



**Spaulding High School  
Central Vermont Career Center  
Barre City Elementary and Middle School  
Barre Town Middle and Elementary School**

*Chris Hennessey, M.Ed.*  
Superintendent of Schools

*A rock solid education for a lifetime of discovery*

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## **MEMORANDUM**

**TO:** **Barre Unified Union School District Policy Committee**  
Michael Boutin, Giuliano Cecchinelli II, Emily Reynolds, Jon Valsangiacomo, Sarah Helman

**DATE:** April 13, 2024

**RE:** BUUSD Policy Committee Meeting  
April 17, 2024 @ 6:00 p.m.  
**In-Person:** Spaulding High School Library, 155 Ayers St, Barre  
**Remote Options:** Meeting Link: [meet.google.com/dmf-dowp-dyg](https://meet.google.com/dmf-dowp-dyg)  
Phone: (US)+1 929-266-2537 PIN: 179 047 596#

**PLEASE NOTE:** If you attend the meeting virtually and the video link fails, we will still proceed with the meeting at the assigned in-person location. You must state your name for the record to satisfy the Open Meeting Law.

## **AGENDA**

1. Call to Order (Superintendent)
2. Organize (Elect Chair, Vice Chair)
3. Additions/Changes to Agenda
4. Public Comment
5. Approval of Minutes
  - 5.1. Meeting Minutes of January 17, 2024
6. New Business
  - 6.1. Policy Index Review
  - 6.2. VBSA Notes for Pending Policy work
7. Old Business
8. Items for Future Agenda
9. Next Meeting Date: May 15, 2024, 6:00 pm, Spaulding High School Library and via Google Meet
10. Adjournment

### Parking Lot of Items:

- A. Fire and Emergency Preparedness Drills (F3)(Required) (VSBA Reissued 10/23/2023)
- B. Prevention of Conflict of Interest in Procurement (F24) (Recommended) (VSBA changed 1/12/24)
- C. Security Cameras (F26) (Recommended) (VSBA changed 1/12/24)
- D. Curriculum Development and Coordination (SU) (D20) (Recommended) (VSBA changed 1/12/24)
- E. Educational Support System (D21) (Recommended) (VSBA changed 1/12/24)
- F. Responsible Computer Internet & Network Use (D3) (Required) (VSBA changed 2/5/2024)
- G. At Finance Committee then back to Board for 2nd read (F20 & F23)
- H. Communicable Disease Mitigation Measures for Students and Staff (F27) (Recommended) (VSBA New Replaces F33)
- I. Proficiency Based Learning (D1) (Required) (added by Cmt June 2023)
- J. Title I, Part A Parent and Family Engagement (E1) (Added back 1/17/24 discuss late spring 2024)
- K. Cell Phone Policy Research (Added: 9/23/2023; November - Check with Mr. Boutin first)
- L. Driver Education Policy (VT AOE Notice)

### Under Review by VSBA

- A. Transgender and Gender Nonconforming Students (C28) (Recommended)
- B. Student Medication (C30) (Consider)
- C. Student Assessment (C33) (Consider)
- D. School-Community Relations (E30) (Consider)
- E. Personnel Files (B32) (Consider) (Not adopted By BUUSD 1/28/21)
- F. Admission of Non-Resident Tuition Students (C25) (Recommended)
- G. Distribution of Non-School Sponsored Literature in Schools (E21) (Recommended)(Not currently BUUSD Policy)

### BOARD/COMMITTEE MEETING NORMS

1. Keep the best interest of the school and children in mind, while balancing the needs of the taxpayers
2. Make decisions based on clear information
3. Honor the board's decisions
4. Keep meetings short and on time
5. Stick to the agenda
6. Keep remarks short and to the point
7. Everyone gets a chance to talk before people take a second turn
8. Respect others and their ideas

# DRAFT

## BARRE UNIFIED UNION SCHOOL DISTRICT POLICY COMMITTEE MEETING

Spaulding High School Library and Via Video Conference – Google Meet  
January 17, 2024 – 6:00 p.m.

