer Capital Loan Payment		$1,733.7
Total Sewer Rehab 8165			**$7,320.00**	**$11,621.7**
Total Water & Sewer Fund 810			**$299,274.36**	**$4,075,322.8**
Grand Total:			**$621,417.31**	**$6,299,611.4**

Village of Oak Lawn
President and Board of Trustees
Disbursement Resolution 6/8/2021

BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES, VILLAGE OF OAK LAWN, IL. THAT THE NECESSARY SUM FROM THE EACH FUND OR SO MUCH THEREOF AS MAY BE NECESSARY BE PAID OUT OF THE APPROPRIATIONS HERETOFORE LEGALLY MADE FOR THE PURPOSE AS INDICATED IN SAID BILLS RESPECTIVELY AND THE SAME IS HEREBY APPROVPRIATED FOR THE PAYMENT OF APPROVED BILLS AND THE PROPER OFFICERS OF THE VILLAGE ARE HEREBY AUTHORISED AND INSTRUCTED TO DRAW WARRANTS ON THE VILLAGE TREASURY AGAINST THE SEVERAL FUNDS AS SPECIFIED ON SAID BILLS RESPECTIVELY IN PAYMENT OF THE SAME.

Fund Totals	Fund Number	Expenditure	Hand Issue	Total
General Fund	100	$286,383.13	$431,068.74	$717,451.87
Corporate Bond & Interest Fund	310		$1,782,367.65	$1,782,367.65
Special Service Area Fund	320	$750.00		$750.00
Commuter Lot Fund	350	$3,256.60		$3,256.60
Police Investigations & Confiscatior	610	$5,812.15		$5,812.15
Oak Lawn Regional Emergency Co	630	$16,191.07	$10,852.19	$27,043.26
TIF Cicero Avenue Fund	710	$1,500.00		$1,500.00
TIF Train Station Fund	720	$1,500.00		$1,500.00
TIF Commuter Parking Lot Fund	730	$1,500.00		$1,500.00
TIF Triangle Project Fund	740	$1,500.00		$1,500.00
TIF 111th & Cicero Development Ft	750	$750.00		$750.00
Cicero Gateway TIF	770	$1,500.00		$1,500.00
Patriot Station TIF	780	$1,500.00		$1,500.00
Water & Sewer Fund	810	$299,274.36	$4,075,322.83	$4,374,597.19
Grand Total:		**$621,417.31**	**$6,299,611.41**	**$6,921,028.72**

Fund Totals
Grand Total: **$621,417.31** **$6,299,611.41** **$6,921,028.72**

APPROVED & ACCEPTED THIS DAY OF 6/8/2021

VILLAGE PRESIDENT

VILLAGE CLERK

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THE VILLAGE OF
OAK LAWN

LIQUOR LICENSE ORDINANCE

MEMORANDUM

Date: May 28, 2021

To: Joselyn Mathews, Village Attorney

Cc: Dan Omiecinski
Mayor Terry Vorderer
Village Clerk Claire Henning

From: Deanne Adasiak

Subject: Ordinance Req. Class N Liquor License Request
Class N – Increase from 20 to 21
Cardinal Liquor Barn, Inc. dba Cardinal Liquor Barn
9630 Southwest Highway, Oak Lawn, IL 60453

Please prepare an ordinance for the next Village Board of Trustees meeting to be held on June 8, 2021 increasing the number of Class N Liquor Licenses from 20 to 21 for Cardinal Liquor Barn, Inc. 9630 Southwest Highway, Oak Lawn, IL

If you have questions or need additional information, please let me know.

Thank you.

THE VILLAGE OF
OAK LAWN

VILLAGE OF OAK LAWN
Board of Trustees Meeting
AGENDA ITEM SUBMISSION SHEET

Meeting Date: 06/08/2021

Agenda Item Number: _____ (Clerk's Office will insert)

Department: Licensing

Staff Contact: Dee Adasiak

Staff Contact email/phone number: dadasiak@oaklawn-il.gov/(708)499-7837

SUMMARY: Cardinal Liquor Barn Liquor Store at 9630 Southwest Highway is requesting a Class N Liquor License. Cardinal Liquor Barn currently holds a Class BV license for their liquor store and video gaming.

BACKGROUND: Mr. Jim Shirazi, owner of Cardinal Liquor Barn, currently offers hot dogs, beef sandwiches, ice cream and shakes available at a walk up window at his liquor store. He is interested in obtaining a Class N Liquor License to offer margaritas as well.

Class N: Outdoor Service

RECOMMENDATION: The Liquor License Review Commission unanimously recommends approval of the Class N Liquor License to Cardinal Liquor Barn. Vote: 7-0-0.

INTEROFFICE MEMORANDUM

THE VILLAGE OF OAK LAWN

To: Dan Omiecinski
Claire Henning

From: Deanne Adasiak

CC: Mayor Terry Vorderer
Joselyn Mathews, Village Counsel

Date: May 28, 2021

Re: **CLASS "N" LIQUOR LICENSE INCREASE – Cardinal Liquor Barn 9630 Southwest Highway, Oak Lawn, IL 60453**

Please put the following under the Village President's Report for Tuesday, June 8, 2021:

Request to increase Class N Liquor Licenses issued to Cardinal Liquor Barn at 9630 Southwest Highway, Oak Lawn, IL.

