



Town of Barre VERMONT

BARRE TOWN SELECTBOARD MEETING

April 5, 2022

AGENDA

1. Call to order.....6:00 p.m.
2. Pledge of Allegiance
3. Consider approving agenda
4. Consider approving March 29 meeting minutes
5. Announcements
6. Receive guests for non-agenda items.
7. Quarterly department head visits: a) police; b) fire; c) planning & zoning
8. Discussion with CVRPC representative about taking a position on proposed legislation
9. Public hearing for two proposed Town Charter amendments: a) constable; b) listers
10. Consider awarding 2022 road paving and milling contract
11. Consider authorizing VT AOT Class 2 Road Paving and Structures (culverts) grant applications
12. Consider approving Road and Bridge Standards
13. Consider approving Warning for Open Town Meeting and Annual Election of Officers and Voting by Australian Ballot
14. Consider approving weekly accounts payable warrants for April 5, 2022
15. Miscellaneous, including other licenses and permits, if any
16. Round the table
17. Executive session: labor contract negotiation and personnel
18. Adjourn

MINUTES

The duly warned meeting of April 5, 2022 was held at the Barre Town Municipal Building, Selectboard Room, in Lower Websterville at 6:00 p.m.

Selectboard Members Present: Paul White, Norma Malone, Bob Nelson, Justin Bolduc, and W. John “Jack” Mitchell.

Selectboard Members Absent: None.

Staff Members Present: Town Manager Carl Rogers, Assistant Town Manager Elaine Wang, Town Clerk Tina Lunt, Planning and Zoning Administrator Chris Violette, and Chief William Dodge. Those attending virtually: Town Engineer Josh Martineau.

Others Present: Mike Gilbar and George Clain. Those attending virtually: Jeff Blow.

CALL TO ORDER: Chair White called the meeting to order at 6:00 p.m.

PLEDGE OF ALLEGIANCE: Those present recited the Pledge of Allegiance.

APPROVE THE AGENDA:

On a motion by Bob Nelson, seconded by Justin Bolduc, the Selectboard voted unanimously to approve the amended agenda as follows:

1. Add to #15. Miscellaneous: two (2) liquor licenses

APPROVE THE MINUTES:

On a motion by Norma Malone, seconded by Bob Nelson, the Selectboard voted unanimously to approve the March 29, 2022 meeting minutes with minor spelling and grammatical corrections.

ANNOUNCEMENTS:

- Barre Town needs 4 public works summer helpers, full time or part time. The starting pay rate is \$16 an hour. Positions are open until filled. For more details or the application, visit barretown.org.
- The Barre City and Barre Town Recreation Annual Egg Hunt returns on Saturday, April 16 at Charlie's Playground in Barre City. The Egg Hunt starts promptly at 10:00 a.m. and lasts about 3 minutes, so arrive in plenty of time! You can park at Barre City Elementary and Middle School. Suitable for ages 3-10. You'll want to bring your own basket or bag.
- Barre Town Recreation is once again offering tennis lessons this summer for one or two week sessions in June for people aged 8 and up. For more information, visit barretown.org.
- The winter overnight parking ban on Town roads expired April 1.
- If you walk your dog in the Town forest, a reminder to keep them leashed at all times for everyone's safety. It's especially important during this time of year to keep your dogs close and not running through shallow pools. Many of these are vernal pools, which are acting as hatcheries and nurseries in the spring for animals that rely on them to survive.
- Chair announcement: During its regularly scheduled meeting that begins at 6:00 p.m. on April 12, 2022 the Barre Town Selectboard will hold the second public hearing for two proposed Town Charter amendments. The meeting will be held in the Selectboard Meeting Room in the Municipal Building at 149 Websterville Road. The proposed Charter amendments will be on the May 10, 2022 Annual Election ballot. The first public hearing will take place at this evening's meeting.
- Mr. Mitchell announced that the Spring Bulk Trash annual event will take place on Saturday, May 14. He asked that residents please consider volunteering. Please contact the Town Manager's Office at 802-479-9331 if you are able to help.

GUESTS: None.

QUARTERLY DEPARTMENT HEAD VISITS:

Planning and Zoning:

Planning and Zoning Administrator Chris Violette was present.

Mr. Violette presented his quarterly report for the months of January – March 2022.