### MINUTES

#### COMMITTEE MEMBERS PRESENT:

Chris Parker, Chair (BT)  
Emily Reynolds, Vice Chair (BT)  
Thomas Kelly (BC Community Member)

#### COMMITTEE MEMBERS ABSENT:

Michael Boutin (BC)  
Jon Valsangiacomo – (BT Community Member)

#### OTHER BOARD MEMBERS PRESENT:

Nancy Leclerc (At-Large)

#### ADMINISTRATORS AND STAFF PRESENT:

Chris Hennessey, Superintendent  
Karen Fredericks, Director of Curriculum

#### GUESTS:

None

#### **1. Call to Order**

**The Chair, Ms. Parker, called the Wednesday, January 17, 2024, meeting to order at 6:00 p.m., which was held at the Spaulding High School Library and via video conference - Google Meet.**

#### **2. Additions and/or Deletions to the Agenda**

None.

#### **3. Public Comment**

None.

#### **4. Approval of Minutes**

##### **4.1 Approval of Minutes – November 15, 2023 Policy Committee Meeting**

**On a motion by Mr. Kelly, seconded by Ms. Reynolds, the Committee unanimously voted to approve the Minutes of the November 15, 2023 Policy Committee Meeting.**

#### **5. New Business**

##### **5.1 Review of BUUSD Policy Manual Index**

A copy of the BUUSD Policy Manual Index (dated 1/9/2024) was distributed.

Ms. Parker advised that the document continues to be updated procedurally and with VSBA updates.

##### **5.2 VSBA Policy Notes**

A document titled ‘VSBA Policy Notes – BUUSD Policy Committee’ was distributed.

Ms. Parker advised regarding the notes which provide information regarding VSBA updates for the policies being discussed this evening.

##### **5.3 Title I, Part A Parent and Family Engagement Policy (E1)**

Copies of the District and VSBA policies were distributed.

Ms. Parker advised regarding recent VSBA updates was done to assure alignment with Federal requirements and reiterated the need for the district to spend time reviewing the policy. Mr. Hennessey and Mrs. Fredericks shared context on some of the work being done on this policy. Very detailed policy that’s still a work in progress. Mr. Kelly questioned Title I being for certain categories of people or everyone. Mrs. Fredericks confirmed it focuses on certain stakeholders but everyone else can benefit. Ms. Parker questioned if Title I is a grant funding stream based on certain demographics and you get a certain amount of funding as a Title I school. Mr. Hennessey and Mrs. Fredericks added you get more depending on the needs of the community. Title I is Federal monies. Use to be only Barre City benefitted, now all schools benefit due to a waiver which allows us to create investments for Barre Town. One middle school and one elementary school would allow even more funding. Ms. Parker questioned as we’re doing different things like planning these

# DRAFT

events that hit some of these highlighted things in the packet is this something you are filling in this document or what's the plan moving forward to get stuff in all these. Mr. Hennessey shared it's a full group admin team effort. Return this policy back to the parking lot and review again later in the spring 2024.

## **5.4 Employee Unlawful Harassment Policy (B5)**

Copies of the District and VSBA policies were distributed.

Ms. Parker advised we have a policy B5 in place adopted in 2021 and that VSBA Policy Notes talks about how they know they had already, not so long ago, reviewed and revised this but new changes in the law happened in 2023 and new definitions based on those laws to keep things consistent and that's why it's coming back. Mr. Hennessey recommended leaving the Administrative Procedures section out and continuing to list these as procedures in employee handbooks.

**On a motion by Ms. Reynolds, seconded by Ms. Parker, the Committee voted 2 to 1 to send Policy B5, as amended, to the Board for First Reading with Administrative Procedures separated out.**

**Ms. Parker and Ms. Reynolds voted for the motion. Mr. Kelly voted against the motion.**

## **6. Old Business**

None.

## **7. Future Agenda Items**

- E1 – Title I, Part A: Parent and Family Engagement Policy (Return to parking lot for review late spring 2024)

## **8. Next Meeting Date**

The February 21, 2023 meeting is cancelled.

The next meeting is Wednesday, March 20, 2024 at 6:00 p.m. at the Spaulding High School Library and via video conference.

## **9. Adjournment**

**On a motion by Ms. Reynolds, seconded by Mr. Kelly, the Committee unanimously agreed to adjourn at 6:42 p.m.**

Respectfully submitted,

*Tina Gilbert*

BARRE UNIFIED UNION SCHOOL DISTRICT POLICY MANUAL INDEX

Note: Highlighted cells in the Index are Policies left from 2022-2023 to be completed.