CLASS N LICENSE; Outdoor Service Areas: Authorizes an establishment, that already holds a liquor license which authorizes the sale of alcoholic liquor for consumption on the licensed premises (hereinafter the "primary liquor license"), to also sell alcoholic liquor for consumption in an outdoor service area which can be accessed from the licensed premises. The hours during which alcoholic liquor may be sold and the conditions applicable to such sales, as applicable to the primary liquor license, shall also be applicable to the service of alcoholic liquor in the outdoor service area under the class N liquor license. A class N liquor license may be authorized subject to the licensee's compliance with such additional terms and conditions as may be necessary to protect the health, safety and welfare of the general public and those residents of the village in the area surrounding the licensed establishment. A temporary class N liquor license may be applied for in relation to a special event of no more than one day. No more than three (3) temporary class N liquor licenses may be issued to the same licensee within any twelve (12) month period. Video gaming as defined under the Illinois video gaming act, 230 Illinois Compiled Statutes 40/1 et seq., shall not be allowed in the outdoor service area of a class N licensed premises.

THE VILLAGE OF OAK LAWN

9446 RAYMOND AVENUE
OAK LAWN, IL 60453

DATE:
CLASS:
APPLICATION FEE:
LIQUOR LICENSE FEE:
*Notes: See Class List

Application Fee: $250

First Year Liquor License: $6,000.00 (upon approval)

V. AFFIDAVIT AND SIGNATURES

Classification Request: N

APPLICATION FOR LIQUOR LICENSE

To: Sandra Bury, Village President and Liquor Commissioner
9446 South Raymond Avenue
Oak Lawn, IL 60453

I, NAJIB SHIRAZI, PRESIDENT
(Name of Applicant) (Officer)

Of CARDINAL LIQUOR BARN INC ILLINOIS
(Name of Corporation) (State of Incorporation)

Corporation, hereby make application for a Retail Liquor Dealer's License for the purpose of selling and offering for sale at retail, alcoholic liquors, in the Village of Oak Lawn, Illinois, and in accordance with the Municipal Code of the Village of Oak Lawn, Chapter 10, Article IV, Section 3 thereof, and I herewith make the following AFFIDAVIT:

STATE OF ILLINOIS)
COUNTY OF COOK)

AFFIDAVIT

I, NAJIB SHIRAZI, am being first duly sworn on oath state as follows:
(Name of Affiant)

1. **Affiant's full name:** NAJIB SHIRAZI
2. **Affiant's address:** 13310 CALLAN DRIVE ORLAND PARK, IL 60462
3. **Telephone number:** 708-250-0332
4. **Is applicant a corporation:** YES If yes, give:
   A. Affiant's position in the corporation: PRESIDENT (Officer)
   B. Name of Corporation: CARDINAL LIQUOR BARN INC.
   C. Date and State of Incorporation: DECEMBER 1999, ILLINOIS
   D. If a foreign corporation, date of its becoming qualified to transact business in Illinois: N/A

E. Objects and purposes for which corporation was organized as stated in Charter: PACKAGE LIQUOR SALES

F. Names, addresses, telephone numbers, social security numbers, dates of birth, positions, percentages of ownership of officers and directors of the corporation:

Name: NAJIB SHIRAZI

Address: 19310 CALLAN DRIVE, ORLAND PARK, IL 60462

Telephone: 708-250-0332 Soc. Sec. No. 344-76-4120

Date of Birth: JAN 13th 1963 Position: PRESIDENT

Percentage of Ownership: 100 %

Name: _____

Address: N/A

Telephone: _____ Soc. Sec. No. _____

Date of Birth: _____ Position: _____

Percentage of Ownership: _____

Name: _____

Address: N/A

Telephone: _____ Soc. Sec. No. _____

Date of Birth: _____ Position: _____

Percentage of Ownership: _____

Name: _____

Address: N/A

Telephone: _____ Soc. Sec. No. _____

Date of Birth: _____ Position: _____

Percentage of Ownership: _____

G. Managers and persons holding 5% or more of the corporate stock:

Name: _____

Address: N/A

Telephone: _____ Soc. Sec. No. _____

Date of Birth: _____ Position: _____

Percentage of Ownership: _____

5. **Is applicant a co-partnership?** N/A If yes, give:

A. Names, addresses, telephone numbers, social security numbers, date of birth, percentages of ownership.

Name: _____

Address: _____

Telephone: N/A Soc. Sec. No. _____

Date of Birth: _____ Position: _____

Percentage of Ownership: _____

Name: _____

Address: _____

Telephone: N/A Soc. Sec. No. _____

Date of Birth: _____ Position: _____

Percentage of Ownership: _____

B. Date of formation of co-partnership: _____

C.

