



# Town of Barre VERMONT

## BARRE TOWN SELECTBOARD MEETING March 14, 2023

### AGENDA

1. Call to order.....8:00 p.m.
2. Pledge of Allegiance
3. Consider approving agenda.
4. Consider approving March 7, 2023, meeting minutes
5. Announcements
6. Receive guests for non-agenda items.
7. Consider approving and authorizing application for VT AOT Class 2 Road Paving grant and Structures (culvert) grant
8. Consider approving VT AOT Annual Financial Plan report
9. Consider approving Certification of Compliance for Road and Bridge Standards
10. Consider awarding contract for re-roofing South Barre water pump station
11. Consider proposing Town Charter amendments
12. Consider approving weekly accounts payable warrants for March 14, 2023
13. Miscellaneous: **a)** Rickie’s Shell and Deli, Inc. (d/b/a The Great Energy Store) Second Class Liquor, Tobacco, and Tobacco Substitute Endorsement Licenses; **b)** Scott and Cheryl McCarthy, LLC (d/b/a Quarry Hill Quick Stop) Second Class Liquor License and Tobacco License; **c)** Maplewood Convenience Stores, Inc. Second Class Liquor License and Tobacco Licenses.
14. ‘Round the table
15. Adjourn

### MINUTES

The duly warned meeting of March 14, 2023, was held at the Barre Town Municipal Building, Selectboard Room, in Lower Websterville at 8:00 p.m.

**Selectboard Members Present:** Paul White, Norma Malone, Justin Bolduc, and W. John “Jack” Mitchell. Those attending virtually: Bob Nelson

**Selectboard Members Absent:** None.

**Staff Members Present:** Town Manager Carl Rogers, Town Clerk Tina Lunt, and Assistant Town Manager Chris Violette.

**Others Present:** Those present virtually: Eric Blaisdell

**CALL TO ORDER:** Chair White called the meeting to order at 8:00 p.m.

**PLEDGE OF ALLEGIANCE:** Those present recited the Pledge of Allegiance.

**APPROVE THE AGENDA:**

*On a motion by Norma Malone, seconded by Justin Bolduc, the Selectboard voted unanimously to approve the agenda as presented.*

**APPROVE THE MINUTES:**

*On a motion by Norma Malone, seconded by Justin Bolduc, the Selectboard voted unanimously to approve the March 7, 2023 meeting minutes with minor spelling and grammatical corrections.*

**ANNOUNCEMENTS:**

- The Community Forest Management Committee’s next meeting is this Monday, March 21<sup>st</sup> beginning at 6:00 p.m., public participation is encouraged. Meetings are held at the Municipal Building or can be attended remotely. Remote options can be found on the meeting agenda, posted at [barretown.org](http://barretown.org).
- The Town is seeking letters of interest from residents willing to serve on the following regional boards or committees: Central Vermont Regional Planning Commission, Central Vermont Solid Waste Management District, CV Fiber and Central Vermont Regional Planning Commission’s Transportation Advisory Committee. For information about these organizations visit their website or call the Town Manager’s Office. We know there will be vacancies on the Regional Planning Commission, the Regional Planning Commission’s Transportation Advisory Committee and CV Fiber Board. We would like to have letters of interest by March 17. Letters or emails may be sent to the Town Manager’s Office, P.O. Box 116, Websterville, VT 05678 or emailed or [offices@barretown.org](mailto:offices@barretown.org).
- Elementary age children are invited to an “open gym” next Tuesday, March 21, at the Barre Town Middle and Elementary School’s multi-purpose room. This event is co-sponsored by the Barre Town Recreation Department and the school and will focus on activities using gross motor skills. The doors open at 5:30 p.m. and the event ends at 7:00 p.m.
- READY, SET, GO!!! The ever-popular Barre City and Barre Town egg hunt will be held Saturday, April 8 at Rotary Park in Barre City beginning at 10:00 a.m. SHARP for children 3-10. This annual event is once again jointly hosted by the Barre City and Barre Town Recreation Departments.
- If you own and live in your Barre Town home, remember to file your Homestead Declaration Form by April 18, 2023. If you don’t file, you’ll be assessed a higher education tax rate than you should be. The 2023 Homestead Declaration form is available at [tax.vermont.gov](http://tax.vermont.gov).
- Chair announcements:
  - Chair White announced that for those who are watching livestream, the Town is currently experiencing technical difficulties and are testing out switching to the Zoom platform.

Selectboard Minutes of March 14, 2023 Continued:

- Chair White stated that this evening's Board meeting and next week's will be abbreviated as the Budget Committee is wrapping up.

**GUESTS:** None

**VT AOT CLASS 2 ROAD PAVING AND TOWN HIGHWAY STRUCTURES GRANT:**

Background: Annually the Town applies for a Class 2 Road Paving Grant and Town Highway Structures Grant from the State of Vermont. Town Engineer Josh Martineau prepared a paving grant application for Plainfield Brook Road. His projected estimate for reclaiming and paving is \$319,200.75. The paving grants max out at \$200,000. Plainfield Brook Road is the only Class 2 road in the 2023 Paving Plan. For the Structures Grant Mr. Martineau selected the 48" culvert under Bolster Road, near the bottom of the hill. The application states the culvert would be lined. The contract also would build some headwall. He estimates this to cost \$95,000, and this is a 90/10 grant.

