

*****December 2, 2024*****

The Signal Mountain town Council held a Special Called Meeting on Monday, December 2, 2024. The meeting was called to order at 6:00p.m.

Those present were: Mayor Elizabeth Baker
Vice Mayor Clay Crumbliss
Councilmember Eddie Smith
Councilmember Miles Jorgensen

Those absent were: Councilmember Andrew Gardner

Also present were: Interim Town Manager Matthew Justice
Town Attorney Harry Cash
Director of Public Works Wesley Stokes
See attached list for others present

Mayor Baker led the pledge of allegiance. A moment of silence was observed.

Roll Call

All were present except Councilmember Gardner.

Minutes

There were no minutes presented.

Citizens' Opportunity to Address Council

Mayor Baker asked if anyone present wished to address Council. There were no Citizens requesting to address Council.

Resolutions

1. " A TOWN OF SIGNAL MOUNTAIN RESOLUTION APPOINTING STEPHANIE DEIHL AS A MEMBER OF THE TOWN OF SIGNAL MOUNTAIN LIBRARY BOARD. "

Vice Mayor Crumbliss made a motion to approve the Resolution. Councilmember Jorgensen seconded the motion. All present being in favor, the motion passed.

2. "A TOWN OF SIGNAL MOUNTAIN RESOLUTION AUTHORIZING THE PURCHASE OF PLUMBING SERVICES FROM SOUTHEAST TOTAL SERVICE, FOR AN AMOUNT NOT TO EXCEED SIXTEEN THOUSAND, SIX HUNDRED AND SEVENTY-THREE DOLLARS (\$16,673.00) TO REPAIR THE SEWER LINE AT FIRE DEPARTMENT STATION 1."

Councilmember Jorgensen made a motion to approve the Resolution. Councilmember Smith seconded the motion. All present being in favor, the motion passed.

3. "A TOWN OF SIGNAL MOUNTAIN RESOLUTION TO AUTHORIZE THE MEMORANDUM OF UNDERSTANDING BETWEEN THE TOWN OF SIGNAL MOUNTAIN AND SIGNAL MOUNTAIN YOUTH BASKETBALL LEAGUE, LLC FOR PRIORITY USE OF TOWN FACILITIES.

Vice Mayor Crumbliss made a motion to approve the Resolution. Councilmember Jorgensen seconded the motion. It was agreed by Council to amend the Memo of Agreement to include the fee of one thousand dollars (\$1,000.00) in place of a blank space, and to also revise the Resolution with the document type of Memorandum of Understanding changed to Memorandum of Agreement. The motion and second were withdrawn by Vice Mayor Crumbliss and Councilmember Jorgensen, respectively. Vice Mayor Crumbliss made a motion to approve the Resolution as amended. Councilmember Jorgensen seconded the motion. All present being in favor, the motion passed.

4. "A TOWN OF SIGNAL MOUNTAIN RESOLUTION AUTHORIZING THE TOWN MANAGER TO PURCHASE ONE (1) TOYOTA TACOMA FROM ROBERTS TOYOTA, THROUGH STATE CONTRACT PRICING, FOR AN AMOUNT NOT TO EXCEED THIRTY-NINE THOUSAND, FIVE HUNDRED FORTY-ONE DOLLARS (\$39,541.00) TO BE USED BY THE STORM WATER DIVISION FOR THE TOWN OF SIGNAL MOUNTAIN."

Councilmember Jorgensen made a motion to approve the Resolution. Councilmember Smith seconded the motion. All present being in favor, the motion passed.

5. "A TOWN OF SIGNAL MOUNTAIN RESOLUTION AUTHORIZING THE AGREEMENT WITH ASA ENGINEERING TO PROVIDE DRAWINGS FOR THE REDUCED SCOPE IN THE OLD TOWN SIDEWALK PROJECT, NOT TO EXCEED THE TWENTY PERCENT GRANT MATCH AMOUNT OF FIVE THOUSAND ONE HUNDRED DOLLARS (\$5,100.00).

Councilmember Jorgensen made a motion to approve the Resolution. Councilmember Smith seconded the motion. The cost having been budgeted and the parameters of grant funds distribution, as well as General Fund utilization was discussed. Loan repayment, State Street Aid, and audit findings were also discussed. Mayor Baker affirmed that all topics raised will be added to Discussion in the January Work Session for further review. All present being in favor, the motion passed.

Ordinances

1. "AN ORDINANCE TO AMEND SIGNAL MOUNTAIN MUNICIPAL CODE, TITLE 20, CHAPTER 3, WHICH CHAPTER IS KNOWN AS "THE SIGNAL MOUNTAIN AIR POLLUTION CONTROL ORDINANCE," BY REMOVING "AFFIRMATIVE DEFENSE" PROVISIONS, PROVIDING FOR INCORPORATION BY REFERENCE OF THE MOST CURRENT OF VARIOUS FEDERAL REGULATIONS, AND PROVIDING FOR CERTAIN HOUSEKEEPING PROVISIONS." – First Reading

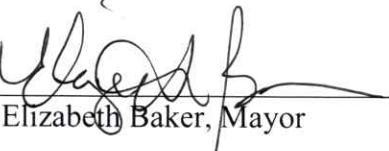
Vice Mayor Crumbliss made a motion to approve the Resolution. Councilmember Jorgensen seconded the motion. All present being in favor, the motion passed.