6. **Name, address and telephone number of premises to be operated under license:**

CARDINAL LIQUOR BARN INC

9630 SOUTH WEST HIGHWAY.

OAK LAWN, IL 60453

TEL: 708-499-0332

7. **If applicable, date of filing of the "assumed name" of the business with the County Clerk of Cook County.**

_____ _____
(Assumed Name to be Used) (Date of Filing)

8. **Does the applicant own the premises for which the license is sought?** YES.
If yes, give Trust name and number, if any.

N/A

9. **If applicant is not the owner of the premises, give:**

A. Name, address, and telephone number of landlord:

B. Term of written lease, if any:

10. **Amount of inventory on premises at present time:** $250,000

11. **Has applicant ever made application for a State or local liquor license in the past?**

YES ✓ NO ____

If yes, was the first application granted, denied or withdrawn? DECEMBER 2000

Address of applicant when first application was made: 6100 WEST 97th ST APT 1B, OAK LAWN IL 60453

12. **Has the applicant ever made and application for a liquor license which has been denied:** NO If yes, give the reasons for the denial.

13. **Has the applicant ever had a previous liquor license suspended or revoked?**
NO If yes, state the reasons therefore:

14. If the applicant the holder of a current local retail liquor license? Yes.
If yes:

A. Current local liquor license # 12305Y

B. Date issued: MAY 1, 2021

C. Expiration date: OCTOBER 31, 2021

D. Current state liquor license # 1A-0045304

E. Date issued: 10/23/20

F. Expiration Date: 11/30/21

G. Date applicant began liquor sales at this place of business: January 2000

H. Applicant's Retailer Occupational Tax (ROT) Registration number:
IBT: 3175-9793

I. Applicant's document locater number of his Federal Special Tax Stamp:
FEIN: 364409517

J. Is the applicant delinquent in the payment of the Retailer's Occupational Tax (Sales Tax)? No.

If yes, state the reasons therefore: _____

K. Is the applicant delinquent under the cash beer law? No
If yes, state the particulars therefore: _____

15. Has the applicant ever been convicted of a gambling offense? No
If yes, state the particulars thereof: _____

16. Has the applicant ever been convicted of a felony? No

17. Does the applicant, or any co-partner, stockholder own more than 5% of the outstanding stock, agent or employee of applicant a public official, either elected or appointed? _____ If yes, state the individual's name, office held, political subdivision, term of office, and relationship to the applicant's business:
Applicant owns 100%.

18. Affiant further states that:

A. Applicant has not received or borrowed money or anything else of value, and that he will not receive or borrow money or anything else of value (other than merchandising credit in the ordinary course of business) for a period not to exceed 90 days as expressly permitted under State law, directly or indirectly from any manufacturer, importing distributor or distributor, nor has he been a party to any violation of State law, directly or indirectly by a manufacturer, distributor or importing distributor.

B. Applicant is a resident of the Village of Oak Lawn and a person of good character and reputation in the community.

C. If applicant has been convicted of a felony under State or Federal law, he states that he has been sufficiently rehabilitated to warrant the public trust.

D. Applicant has not been convicted of being the keeper of a house of ill fame, pandering, or other crime or misdemeanor opposed to decency or morality.

E. Applicant has never had a liquor license issued by the Village of Oak Lawn which has been revoked for cause.

F. If a co-partnership, all members of such co-partnership are qualified to obtain a license.

G. If a corporation, all officers, managers, directors and stockholders owning more than 5% of the stock of such corporation, would be eligible to obtain a license, but for the citizenship and residence requirement.

H. If a corporation, applicant is incorporated in Illinois, or it is a foreign corporation qualified under the Illinois Business Corporation Act to transact business in Illinois.

I. Any manager or agent who will conduct business on the licensed premises possesses the same qualifications as the license.

J. Applicant has not been convicted of a violation of any federal or State law concerning the manufacture, possession or sale of alcoholic liquor, nor has applicant forfeited his bond to appear in court to answer charges for any such violation.

K. Applicant is the beneficial owner of the premises for which the license is sought, or is the holder of a lease thereon, for the full period for which the license is the issued.

L. Applicant has not been convicted of any gambling offense.

M. Applicant is not the holder of a Federal gaming device stamp or a Federal wagering stamp issued by the Federal Government for the current tax period.

N. Applicant states he will not violate any of the laws of the State of Illinois or the United States or any ordinances of the Village of Oak Lawn in the conduct of his place of business.

Dated this 29th **day of** APRIL, 20 21.

CARDINAL LIQUOR BARN INC
(Corporate Name)

By: PRESIDENT
(Affiant-title of Officer)

Attest: NAJIB SHIRAZI
(Secretary)

STATE OF ILLINOIS)
COUNTY OF COOK)

I, the undersigned Notary public, in and for said county in the State aforesaid, Do HEREBY CERTIFY that Najib Shirazi of CARDINAL LIQUOR BARN and _____, Secretary, of said corporation, personally known to me to be the same persons whose names subscribed to the foregoing instrument such as PRESIDENT/OWNER And Secretary respectively, appeared before me this day in person and acknowledged that they have signed and delivered the said instrument as their own free and voluntary act of said Company, for the uses and purposes therein set forth; and the said Secretary then and there acknowledges that he, as custodian of the Corporate seal of said Company, did affix the corporate seal of said Company to said instrument as his own free and voluntary act and as the free and voluntary act of said corporation for the uses and purposes therein set forth.

