



# Town of Barre VERMONT

## BARRE TOWN SELECTBOARD MEETING

October 11, 2022

### AGENDA

1. Call to order.....6:00 p.m.
2. Pledge of Allegiance
3. Consider approving agenda
4. Consider approving October 4 Selectboard meeting minutes
5. Announcements
6. Receive guests for non-agenda items.
7. Interview Cemetery Commission applicant
8. Consider adopting Resolution No. 8-22 proclaiming Childhood Cancer Awareness Week
9. Quarterly Department Head visits: Town Engineer and Public Works
10. Consider final approval (third reading) of an ordinance amending the zoning by-law
11. Consider authorizing execution of grant agreement for the Wildersburg stormwater project
12. Consider appointment to the Cemetery Commission
13. Consider approving use of Websterville and Graniteville Roads for Thanksgiving morning 5k run/walk
14. Consider approving weekly accounts payable warrants for October 11, 2022
15. Miscellaneous, including licenses and permits if any
16. Round the table
17. Executive session: labor contract (action expected)
18. Adjourn

### MINUTES

The duly warned meeting of October 11, 2022 was held at the Barre Town Municipal Building, Selectboard Room, in Lower Websterville at 6:00 p.m.

**Selectboard Members Present:** Paul White, Norma Malone, Justin Bolduc, and W. John “Jack” Mitchell.

**Selectboard Members Absent:** Bob Nelson

**Staff Members Present:** Town Manager Carl Rogers, Town Clerk Tina Lunt, Public Works Supervisor Richard Tetreault, and Town Engineer Josh Martineau. Those present virtually: Planning and Zoning Administrator Chris Violette.

**Others Present:** Caroline Newhall, Rick Theken, and Times Argus Reporter Eric Blaisdell. Those present virtually: Jeff Blow.

**CALL TO ORDER:** Chair White called the meeting to order at 6:00 p.m.

**PLEDGE OF ALLEGIANCE:** Those present recited the Pledge of Allegiance.

**APPROVE THE AGENDA:**

*On a motion by Norma Malone, seconded by Justin Bolduc, the Selectboard voted unanimously to approve the amended agenda as follows:*

1. Add to item #17. Executive Session: personnel

**APPROVE THE MINUTES:**

*On a motion by Norma Malone, seconded by Justin Bolduc, the Selectboard voted unanimously to approve the October 4, 2022 meeting minutes with minor spelling and grammatical corrections.*

**ANNOUNCEMENTS:**

- The Vermont Homeowners Assistance Program, known as VHAP, is winding down. VHAP assists homeowners with their tax and utility bills, if the homeowners suffered financial hardship because of the COVID-19 pandemic. If you or someone you know had loss of income during the pandemic and have past due utility or property tax bills visit this website for more information: [vermonthap.vhfa.org](http://vermonthap.vhfa.org). The program will stop taking applications in December. If you need help, act now.
- During the next four weeks, give or take, there will be waterline construction activity in the side streets in Upper Websterville. Residents, if you see paint markings on the street expect construction there. Town Forest users watch for construction crews and slow down on Brook Street.
- The Town's lawn waste site is open Tuesdays, Wednesdays, and Thursdays from 10:00 a.m. to 2:00 p.m. thanks to volunteers. The drop-off site also is open Saturday's 8:00 a.m. to noon. There is no fee to drop off tree limbs, brush, leaves, grass clippings, and garden waste. The weekends of October 15, 16, 22, 23, and 29, 30 the site will be open 8:00 a.m. to 4:00 p.m. on Saturdays and noon to 4:00 p.m. on Sundays. Please do not leave bags or plastic sheeting at the site.
- The Central Vermont Solid Waste Management District's last household hazardous waste collection of the year will be on Saturday, October 29. This collection will be at the Vermont Department of Labor parking lot in Montpelier. Hours are 9:00 a.m. to 1:00 p.m.
- Chair White announcement: During last week's executive session the Selectboard voted to approve buying back one week of vacation time from an employee who made the request.

