

WORKSHOP MEETING MINUTES
JANUARY 18, 2023
UPPER NAZARETH TOWNSHIP BOARD OF SUPERVISORS

The MS4 Workshop Meeting was called to order at 6:00 p.m. by Chairman Scott Sylvainus.

Board members present were Robert Disbrow, Kristin Mullen, Michael Rinker, Brian Sayago, and Scott Sylvainus. Also present were Township Solicitor, Gary Asteak, Township Engineer, Michael Schallock, Chief of Police, William Cope, Road Superintendent, Shawn Shupe, EAC Chairman, Nathan Pritchard, and Treasurer/ Recording Secretary, Deanne Werkheiser. Township Manager, Lisa Klem was absent.

Michael Schallock stated that Township Engineer Sean Dooley is unable to attend due to back issues. He hopes to arrive for the Board meeting. Michael Schallock reviewed the items on the agenda for the workshop. Updated GANTT chart, PRP project status updates, ordinance update, and suggested non-PRP action items.

Michael stated that the GANTT Chart has been updated.

The Farmview Basin is currently being worked on. It is on schedule.

Tewksbury, Sycamore, and Fieldview are in the design stages.

Sewer shed mapping and ordinance are being worked on and are ongoing.

Robert Disbrow asked about the administrator and fees on the chart. Have we decided to do this?

Michael responded this is still being discussed. They will be meeting with the Office staff in the next couple months to review this. Scott Sylvainus asked if the Ordinance needs to be in place first. Michael responded no but need to figure this out first.

Robert Disbrow asked if we are on course? Michael responded yes; we are working through as planned.

Brian Sayago asked if we are tracking costs? Deanne Werkheiser replied yes. She will compile 2022 costs and give to the Board. Brian stated he would like administrative costs tracked. Deanne will talk to Lisa Klem about this.

Brian Sayago asked when the ordinance will be done. Michael Schallock replied the ordinance needs to be done by June 2025. It must be submitted to and approved by DEP. Gary Asteak asked how will and why will this ordinance be different than what has been approved by DEP? Why can't we use the model? Michael Schallock replied he will defer that to Sean Dooley since he is the one working on the ordinance. Brian Sayago asked how our ordinance is going to be different. Michael Schallock replied he is deferring to Sean Dooley. Gary Asteak stated there might be a reason, just want to know why. Michael stated he knows he is combining existing ordinances into this ordinance. The draft ordinance should be done by the end of March 2023.

PRP Project updates

Michael stated Farmview is in progress. Fieldview is in design. Will include gabion baskets and baffles. Shawn Shupe stated the changes to the projects pushed the schedules ahead. He is trying to work on all projects not just MS4. May need to do the upfront work and bid out the rest. Shawn discussed the work being done, what they are working on, and what work is being planned. Actually, working on several currently.

Michael continued with PRP updates. Tewksbury will be similar to Creekside. Sycamore will be a bioswale and repairs to the riparian buffer. Fieldview and Sycamore are the projects the grant was applied for. Robert Disbrow asked it is a benefit doing all three projects, at the same time. The grant is for \$400,000.00+. The road program may suffer. Michael Schallock replied, if we do not get the grant, we will go back to the original schedule. Shawn Shupe stated we are lucky to be having a mild winter. We are able to get into areas and clean them out. A brief discussion ensued regarding the grant, and

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when we expect to hear back on the decisions. Scott Sylvainus stated he thought sometime between June and November of this year.

Robert Disbrow stated that this is a costly program. Where and when does it stop? Michael replied no one knows.

Scott Sylvainus asked about the sewer shed mapping. Michael replied it is almost complete.

Michael Schallock asked if anyone had questions or comments

Robert Disbrow stated he is onboard with the plan. There is great detail.

Having no other questions, the workshop ended at 6:40 PM.

Respectfully Submitted,

Deanne Werkheiser
Recording Secretary