GIVEN under my hand and notarial seal this 29th Day of April 2021.

Hiram L. Bourne Jr.
Notary Public

HIRAM L BOURNE JR
Official Seal
Notary Public - State of Illinois
My Commission Expires Mar 9, 2023

WATERMELON EXISTING PICNIC TABLES SOUTHWEST HUT

THE VILLAGE OF OAK LAWN
Cook County, Illinois

ORDINANCE
NO. _____

AN ORDINANCE INCREASING THE NUMBER OF CLASS "N" LIQUOR LICENSES THAT CAN BE ISSUED IN THE VILLAGE (CARDINAL LIQUOR BARN, INC. DBA CARDINAL LIQUOR BARN AT 9630 SOUTHWEST HIGHWAY, OAK LAWN, IL 60453)

TERRY VORDERER, President
CLAIRE HENNING, Village Clerk

TIM DESMOND
ALEX G. OLEJNICZAK
PAUL MALLO
JAMIE PEMBROKE
WILLIAM R. STALKER
THOMAS E. PHELAN
Board of Trustees

Published in pamphlet form by authority of the President and Board of Trustees of the Village of Oak Lawn
Peterson, Johnson, and Murray Chicago, LLC, Village Attorneys
200 W. Adams, Suite 2125, Chicago, IL 60606

VILLAGE OF OAK LAWN
Cook County, Illinois

ORDINANCE NO. _____

AN ORDINANCE INCREASING THE NUMBER OF CLASS "N" LIQUOR LICENSES THAT CAN BE ISSUED IN THE VILLAGE (CARDINAL LIQUOR BARN, INC. DBA CARDINAL LIQUOR BARN AT 9630 SOUTHWEST HIGHWAY, OAK LAWN, IL 60453)

WHEREAS, Section 6(a) of Article VII of the 1970 Constitution of the State of Illinois provides that any municipality which has a population of more than 25,000 is a home rule unit, and the Village of Oak Lawn, Cook County, Illinois, with a population in excess of 25,000 is, therefore, a home rule unit and, pursuant to the provisions of said Section 6(a) of Article VII, may exercise any power and perform any function pertaining to its government and affairs, including, but not limited to, the power to tax and to incur debt; and

WHEREAS, pursuant to the Title 3, Chapter 3, Section 3 of the Oak Lawn Village Code it is unlawful to sell or offer for sale any alcoholic beverage without a liquor license; and

WHEREAS, pursuant to Title 3, Chapter 3, Section 8 of the Village Code, liquor licenses may be authorized by the President and Board of Trustees and the number of liquor licenses authorized to be issued for each license class shall be kept on record in the office of the Village Clerk; and

WHEREAS, Petitioner Najib Shirazi ("Petitioner") requests a Class N liquor license for the business Cardinal Liquor Barn, Inc. d/b/a Cardinal Liquor Barn located at 9630 Southwest Highway, Oak Lawn, IL 60453; and

WHEREAS, the Village President and Board of Trustees believe and hereby declare that it is in the best interests of the Village to increase the number of Class "N" liquor licenses authorized to be issued within the Village; and

NOW, THEREFORE, BE IT ORDAINED BY THE VILLAGE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF OAK LAWN, COOK COUNTY, ILLINOIS, IN THE EXERCISE OF ITS HOME RULE POWERS, AS FOLLOWS:

SECTION 1: The foregoing recitals shall be and are hereby incorporated as findings of fact as if said recitals were fully set forth herein.

SECTION 2: Pursuant to Title 3, Chapter 3, Section 8 of the Oak Lawn Village Code, the number of Class "N" licenses that can be issued by the Village shall be and is hereby increased from twenty (20) to twenty-one (21) (this increase in the number of Class "N" liquor licenses reflects the availability of one more Class "N" liquor license issuing to Cardinal Liquor Barn, Inc. d/b/a Cardinal Liquor Barn located at 9630 Southwest Highway, Oak Lawn, IL 60453).

SECTION 3: The Village Clerk shall be and is hereby directed to amend the record on file in the Village Clerk's office to reflect the increase effectuated by this Ordinance.

SECTION 4: Any policy, resolution or ordinance of the Village that conflicts with the provisions of this Ordinance shall be and is hereby repealed to the extent of such conflict.

SECTION 5: This Ordinance shall be in full force and effect from and after its passage and approval in the manner provided by law.

PASSED THIS 8th day of June, 2021.

AYES:

NAYS:

ABSENT:

APPROVED THIS 8th day of June, 2021.

