



# Town of Barre VERMONT

## BARRE TOWN SELECTBOARD MEETING

June 7, 2022

### AGENDA

1. Call to order.....6:00 p.m.
2. Pledge of Allegiance
3. Consider approving agenda
4. Consider approving May 31 Selectboard meeting minutes
5. Announcements
6. Receive guests for non-agenda items.
7. Interview applicant for Traffic Safety Advisory Committee
8. Consider appointments to Recreation Board and Traffic Safety Advisory Committee
9. Discuss Town Forest Management Plan Committee charge
10. Consider authorizing purchase of water pump station control equipment
11. Consider issuing 2022 unlicensed dog warrant
12. Consider approving weekly accounts payable warrants for June 7, 2022
13. Miscellaneous, including licenses and permits, if needed
14. Round the table
15. Executive session, contract (action possible)
16. Adjourn

### MINUTES

The duly warned meeting of June 7, 2022 was held at the Barre Town Municipal Building, Selectboard Room, in Lower Websterville at 6:00 p.m.

**Selectboard Members Present:** Paul White, Norma Malone, Justin Bolduc, Bob Nelson, and W. John “Jack” Mitchell.

**Selectboard Members Absent:** None.

**Staff Members Present:** Town Manager Carl Rogers, and Town Clerk Tina Lunt. Those attending virtually: Planning and Zoning Administrator Chris Violette.

**Others Present:** Vinny Calcagni, Donald Singer, Lauren Jo Chase, David Vanderlinde-Abernathy, Darleen Clark, and Leigh McCaffrey.

**CALL TO ORDER:** Chair White called the meeting to order at 6:00 p.m.

**PLEDGE OF ALLEGIANCE:** Those present recited the Pledge of Allegiance.

### APPROVE THE AGENDA:

*On a motion by Bob Nelson, seconded by Justin Bolduc, the Selectboard voted unanimously to approve the amended agenda as follows:*

1. Item #15: Executive Session: remove contract and add personnel

**APPROVE THE MINUTES:**

*On a motion by Norma Malone, seconded by Bob Nelson, the Selectboard voted unanimously to approve the May 31, 2022 meeting minutes with minor spelling and grammatical corrections.*

**ANNOUNCEMENTS:**

- Mark your calendar; the Barre Town Fire Department's Father's Day Chicken barbeque is back. Meals are served, to eat-in or take-out, from noon to 2:00 p.m. The barbeque is held at the East Barre Station. You do not need to pre-buy tickets or make a reservation. Meals include half a chicken, pasta, salad, drink and ice cream.
- Tennis lessons are available this summer. The lessons will be conducted July 19 to 22<sup>nd</sup> and again July 26<sup>th</sup> to 29<sup>th</sup>. Both weeks, beginners' lessons will be from 2:30 to 4:00 p.m., and intermediate lessons will be held from 5:00 – 6:30 p.m. Children age 8 and up and adults may register. The fee is \$45 per week or \$60 for both weeks. Call the Town Manager's Office at 802-479-9331 for more information. A flyer and registration form are available via a link in the announcements on the Town's homepage.
- The Public Works Department is looking for summer help. Applications for full-time or part-time work are being accepted. The DPW could really use two people for about three weeks to trim brush and tree limbs blocking visibility of road signs. The Town will consider applications for just this work. High school seniors, or other high school students who are at least 18 years old, are invited to apply. Contact the Manager's Office for an application or for more information about this summer work.
- After tonight's meeting there may be two Town Board and Commission vacancies. Please consider volunteering to serve on either the Cemetery Commission, or Development Review Board. For more information contact the Town Manager's Office at 802-479-9331 or visit [www.barretown.org](http://www.barretown.org) and on the homepage, click on Boards and Commissions. Letters of interest by email or postal letter should be submitted to the Manager's Office. Applications will be considered as received.
- A permit is required for home fireworks displays. State law requires a permit application be filed with the Town Clerk no less than fifteen days before the display. If you would like to be aware of firework displays near you, on Front Porch Forum the Fire Chief posts notices of upcoming displays. This same information also is available on the Town website.
- More people are on the streets and roads walking, running, cycling or horseback riding. More children are outside playing, especially after school closes for the summer. Please be alert for these other users and slow down when passing by.
- Chair White announced that the Town is currently recruiting for a Recreation Director. This is a full-time, year-round position. For a complete job description visit the Town website

Selectboard Minutes of June 7, 2022 Continued:

[www.barretown.org](http://www.barretown.org) then use the Employment with Barre Town link. Contact the Town Manager's Office for more information.