*On a motion by Bob Nelson, seconded by Justin Bolduc, the Selectboard voted unanimously to approve and authorize submitting applications for the AOT Class 2 Road Paving Grant and for the AOT Structures Grant as presented.*

**VT AOT ANNUAL FINANCIAL PLAN REPORT:**

Background: This is an annual action. Municipalities must submit their highway spending plan to AOT. Town Engineer Josh Martineau has learned the form can be submitted before the Town's annual election and budget approval. The numbers shown come directly from the proposed FY '24 Highway Fund budget.

*On a motion by Norma Malone, seconded by Justin Bolduc, the Selectboard voted unanimously to approve the Annual Financial Plan – Town Highways for fiscal year 2024, as presented.*

**CERTIFICATION OF COMPLIANCE FOR ROAD AND BRIDGE STANDARDS:**

Background: On July 16, 2019 the Selectboard adopted revised Road and Bridge Standards to comply with AOT's latest minimum standards listed in the June 5, 2019 template. This agenda item is another annual action.

*On a motion by Justin Bolduc, seconded by Bob Nelson, the Selectboard voted unanimously to approve the Certification of Compliance for Road and Bridge Standards.*

**SOUTH BARRE WATER PUMP STATION ROOF:**

Background: Plans to re-roof the South Barre water pump station are included in the FY '24 Building Fund budget at \$17,600. Due to the long lead time to get roofing done, the Selectboard approved going to bid now. The bidding specifications were based on a proposal received from Burrell Roofing. Specifications were mailed to ten roofing companies. Three bids were returned. Burrell is the low bidder at \$18,600. The deadline to complete the work is October 31, 2023.

*On a motion by Justin Bolduc, seconded by Jack Mitchell, the Selectboard voted unanimously to award the South Barre water pump station re-roofing contract to Burrell Roofing Company based on their lump sum bid of \$18,600.*

**TOWN CHARTER AMENDMENT:**

**Background:** This agenda items is the official action to begin the amendment process, after several weeks of discussion regarding Charter amendments. The Board was provided with a copy of the proposed Charter amendment and second article for Annual Election Warning for review.

*On a motion by Norma Malone, seconded by Bob Nelson, the Selectboard voted unanimously to propose amending Town Charter Section 6 (a) and to seek voter approval of abolishing the position of the Auditor, Section 10 (f).*

Public hearings will be held on April 4 and April 11.

**ACCOUNTS PAYABLE:**

*On a motion by Norma Malone, seconded by Justin Bolduc, the Selectboard voted to approve the accounts payable warrants for the week of March 14, 2023. Bob Nelson abstained.*

Chair White noted he is looking forward to a resolution on the EMS reimbursements.

**MISCELLANEOUS:**

*On a motion by Paul White, seconded by Justin Bolduc, the Selectboard voted unanimously to approve the 2023 Second Class Liquor, Tobacco, and Substitute Endorsement Licenses for Rickie’s Shell and Deli, Inc. d/b/a The Great Energy Store, pending receipt of Town payment.*

*On a motion by Paul White, seconded by Justin Bolduc, the Selectboard voted unanimously to approve the 2023 Second Class Liquor License and Tobacco License for Scott and Cheryl McCarthy, LLC d/b/a Quarry Hill Quick stop, pending receipt of Town payment.*

*On a motion by Paul White, seconded by Justin Bolduc, the Selectboard voted unanimously to approve the 2023 Second Class Club Liquor and Tobacco License for Maplewood Convenience Stores, LLC.*

*On a motion by Paul White, seconded by Justin Bolduc, the Selectboard voted unanimously to approve the 2023 Second Class Club Liquor and Tobacco License for Edward J. Bisson d/b/a Trow Hill Grocery, pending Town payment.*

**ROUND TABLE:**

Jack Mitchell:

- Mr. Mitchell extended his congratulations to the Board of Civil Authority for their work on the property assessment appeals. He stated they did good work, nothing the outcome of the PVR appeals confirmed this.
- Mr. Mitchell stated he appreciates Medix reducing the ambulance cost, and suggested the Town send a thank you to them.
- Mr. Mitchell wished all a Happy St. Patrick’s Day.

Bob Nelson:

- Mr. Nelson stated he was excited to see the Board packet notes regarding the arrival of the grader and the Medix reduction.

Justin Bolduc:

- Mr. Bolduc inquired about the delay on the grader. Town Manager Carl Rogers stated that, in speaking with DPW Supervisor Richard Tetreault this morning, he mentioned that United Construction and Forestry said when it arrived one of the doors was damaged. Additionally, there is some work to be done on the plow. Mr. Tetreault and Mr. Martel will be inspecting the grader tomorrow.
- Mr. Bolduc noted he was happy to hear that the last post-reappraisal property value appeal has been settled.

**ADJOURN:**

*On a motion by Jack Mitchell, seconded by Norma Malone, the Selectboard voted unanimously to adjourn at 8:17p.m.*

APPROVED MINUTES

Barre Town Selectboard

\_\_\_\_\_  
Paul White, Chair

\_\_\_\_\_  
Norma Malone, Vice Chair

\_\_\_\_\_  
Justin Bolduc

\_\_\_\_\_  
Jack Mitchell

\_\_\_\_\_  
Bob Nelson

Filed in the Barre Town Clerk’s Office on this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

ATTEST: \_\_\_\_\_, Barre Town Clerk.