_____

VILLAGE PRESIDENT

ATTEST:

_____

VILLAGE CLERK

STATE OF ILLINOIS)
) SS.
COUNTY OF COOK)

CERTIFICATE

I, CLAIRE HENNING, Village Clerk of the Village of Oak Lawn, County of Cook and State of Illinois, DO HEREBY CERTIFY that the foregoing is a true and correct copy of Ordinance No. _____, "AN ORDINANCE INCREASING THE NUMBER OF CLASS "N" LIQUOR LICENSES THAT CAN BE ISSUED IN THE VILLAGE (CARDINAL LIQUOR BARN, INC. DBA CARDINAL LIQUOR BARN AT 9630 SOUTHWEST HIGHWAY, OAK LAWN, IL 60453)," which was adopted by the President and Board of Trustees of the Village of Oak Lawn on this 8th day of June, 2021.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of the Village of Oak Lawn this 8th day of June, 2021.

_____
CLAIRE HENNING, VILLAGE CLERK

THE VILLAGE OF
OAK LAWN

LIQUOR LICENSE ORDINANCE

MEMORANDUM

Date: May 28, 2021

To: Joselyn Mathews, Village Attorney

Cc: Dan Omiecinski
Mayor Terry Vorderer
Village Clerk Claire Henning

From: Deanne Adasiak

Subject: Ordinance Req. Class F and Class N Liquor License(s) Request
Class F – Increase from 5 to 6
Class N – Increase from 19 to 20
Shake Shack Illinois LLC dba Shake Shack
4071West 95th Street, Oak Lawn, IL 60453

Please prepare an ordinance for the next Village Board of Trustees meeting to be held on June 8, 2021 increasing the number of Class F Liquor Licenses from 5 to 6 and the number of Class N Liquor Licenses from 19 to 20 for Shake Shack Illinois LLC dba Shake Shack at 4071 West 95th Street, Oak Lawn, IL.

If you have questions or need additional information, please let me know.

Thank you.

THE VILLAGE OF
OAK LAWN

VILLAGE OF OAK LAWN
Board of Trustees Meeting
AGENDA ITEM SUBMISSION SHEET

Meeting Date: 06/08/2021

Agenda Item Number: _____ (Clerk's Office will insert)

Department: Licensing

Staff Contact: Dee Adasiak

Staff Contact email/phone number: dadasiak@oaklawn-il.gov/(708)499-7837

SUMMARY: Shake Shack 4071 W. 95th St. Request Class F and Class N Liquor License.

BACKGROUND: Shake Shack, a casual restaurant chain, will be opening at Oak Lawn Commons at 4071 W. 95th St. Shake Shack is requesting a Class F and Class N Liquor Licenses

Class F: Restaurant, Beer and Wine Only; Class N: Outdoor Service Area

RECOMMENDATION: Liquor License Review Commission unanimously recommends approval for Shake Shake's request for Class F and N liquor licenses. 7-0-0.

INTEROFFICE MEMORANDUM

THE VILLAGE OF OAK LAWN

To: Dan Omiecinski
Claire Henning

From: Deanne Adasiak

CC: Mayor Terry Vorderer
Joselyn Mathews, Village Counsel

Date: May 28, 2021

Re: **CLASS "F" and CLASS "N" LIQUOR LICENSE INCREASE – Shake Shack 4071 W. 95th Street, Oak Lawn, IL 60453**

Please put the following under the Village President's Report for Tuesday, June 8, 2021:

Request to increase Class F and Class N Liquor Licenses issued to Shake Shack Illinois LLC dba Shake Shack at 4071 W. 95th Street, Oak Lawn, IL.

CLASS F LICENSE; Restaurant, Beer and Wine Only, With or Without a Bar: Shall authorize the storage, distribution and retail sale of alcoholic liquor commonly known as beer and wine solely for consumption at tables on the premises where sold, and such sales to be made only incidental to the sale of food for consumption on the licensed premises. No beer and wine shall be sold, given away or offered for sale in, upon or about the specified premises so licensed between the hours of two o'clock (2:00) A.M. and seven o'clock (7:00) A.M. on weekdays and two o'clock (2:00) A.M. and eleven o'clock (11:00) A.M. on Sundays. Video gaming as defined under the Illinois video gaming act, 230 Illinois Compiled Statutes 40/1 et seq., shall not be allowed in a class F licensed premises.

CLASS N LICENSE; Outdoor Service Areas: Authorizes an establishment, that already holds a liquor license which authorizes the sale of alcoholic liquor for consumption on the licensed premises (hereinafter the "primary liquor license"), to also sell alcoholic liquor for consumption in an outdoor service area which can be accessed from the licensed premises. The hours during which alcoholic liquor may be sold and the conditions applicable to such sales, as applicable to the primary liquor license, shall also be applicable to the service of alcoholic liquor in the outdoor service area under the class N liquor license. A class N liquor license may be authorized subject to the licensee's compliance with such additional terms and conditions as may be necessary to protect the health, safety and welfare of the general public and those residents of the village in the area surrounding the licensed establishment. A temporary class N liquor license may be applied for in relation to a special event of no more than one day. No more than three (3) temporary class N liquor licenses may be issued to the same licensee within any twelve (12) month period. Video gaming as defined under the Illinois video gaming act, 230 Illinois Compiled Statutes 40/1 et seq., shall not be allowed in the outdoor service area of a class N licensed premises.