### **GUESTS:**

Members of the Barre Congregational Church were present. Lauren Jo Chase gave a brief presentation around the history of the 5K Wobble Gobble. This race has been annually organized by church members for a number of years and Barre Town has been the hosting community. Pastor Leigh McCaffrey expressed her appreciation for Town Manager Carl Rogers's dedication over the past years. Pastor McCaffrey presented Mr. Rogers with a gift donation to the People's Health and Wellness Center, and Pastor McCaffrey noted they are grateful for Mr. Roger's service and for all the times he went above and beyond for the community.

### **INTERVIEW FOR TRAFFIC SAFETY ADVISORY COMMITTEE (TSAC):**

Background: There are currently two vacancies on the Traffic Safety Advisory Committee (TSAC). The vacancies have been advertised on the Town website and at past Board meetings. Letters of interest by email or postal letters were asked to be mailed to the Town Manager's Office. Vinny Calcagni is invited to speak with the Board about his interest in serving on TSAC. He runs a landscaping/excavating business with his family.

Vinny Calcagni was present. Mr. Calcagni stated he is a lifelong resident of Barre Town and would like to help with the decisions around traffic safety. He attended a TSAC meeting 9 months ago and was intrigued by the committee and is looking to get more involved. Mr. Calcagni has knowledge with OSHA, as he owns a landscaping/excavating business with his family. Mr. Calcagni stated he would be interested in the 2-year term seat. Board members thanked Mr. Calcagni for his interest in serving on TSAC.

### **APPOINTMENTS FOR RECREATION BOARD AND TRAFFIC ADVISORY COMMITTEE:**

Background: The Town has had vacancies on the Traffic Safety Advisory Committee (TSAC) and the Recreation Board. There are two TSAC vacancies, a full 3-year term and the remainder of Bill Kirby's term. There is a 1 full 3-year term position open for the Recreation Board. Tony Amaral, who recently served on the Budget Committee has expressed interest in serving on TSAC. Burnie Allen previously served on the Recreation Board and would like to get involved again. There have been no other applicants for these committees.

*On a motion by Norma Malone, seconded by Justin Bolduc, the Selectboard voted unanimously to appoint Vinny Calcagni to fill Bill Kirby's term, to expire May 31, 2024, on the Traffic Safety Advisory Committee.*

*On a motion by Justin Bolduc, seconded by Bob Nelson, the Selectboard voted unanimously to appoint Tony Amaral to a 3-year term, to expire May 31, 2025, on the Traffic Safety Advisory Committee.*

The Town received another applicant interested in the Rec Board vacant seat. Board consensus is to interview the second applicant before making a decision around appointment for this position.

### **TOWN FOREST MANAGEMENT PLAN COMMITTEE CHARGE:**

Background: During last week's meeting the Selectboard asked to review the Town Forest Management Plan Committee Charge. The Selectboard adopted this document on April 12, 2011.

Town Manager Carl Rogers gave a brief overview of the Charge, noting specific updates that are needed.

Conversation started on the particular updates the committee will need to address.

The timeline of the rewrite was discussed. Town Manager Carl Rogers noted the last time this was completed over a 24-month period. It is noted the Community Forest Plan must be updated by February 2023. The Board discussed providing the committee with a deadline of February 1, 2023. Mrs. Malone noted the work involved is not a complete rewrite and will require less time.

The Board agreed to secure a 7-member diverse committee for updating the 10-year plan review and possible revision. This group will focus on reviewing the current Community Forest Plan, reviewing the conservation easement, collecting public input, organizing, and seeking information, and in return presenting the Board with a recommendation. The meetings are anticipated to begin in July. The Town Manager will post the ad for recruiting a committee immediately.

