



Town of Barre VERMONT

BARRE TOWN SELECTBOARD MEETING

June 21, 2022

AGENDA

1. Call to order.....6:00 p.m.
2. Pledge of Allegiance
3. Consider approving agenda
4. Consider approving June 14 Selectboard meeting minutes
5. Announcements
6. Receive guests for non-agenda items.
7. Consider approving special event permit for Cradle to Grave Arts' Quarry Project
8. Consider use of CLFRF money for public works shop emergency power generator
9. Consider authorizing letter of intent to participate in the Wildersburg Common stormwater grant project
10. Consider authorizing letter stating Town's understanding of and acceptance of O&M responsibilities of the Wildersburg Common stormwater project
11. Consider adopting Town Forest Management Plan Committee charge
12. Consider adopting Town Manager Screening Committee charge
13. Consider appointments to Town Manager Screening Committee
14. Consider approving weekly accounts payable warrants for June 21, 2022
15. Miscellaneous: **a)** fireworks permit for Rockfire; **b)** fireworks permit for Steve Morrison; **c)** other licenses permits, if any
16. Round the table
17. Executive session: legal, personnel (action expected)
18. Adjourn

MINUTES

The duly warned meeting of June 21, 2022 was held at the Barre Town Municipal Building, Selectboard Room, in Lower Websterville at 6:00 p.m.

Selectboard Members Present: Paul White, Norma Malone, Justin Bolduc, Bob Nelson, and W. John "Jack" Mitchell.

Selectboard Members Absent: None.

Staff Members Present: Town Manager Carl Rogers, and Town Clerk Tina Lunt. Those attending virtually: Planning and Zoning Administrator Chris Violette.

Others Present: Hannah Dennison and Emily Boedecker.

CALL TO ORDER: Chair White called the meeting to order at 6:00 p.m.

PLEDGE OF ALLEGIANCE: Those present recited the Pledge of Allegiance.

APPROVE THE AGENDA:

On a motion by Bob Nelson, seconded by Justin Bolduc, the Selectboard voted unanimously to approve the agenda as presented.

APPROVE THE MINUTES:

On a motion by Norma Malone, seconded by Bob Nelson, the Selectboard voted unanimously to approve the June 14, 2022 meeting minutes with minor spelling and grammatical corrections.

ANNOUNCEMENTS:

- The Assessor will lodge the Grand List soon. Property owners who have a change in value since 2021 will receive a Notice of Change in Appraisal in the mail. The Assessor will publish a newspaper ad and post an announcement around town. The announcement is notice of every property owner's once per year opportunity to grieve the assessed value of their property. Watch for the announcement in the newspaper or on neighborhood store bulletin boards. For more information call the Assessor's Office at 802.479.2595.
- Please consider volunteering to serve on either the Cemetery Commission, or Development Review Board. The Cemetery Commission meets the fourth Wednesday of the month. Usually, the Commission meets April through October and cancels its meetings over the winter. The Commission oversees three cemeteries. The DRB meets the second Wednesday of the month; usually it meets every month. For more information contact the Town Manager's Office at 802-479-9331 or visit www.barretown.org and on the homepage, click on Boards and Commissions. Letters of interest by email or postal letters should be submitted to the Manager's Office. Applications will be considered as received.
- Our Public Works Department has been preparing for road paving. In coming weeks there will be more work within roads. Please observe the orange and black signs giving notice of road work ahead and flaggers. Slow down in work zones and follow the flaggers instructions. Our DPW will be working on busy roads such as Middle Road, Windy Wood Road and, Websterville Road in East Barre. There also will be work in numerous side streets.

GUESTS: None.

THE QUARRY PROJECT SPECIAL EVENT PERMIT:

Background: Cradle to Grave Arts Inc. is producing The Quarry Project dance performance in the Wells-Lamson Quarry. Hannah Dennison (owner of Cradle to Grave Arts Inc.) began production work before the pandemic, in which she received conceptual approval from the Town and landowner (Rock of Ages). The event will be paid admission in which a special event permit is required. Dress rehearsals are scheduled from 5:30 – 7:00 p.m. on July 25th -27th. The public may attend rehearsals for a reduced admission fee. Performances are scheduled for August 5, 6, 9, 10, 12, 13, 14, 16, 17, 19, 20 and 21 from 5:30 – 7:00 p.m. Spectator parking will be along the west side of the Town's driveway to the new outdoor storage area.

Cradle to Grave Arts Inc. owner Hannah Dennison and producer Emily Bedecker were present. Ms. Bedecker stated the original performance was scheduled for 2020, however due to the pandemic it was cancelled. Over the last several months, the dancers have been meeting to refresh the choreography. They are planning 13 performances, and three dress rehearsals. The audience seating is for approximately 90 spectators, and they will be seated on a factory-built platform within the quarry. The dancers will be performing on commercial grade floats.

