



# Town of Barre VERMONT

## BARRE TOWN SELECTBOARD MEETING

July 26, 2022

### AGENDA

1. Call to order.....6:00 p.m.
2. Pledge of Allegiance
3. Consider approving agenda
4. Consider approving July 12 Selectboard meeting minutes
5. Announcements
6. Receive guests for non-agenda items.
7. School board briefing on filling school board vacancy
8. Consider approving BTMES school resource officer agreement with BUUSD for the 2022-2023 school year
9. Interview applicants for the community forest management plan committee
10. Discussion about clean up of campfires after Rockfire event
11. Consider change order for paving on Websterville Road
12. Consider awarding contracts for purchase of: **a)** one-ton truck cab and chassis; **b)** 10-wheeled dump truck cab and chassis
13. Consider approving CV Disaster Animal Response Team’s request to use the DPW Yard and Truck Garage for a drill
14. Consider appointments to community forest management plan committee
15. Consider approving consultant’s proposal for updating the Blue Flame Gas/Amerigas emergency response plan
16. Consider appointment to Cemetery Commission
17. Consider approving loan from the Barre Revolving Loan Fund
18. Consider approving weekly accounts payable warrants for July 19 & July 26, 2022
19. Miscellaneous, including permits, if any
20. Round the table
21. Executive session (if needed)
22. Adjourn

### MINUTES

The duly warned meeting of July 26, 2022 was held at the Barre Town Municipal Building, Selectboard Room, in Lower Websterville at 6:00 p.m.

**Selectboard Members Present:** Paul White, Norma Malone, Justin Bolduc, Bob Nelson, and W. John “Jack” Mitchell.

**Selectboard Members Absent:** None.

**Staff Members Present:** Town Manager Carl Rogers, and Town Clerk Tina Lunt. Those attending virtually: Town Engineer Josh Martineau

**Others Present:** Sonya Spaulding, Alice Farrell, Josh Howard, Chris Neddo, Doug Farnham, Times Argus Reporter Eric Blaisdell, Nancy LeClerc, and Pierre Couture. Those attending virtually: Terry Reil

Selectboard Minutes of July 26, 2022 Continued:

**CALL TO ORDER:** Chair White called the meeting to order at 6:00 p.m.

**PLEDGE OF ALLEGIANCE:** Those present recited the Pledge of Allegiance.

**APPROVE THE AGENDA:**

*On a motion by Bob Nelson, seconded by Jack Mitchell, the Selectboard voted unanimously to approve the agenda as presented.*

**APPROVE THE MINUTES:**

*On a motion by Norma Malone, seconded by Justin Bolduc, the Selectboard voted unanimously to approve the July 12, 2022 meeting minutes with minor spelling and grammatical corrections.*

**ANNOUNCEMENTS:**

- The Quarry Project dance performances will begin soon. If you are driving on Websterville Road past the Wells-Lamson Quarry in the evening, please be aware of the pedestrians crossing and walking along the road. Performance dates are August 5-21. Anticipate pedestrian and perhaps slow vehicle traffic between 4:30 p.m. and 8:00 p.m.
- The State Primary Election is Tuesday, August 9. In Barre Town voting is conducted at the Barre Town Middle and Elementary School gymnasium from 7:00 a.m. to 7:00 p.m.
- The Town Recreation Board is offering another free outdoor movie night on Saturday, August 13 at dusk. This time the movie will be offered near the picnic shelter in the Town recreation area. This time the Recreation Board is offering the movie Hotel Transylvania.
- There is no Selectboard meeting next week. Our next meeting will be on August 9.
- On Monday, August 15, the first property tax and sewer use fee payments are due. Your options for paying your taxes and sewer fee include dropping your payment in one of the two night deposit boxes at the front of the Municipal Building.
- Tonight we will consider appointing someone to the Cemetery Commission. He is a former member who agreed to serve on an interim basis while we recruit applications for the position. Please consider submitting a letter of interest to serve on the Commission. There are five members on the Commission. Its regular monthly meeting is scheduled for the fourth Wednesday of the month. Meetings usually do not last more than 2 hours. The Commission typically meets April through October and takes off November through March. Contact the Manager's Office for more information or to submit a letter.

