

Notarial Services

Individual Acknowledgment Certificate

This certificate is used when an individual is signing and acknowledging on his/her/ their own behalf.

Corporate Acknowledgment

This certificate is used when a duly authorized corporate officer or representative is signing and acknowledging on behalf of a corporation. Such designated officers may include the president, vice president, treasurer, secretary, and attorney in fact. wi

Partnership Acknowledgment

This certificate is used when an individual is signing and acknowledging on behalf of a partners or as a duly appointed agent. It may be used for the acknowledgment of more than one signing partner, but only if these individuals appear before the Notary at the same time.

Attorney in Fact Acknowledgment

This certificate is used when a person is signing and acknowledging as *attorney in fact* on behalf of another individual, the *principal*. The attorney in fact has the legal authority to sign for the principal and is said to have *power of attorney* for the principal.

Proof of Execution by Subscribing Witness (“Witness Jurat”)

This certificate is typically used when a principal signer who cannot appear before the Notary directs a third part (the subscribing witness) to witness the principal's signing or acknowledging of a document and then to bring the signed document to the Notary to vouch for its execution.

The witness should be personally known by the Notary, or identified by a credible witness whom the Notary personally knows.

Jurat

This form may be used when an individual is signing and swearing (or affirming) that certain written statements are true. This may also be included in or with the document being notarized.

Jurat With Affiant Statement

If no other format is prescribed, this certificate may be used when an individual is signing and swearing (or affirming) that certain written statements are true.