Cradle to Grave Arts Inc has obtained insurance for the production and the Town of Barre and Rock of Ages are named as an additional insured. Spectators will sign a waiver before entering the seating area. Ms. Bedecker noted she and Ms. Dennison have been working with the Town of Barre's Emergency Services Department on a safety plan and going over site management. A volunteer support crew will be in the quarry during the performances and ushers will be on the audience platform at all times. Ms. Bedecker and Ms. Dennison expressed that safety is a crucial part of the planning of this performance.

On a motion by Bob Nelson, seconded by Justin Bolduc, the Selectboard authorized the Town Clerk to issue a special event permit #3-22 for 13 performances and 3 dress rehearsals of The Quarry Project during July and August 2022 with the \$500 deposit waived and a fee of \$350.00 to be paid.

On a motion by Norma Malone, seconded by Bob Nelson, the Selectboard approved Cradle of Grave Arts Inc. use of the Town's storage area driveway.

Mrs. Malone inquired about the filming of the event. Ms. Dennison stated that the event will not be streamed, however, filming and photography will be completed during dress rehearsals and available at a later date.

Ms. Bedecker expressed that ticket sales are going very well. Those interested can visit thequarryproject2022.com for ticket information, opportunities on volunteering and to sign up for the newsletter.

USE OF CLFRF FUNDS FOR PUBLIC WORKS GENERATOR:

Background: One of the items for use of the Town's Coronavirus Local Fiscal Recovery Funds (CLFRF) is to purchase an emergency generator for the Public Works garage. The total cost including installation is \$38,600.

Mr. Mitchell obtained an up-to-date price quote of \$33,000 from CAT. Dexter Electric quoted \$5,600 to install the generator. Mr. Mitchell stated he has talked to CAT and to lock in the price the Board must make a decision. The lead time on the generator is 30-36 weeks.

On a motion by Bob Nelson, seconded by Justin Bolduc, the Selectboard voted unanimously to approve use of the CLFRF funds and to authorize the purchase from CAT at the price of \$33,000 and to arrange with Dexter Electric for installation to install.

Board consensus is Mr. Mitchell will ask Dexter Electric to purchase the materials needed to install the generator now and store them until the generator arrives.

LETTER OF INTENT FOR WILDERBURG STORMWATER PROJECT:

Background: The grant offer for the Wildersburg stormwater project includes a list of actions and due dates. July 1, 2022 is the due date for this letter of intent. The Town and Wildersburg HOA signed a joint letter on August 31, 2021, however, a new letter was drafted due to the new funding source (VT ARPA). The State is offering \$512,525 of its ARPA funds to pay 100% of the expenses for this project. It is being administered through the State's public-private partnership program.

Town Manager Carl Rogers shared a suggested letter of intent with Board members that was drafted by Watershed Consulting. Board members asked questions regarding the expenses noted in the letter of the intent. A discussion took place regarding adding a cap on the stormwater project. Conversation continued as Board members discussed the importance of getting this project out to bid as soon as possible.

On a motion by Bob Nelson, seconded by Norma Malone, the Selectboard voted unanimously to authorize the Town Manager to sign a letter of intent to participate in the ARPA 3 Acre Public-Private Partnership Project Construction-Barre Wildersburg, grant number 06140-2022-ARPA-CWB-01.

OPERATIONS & MAINTENANCE LETTER FOR WILDERSBURG STORMWATER GRANT:

Background: This letter is for the same Wildersburg stormwater grant project and is also due on July 1, 2022. The State wants to know up front what entity will be responsible for the operations and maintenance of the stormwater practice.

On a motion by Justin Bolduc, seconded by Bob Nelson, the Selectboard voted unanimously to authorize the Town Manager to sign the Operations & Maintenance letter for the Wildersburg stormwater project, grant number 01640-2022-ARPA-CWB.01.

TOWN FOREST MANAGEMENT PLAN COMMITTEE CHARGE:

Background: During previous meetings the Board has reviewed and amended the Town Forest Management Plan Committee Charge. A draft Committee Charge has been provided for review.

Board members reviewed a draft copy of the Barre Town Community Forest Management Plan Committee Charge. Town Manager Carl Rogers suggested reviewing the professional forester services section. Board members shared additional amendments within the Charge.

Board consensus is to move forward with approving the document with noted amendments.

On a motion by Bob Nelson, seconded by Justin Bolduc, the Selectboard voted unanimously to adopt the Town Community Forest Management Plan Committee Charge as amended.

MANAGER SCREENING COMMITTEE CHARGE:

Background: In response to recent executive sessions, Chair White requested this item to be on the agenda. The Board is in need of appointing a Screening Committee for the hiring of the new Town Manager. The Screening Committee will need a Committee Charge.

