



Town of Barre VERMONT

BARRE TOWN SELECTBOARD MEETING

June 28, 2022

AGENDA

1. Call to order.....6:00 p.m.
2. Pledge of Allegiance
3. Consider approving agenda
4. Consider approving June 21 Selectboard meeting minutes
5. Announcements
6. Receive guests for non-agenda items.
7. Interview with applicant for DRB alternative position
8. Discuss plans for appointments for the Community Forest Management Plan Committee
9. Consider authorizing seeking bids for the Wilson Industrial Park waterline project
10. Discuss tax bill insert (mid-summer news) article about the Quarry Project dance event
11. Consider appointment to DRB alternate position
12. Consider approving carry-over of FY '21-'22 budget item
13. Consider approving weekly accounts payable warrants for June 28, 2022
14. Miscellaneous: **a)** fireworks permit for Woodhams, 14 Breer Road on July 2; **b)** other licenses permits, if any
15. Round the table
16. Executive session (personnel)
17. Adjourn

MINUTES

The duly warned meeting of June 28, 2022 was held at the Barre Town Municipal Building, Selectboard Room, in Lower Websterville at 6:00 p.m.

Selectboard Members Present: Paul White, Norma Malone, Justin Bolduc, Bob Nelson, and W. John "Jack" Mitchell.

Selectboard Members Absent: None.

Staff Members Present: Town Manager Carl Rogers, and Town Clerk Tina Lunt. Those attending virtually: Planning and Zoning Administrator Chris Violette.

Others Present: Gina Galfetti and Times Argus Reporter Eric Blaisdell. Those attending virtually: Jeff Blow.

CALL TO ORDER: Chair White called the meeting to order at 6:00 p.m.

PLEDGE OF ALLEGIANCE: Those present recited the Pledge of Allegiance.

APPROVE THE AGENDA:

On a motion by Norma Malone, seconded by Bob Nelson, the Selectboard voted unanimously to approve the amended agenda as follows:

1. Add to item #16 Executive Session: labor contract
2. Add after item #14 Miscellaneous: The following discussions: Playground rules, summer meeting schedule, Town Manager search, and Health Officer Vacancy

APPROVE THE MINUTES:

On a motion by Norma Malone, seconded by Justin Bolduc, the Selectboard voted unanimously to approve the June 21, 2022 meeting minutes with minor spelling and grammatical corrections.

ANNOUNCEMENTS:

- The Grand List has been lodged. All property owners now have a once per year opportunity to grieve the assessed value of their property. Notice of grievance and request for grievance hearing must be submitted in writing – by a letter or by an email – to the Assessor’s Office before 4:30 p.m. on July 8. Contact the Assessor’s Office at 802-479-2595 for more information.
- The Town Public Works Department continues to prepare for road paving. The DPW will be working in higher traffic roads such as Windy Wood, Middle and Websterville Road in East Barre. They also will be working in numerous side streets. Please be on the look-out for orange and black road construction signs. Please slow down in work zones for your own safety and for the flaggers’ and construction workers’ safety. The paving contractor has a tentative start date of August 11.
- State law requires fireworks permit applications be filed at least 15 days before the display date. If you are thinking about a fireworks show, please plan ahead and turn in your application on time.
- The state primary election is Tuesday, August 9. The Town Clerk’s Office has started mailing early ballots to those voters who requested an early ballot for the entire calendar year. If you did not request an early ballot for the entire year and want an early ballot for the August 9 election, please contact the Town Clerk’s Office at 802-479-9391.
- Chair announcements:
 - Chair White announced that after last week’s executive session, the Selectboard took two actions. They authorized signing a document for settling a property assessment appeal, pending the owner’s signature. They voted to accept or approve the non-union wage schedule for 2022-2023 as presented by the Manager.

GUESTS: None.

INTERVIEW FOR DEVELOPMENT REVIEW BOARD:

Background: The Development Review Board meets the second Wednesday of the month. There is one open alternate vacancy left to fill on the Board. Gina Galfetti has submitted her name for consideration.

Gina Galfetti was present. Ms. Galfetti is a Barre Town resident and small business owner. Ms. Galfetti is running for Barre Town State Representative. She has previous experience in working on a Development Review Board in Colorado and is interested in getting more involved with the Barre Town community. Board members thanked Ms. Galfetti for coming in and for volunteering.

TOWN FOREST MANAGEMENT PLAN COMMITTEE:

Background: During previous discussions the Board has reviewed the Town Forest Management Plan Committee Charge. The committee will focus on reviewing the current Community Forest Plan and Conservation Easement as well as collection of public input, organizing, seeking information and in return present the Board with a recommendation. The Town posted an ad for recruiting a committee and four applications have been received.

The Manager suggests interviewing the four current applicants and re-advertising. He recommends appointments are not made until after the second round of interviews are complete. Board consensus is to move forward with scheduling the four applicants for next week's meeting. Additionally, the Town will re-advertise, and an announcement will go out on Front Porch Forum to recruit more applicants.

WILSON INDUSTRIAL PARK WATERLINE PROJECT:

Background: The historic preservation and environmental sign-offs are completed and forwarded to financing (grants and loans) for the Wilson Industrial Park waterline project. A State document that was provided by OtterCreek confirms the project is on the approved list. The State financing is 75% grant and 25% loan.

Town Manager Carl Rogers shared Robert Clark from OtterCreek recommends the Town go out to bid before the paperwork is signed, as the underwriting work can take 4-8 weeks. The Town can go to bid and begin construction without jeopardizing the grant funding. Mr. Rogers confirmed that advertisement for the bidding will begin midway through July.