**GUESTS: NONE**

**CEMETERY COMMISSION INTERVIEW:**

Background: The Town has been seeking applications and letters of interest in serving on the Town Cemetery Commission. Currently, Merle Miller is filling the vacancy until the Selectboard has found and appointed another member. The Board interviewed Brian Littlefield last week and since then two more

Selectboard Minutes of October 11, 2022 Continued:

individuals submitted their names as candidates for the Cemetery Commission. One of those candidates will be interviewed tonight, the second one has withdrawn their application.

Caroline Newhall was present. Mrs. Newhall stated she has been a Barre Town resident since 1995. She is a retired postal worker and is familiar with the Barre Town area. She has always been interested in cemeteries and she and her husband enjoy visiting them. Mrs. Newhall noted she is currently on committees at her church and is looking to volunteer more of her time within the community. Board members thanked Ms. Newhall for her interest.

### **RESOLUTION NO. #8-22:**

Background: This agenda item is the result of a request that the Selectboard received several weeks ago.

*On a motion by Jack Mitchell, seconded by Justin Bolduc, the Selectboard voted unanimously to adopt Resolution #8-22, A Resolution of the Town of Barre, Vermont proclaiming Childhood Cancer Awareness Week in the Town of Barre.*

Chair White read the Resolution.

Rick Theken Secretary of the Lion's Club was present. The Lion's Club of Barre sponsored the request of this Resolution.

Mr. Theken stated there are currently 35 Lion Club organizations in the State of Vermont and one of their missions is pediatric cancer. The Lion's Club provides funds for transportation, food, and overnight stays for families of ill children. Mr. Theken noted if there are families who need support, they should visit [barrelions.com](http://barrelions.com).

### **DEPARTMENT HEAD VISITS:**

Background: Department heads will report for the months of July, August, and September.

#### **Department of Public Works**

Supervisor Richard Tetreault was present and updated the Board on the following:

- Gravel crushing update
- Generator control panel replacement status
- Staffing update
- Websterville Road update: Mr. Tetreault noted that the rut in the road will be milled this week
- Truck on Brook Street will be moved to Bolduc's
- Plowing update
- Hydroseeding

#### **Town Engineer**

Town Engineer Josh Martineau was present and updated the Board on the following:

- TSAC Reports
  - Traffic study update
  - Holden Road: center line request

Selectboard Minutes of October 11, 2022 Continued:

- Bus stops: additions on Richardson Road and Lower Camire Hill. Deletion on Gregorie Street
- Crosswalk request on Richardson Road
- Bi-annual Road Ratings
- Road coring: reviewing depth and condition of asphalt
- Paving:
  - 9474 tons of asphalt used
  - \$881,000 was spent on paving
  - \$54,000 was spent on milling
- Waterline project updates:
  - Route 110 Bridge
  - Websterville Waterline
  - Wilson Industrial Park: start date is the Spring of 2023

### **PROPOSED ORDINANCE OF AMENDMENTS ZONING BY-LAW:**

Background: This is the third and final reading of a proposed ordinance amending the zoning by-law amendments. The notice of the hearing was published and posted as required. The Town office has not received any comments about the ordinance.

*On a motion by Norma Malone, seconded by Justin Bolduc, the Selectboard voted unanimously to read the ordinance by title only. The proposed ordinance was read, by title only, by Chair White.*

*On a motion by Norma Malone, seconded by Justin Bolduc, the Selectboard voted unanimously to approve the ordinance amending the zoning by-law.*

### **GRANT AGREEMENT FOR WILDERSBURG STORMWATER PROJECT:**

Background: This agreement is for the Public-Private Partnership 3-acre stormwater project the Town has been working on. Last fall the State indicated it would enhance the Town's grant, from a 50/50 State funded project to 100% grant using Vermont's ARPA funds. The grant award is \$512,525. Preliminary work on the project has begun. The Town, Watershed Consulting and Wildersburg HOA held a kick-off meeting in September and a second meeting is scheduled for October 20.

Town Attorney Mike Monte has reviewed the agreement and suggested two provisions.

Town Manager Carl Rogers suggested passing over this agenda item as he has not had a chance to ask the State about the two provisions that Town Attorney Mike Monte has suggested. Board consensus is to pass over this item.