		PROCEDURES																			
		Operational					Formally Documented														
Pending Policy Work	BUUSD CODE	BTMES	BCEMS	SHS	SEA	BUUSD	BTMES	BCEMS	SHS	SEA	BUUSD	LAST VSBA MP UPDATE	CHECKED WITH VSBA UPDATE...	TITLE	VSBA REQUIRE/RECOMMEND/CONSIDER	BUUSD 1st READ DATE	BUUSD APPROVAL DATE	COMMENTS/ACTION	BSU CODE		
		(SH - Student Handbook; FH - Faculty Handbook; WS - Website; O-Other)																			
<b>A</b>												<b>BOARD OPERATIONS</b>									
	A1											8/15/2023	9/14/2023	Board Member Conflict of Interest	Required	11/29/2023	12/13/2023		B3		
	A20											3/3/2020	3/15/2023	Board Meetings, Agenda Preparation & Distribution	Recommend	3/23/2023	5/10/2023				
	A21											3/3/2020	5/18/2020	Public Participation at Board Meetings	Recommend	9/12/2019	10/10/2019				
	A22											9/12/2022	11/21/2022	Non-Discrimination	Recommend	12/8/2022	1/12/2023		C6		
	A23											3/3/2020	5/18/2020	Community Engagement and Vision	Recommend	9/12/2019	10/10/2019				
	A24											3/3/2020	5/18/2020	Board/Superintendent Relationship	Recommend	9/12/2019	10/10/2019				
	A30											10/16/2021	1/11/2022	Role and Adoption of School Board Policies	Consider	8/25/2022	9/22/2022		A1		
	A31											1/17/2022	1/11/2022	Board Member Education	Consider	8/25/2022	9/22/2022				
Adopted	8																				
<b>B</b>												<b>PERSONNEL</b>									
	B1			X								4/18/2022	8/8/2022	Substitute Teachers	Required	8/25/2022	9/22/2022		D6		
	B2			X								8/15/2023	9/14/2023	Volunteers and Work Study Students	Required	10/11/2023	10/25/2023		D7		
	B3											3/30/2020	6/2/2023	Alcohol & Drug-Free Workplace	Required	6/14/2023	6/28/2023		D8		
	B4											8/15/2023	9/14/2023	Drug & Alcohol Testing: Transportation Employees	Required	10/11/2023	10/25/2023		D11		
Bd 2nd Read 5/8/24	B5											10/10/2023	10/26/2023	Prevention of Employee Harassment	Required	3/27/2024		To Board 2nd Read 5-8-24 - Removed Administrative section to procedures	D12		
	B7											8/15/2023	9/14/2023	Tobacco Prohibition	Required	10/11/2023	10/25/2023		E8		
	B8											6/25/2020	11/12/2020	Electronic Communications between Employees and Students	Required	1/14/2021	1/28/2021		B40		
	B20	WS - B20-P	WS - B20-P	WS - B20-P	WS - B20-P	WS - B20-P	12,38 (needs mor					8/24/2023	9/14/2023	Personnel Recruitment, Selection, Appointment, & Background Check	Recommend	12/13/2023	1/10/2024				
	B21											3/3/2020	5/18/2020	Professional Development	Recommend	7/22/2021	8/12/2021		D2		
	B22											3/3/2020	3/11/2021	Complaints About Personnel	Recommend	1/27/2022	2/10/2022				
Adopted	10																				
<b>C</b>												<b>STUDENTS</b>									
	C1			X								2/8/2022	4/18/2022	Student Records	Required	4/28/2022	5/12/2022		F5		
	C2											11/2/2022	11/15/2022	Student Drugs & Alcohol	Required	1/26/2023	2/9/2023		F7		
	C3											8/15/2023	9/14/2023	Transportation	Required	10/11/2023	11/8/2023		F9		
	C4			X								12/5/2022	3/1/2023	English Learners	Required	3/23/2023	5/10/2023		F19		
	C5											9/22/2022	1/17/2022	Firearms	Required	1/27/2022	2/10/2022		F21		
	C6			X								8/22/2023	9/14/2023	Participation of Home Study Students	Required	11/8/2023	11/29/2023		F23		
	C7											2/15/2022	4/18/2022	Student Attendance	Required	4/28/2022	5/12/2022		F25		
	C8											1/17/2022	4/18/2022	Pupil Privacy Rights	Required	4/28/2022	5/12/2022		F27		
	C9											9/7/2023	9/14/2023	Nutrition And Wellness	Required	12/13/2023	12/13/2023	Adopted Temporary Replacement while VSBA works on new C9 policy.	F28		
	C10											12/2/2015	5/18/2020	Policy on the Prevention of Hazing, Harassment and Bullying of Students	Required	5/9/2019	6/13/2019		F20		
	C11											10/3/2022	5/18/2020	Student Freedom of Expression in School-Sponsored Media	Required	5/9/2019	6/13/2019		F34		
	C12											9/1/2020	11/12/2020	Prevention of Sexual Harassment As Prohibited by Title IX	Required	1/14/2021	1/28/2021		C-10; C10P		
	C13											9/12/2022	1/1/2023	Homeless Students	Required	1/26/2023	2/9/2023				
	C14											1/31/2022	2/21/2022	Policy on Section 504 and ADA Grievance Protocol for Students and Staff	Required	8/25/2022	9/8/2022				
	C15											11/15/2022	11/15/2022	Student Conduct and Discipline	Required	1/26/2023	2/9/2023		C20		
	C21											8/30/2020	11/2/2020	Search and Seizure of Students by School Personnel	Recommend	11/12/2020	12/3/2020		F4		
	C22											11/2/2022	2/1/2023	Student Athletics, Clubs, and Activities	Recommend	3/23/2023	5/10/2023		C23 & C24		