Selectboard Minutes of April 5, 2022 Continued:

A summary of his presentation includes:

- 39 permits processed (18 building permits)
- Development Review Board
 - Vermont Creamery (site plan for 6,900sf addition) (waiver request for 8.2 ft. ROW setback)
 - Boundary line adjustment – Phelps Rd
 - Conceptual Conditional Use Review: JDJ Development – multi-family housing off Rudd Farm Dr.
 - Rules and Procedures were worked on and then adopted
- Planning Commission
 - Rules and Procedures were worked on
 - Reviewed upcoming Legislation bills that would affect zoning
 - Approved second driveway request
 - Claire Rock from Central Vermont Regional Planning Commission visit
 - Reviewed guidance from State Cannabis Control Board
 - Adopted Rules and Procedures
 - Cody Morrison from Barre Area Development presentation
 - Zoning bylaw working station around
 - CVRPC update
- GIS Map: tax map cards will now start updating to show new owner names and addresses

Mr. Violette shared this is the time of year for zoning violation notifications. His focus over the next few months will be to notify residents of these violations.

Fire Department:

Chief Violette was present.

Mr. Violette presented his quarterly report for the period of January – March, 2022.

A summary of his presentation includes:

- 46 calls
 - 13 motor vehicles crashes
 - 13 structure fires
 - 1 vehicle fire
 - 2 carbon monoxide calls
 - 5 mutual aids
 - 8 EMS assists
 - 3 commercial alarms
 - 1 UTV rescue
- Training
 - Emergency services flagger certification
 - Vermont Electric Coop for Utility Safety Training
 - Alarm panel training
 - Wild land training
 - Wells Lamson Quarry training
- The Association purchased a new portable pump for the South Barre tanker
- Rabies Clinic on March 19: vaccinated 130 animals
- Capital Fire mutual aid meeting update

Selectboard Minutes of April 5, 2022 Continued:

- Radio update: the radio committee has met and they have decided to eliminate cross banding. They have agreed to stay on Mt. Pleasant. Mr. Violette has been working with a radio contractor and radio consultant on the best options and steps for moving forward.

Police Department:

Chief William Dodge was present.

Chief Dodge presented his quarterly report for the months of January – March 2022.

A summary of his presentation includes:

- Mandatory Trainings
 - K9 training
 - Field Training Officer School
 - Patrol rifle armorer school
 - NCIC/CJIS recertification
 - First aid and CPR
 - Radar certification
 - Animal cruelty training
 - Taser
 - Use of Force
- Washington Country Chief Meet and Greet at State House
- Staffing changes
- Academy update: COVID and staffing
- School Resource Officer (SRO) update: pickup/drop off at school
- K9: 14 deployments
- Highway Safety Grants
 - Solar powered radar signs have been delivered
 - 6 hours worked under the Occupant Protection/Aggressive driving grant
- Vehicle update
- Calls / traffic stops
- 22 DUI's
- K9 rescue: tracking
- Fatal accident report

CENTRAL VERMONT REGIONAL PLANNING COMMISSION (CVRPC):

Background: CVRPC, has been asked to take a position on bill S.148. CVRPC Barre Town Representative George Clain is seeking the Selectboards input if CVRPC should take a position on supporting legislation.

George Clain and Mike Gilbar were both present. Mr. Clain (representative to the Central Vermont Regional Planning Commission) stated during a recent CVRPC meeting they were asked to sign a letter of support for bill S.148. The regional director shared she felt she could not give support without speaking to the members of the Board. Mr. Clain explained that some members, including himself, did not agree with supporting legislation without speaking to their municipalities first. There was also concern regarding the process in which the letter was received.

Chair White stated that Mr. Clain's point is valid, and he believes Mr. Clain did the right thing by running it by the municipality. He appreciate the fact the Board had a chance to share their thoughts.

PUBLIC HEARING:

Background: This is the first of two public hearings; April 5 and April 12. The Barre Town Selectboard is holding a public hearing for two proposed Town Charter amendments. The proposed Charter amendments will be on the May 10, 2022 Annual Election ballot.

On a motion by Bob Nelson, seconded by Norma Malone, the Selectboard voted unanimously to open the public hearing for the proposed Town Charter amendments for the constable position and for the board of listers.

Chair White stated the public hearing is to propose two Town Charter amendments. The first amendment changes the constable from an elected position to a position appointed by the Selectboard. The Selectboard may prohibit the constable from exercising any law enforcement authority, or the Selectboard may condition exercise of law enforcement authority upon the constable being certified to that level of authority. The second amendment deletes remaining references to the Board of Listers, which Town voters previously replaced with an appointed assessor.

Mrs. Malone commented on the Town Charter amendments, noting the Selectmen versus Selectboard language. Mrs. Malone stated the language has already been updated in the Town Charter. The online version reflects the corrections.

On a motion by Norma Malone, seconded by Justin Bolduc, the Selectboard voted unanimously to close the public hearing at 7:56 p.m. for the proposed Town Charter amendments for the constable position and for the board of listers.

