



Town of Barre VERMONT

BARRE TOWN SELECTBOARD MEETING September 20, 2022

AGENDA

1. Call to order.....6:00 p.m.
2. Pledge of Allegiance
3. Consider approving agenda
4. Consider approving September 13 Selectboard meeting minutes
5. Announcements
6. Receive guests for non-agenda items.
7. Discuss forming a Town Cannabis Control Commission
8. Consider awarding contract for construction of Wilson Industrial Park waterline project....6:30 p.m.
9. Consider approving weekly accounts payable warrants for September 20, 2022
10. Miscellaneous, including licenses and permits if any
11. Round the table
12. Executive session: labor contracts (action expected)
13. Adjourn

MINUTES

The duly warned meeting of September 20, 2022 was held at the Barre Town Municipal Building, Selectboard Room, in Lower Websterville at 6:00 p.m.

Selectboard Members Present: Paul White, Norma Malone, Justin Bolduc, Bob Nelson, and W. John “Jack” Mitchell.

Selectboard Members Absent: None.

Staff Members Present: Town Manager Carl Rogers, Assistant Town Clerk Jennifer Bushway, and Planning and Zoning Administrator Chris Violette.

Others Present: Cedric Sanborn and Time Argus Reporter Eric Blaisdell.

CALL TO ORDER: Chair White called the meeting to order at 6:00 p.m.

PLEDGE OF ALLEGIANCE: Those present recited the Pledge of Allegiance.

APPROVE THE AGENDA:

On a motion by Norma Malone, seconded by Bob Nelson, the Selectboard voted unanimously to approve the agenda as presented.

APPROVE THE MINUTES:

On a motion by Norma Malone, seconded by Bob Nelson, the Selectboard voted unanimously to approve the September 13, 2022 meeting minutes with minor spelling and grammatical corrections as presented to the assistant clerk.

ANNOUNCEMENTS:

- The Town's lawn waste site is open Tuesdays, Wednesdays, and Thursdays from 10:00 a.m. to 2:00 p.m. It also is open Saturday mornings 8:00 a.m. to noon. There is no fee to use the site, which is located near the top of Holden Road. There will be additional weekend hours on three weekends in October. More on that as we get closer to those weekends. Please place your garden and lawn waste on the appropriate pile and do not leave bags or plastic sheeting behind.
- There are less daylight hours now and will be even less over the next five months. People who walk, run or cycle on the road in the dark need to wear light colored clothing, reflective jacket or vest, and carry a light. Please take these simple safety precautions to be seen.
- We are accepting applications or letters of interest in serving on the Town Cemetery Commission. The Commission has five members. It meets the fourth Wednesday of the month at 6:30 p.m. Typically the Commission meets April through October. The Commission oversees the three cemeteries. It adjusts Cemetery Rules and Regulations as needed, plans cemetery improvements, approves monument designs and takes other actions as states in the Rules and Regulations. Monthly meetings typically are one to one and a half hours long. For more information contact the Town Manager's Office or read about the Commission and its agendas and minutes, available on the Town website.
- We also are accepting letters or emails of interest about the Deputy Health Officer position. The Deputy or Assistant Health Officer takes calls when the Health Officer is not available. There are perhaps a dozen Health Officer calls per year. Instruction about the Health Officer duties is available. To learn more, contact the Town Manager's Office.

GUESTS: None.

CANNABIS CONTROL COMMISSION:

Background: The Town of Barre has not opted in to allow retail cannabis establishments however, the Town could host one of the other 4 types of cannabis establishments. The Town does not have an opt-in barrier for these 4 other uses. The Selectboard has the option to create a local Cannabis Control Commission (CCC) to participate in the regulation of cannabis establishments. The Development Review Board will handle the zoning aspect of a cannabis application. The CCC would assure zoning and signing regulations are followed.

Planning Commission Chair Cedric Sanborn was present.

Selectboard Minutes of September 20, 2022 Continued:

Discussion began as Town Manager Carl Rogers explained how the Selectboard has the option of creating a local Cannabis Control Commission (CCC). The Commission would help regulate zoning and signing regulations. Additionally, they could help ensure nuisance regulations are followed. If a municipality forms a local commission, it should do so by resolution of the legislative body. The Selectboard discussed the option of serving as the Local Control Commission versus appointing other individuals for this work.