Selectboard Minutes of June 21, 2022 Continued:

On a motion by Bob Nelson, seconded by Norma Malone, the Selectboard voted unanimously to adopt the Manager Screening Committee Charge as presented.

APPOINTMENTS TO THE TOWN MANAGER SCREENING COMMITTEE:

Background: Per the Manager Screening Committee Charge, there will be five members, two from the Selectboard, two from Town Boards or Commissions, and one citizen-at-large.

On a motion by Justin Bolduc, seconded by Bob Nelson, the Selectboard voted unanimously to appoint Paul White, Norma Malone, Cedric Sanborn, Mike Gilbar, and Todd Provencher to the Town Manager Screening Committee.

ACCOUNTS PAYABLE:

On a motion by Norma Malone, seconded by Bob Nelson, the Selectboard voted unanimously to approve the accounts payable warrant for the week of June 21, 2022, excluding the Consolidated Communication payment.

Chair White inquired about the Consolidated Communication refund. Numerous telephone poles have been replaced however, phone lines remain on the old poles. The Selectboard recommends tabling this item and questioning Consolidated Communications on this matter.

Mr. Bolduc inquired about the Otter Creek invoices, asking for an update on the Wilson Industrial Park waterline project. Mr. Rogers noted there has been staff turnover, and a new person is now in charge of the project. Mr. Rogers stated that OtterCreek has followed up and as of last Friday they have signed off and are aware the Town must get this project out to bid.

MISCELLANEOUS:

On a motion by Bob Nelson, seconded by Jack Mitchell, the Selectboard voted unanimously to approve, and authorize the Town Clerk to sign, a fireworks permit for Rockfire, Grand Lookout, display on June 25, 2022.

On a motion by Jack Mitchell, seconded by Justin Bolduc, the Selectboard voted unanimously to reconsider the action.

On a motion by Bob Nelson, seconded by Justin Bolduc, the Selectboard voted unanimously to rescind the motion.

On a motion by Bob Nelson, seconded by Jack Mitchell, the Selectboard voted unanimously to approve, and authorize the Town Clerk to sign, a fireworks permit for Rockfire, Grand Lookout, display on June 25, 2022 but only if they are class C fireworks.

It is noted for the record that the Selectboard requests the applicant (Rockfire/Pierre Couture) to complete the application in full and return the application to the Town Clerk prior to the event.

On a motion by Jack Mitchell, seconded by Justin Bolduc, the Selectboard voted to approve, and authorize the Town Clerk to sign, a fireworks permit for Steve Morrison, 52 Snowbridge Road, display on July 3, 2022 with a rain date of July 4, 2022.

ROUND TABLE:

Paul White:

- Chair White commented on the letter to the editor in the Times Argus criticizing the Town's placement of street lights on Hill Street. Mr. Rogers said this is the first time the Town has had feedback regarding this matter.

Norma Malone:

- Mrs. Malone gave a shout out to the DPW staff for their work on Lower Phelps Road.

Justin Bolduc:

- Mr. Bolduc inquired about the status of the DPW stormwater project. Mr. Rogers noted a notice of intent was signed last Thursday and Town Engineer Josh Martineau was working on one other request regarding the sewer line.

Jack Mitchell:

- Mr. Mitchell echoed Mr. Bolduc's comments on the status of the DPW yard stormwater project. Mr. Mitchell added that inflation has had an effect on communities and projects are being cancelled. The Town must keep in mind that they may be unable to fund everything as planned.

Bob Nelson:

- Additionally, Mr. Nelson gave a shout out to the DPW staff for their work.

EXECUTIVE SESSION:

On a motion by Jack Mitchell, seconded by Justin Bolduc, the Selectboard voted unanimously to find the need to go into executive session citing premature general knowledge would clearly place the Selectboard at a substantial disadvantage.

On a motion by Jack Mitchell, seconded by Justin Bolduc, the Selectboard voted unanimously to go into executive session at 8:02 p.m. for legal and personnel.

On a motion by Jack Mitchell seconded by Justin Bolduc, the Selectboard voted unanimously to come out of executive session at 8:45 p.m.

ACTION:

On a motion by Jack Mitchell, seconded by Justin Bolduc, the Selectboard voted unanimously to approve and sign the Stipulation Agreement pending an executing signature by Rock of Ages Corporation.

On a motion by Jack Mitchell, seconded by Justin Bolduc, the Selectboard voted unanimously to approve the non-union wage schedule for FY 2023 as presented by the Manager.

ADJOURN:

On a motion by Norma Malone, seconded by Bob Nelson, the Selectboard voted unanimously to adjourn at 8:47 p.m.

APPROVED MINUTES

Barre Town Selectboard

Paul White, Chair

Norma Malone, Vice Chair

Justin Bolduc

Jack Mitchell

Bob Nelson

Filed in the Barre Town Clerk's Office on this _____ day of _____, 2022.

ATTEST: _____, Barre Town Clerk.