**GUESTS:** None

**BARRE UNIFIED UNION SCHOOL BOARD VACANCY:**

Background: Barre Unified Union School Board member Renee Badeau, who was elected from Barre Town, resigned from the School Board earlier this month. According to statute the school board appoints an eligible person to fill the vacancy, after providing notice and consultation with the Selectboard.

School Board Chair Sonya Spaulding and Vice Chair Alice Farrell were present. Ms. Spaulding noted school board member Renee Badeau resigned as of July 14, 2022. On July 20, 2022 the Clerk of the Board notified the Selectboard of the resignation. The BUUSD will post an ad for the vacancy and applications will be accepted through August 10<sup>th</sup>. The BUUSD School Board will interview the candidates and then consultant with the Selectboard at the August 16 Board meeting. A new Board member will be appointed at the August 18 BUUSD Board meeting.

**SCHOOL RESOURCE OFFICER AGREEMENT WITH BUUSD:**

Background: The S.R.O. agreement is for the period of August 19, 2022 through June 16, 2023. Chief Dodge worked with the BUUSD business office to update the agreement. There are no changes except the dates of the agreement.

Mrs. Malone recommended a few amendments within the agreement. The recommendations were sent to BUUSD Business Manager Lisa Perreault for review. Ms. Spaulding noted that Mrs. Perreault was in agreement with the amendments.

*On a motion by Bob Nelson, seconded by Justin Bolduc, the Selectboard voted unanimously to authorize the Town Manager to sign the 2022-2023 school year School Resource Agreement with the Barre Unified Union School District as amended.*

**INTERVIEWS FOR THE TOWN FOREST MANAGEMENT COMMITTEE:**

Background: The Selectboard has interviewed several candidates for the Town Forest Management Committee. They will appoint six Barre Town residents and a Recreation Board member. The Committee will have temporary assignment to review the existing Community Forest Management Plan and make recommendations for revisions. Three more letters of interest have been received and the Selectboard will interview the applicants before making appointments.

Applicant #1: Josh Howard

Mr. Howard stated he is looking to become more involved in the community. He feels the Forest Committee would be an important aspect for him to be a part of. Mr. Howard stated his schedule is flexible allowing him the time to serve on the Forest Committee.

Applicant #2: Jim West

Mr. West has lived in Barre Town over the past 40 years. He is retired and looking to volunteer his time. He has volunteered for the Town in the past and would be willing to help with the Forest Committee. Mr. West noted that he will be away for two weeks in late October / early November.

Applicant #3: Chris Neddo

Mr. Neddo has lived in Barre Town his entire life. He has been involved in forestry and has his own forestry plan. He is a current volunteer for the Town of Barre. Mr. Neddo is interested in learning more about the recreational part of the forest. Mr. Neddo noted time is not an issue.

**ROCKFIRE:**

Background: During the July 5, 2022 Selectboard meeting Rec Board Chair Doug Farnham asked the Board to have a discussion with the Rockfire organizers regarding cleanup of the event.

The Rockfire walk passes through Pierre Couture's property. The Grand Lookout is Rock of Age's property. The cleanup concerns at the Grand Lookout or on Millstone property are not the Town's concerns.

Pierre Couture and Doug Farnham were present.

Mr. Farnham noted the Town Forest is a busy place. The Sunday following Rockfire Mr. Farnham moved approximately 75 candles from the disc gulf course. Additionally, campfires were still not picked up 10 days after the event.

Pierre Couture addressed the Board regarding the complaints. Mr. Couture explained the format of the event. There are a total of 50-60 volunteers that help setup Rockfire. Mr. Couture shared samples of the glass candle jars, explaining that 2000 of them are lit for the event, noting why it is better to let the candles burn out rather than being extinguished. He stated by the Monday following the event all wood, partially burned wood, and stages were removed. Mr. Couture apologized for not racking the wood piles, as he understood this was something that should have been done. Mr. Couture commented on the benefits Rockfire has for the community. This year's event brought in 1000 individuals, 10% of those are local.

Board members thanked Mr. Farnham and Mr. Couture for coming in and noted a discussion will be held next spring prior to the Rckfire event.

