

**REGULAR MEETING MINUTES  
MAY 3, 2023  
UPPER NAZARETH TOWNSHIP BOARD OF SUPERVISORS**

Meeting called to order at 7:00 p.m. by Chairman Scott Sylvainus. The meeting was live streamed for anyone wishing to hear.

Pledge of Allegiance

Board members present were, Robert Disbrow, Kristin Mullen, Mike Rinker, Brian Sayago, and Scott Sylvainus. Also present were Township Solicitor Gary Asteak, Township Engineer, Sean Dooley, Township Manager, Lisa Klem, Road Superintendent, Shawn Shupe, Fire Chief Jeff Fassl, and Treasurer/ Recording Secretary, Deanne Werkheiser.

Scott Sylvainus stated that an executive session was held prior to this meeting for real estate discussion.

**COURTESY OF THE FLOOR**

Nothing at this time.

**APPROVALS**

**Motion** was made by Robert Disbrow, seconded by Brian Sayago to approve the agenda. Motion approved unanimously.

**Motion** was made by Kristin Mullen, seconded by Michael Rinker to approve the MS4 workshop minutes and the regular meeting minutes of April 19, 2023. Motion approved unanimously.

**Motion** was made by Scott Sylvainus, seconded by Kristin Mullen to approve payment of the bills. Motion approved unanimously.

**SUPERVISORS COMMENTS**

Nothing at this time.

**TOWNSHIP ENGINEER**

Sean Dooley stated he is requesting authorization to submit Tadmor II PUC application. Sean briefly explained the need for the PUC application. Robert Disbrow asked why the Township is applying and not the developer? Sean replied because the Township owns the road. Resident Becky Bartlett asked what this was for? Sean and Gary Asteak responded it is for road work at the railroad crossing due to the development on Gun Club Road. Upgrades are being made to the type of crossing and materials being used.

**Motion** was made by Robert Disbrow, seconded by Brian Sayago to authorize KCE to submit Tadmor II PUC application and notifications. Motion approved unanimously.

### **TOWNSHIP SOLICITOR**

Gary Asteak stated he had nothing at this time.

### **ADMINISTRATION**

Lisa Klem stated that she has received the first quarter 2023 Girard Police Pension Report. They are available for review.

Lisa stated that we a proceeding with the grant for technical upgrades with our IT specialist.

Robert Disbrow thanked Lisa for securing the \$600,000.00 in grants that was mentioned at the last meeting. He stated Lisa is doing a great job for the Township.

### **PLANNING & ZONING**

Scott Sylvainus stated that the Board has the draft April 13, 2023, meeting minutes. Continuing to work on the Zoning Ordinance update.

### **PUBLIC WORKS**

Shawn Shupe stated that the Yard Waste Facility is now open. It will be open on Wednesdays and Saturday until November 18, 2023.

### **MS4**

Sean Dooley stated the results from the pathogen testing have come back. They are positive for pathogens. They expected this and will await direction from DEP.

### **RECREATION**

Kristin Mullen stated that the Board has the draft April 18, 2023, meeting minutes. Nothing new to report.

### **EAC**

Scott Sylvainus stated the Board has the draft April 17, 2023, meeting minutes. Brian Sayago stated he has nothing to add.

### **PUBLIC SAFETY**

#### **POLICE DEPARTMENT**

Chief William Cope was not present.

## **EMERGENCY MANAGEMENT**

Michael Rinker stated he had nothing at this time.

## **SAFETY COMMITTEE**

Michael Rinker stated he had nothing at this time.

## **FIRE DEPARTMENT**

Jeff Fassl stated he received a complaint from a resident off Rose Inn about a neighbor burning. The Police showed up first and went by the ordinance in Ecodes. The Fire Company goes by the Policy that was approved in 2014 that prohibits burning except for recreational purpose. The ordinance allows for sticks, etc. to be burned. These can be recycled at the yard waste facility. It gets confusing when you read the recycling ordinance. Lisa Klem stated that she believes that when the policy was approved, the ordinance was never updated. Jeff stated the policy allows for recreational burning but not burning of waste. Gary Asteak asked the Board what they wanted. The response was no burning except for recreational purposes; farmers are exempt. Jeff stated they need to know what to enforce. The policy is good. Gary will review Ordinance 58 and the policy. He will draw up a draft amendment for the Board to review.

Jeff Fassl stated that the Fire Company received a 1.2-million-dollar grant for their building expansion. He thanked Joe Emrick for his help with getting the grant. The Board congratulated the Fire Company.

## **OLD BUSINESS**

Nothing at this time.

## **NEW BUSINESS**

Michael Rinker stated the parade of graduates will take place on May 30, 2023, at 6:30 PM. Rain date is May 31, 2023.

Shawn Shupe wished Kristin Mullen a happy birthday. Birthday wishes were given to Kristen by the Board and staff.

## **ADJOURNMENT**

**Motion** made by Robert Disbrow, seconded by Kristin Mullen to adjourn the meeting at 7:20 p.m. Motion approved unanimously.

Respectfully Submitted,

Deanne Werkheiser,  
Recording Secretary

05/03/2023