VILLAGE OF OAK LAWN
9446 RAYMOND AVENUE
OAK LAWN, IL 60453

DATE:
CLASS:
APPLICATION FEE:
LIQUOR LICENSE FEE:
*Notes: See Class List
Application Fee: $250
First Year Liquor License: $6,000.00 (upon approval)

THE VILLAGE OF OAK LAWN

V. AFFIDAVIT AND SIGNATURES

Classification Request: F + N

APPLICATION FOR LIQUOR LICENSE

To: Sandra Bury, Village President and Liquor Commissioner
9446 South Raymond Avenue
Oak Lawn, IL 60453

I, Randall Garutti (Name of Applicant), CEO (Officer)

Of Shake Shack, LLC (Name of Corporation), Illinois (State of Incorporation)

Corporation, hereby make application for a Retail Liquor Dealer's License for the purpose of selling and offering for sale at retail, alcoholic liquors, in the Village of Oak Lawn, Illinois, and in accordance with the Municipal Code of the Village of Oak Lawn, Chapter 10, Article IV, Section 3 thereof, and I herewith make the following AFFIDAVIT:

STATE OF ILLINOIS)
COUNTY OF COOK)

AFFIDAVIT

I, Randall Garutti (Name of Affiant), am being first duly sworn on oath state as follows:

1. **Affiant's full name:** Randall Garutti
2. **Affiant's address:** 101 W. 81st St., Suite 614
3. **Telephone number:** 646-747-7351
4. **Is applicant a corporation:** Yes If yes, give:
   A. Affiant's position in the corporation: CEO (Officer)
   B. Name of Corporation: Shake Shack, Illinois LLC
   C. Date and State of Incorporation: 6/15/2016 - DE
   D. If a foreign corporation, date of its becoming qualified to transact business in Illinois: 3/1/2017

E. Objects and purposes for which corporation was organized as stated in Charter: _____

F. Names, addresses, telephone numbers, social security numbers, dates of birth, positions, percentages of ownership of officers and directors of the corporation:

Name: Randall Garutti

Address: 101 W. 81st Street, Suite 614, New York, NY 10024

Telephone: 646-747-7351 Soc. Sec. No. 186-56-6065

Date of Birth: 4-9-1975 Position: CEO

Percentage of Ownership: 0

Name: Zachary Kuff

Address: 648 Maple Street, Westfield, NJ 07090

Telephone: 646-747-7352 Soc. Sec. No. 525-81-4178

Date of Birth: 11-18-1979 Position: COO

Percentage of Ownership: 0

Name: Tara Comonte

Address: 56 Middagh St.

Telephone: 646-747-7358 Soc. Sec. No. 043-13-5689

Date of Birth: 2-2-1974 Position: CFO

Percentage of Ownership: _____

Name: _____

Address: _____

Telephone: _____ Soc. Sec. No. _____

Date of Birth: _____ Position: _____

Percentage of Ownership: _____

G. Managers and persons holding 5% or more of the corporate stock:

Name: Daniel Meyer

Address: 1 Lefington Ave., New York, NY 10003

Telephone: 646-747-7201 Soc. Sec. No. 499-58-7947

Date of Birth: 3-14-1958 Position: Shareholder

Percentage of Ownership: 10.4%

5. Is applicant a co-partnership? No If yes, give:

A. Names, addresses, telephone numbers, social security numbers, date of birth, percentages of ownership.

Name: _____

Address: _____

Telephone: _____ Soc. Sec. No. _____

Date of Birth: _____ Position: _____

Percentage of Ownership: _____

Name: _____

Address: _____

Telephone: _____ Soc. Sec. No. _____

Date of Birth: _____ Position: _____

Percentage of Ownership: _____

B. Date of formation of co-partnership: _____

C.

6. Name, address and telephone number of premises to be operated under license:

Shake Shack Illinois LLC

4071 W. 95th Street

7. **If applicable, date of filing of the "assumed name" of the business with the County Clerk of Cook County.**

N/A _____

(Assumed Name to be Used) (Date of Filing)

8. **Does the applicant own the premises for which the license is sought?** No
If yes, give Trust name and number, if any.

9. **If applicant is not the owner of the premises, give:**

A. Name, address, and telephone number of landlord:
HSG-KRE Oak Lawn Partners, LLC
225 West Hubbard Street, Suite 401
Chicago, Illinois 60654 (847) 612-2935

B. Term of written lease, if any:
10 years

10. **Amount of inventory on premises at present time:** $ 0

11. **Has applicant ever made application for a State or local liquor license in the past?**

YES X NO _____

If yes, was the first application granted, denied or withdrawn? Granted

Address of applicant when first application was made:
185 N. Morgan St., Fl. 1, Chicago, IL 60607

12. **Has the applicant ever made and application for a liquor license which has been denied:** No If yes, give the reasons for the denial.