**BARRE UNIFIED UNION SCHOOL DISTRICT POLICY MANUAL INDEX**

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		PROCEDURES																		
		Operational					Formally Documented													
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<b>(SH - Student Handbook; FH - Faculty Handbook; WS - Website; O-Other)</b>																				
Under Review	C25			X								3/3/2020	6/2/2020	Admission of Non-Resident Tuition Students	Recommend	5/9/2019	6/13/2019		F14	
	C27						P	P	P	P		10/3/2022	11/1/2022	Student Self-Expression and Student Distribution of Literature	Recommend	12/8/2022	1/12/2023		F29	
Under Review	C28													Transgender and Gender Nonconforming Students	Recommend	1/28/2021	2/11/2021			
	C29						P	P	P	P		7/21/2020	9/22/2020	District Equity Policy	Recommend	6/10/2021	6/24/2021			
Under Review	C30						P	P	P	P		6/30/2008	5/18/2020	Student Medication	Consider	5/9/2019	6/13/2019		F6	
Under Review	C33						P	P	P	P		2/10/2016	5/18/2020	Student Assessment	Consider	5/9/2019	6/13/2019		F22	
	C40						P	P				N/A	N/A	Entrance Age for Admission to Kindergarten	Local Policy	5/9/2019	6/13/2019		F35	
	C41						WS	WS				N/A	N/A	Intra-District School Transfer	Local Policy	4/23/2020	5/14/2020		F36	
	C42						P	P	P	P		N/A	N/A	Searches, Seizures, and Interrogation of students by Law Enforcement or other Non-School Personnel	Local Policy	5/9/2019	6/13/2019		F11	
	C44											N/A	N/A	Anti-Racism Policy	Local Policy			New Local Policy; has been vetted; Not VSBA - No work to be done at this time.		
	C70						P	P	P	P		1/25/22	2/21/22	Use of Restraint and Seclusion	Recommended	10/27/22	11/10/2022		C34	

Adopted 27

**D INSTRUCTION**

Parking Lot	D1											3/3/2020	6/2/2020	Proficiency Based Learning	Required	5/9/2019	6/13/2019	BUUSD version differs from VSBA MP based on recommendation of admin. To Cmt 6/21/23 - After brief discussion, it was agreed to add this item to the Parking Lot for discussion at a future meeting.	G20
VSBA Change	D3						P	P	P	P		2/5/2024	3/11/2024	Responsible Computer Internet & Network Use	Required	11/11/2021	12/2/2021	Updated 2/5/2024. Title Changed.	G11
	D4											8/15/2023	9/14/2023	Title I Comparability	Required	11/8/2023	11/29/2023		G12
	D5											8/15/2023	9/14/2023	Animal Dissection	Required	11/8/2023	11/29/2023		G13
	D6						P	P	P	P		8/15/2023	9/14/2023	Class Size	Required	11/8/2023	11/29/2023		G14
	D7											10/11/2021	11/8/2021	Special Education	Required	12/2/2021	12/16/2021		D40
VSBA Change	D20											1/12/2024	3/11/2024	Curriculum Development and Coordination	Recommend	5/9/2019	6/13/2019	VSBA changed 1/12/24	G1
VSBA Change	D21											1/12/2024	3/11/24	Educational Support System	Recommend	5/9/2019	6/13/2019	VSBA changed 1/12/24	G7
	D22											5/11/2022	12/8/2022	Selection of Library Materials	Recommend	12/8/2022	1/12/2023		
	D23			X								11/2/22	11/15/2022	Selection of Instructional Materials	Recommend	3/23/2022	5/10/2023		D32
	D40											Not VSBA	New Local Policy	Teaching About Controversial and Sensitive Issues	Local Policy	5/10/2023	6/28/2023		