**WEBSTERVILLE ROAD PAVING:**

Background: Websterville Road from Rt. 110 to Teja needs to be paved this year. The road from Teja to Church Hill was paved in 2017. Town Engineer Josh Martineau proposed, and the 5-year plan called for paving Websterville Road from Teja to Church Hill in 2022 in order to get a longer section of Websterville Road on the same cycle. Mr. Martineau has proposed two new options that will increase the paving expense.

Town Engineer Josh Martineau was present virtually.

Mr. Martineau shared a memo that reflected two proposed options.

1. Add ½" of mix to the current paving plan. This will add \$27,120 to paving cost.
2. Remove the section of Websterville Road, from Teja to Church Hill Road, from the contract and add it to the section from Quarry Hill to Church Hill Road. This will save \$54,116.

Town Manager Carl Rogers recommended a third option which is a variation of Mr. Martineau's second option. The Manager recommends deleting Websterville Road from Teja to Church Hill from this year's paving and not attaching it to a specific year for paving.

Selectboard Minutes of July 26, 2022 Continued:

Mr. Martineau recommended option 1, which is to add ½” of mix to the current paving plan.

Mrs. Malone noted the developing issues on the road but recognized the condition of the municipal end of the road. She stated there are other roads that could use care. She expressed that the Town has allocated funds for paving and recommended utilizing those funds for areas of the road that are critical. She proposed adding this section of the road to option 1.

Discussion continued as Board members shared their thoughts and concerns on the proposed options.

*On a motion by Jack Mitchell, seconded by Justin Bolduc, the Selectboard voted to add an additional ½” overlay to the current paving plan. Bob Nelson voted no.*

### **CONTRACTS:**

#### **One-ton truck:**

Background: The Town opened the single bid for the one-ton truck last Wednesday. Ford of Claremont bid \$60,005. The Town budgeted 4 annual payments of \$36,000 for the complete truck. Shop Foreman Mike Martel and Town Manager Carl Rogers suggest ordering the truck now.

*On a motion by Jack Mitchell, seconded by Justin Bolduc, the Selectboard voted unanimously to award the contract for the purchase of a Ford, F-550 to Ford of Claremont at the price of \$60,005, with extended warranties to be considered when prices are available.*

#### **Ten-wheeler:**

Background: The Town opened the two bids for the ten-wheeler on Friday. A bid result sheet was shared with Board members. The Town budgeted \$180,000 for the truck.

Shop Foreman Mike Martel asked the Board to postpone the action on this agenda item. There are additional questions around the details of the bid.

### **CENTRAL VERMONT DISASTER ANIMAL RESPONSE TEAM:**

Background: Town resident Lisa Lemieux is involved in animal sheltering and care during an emergency. Central Vermont DART is affiliated with the state-wide organization. The Central Vermont team is seeking to hold a drill at the DPW truck garage and yard on Saturday, October 15. Approximately 20 individuals and animals would attend. A certificate of insurance would be provided.

*On a motion by Norma Malone, seconded by Bob Nelson, the Selectboard voted unanimously to approve CV DART’s use of the DPW Yard and Garage on October 15, 2022 provided VT DART submits a certificate of insurance.*

### **COMMUNITY FOREST MANAGEMENT PLAN COMMITTEE:**

Background: Over the past several Board meetings Selectboard members have interviewed applicants for the Community Forest Management Plan Committee. This is the date that was set by Board members to appoint six citizen members and one Recreation Board member.

Selectboard Minutes of July 26, 2022 Continued:

Board members voted on paper ballots. Town Clerk Tina Lunt tallied the votes.

***On a motion by Bob Nelson, seconded by Jack Mitchell, the Selectboard voted unanimously to create the ad hoc Community Forest Management Plan Committee, per the Committee Charge adopted June 21, 2022, whose duty shall cease when the Selectboard adopts the new Community Forest Management Plan.***

***On a motion by Bob Nelson, seconded by Justin Bolduc, the Selectboard voted unanimously to appoint Larry Rogacki, Lori Bernier, Dean Preston, Patricia Meriam, Jim West, Josh Howard, and David Rouleau as the Rec Board representative to the ad-hoc Community Forest Management Plan Committee.***

#### **BLUE FLAME GAS RESPONSE PLAN:**

**Background:** There was \$1,000 in the FY '21-'22 Emergency Management budget to pay for updating the plan. The Selectboard agreed to carry the funds over the FY '22-'23. Additionally, FY '22-'23 budgeted another \$1,000. Town resident Stephanie Magnan was selected to help with the plan update and has submitted a proposal. Ms. Magnan has work experience with VT Emergency Management.