### **CEMETERY COMMISSION APPOINTMENT:**

Background: Merle Miller has been serving on the Cemetery Commission until the Board has found someone to fill the seat. The Board has interviewed two candidates and is unable to make an appointment until Mr. Miller has submitted his resignation. Mr. Merle Miller has submitted his resignation effective October 11, 2022.

Board members have interviewed Brian Littlefield and Caroline Newhall for the Cemetery Commission.

Selectboard Minutes of October 11, 2022 Continued:

***On a motion by Norma Malone, seconded by Justin Bolduc, the Selectboard voted unanimously to appoint Brian Littlefield to fill the Cemetery Commission seat with a term to expire on May 31, 2027.***

Board members thanked both applicants for volunteering their services.

**BARRE CONGREGATIONAL CHURCH THANKSGIVING 5K:**

**Background:** Annually the Barre Congregational Church seeks approval to use two roads for a 5k run/walk on Thanksgiving Day. Their plan for logistics and course is the same as last year, which works well. Registration will be in the school parking lot. The run/walk will start and finish at the rec area picnic shelter at 9:30 a.m.

Participants will run/walk down the Rec Area road and school driveway onto Websterville Road. Participants will then turn left onto Graniteville Road and proceed out to Rock of Ages' driveway. Weather dependent, they will travel back using the bike path, and if the bike path is not clear of ice/snow, the runners/walkers will reverse course back to the shelter. Except for the temporary hold of traffic at Quarry Hill Road when many participants are passing through, roads are not closed.

***On a motion by Jack Mitchell, seconded by Justin Bolduc, the Selectboard voted unanimously to approve the Thanksgiving morning 5k run/walk conducted by the Barre Congregational Church on Websterville and Graniteville Roads.***

**ACCOUNTS PAYABLE:**

***On a motion by Norma Malone, seconded by Justin Bolduc, the Selectboard voted unanimously to approve the accounts payable warrants for the week of October 11, 2022.***

**MISCELLANEOUS: NONE**

**ROUND TABLE:**

Justin Bolduc:

- Mr. Bolduc recommended adding the baseball field light poles as a discussion item to next week's agenda.

Jack Mitchell:

- Mr. Mitchell commented on the Town Manager's notes regarding the Graniteville Fire District of the pros and cons of merging with the Town.

Paul White:

- Chair White inquired about the status of the Town Forest Committee meetings. Mr. Rogers did not have an update at this time.
- Chair White announced that the Town Manager Screening Committee met today. A total of 26 complete applications were received, and those were narrowed down to 5. Those 5 individuals were interviewed today. The Screening Committee is recommending 2 finalists for Selectboard consideration.

**EXECUTIVE SESSION:**

Selectboard Minutes of October 11, 2022 Continued:

***On a motion by Jack Mitchell, seconded by Justin Bolduc, the Selectboard voted unanimously to find the need to go into executive session citing premature general knowledge would clearly place the Selectboard at a substantial disadvantage.***

***On a motion by Jack Mitchell, seconded by Justin Bolduc, the Selectboard voted unanimously to go into executive session at 7:07 p.m. for labor contract and personnel with expected action.***

***On a motion by Jack Mitchell, seconded by Justin Bolduc, the Selectboard voted unanimously to come out of executive session at 8:40 p.m.***

**ACTION:**

***On a motion by Norma Malone, seconded by Justin Bolduc, the Selectboard voted unanimously to approve the Collective Bargaining Agreement with Local #1369, Council 93 of AFSCME for the term July 1, 2022 to June 30, 2024.***

**ADJOURN:**

***On a motion by Norma Malone, seconded by Justin Bolduc, the Selectboard voted unanimously to adjourn at 8:41 p.m.***

APPROVED MINUTES

Barre Town Selectboard

\_\_\_\_\_  
Paul White, Chair

\_\_\_\_\_  
Norma Malone, Vice Chair

\_\_\_\_\_  
Justin Bolduc

\_\_\_\_\_  
Jack Mitchell

\_\_\_\_\_  
Bob Nelson

Filed in the Barre Town Clerk's Office on this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

ATTEST: \_\_\_\_\_, Barre Town Clerk.