Adopted 11

**E SCHOOL-COMMUNITY RELATIONS**

	E1			X								9/24/2021	11/8/2021	Title I, Part A Parental Involvement	Required	5/9/2019	6/13/2019	Discussed at 1/17/24 Policy Cmt meeting. Agreed to return to parking lot for discussion in late spring 2024.	H7
	E20											10/3/2023	10/10/2023	Community Use of School Facilities	Recommend	12/13/2023	1/10/2023		H3
Under Review	E30											8/1/09	6/2/2020	School-Community Relations	Consider	5/9/2019	6/13/2019		H30

Adopted 3

**F NON-INSTRUCTIONAL OPERATIONS**

	F1											8/15/2023	9/14/2023	Travel Reimbursement Policy	Consider	11/8/2023	11/29/2023		E11
	F2											8/15/2022	9/12/2022	Policy on Non-Discriminatory Mascots and School Branding	Required	10/27/2022	11/10/2022		
VSBA Change	F3											6/1/2023	6/12/2023	Fire and Emergency Preparedness Drills	Required	6/28/2023	7/26/2023		
	F4											6/1/2023	6/12/2023	Access Control and Visitor Management	Required	6/28/2023	7/26/2023		F25/E32
To Finance Cmt then Bd 2nd Read	F20											8/15/2023	9/14/2023	Fiscal Management & General Financial Accountability	Recommend	12/13/2023		Board decided to send to Finance Committee for input	E1
	F22											9/17/2020	11/12/2020	Electronic Communications Use and Retention	Recommend	1/28/2021	2/11/2021		
To Finance Cmt then Bd 2nd Read	F23											8/15/2023	9/14/2023	Capitalization of Assets	Recommend	12/13/2023		Board decided to send to Finance Committee for input	E23
VSBA Change	F24											1/12/2024	3/11/2024	Prevention of Conflict of Interest in Procurement	Recommend	5/9/2019	6/13/2019	VSBA changed 1/12/24	E24
VSBA Change	F26											1/12/2024	3/11/2024	Security Cameras (Electronic Surveillance Policy)	Recommend	10/11/2023	10/25/2023	VSBA changed 1/12/24	F41
Parking Lot	F27											3/17/2022	3/15/22 changed	Communicable Disease Mitigation Measures for Students and Staff (Recommended)	Recommend			NEW VSBA Policy 2/17/22 - Replaces F33 - To Cmt: 5/16/22 - Will seek additional info and revisit at a later date. Not currently BUUSD Policy. VSBA made changes on 3/15/22 . In Parking Lot	F33

BARRE UNIFIED UNION SCHOOL DISTRICT POLICY MANUAL INDEX

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Pending Policy Work	BUUSD CODE	PROCEDURES										LAST VSBA MP UPDATE	CHECKED WITH VSBA UPDATE...	TITLE	VSBA REQUIRE/RECOMMEND/CONSIDER	BUUSD 1st READ DATE	BUUSD APPROVAL DATE	COMMENTS/ACTION	BSU CODE	
		Operational					Formally Documented													
		BTMES	BCEMS	SHS	SEA	BUUSD	BTMES	BCEMS	SHS	SEA	BUUSD									
Rescind if F27 Adopted	F33												3/25/2009	5/18/2020	HIV Policy	Consider	5/9/2019	6/13/2019	VSBA replacing with F27 - 3/15/22; Rescind after F27 is Adopted	F32
Adopted	11			X									N/A	N/A	Scholarship Awards Policy	Does Not Exist	5/9/2019	6/13/2019		E31