13. **Has the applicant ever had a previous liquor license suspended or revoked?**
No If yes, state the reasons therefore:

14. If the applicant the holder of a current local retail liquor license? No
If yes:

A. Current local liquor license # _____

B. Date issued: _____

C. Expiration date: _____

D. Current state liquor license # _____

E. Date issued: _____

F. Expiration Date: _____

G. Date applicant began liquor sales at this place of business: _____

H. Applicant's Retailer Occupational Tax (ROT) Registration number:
_____

I. Applicant's document locater number of his Federal Special Tax Stamp:
_____

J. Is the applicant delinquent in the payment of the Retailer's Occupational Tax (Sales Tax)? _____.

If yes, state the reasons therefore: _____
_____

K. Is the applicant delinquent under the cash beer law? _____
If yes, state the particulars therefore: _____
_____

15. Has the applicant ever been convicted of a gambling offense? No
If yes, state the particulars thereof: _____
_____

16. Has the applicant ever been convicted of a felony? No
_____

17. Does the applicant, or any co-partner, stockholder own more than 5% of the outstanding stock, agent or employee of applicant a public official, either elected or appointed? No If yes, state the individual's name, office held, political subdivision, term of office, and relationship to the applicant's business:
_____
_____

18. Affiant further states that:

A. Applicant has not received or borrowed money or anything else of value, and that he will not receive or borrow money or anything else of value (other than merchandising credit in the ordinary course of business) for a period not to exceed 90 days as expressly permitted under State law, directly or indirectly from any manufacturer, importing distributor or distributor, nor has he been a party to any violation of State law, directly or indirectly by a manufacturer, distributor or importing distributor.

B. Applicant is a resident of the Village of Oak Lawn and a person of good character and reputation in the community.

C. If applicant has been convicted of a felony under State or Federal law, he states that he has been sufficiently rehabilitated to warrant the public trust.

D. Applicant has not been convicted of being the keeper of a house of ill fame, pandering, or other crime or misdemeanor opposed to decency or morality.

E. Applicant has never had a liquor license issued by the Village of Oak Lawn which has been revoked for cause.

F. If a co-partnership, all members of such co-partnership are qualified to obtain a license.

G. If a corporation, all officers, managers, directors and stockholders owning more than 5% of the stock of such corporation, would be eligible to obtain a license, but for the citizenship and residence requirement.

H. If a corporation, applicant is incorporated in Illinois, or it is a foreign corporation qualified under the Illinois Business Corporation Act to transact business in Illinois.

I. Any manager or agent who will conduct business on the licensed premises possesses the same qualifications as the license.

J. Applicant has not been convicted of a violation of any federal or State law concerning the manufacture, possession or sale of alcoholic liquor, nor has applicant forfeited his bond to appear in court to answer charges for any such violation.

K. Applicant is the beneficial owner of the premises for which the license is sought, or is the holder of a lease thereon, for the full period for which the license is the issued.

L. Applicant has not been convicted of any gambling offense.

M. Applicant is not the holder of a Federal gaming device stamp or a Federal wagering stamp issued by the Federal Government for the current tax period.

N. Applicant states he will not violate any of the laws of the State of Illinois or the United States or any ordinances of the Village of Oak Lawn in the conduct of his place of business.

Dated this 8th **day of** April, 2021.

Shake Shack Illinois LLC
(Corporate Name)

By: _____
(Affiant-title of Officer)

Attest: _____
(Secretary)

STATE OF ILLINOIS)
COUNTY OF COOK)

I, the undersigned Notary public, in and for said county in the State aforesaid, Do HEREBY CERTIFY that Randall Garutti of Shake Shack Illinois LLC and N/A, Secretary, of said corporation, personally known to me to be the same persons whose names subscribed to the foregoing instrument such as Driver's License And Secretary respectively, appeared before me this day in person and acknowledged that they have signed and delivered the said instrument as their own free and voluntary act of said Company, for the uses and purposes therein set forth; and the said Secretary then and there acknowledges that he, as custodian of the Corporate seal of said Company, did affix the corporate seal of said Company to said instrument as his own free and voluntary act and as the free and voluntary act of said corporation for the uses and purposes therein set forth.

GIVEN under my hand and notarial seal this 8th Day of April 2021.