Conversation continued as Board members discussed the role of the Washington Country Forester and their involvement with the rewrite of the Forestry section of the Plan.

The Board discussed the role of a secretary for the meetings. Board members suggested the possibility of Town staff taking on this role and compensating them for their involvement. Town Manager Carl Rogers will see if there are any staff who would be interested in this work.

### **OLD RT. 302 PUMP STATION CONTROLS:**

Background: During last week's meeting the Board agreed with buying and installing a new water pump station communication/control equipment. The Town's Purchasing Policy states that unbudgeted purchases with an estimated value of \$3,500 to \$10,000 must be approved by the Selectboard and two written quotes be presented. A quote is provided by Champlin Associates in the amount of \$9,894.80. Champlin's has knowledge of the Town's system and staff is advising one company serving all the Town's utility communication/controls functions.

***On a motion by Jack Mitchell, seconded by Justin Bolduc, the Selectboard voted unanimously to waive the requirement for a second quote as stated in the Town's purchasing policy and authorize acquisition and installation of Old Rt. 302 water pump station communication/control equipment at a price of \$9,894.80.***

### **UNLICENSED DOG WARRANT:**

Background: As specified by State Law, the Town Clerk annually turns over a list of unlicensed dogs in Barre Town. Starting January 1<sup>st</sup>, the Town Clerk's office has mailed animal license renewal notices, mailed rabies reminder post cards for those that have expired, and issued late letters to all the pet owners on the unlicensed list without response. Once the Selectboard approves and signs the unlicensed warrant the information is turned over to the Police Department for further action.

Selectboard Minutes of June 7, 2022 Continued:

*On a motion by Jack Mitchell, seconded by Justin Bolduc, the Selectboard voted unanimously to issue the 2022 Unlicensed Dog Warrant to the Town Police Department.*

**ACCOUNTS PAYABLE:**

*On a motion by Norma Malone, seconded by Bob Nelson, the Selectboard voted unanimously to approve the accounts payable warrant for the week of June 7, 2022.*

**MISCELLANEOUS: None**

**ROUND TABLE:**

Jack Mitchell:

- Mr. Mitchell stated it was a pleasant surprise to see Town Manager Carl Rogers being presented with an award to the People’s Health & Wellness Center. He expressed his appreciation to the Barre Congregational Church.
- Mr. Mitchell inquired about the paving budget, specifically if the paving plan could be reviewed, and possible adjustments be made. Board members discussed this causing a ripple effect of other roads being bumped to another year in the paving plan. He suggested the Town does not forget about the roads that are not on the plan come budget season. Conversation continued as Board members discussed looking at offsets to cover the additional paving that needs to be done to keep the roads safe. Board consensus is to leave the roads in the paving plan.

**EXECUTIVE SESSION:**

*On a motion by Jack Mitchell, seconded by Justin Bolduc, the Selectboard voted unanimously to find the need to go into executive session citing premature general knowledge would clearly place the Selectboard at a substantial disadvantage.*

*On a motion by Jack Mitchell, seconded by Justin Bolduc, the Selectboard voted unanimously to go into executive session at 8:00 p.m. for personnel.*

*On a motion by Jack Mitchell, seconded by Justin Bolduc, the Selectboard voted unanimously to come out of executive session at 8:42 p.m.*

**ADJOURN:**

*On a motion by Justin Bolduc, seconded by Bob Nelson, the Selectboard voted unanimously to adjourn at 8:43 p.m.*

APPROVED MINUTES

Barre Town Selectboard

\_\_\_\_\_  
Paul White, Chair

\_\_\_\_\_  
Norma Malone, Vice Chair

\_\_\_\_\_  
Justin Bolduc

\_\_\_\_\_  
Jack Mitchell

Selectboard Minutes of June 7, 2022 Continued:

\_\_\_\_\_  
Bob Nelson

Filed in the Barre Town Clerk’s Office on this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

ATTEST: \_\_\_\_\_, Barre Town Clerk.