RESCINDED/NOT ADOPTED POLICIES

Removed	A25												8/5/2020	9/22/2020	Delegation of Authority During State of Emergency Due to COVID-19 Pandemic	Recommend	10/8/2020	10/22/2020	Recommended policy during COVID.	
Rescinded 4/14/22	A32												10/21/2021	1/11/2022	Board Goal-Setting & Evaluation	Consider	9/12/2019	10/10/2019	VSBA Removed 10/21/21. Rescinded by Board 4/14/22	
Rescinded 12/8/22	A33												5/11/2022	11/21/2022	School Visits By Board Members	Consider	9/12/2019	10/10/2019	VSBA Removed; To cmt 11/21 - Bd Rescind 12/8/2022	
Rescinded 12/8/22	A34												5/11/2022	11/21/2022	Board Relationships With School Personnel	Consider	9/12/2019	10/10/2019	VSBA Removed; To cmt 11/21 - Bd Rescind 12/8/2022	
Rescinded 11/14/19	B6												10/1/2019	Removed	Health Insurance Portability and Accountability Act Compliance	Required	-	-	This policy was deleted in October 2019. The VSBA reasoning for deletion of the policy is that the policy is covered under statute. To Cmt 4/18/22 - Removed by VSBA	
VSBA Removed 10/2/23; Not Adopted	B30												3/29/09	12/10/2020	Staffing and Job Descriptions	Consider	Not Adopting	Not Adopting	Committee and Board Opted to Not Consider 1/28/2021. Under review again by VSBA - Removed again 10/2/2023	
VSBA - Removed 1/12/24; Not Adopted	B31												1/12/24	3/11/2024	Educator Supervision & Evaluation: Probationary Teachers	Consider	Not Adopting	Not Adopting	Committee and Board Opted to Not Consider 1/28/2021. Under review again by VSBA. VSBA removed 1/12/24	
VSBA - Under Review; Not Adopted	B32												3/29/09	12/10/2020	Personnel Files	Consider	Not Adopting	Not Adopting	Committee and Board Opted to Not Consider 1/28/2021. Under review again by VSBA	
VSBA - Not Adopted	B33												3/39/09	12/10/2020	Resignations	Consider	Not Adopting	Not Adopting	Committee and Board Opted to Not Consider 1/28/2021.	
Not Adopted	C22												3/25/2009	3/11/2021	Student Activities (Elementary)	Recommend	Not Adopting	Not Adopting	To Cmt 3/15/21, not current BUUSD Policy; Cmt 4/26/21; To Bd 5/27 recommend not adopt. Board agreed to not adopt 5/27/21 Under review again by VSBA	
VSBA - Rescinded 11/2/22	C23												11/2/2022	11/15/2022	Student Clubs & Activities	Recommend	5/27/2021	6/10/2021	Board rescinded 5/10/23	F33
VSBA - Rescinded 11/2/22	C24												11/2/2022	11/15/2022	Interscholastic Sports	Recommend	5/9/2019	6/13/2019	Board rescinded 5/10/23	F12
VSBA - Not Adopted	C26												9/18/2013	8/31/2021	Tuition Payment	Recommend	Not Adopting	Not Adopting	Recommendation to Board to not adopt to Board 11/11. Board agreed to not adopt.	
VSBA - Rescinded 11/10/22	C31												6/14/2022	5/18/2020	Admission of Resident Students	Consider	5/9/2019	6/13/2019	VSBA Removed. To cmt 10/17; Board to Rescind 11/10 - Approved to Rescind	F13
VSBA - Rescinded 11/10/22	C32												2/10/2016	5/18/2020	Eighteen Year-Old Students	Consider	5/9/2019	6/13/2019	VSBA Removed. To cmt 10/17; Board to Rescind 11/10 - Approved to Rescind	F18
Recinded 11/10/22	C34												3/3/2020	6/2/2020	Restraint and Seclusion	Consider	5/9/2019	6/13/2019	To Cmt - 5/16/22. VSBA replacing with C70; Rescind after C70 is Adopted; To cmt 10/17; To Board to Rescind 11/10 - C70 adopted C34 Rescinded.	C23
Recinded 11/10/22	C43												N/A	N/A	STI and Pregnancy Prevention Policy	Does Not Exist	6/10/2021	6/24/2021	Luke requested review - Change in wording - To cmt 10/17; To Board to Rescind 11/10 - Approved to Rescind	F31
Rescinded 11/14/19	D2												10/1/2019	Removed	Grade Advancement, Promotion, Acceleration, and Retention of Students	Required	-	-	Deleted in October 2019. This policy, which used to be required by statute, is no longer applicable because of Proficiency Based Grading/Graduation Requirements. To Cmt 4/18/22 - Removed by VSBA	
Rescinded after COVID	D22												5/11/2022	9/22/2020	Modes of Instruction During State of Emergency Due To COVID-19 Pandemic	Recommend	12/8/2022		VSBA Change 5/11/22; Bd 2nd read - 01/12/23	D31
Rescinded 6/23/22	D30												July 2020	6/2/2020	Field Trips	Consider	4/23/2020	5/14/2020	Removed by VSBA - Cmt. Review 11/16/2020 - Committee will discuss in the spring 2021. (BUUSD version differs from VSBA MP based on recommendation of admin) VSBA Removed July 2020 - To Cmt 5/16/22; Rescinded by Board 6/23/22	G3
Recinded 1/12/2023	D31												5/11/22	6/2/2020	Selecting Library Materials	Consider	5/9/2019	6/13/2019	VSBA Removed 5/11/22; replaced with D22	G4
Recinded 5/10/23	D32												5/11/22	6/2/2020	Selection of Instructional Materials and Sensitive Issues	Consider	5/9/2019	6/13/2019	Board Rescinded 5/10/23	G5
VSBA - Not BUUSD	D33												5/11/22	Not BUUSD	Local Action Plan		-	-	VSBA Removed - Not BUUSD Policy	
Rescinded 12/16/2021	D40												N/A	N/A	Special Education	Does Not Exist	12/2/2021	Rescinded 12/16/21	To Board: Rescinded D40 - Board Adopted D7 12/16/21	G15
Not Adopted	E31												7/2020		Parental Involvement	Removed	none	none	VSBA Removed 7/2020 - BUUSD never adopted.	
Not BUUSD Policy	E32												8/1/09	11/8/21	Visits by Parents, Community Members or Media	Consider			Not BUUSD Policy	