_____
Notary Public

REGINA MONTANARO
STATE OF NEW YORK
NOTARY PUBLIC
Qualified in New York County
02MO6390445
MY COMMISSION EXPIRES 04/15/2023

THE VILLAGE OF OAK LAWN
Cook County, Illinois

ORDINANCE
NO. _____

AN ORDINANCE INCREASING THE NUMBER OF CLASS "F" LIQUOR LICENSES AND CLASS "N" LIQUOR LICENSES THAT CAN BE ISSUED IN THE VILLAGE (SHAKE SHACK ILLINOIS, LLC DBA SHAKE SHACK AT 4071 WEST 95TH STREET, OAK LAWN, IL 60453)

TERRY VORDERER, President
CLAIRE HENNING, Village Clerk

TIM DESMOND
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VILLAGE OF OAK LAWN
Cook County, Illinois

ORDINANCE NO. _____

AN ORDINANCE INCREASING THE NUMBER OF CLASS "F" LIQUOR LICENSES AND CLASS "N" LIQUOR LICENSES THAT CAN BE ISSUED IN THE VILLAGE (SHAKE SHACK ILLINOIS, LLC DBA SHAKE SHACK AT 4071 WEST 95TH STREET, OAK LAWN, IL 60453)

WHEREAS, Section 6(a) of Article VII of the 1970 Constitution of the State of Illinois provides that any municipality which has a population of more than 25,000 is a home rule unit, and the Village of Oak Lawn, Cook County, Illinois, with a population in excess of 25,000 is, therefore, a home rule unit and, pursuant to the provisions of said Section 6(a) of Article VII, may exercise any power and perform any function pertaining to its government and affairs, including, but not limited to, the power to tax and to incur debt; and

WHEREAS, pursuant to the Title 3, Chapter 3, Section 3 of the Oak Lawn Village Code it is unlawful to sell or offer for sale any alcoholic beverage without a liquor license; and

WHEREAS, pursuant to Title 3, Chapter 3, Section 8 of the Village Code, liquor licenses may be authorized by the President and Board of Trustees and the number of liquor licenses authorized to be issued for each license class shall be kept on record in the office of the Village Clerk; and

WHEREAS, Petitioner, Randall Garutti ("Petitioner") requests Class F and Class N liquor licenses for the business Shake Shack Illinois, LLC d/b/a Shake Shack located at 4071 West 95th Street, Oak Lawn, IL 60453; and

WHEREAS, the Village President and Board of Trustees believe and hereby declare that it is in the best interests of the Village to increase the number of Class "F" liquor licenses authorized to be issued within the Village; and

WHEREAS, the Village President and Board of Trustees believe and hereby declare that it is in the best interests of the Village to increase the number of Class "N" liquor licenses authorized to be issued within the Village; and

NOW, THEREFORE, BE IT ORDAINED BY THE VILLAGE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF OAK LAWN, COOK COUNTY, ILLINOIS, IN THE EXERCISE OF ITS HOME RULE POWERS, AS FOLLOWS:

SECTION 1: The foregoing recitals shall be and are hereby incorporated as findings of fact as if said recitals were fully set forth herein.

SECTION 2: Pursuant to Title 3, Chapter 3, Section 8 of the Oak Lawn Village Code, the number of Class "F" licenses that can be issued by the Village shall be and is hereby increased

from five (5) to six (6) (this increase in the number of Class "F" liquor licenses reflects the availability of one more Class "F" liquor license issuing to Shake Shack Illinois, LLC d/b/a Shake Shack located at 4071 West 95th Street, Oak Lawn, IL 60453).

SECTION 3: Pursuant to Title 3, Chapter 3, Section 8 of the Oak Lawn Village Code, the number of Class "N" licenses that can be issued by the Village shall be and is hereby increased from nineteen (19) to twenty (20) (this increase in the number of Class "N" liquor licenses reflects the availability of one more Class "N" liquor license issuing to Shake Shack Illinois, LLC d/b/a Shake Shack located at 4071 West 95th Street, Oak Lawn, IL 60453).

SECTION 4: The Village Clerk shall be and is hereby directed to amend the record on file in the Village Clerk's office to reflect the increase effectuated by this Ordinance.

SECTION 5: Any policy, resolution or ordinance of the Village that conflicts with the provisions of this Ordinance shall be and is hereby repealed to the extent of such conflict.

SECTION 6: This Ordinance shall be in full force and effect from and after its passage and approval in the manner provided by law.

PASSED THIS 8th day of June, 2021.

AYES:

NAYS:

ABSENT:

APPROVED THIS 8th day of June, 2021.

_____

VILLAGE PRESIDENT

ATTEST:

_____

VILLAGE CLERK

STATE OF ILLINOIS)
) SS.
COUNTY OF COOK)

CERTIFICATE

I, CLAIRE HENNING, Village Clerk of the Village of Oak Lawn, County of Cook and State of Illinois, DO HEREBY CERTIFY that the foregoing is a true and correct copy of Ordinance No. _____, "AN ORDINANCE INCREASING THE NUMBER OF CLASS "F" LIQUOR LICENSES AND CLASS "N" LIQUOR LICENSES THAT CAN BE ISSUED IN THE VILLAGE (SHAKE SHACK ILLINOIS, LLC DBA SHAKE SHACK AT 4071 WEST 95TH STREET, OAK LAWN, IL 60453)," which was adopted by the President and Board of Trustees of the Village of Oak Lawn on this 8th day of June, 2021.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of the Village of Oak Lawn this 8th day of June, 2021.

_____
CLAIRE HENNING, VILLAGE CLERK