Discussion

1. Dump-Bed Truck
 - a. Wesley Stokes spoke on the need for new trucks to avoid service interruption and suspension of projects.
 - b. Council proceeded with questions regarding details about the new trucks and possible reduction in cost; as well as staggered purchases of multiple vehicles, repurposing old vehicles, consideration for allocating funds in the next years budget, snow plows and outfitting trucks.
 - c. Mr. Justice spoke on availability of trucks in stock and custom orders, and cost effectiveness of recent purchases.
 - d. Vote on the resolution will go forward to the next meeting.
2. Return to Chipping vs. Burn Box – Brush
 - a. Mayor Baker initiated the conversation with proposing the sale of the Burn Box.
 - b. Wesley Stokes provided details on the original cost of the Burn Box, fines incurred from the pollution caused by the Burn Box, annual cost of chipping from previous years,
 - c. Council discussed advantages and disadvantages of utilizing the Burn Box or another option.
 - d. Mr. Justice elaborated on the labor-intensive process required in running the Burn Box.
 - e. There was consensus by the Council to sell the Burn Box with updates on the process to be provided.
3. Ordinance for Agenda Setting – Council decided to move the topic to the next meeting.
4. New Term Check Signing Schedule
 - a. There was consensus by Council to move from a rotating schedule of Councilmembers signing checks to instead adopt the process of Mayor or Vice Mayor signing checks with Councilmembers receiving a copy of the check run, until a new Finance Director is hired.
 - b. Discussion of an ordinance regarding check signing to be added to a future Work Session.
 - c. Mr. Justice detailed items paid by check.

5. Interim Town Manager Agreement – Mayor Baker explained the pay grade for employees taking on additional responsibilities.
6. New Town Manager Hiring Process – Council agreed to forgo the interview process and move forward with hiring Mr. Justice as Town Manager.
7. Communications and Reports from the Mayor/Council
 - a. Councilmember Jorgensen raised the consideration of renaming Taft Highway for Medal of Honor recipient Captain Larry Taylor.
 - b. Council agreed to move the matter to Discussion in a future Work Session.
 - c. Vice Mayor pointed out two chimney fires and thanked the Fire Department.
8. Manager's Report – Mr. Justice thanked Public Works for decorating Town Hall with holiday lights. He also thanked Ms. Greisinger for the beautifully decorated Christmas tree in the Town Hall Lobby.
9. Reports from Committees and Boards – there was nothing to report.

With no further business, the meeting was adjourned at 7:24p.m.


Elizabeth Baker, Mayor


Recorder

SIGNAL MOUNTAIN TOWN COUNCIL

Special Called Meeting

Monday, December 02, 2024 – 6:00 pm

Attendance Record

<u>Name</u>	<u>Address</u>	<u>Town Resident?</u>
<i>Clairmont</i>	<i>40 Laurel Hill</i>	<i>Y / N</i>
<i>Grace Mynatt</i>	<i>1458 Palisades Rd.</i>	<i>Y / N</i>
		Y / N
		Y / N
		Y / N
		Y / N
		Y / N
		Y / N
		Y / N
		Y / N
		Y / N
		Y / N
		Y / N
		Y / N
		Y / N
		Y / N
		Y / N

If you plan to speak during citizen's opportunity to address Council, please:

- review the rules of decorum
- be aware that each person has 3 minutes to address Council
- ensure topics are directly related to agenda items for this meeting

A sign-up sheet is at the podium in the Council Room to sign up to address council.



****PLEASE BE AWARE:** All council and board meetings held in the Council Room are live-streamed and recorded for public consumption on our town website. Agendas are also available on our website, www.signalmountaintn.gov, or scan the QR code above. ******

SIGNAL MOUNTAIN TOWN COUNCIL

Special Called Meeting

Monday, December 02, 2024 – 6:00pm

Citizens Addressing Council

Please sign up below by 5:55PM to address Council.

<u>Resident Name / Address</u>
1.
2.
3.
4.
5.
6.
7.
8.
9.
10.
11.

<u>Non-Resident Name</u>
12.
13.
14.
15.
16.
17.
18.
19.
20.
21.
22.

If you plan to speak during citizen's opportunity to address Council, please:

- review the rules of decorum
- note that each person has a maximum of 3 minutes to address Council
- ensure topics are directly related to agenda items for this meeting

****PLEASE BE AWARE:** All council and board meetings held in the Council Room are live-streamed and recorded for public consumption on our town website.**