4/13/2024

Adopted Policies

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**BARRE UNIFIED UNION SCHOOL DISTRICT POLICY MANUAL INDEX**

**Note:** Highlighted cells in the Index are Policies left from 2022-2023 to be completed.

		PROCEDURES																			
		Operational					Formally Documented														
Pending Policy Work	BUUSD CODE	BTMES	BCEMS	SHS	SEA	BUUSD	BTMES	BCEMS	SHS	SEA	BUUSD	LAST VSBA MP UPDATE	CHECKED WITH VSBA UPDATE...	TITLE	VSBA REQUIRE/RECOMMEND/CONSIDER	BUUSD 1st READ DATE	BUUSD APPROVAL DATE	COMMENTS/ACTION	BSU CODE		
		<b>(SH - Student Handbook; FH - Faculty Handbook; WS - Website; O-Other)</b>																			
VSBA Removed	F21											8/15/2023	9/14/2023	Financial Reports and Statements	Recommend			Not BUUSD policy (see F20)			
VSBA Removed	F25			X								6/1/2023		Access Control	Recommend	6/28/2023	7/26/2023	Board Rescinded 7/26/2023 (see F4)			
VSBA Rescinded 6/23/22	F30											3/25/2009	5/18/2020	Budgeting	Consider	5/9/2019	6/13/2019	VSBA Removed 5/11/22; Replaced by F20; Board adopted 5/12/22	E2		
Not Adopted	F31											7/1/2020		Emergency Closings	Removed	None	None	VSBA Removed 7/2020 - Never adopted by BSU			
Not Adopted	F32											3/25/2009	11/8/2021	School Crisis Prevention and Response	Consider			To Cmt: 12/20/2021 Table - Luke Modify, have vetted, and return. VSBA Removed 8/2022; Not BUUSD Policy			
Rescinded 4/28/22	F41											F26	3/11/2021	Video Surveillance Policy	F26	5/9/2019	6/13/2019	Committee 4/26/21; Rescinded by Board 4/28/22	E32		



**VSBA Policy Notes**  
**BUUSD POLICY COMMITTEE**

**2023-2024**

POLICY EDIT KEY (Edits in Policies being discussed)		
Added Text - <u>Underlined</u>	Deleted Text - <del>Strikethrough</del>	Moved/Shifted Text - <b>Highlighted</b>