Planning and Zoning Administrator Chris Violette shared that the Planning Commission was in favor of a Cannabis Control Commission (CCC). Planning Commission Chair Cedric Sanborn echoed that the Planning Commission thought this would also be beneficial for the Town.

Mrs. Malone inquired about the entity Prevention Works Vermont. Mr. Rogers stated their primary focus is the education around the health considerations with the use of cannabis.

Conversation continued as Board members discussed creating an application for a Local Cannabis License. Applications would be submitted to the Town Clerk. The Town Clerk would then pass along the application to the Cannabis Control Commission for review and processing.

Board consensus is they will adopt a resolution next week and continue discussion about the application template.

ACCOUNTS PAYABLE:

On a motion by Justin Bolduc, seconded by Norma Malone, the Selectboard voted to approve the accounts payable warrants for the week of September 20, 2022. Bob Nelson abstained.

MISCELLANEOUS: NONE

WILSON INDUSTRIAL PARK WATERLINE:

Background: In March of 2021 Barre Town voters approved borrowing up to \$450,000 for the Wilson Industrial Park waterline project. A total of eight bids were received and opened on Wednesday, September 14, 2022. Bellavance Landworks is the apparent low bidder. The bid sheet requested unit price bids. While reviewing the bids, Robert Clark from OtterCreek Engineering found a technical, fatal error in Bellavance's bid. Robert Clark stated under Federal and State regulations Bellavance's bid at \$349,500 cannot be accepted. The bid form error must be considered and that produced a much higher bid total. Munson's bid was technically correct and is the low, responsive bid.

Due to a prior commitment Robert Clark from OtterCreek Engineering was currently not available to join the Board for discussion. Board consensus was to continue discussion of this agenda item until Mr. Clark's could join them virtually.

Town Manager Carl Rogers shared the bid tabulation sheet with Board members for review. Mr. Rogers noted that Town Engineer Josh Martineau estimated \$378,000 for this project. The noted low responsive bid was Munson Earth Moving Corp who was also awarded the contract work for the Websterville waterline project.

Board members expressed the importance of Munson Earth Moving Corp. prioritizing the Websterville waterline project over the Wilson Industrial Park water main extension should they choose to award them the contract.

ROUND TABLE:

Jack Mitchell:

- Mr. Mitchell inquired about the walking tour route for the upcoming site visit on Wednesday night.
- Mr. Mitchell expressed that the East Barre house project is looking better.
- Mr. Mitchell noted the generator at the Public Works garage is installed and up and running.

Paul White:

- Chair White noted that with the Town Manager search, the preferred deadline to receive resumes is this Friday. The first meeting will take place on September 28, 2022. A total of 14 applications complete applications have been received, additionally 8 incomplete applications have also been received.

EXECUTIVE SESSION:

On a motion by Jack Mitchell, seconded by Justin Bolduc, the Selectboard voted unanimously to find the need to go into executive session citing premature general knowledge would clearly place the Selectboard at a substantial disadvantage.

On a motion by Jack Mitchell, seconded by Bob Nelson, the Selectboard voted unanimously to go into executive session at 6:54 p.m. for labor contract with action expected.

On a motion by Jack Mitchell, seconded by Justin Bolduc, the Selectboard voted unanimously to come out of executive session at 7:13 p.m.

It is noted for the record that Robert Clark from OtterCreek Engineering was not available to join the Board for discussion due to his prior commitment.

WILSON INDUSTRIAL PARK WATERLINE: (continued)

On a motion by Bob Nelson, seconded by Norma Malone, the Selectboard voted unanimously to award the Wilson Industrial Park water main extension contract to Munson Earthmoving Corporation based on their unit price bid of \$374,950.

EXECUTIVE SESSION ACTION:

On a motion by Paul White, seconded by Bob Nelson, the Selectboard voted unanimously to authorize the Chair to sign the contract extension for the police union contract for the period from July 1, 2018 through June 30, 2023, shall be extended with modifications as shown in Section 43.1 and in Appendix A -wages, for 1 year, that year being July 1, 2023 through June 30, 2024.

ADJOURN:

On a motion by Jack Mitchell, seconded by Justin Bolduc the Selectboard voted unanimously to adjourn at 7:20 p.m.

APPROVED MINUTES

Barre Town Selectboard

Paul White, Chair

Norma Malone, Vice Chair

Justin Bolduc

Jack Mitchell

Bob Nelson

Filed in the Barre Town Clerk's Office on this _____ day of _____, 2022.

ATTEST: _____, Barre Town Clerk.