***On a motion by Norma Malone, seconded by Justin Bolduc, the Selectboard voted unanimously to accept Seam Solutions proposal, updated July 15, 2022, for Barre Town's Emergency Action Plan for the Amerigas Facility.***

#### **CEMETERY COMMISSION APPOINTMENT:**

**Background:** Former commission member Bob Benoit chose not to be re-appointed when his term expired May 21, 2022. To date no one has applied to fill the vacancy. Merle Miller has agreed to accept re-appointment until the Town finds an individual to fill the long-term member for this seat.

***On a motion by Justin Bolduc, seconded by Bob Nelson, the Selectboard voted unanimously to appoint Merle Miller to the Cemetery Commission for a term that expires May 21, 2027, with the understanding the Town will continue recruiting a long-term member for this seat.***

#### **REVOLVING LOAN FUND:**

**Background:** Granite City Graphics is a small business in the MacAuley Meats building on Sterling Hill Road. The owner/operator is Travis Oakes. Mr. Oakes has applied for a \$70,000 loan from Vermont Community Load Fund (VCLF). VCLF approved the loan based on the understanding \$35,000 would come from the Barre Revolving Loan Fund.

Town Manager Carl Rogers noted the Barre Revolving Loan Fund was funded with repayments of loan payments. There is an adequate amount of money in the pool for this loan. Barre Area Development shared a letter of support recommending Mr. Oakes for the loan.

***On a motion by Norma Malone, seconded by Justin Bolduc, the Selectboard voted unanimously to approve a \$35,000 loan from the Barre Revolving Loan Fund to Granite City Graphics, LLC with a 6% interest rate and 10-year amortization period if needed.***

**ACCOUNTS PAYABLE:**

*On a motion by Jack Mitchell, seconded by Norma Malone, the Selectboard voted to approve the accounts payable warrants for the week of July 19, 2022 and July 26, 2022. Bob Nelson abstained.*

**MISCELLANEOUS:**

Town Manager Carl Rogers informed the Board that a fireworks application was received however, it was not approved by the Chiefs

**ROUND TABLE:**

Paul White:

- Chair White inquired about Barre City’s plan on fixing the Trow Hill water main leak. The Manager noted he will check in with DPW on the status.
- Chair White asked if there is anything in the Good Samaritan Home’s MOU regarding junk vehicles. Mr. Bolduc noted he is presuming someone is disassembling the car for another vehicle from what he has witnessed. Town Manager Carl Roger’s will follow up with the Good Samaritan Home.
- Chair White shared that there is no Board meeting next week. The next meeting will be Tuesday, August 9.

Justin Bolduc:

- Mr. Bolduc inquired about the plan for the Rec Director interviews. Town Manager Carl Rogers noted interviews could possibly start next week. Discussion continued regarding the anticipated start date for the position.

Jack Mitchell:

- Mr. Mitchell inquired about security cameras at the Rec area and the importance of this discussion being revisited.
- Mr. Mitchell noted that he did not realize the Town lost a public works person. Mr. Rogers stated the advertisement is for the new position.
- Mr. Mitchell congratulated the Town’s EMS staff on behalf of Benjamin Smith’s note of praising the ambulance service. He also thanked Benjamin Smith for his letter.

**ADJOURN:**

*On a motion by Jack Mitchell, seconded by Justin Bolduc, the Selectboard voted unanimously to adjourn at 8:27 p.m.*

APPROVED MINUTES

Barre Town Selectboard

\_\_\_\_\_  
Paul White, Chair

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Norma Malone, Vice Chair

\_\_\_\_\_  
Justin Bolduc

\_\_\_\_\_  
Jack Mitchell

Selectboard Minutes of July 26, 2022 Continued:

\_\_\_\_\_  
Bob Nelson

Filed in the Barre Town Clerk's Office on this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

ATTEST: \_\_\_\_\_, Barre Town Clerk.