On a motion by Bob Nelson, seconded by Justin Bolduc, the Selectboard voted unanimously to authorize staff to begin the Wilson Industrial Park waterline project bid phase as soon as the State approves the bidding documents.

TAX BILL INSERT/QUARRY DANCE PROJECT:

Background: A typical tax billing allows one more sheet of paper to be added without increasing the postage required. In the past we have added a tax bill insert about mid-summer news. The Quarry Project dance event is on our article list for this summer.

Discussion focused on the tax bill insert. Mr. Rogers shared an idea of providing information around The Quarry Project, suggesting the Town could provide residents information around the parking and traffic for this event.

Mrs. Malone expressed concerns with this being a for-profit event and that she felt this was not an item for the Town's tax bill insert. Chair White shared this is a unique event but understands Ms. Malone's concerns with the precedence it sets. Board consensus is to not include this information on the tax bill insert.

APPOINTMENT TO DEVELOPMENT REVIEW BOARD ALTERNATE:

Background: Alternates are appointed to one-year terms. Currently, the DRB has one vacancy for an alternate seat.

On a motion by Bob Nelson, seconded by Justin Bolduc, the Selectboard voted unanimously to appoint Gina Galfetti, to the Development Review Board alternate position for a one-year term to expire May 31, 2023.

2021-2022 BUDGET ITEM CARRY-OVER:

Background: Department heads were offered to submit '21-'22 budgeted items they'd like to carry over the first three months of FY 22-'23. Fire Chief Chris Violette submitted the only request. Mr. Violette requests approval to carry-over the \$900 for the firefighter's appreciation dinner in account 011.422.382. There were various reasons it was hard to schedule this year.

Town Manager Carl Rogers noted the Emergency Management Department has \$1,000 for retaining a consultant for Blue Flame Gas that they are requesting to be carried over to the FY 22-'23.

On a motion by Justin Bolduc seconded by Bob Nelson, the Selectboard voted unanimously to approve carrying over the \$900 for the firefighters' appreciation dinner, account #011.422.382. and \$1,000 in the Emergency Management Department budget for the consultant for Blue Flame Gas updated Emergency Response Plan.

ACCOUNTS PAYABLE:

On a motion by Norma Malone, seconded by Justin Bolduc, the Selectboard unanimously to approve the accounts payable warrant for the fiscal year '22 dated June 28, 2022, to include the invoice for the Department of Environmental Conservation. Bob Nelson abstained

On a motion by Norma Malone, seconded by Bob Nelson, the Selectboard voted unanimously to approve the accounts payable warrant for the fiscal year '22-'23 warrant.

MISCELLANEOUS:

On a motion by Norma Malone, seconded by Jack Mitchell, the Selectboard voted unanimously to approve, and authorize the Town Clerk to sign a fireworks permit for Andrew Woodhams, 14 Breer Road, display on July 2, 2022.

Rules Governing Neighboring Playgrounds:

Chair White shared that he was informed of three candidates running for office who hosted an event on a Town playground. Chair White noted he was assured that no political activity would be taking place. However, since the event, he has learned that promotional materials were handed out and the event was advertised on Facebook. Discussion focused on the Town's limited playground rules and the need of

Selectboard Minutes of June 28, 2022 Continued:

revisiting them. Generally, campaigning is not allowed on Town property. The Town has had a long-standing practice around lawn signs. Conversation continued as Board members discussed the actions that must be taken to clean up the rules and limitations regarding use of the Town playgrounds. Board consensus is to provide the Rec Board with guidance with drafting new playground rules, as the Rec Board oversees the playgrounds.

Summer Meeting Schedule:

The Board discussed the option of meeting every week versus every other week. Due to their busy schedule the Board agreed it was best to continue meeting weekly, excluding Tuesday July 19th and August 2nd.

Town Manager Search:

Chair White gave a brief update on the Town Manager search and his work with Rick McGuire from VLCT.

Health Officer Update:

Currently Chair White is the Health Officer as Bill Kirby resigned. Board consensus is to ask the current Deputy Health Officer if he is interested in filling this position.

ROUND TABLE:

Norma Malone:

- Mrs. Malone inquired about the date certain for the chloride application for gravel roads. Town Manager Carl Rogers noted he is meeting with Town Engineer Josh Martineau this Thursday and will find out when this is scheduled.

Bob Nelson:

- Mr. Nelson noted he received a message on social media that someone met a truck coming up Sterling Hill. The police were notified this morning.

EXECUTIVE SESSION:

On a motion by Jack Mitchell, seconded by Justin Bolduc, the Selectboard voted unanimously to find the need to go into executive session citing premature general knowledge would clearly place the Selectboard at a substantial disadvantage.

On a motion by Jack Mitchell, seconded by Justin Bolduc, the Selectboard voted unanimously to go into executive session at 7:09 p.m. for personnel and labor contract.

On a motion by Jack Mitchell seconded by Justin Bolduc, the Selectboard voted unanimously to come out of executive session at 8:14 p.m.

ADJOURN:

On a motion by Jack Mitchell, seconded by Bob Nelson, the Selectboard voted unanimously to adjourn at 8:14 p.m.

APPROVED MINUTES

Barre Town Selectboard

Selectboard Minutes of June 28, 2022 Continued:

Paul White, Chair

Norma Malone, Vice Chair

Justin Bolduc

Jack Mitchell

Bob Nelson

Filed in the Barre Town Clerk's Office on this _____ day of _____, 2022.

ATTEST: _____, Barre Town Clerk.