**April 17, 2024**

**Pending policies in the parking lot (future Agenda items)**

**F3 - (Options-Based Response to Violent Intruder Drills, Fire Drills and Emergency Preparedness)** The Agency of Education issued Updated Guidance Regarding Egress Evacuation and Options Based Response Drills for the 2023-2024 Academic Year on October 10, 2023 in response to the feedback they received from stakeholders indicating a need for additional clarity on the requirements for Emergency Egress (“fire” drills) versus Options-Based Response to Violent Intruder Drills. As a result, we have revised the VSBA model policy on Fire and Emergency Preparedness Drills (F3) to align with the updated guidance. Our revisions include changes to the name of the policy, language alignment, and formatting changes to distinguish requirements for options-based response to violent intruder drills from the requirements for fire drills. The model policy is now the Options-Based Response to Violent Intruder Drills, Fire Drills and Emergency Preparedness policy and it replaces the Fire and Emergency Preparedness policy that we issued on June 1, 2023. The policy code, F3, remains the same. If you adopted the VSBA model policy F3 over the summer or earlier this fall, you have already satisfied the statutory requirement that all school boards adopt a policy mandating biannual options-based response drills and fire drills by August 1, 2023. This revised policy can be adopted when it works best for your board - immediately or when you are warning other policies for adoption. Please visit our model policy manual on the website for the most up-to-date versions of our model policies, and reach out to Cara Zimmerman, VSBA Director or Policy Services and Legislative Affairs, with any questions.

**F24 Prevention of Conflict of Interest in Procurement** - formatting changes.

**F26 Security Cameras** - formatting changes; added two new paragraphs under Administrative Responsibilities: #8 specifies where security cameras are/not allowed; and #11

**D20 Curriculum Development and Coordination** - formatting changes; new implementation section that clearly delineates the roles and responsibilities of the SU board and the superintendent.

**D21 Educational Support Systems** - updated the policy to reflect changes in state law.

**D3 Responsible Computer, Network & Internet Use**

We have reviewed and reissued the VSBA model policy on Responsible Computer, Network & Internet Use (D3). This is a required policy and can be found in our online model policy manual. As a required policy, we recommend adopting the policy as written and consulting with your district attorney if you want to make any changes. Revisions include the following:

1. a new policy section
2. formatting changes

3. changes to the parameters for the access control procedures, specifically the list of what is considered "inappropriate matter" so that the language in the policy conforms to federal law and regulation
4. added a sentence under the Limitation/Disclaimer of Liability section to clarify that the duties imposed on the district by the policy do not make the district responsible for the conduct of its users
5. added a sentence under the Enforcement section to include any conduct that separately violates District policies

**F20 (recommended) Fiscal Management and General Financial Accountability -**

incorporated F21 (Financial Reports and Statements)(now under #10 in F20); with input from the Vermont Association of School Business Officials (VASBO), we modernized the policy to include updates to the bond law and aligned the policy with best practices for managing district finances post-Act 46; we also reference the Vermont AOE Handbook for Financial and Accounting for Vermont School Systems (Handbook II) - Vermont law (16 V.S.A. §242(4) (B) & (C)) requires LEAs to follow the definitions, instructions, and procedures as presented in the Handbook II

**F23 (recommended) Capitalization of Assets -** with input from VASBO and the AOE, we re-wrote the policy statement, added a new definitions section and defined capital assets and estimated useful life; added an option for districts to group assets that are acquired at the same time but do not meet the threshold for capitalization individually (e.g. library books)

**The following are pending from FY23 - Need to be finalized.**

**F27 (Communicable Disease Mitigation Measures for Students and Staff):** replaces **F33 (HIV Policy)** - No notes from VSBA

**D1 (Proficiency Based Learning) (Required - Pulled from Parking Lot)** - Included in the packet is the Original, Edited, and VSBA versions. Original appears to have been adjusted to fit the BUUSD district which requires a lot of edits if moving to VSBA version.

**E1 (Title I, Part A: Parent and Family Engagement)** Sandra Cameron (VSBA) advised that the work performed (by the AOE and VSBA) on this policy was done to assure alignment with Federal requirements and reiterated the need for the District to spend time reviewing the policy.