2022 ROAD PAVING AND MILLING CONTRACT:

Background: This contract is for the road paving and milling work listed in the FY 22-23 Highway Fund budget. The Town budgeted for the milling work to cost \$2.00 per square yard. The low bid from Pike Industries is \$1.25 per square yard. The Town budgeted \$79.00 per ton for the hot-mix asphalt paving. The low bid from Pike Industries is \$85.65 per ton. With no change in the numbers of square yards milled the Town would save on milling although the estimated tonnage is more than budgeted for asphalt paving. The net expense over budget is \$28,384 or 3.58%. The Class 2 Road paving grant would offset this overage.

Town Engineer Josh Martineau was present. Mr. Martineau recommends awarding the contract to Pike Industries. Mr. Martineau stated that last year the cold milling and hot-mix asphalt was completed by Pike. Pike Industries has listed Johnson Paving and Garrity Asphalt as sub-contractors.

On a motion by Justin Bolduc, seconded by Bob Nelson, the Selectboard voted unanimously to award the 2022 road milling and paving contract to Pike Industries based on their bids of \$1.25 per square yard for milling and \$85.65 per ton for hot-mix asphalt paving.

CLASS 2 ROAD PAVING AND STRUCTURES GRANT APPLICATIONS:

Background: For many years VTrans has offered the Class 2 Road Paving and Structures (bridges and culverts) Grant. Applications are due in the spring. Town Engineer Josh Martineau recommends the Town apply for a grant to pave Church Hill Road due to its condition. Additionally, Mr. Martineau recommends

Selectboard Minutes of April 5, 2022 Continued:
the Town apply for the structures (culvert) grant for West Skylark Terrace culvert, due to significant rusting, indicating replacement or lining needed.

Mr. Martineau shared the Town met with VTrans last week and they will be awarding additional funds towards this year's grants. He has suggested Church Hill Road and West Skylark Terrace for the grants as these locations are the most expensive.

On a motion by Norma Malone, seconded by Bob Nelson, the Selectboard voted unanimously to authorize a Class 2 Road Paving grant application for Church Hill Road and a Structures or Culvert grant for West Skylark Terrace.

ROAD AND BRIDGE STANDARDS:

Background: Annually, the State requires towns to adopt road and bridge standards. On July 16, 2019 the Selectboard adopted the standards. Each year the Town must sign and submit to the district the Certification of Compliance.

On a motion by Bob Nelson, seconded by Justin Bolduc, the Selectboard voted unanimously to adopt the 2022 Certification of Compliance for Town Road and Bridge Standards.

ELECTION WARNINGS:

Background: The annual Town Meeting warnings were presented to the Selectboard for approval. The Open Town Meeting has the same articles at the 2019 Warning, the last year Barre Town had Open Town Meeting. The Annual Election Warning was updated. There were no petitions for increase in donation or new groups for non-profit requests.

Town Manager Carl Rogers noted the revision needed for annual election for articles 25 and 26. Plan B document was given to Board members to review.

On a motion by Norma Malone, seconded by Justin Bolduc, the Selectboard voted unanimously to approve the Barre Town 2022 Open Town Meeting Warning and the May 10, 2022, Annual Election Warning (B).

ACCOUNTS PAYABLE:

On a motion by Norma Malone, seconded by, Jack Mitchell, the Selectboard voted unanimously to approve the accounts payable warrant for the week of April 5, 2022.

A brief discussion regarding use of the Town credit card.

MISCELLANEOUS:

On a motion by Jack Mitchell, seconded by Bob Nelson, the Selectboard voted unanimously to approve a Second Class Liquor License for Beverlee Lawson d/b/a Lawson's Store.

On a motion by Jack Mitchell, seconded by Bob Nelson, the Selectboard voted unanimously to approve a Second Class Liquor License for Rickie's Shell and Deli d/b/a The Great Energy Store.

ROUND TABLE:

Norma Malone:

- Mrs. Malone stated that Finance Director Katelyn Kran previously mentioned a draft audit was completed. Mrs. Malone inquired about the availability of a copy for the Board.
- Mrs. Malone inquired about the Town Report and if it would be ready before election day. Mr. Rogers said there was a possibility.
- Mrs. Malone asked Town Manager Carl Rogers if he was aware of an item on the Barre City Council Meeting agenda regarding the cost-share for water/sewer ARPA-funded dispatch equipment. Mr. Rogers indicated that he was contacted by the City Engineer late Friday afternoon regarding the issue. The City is seeking \$12,000 from the Town's ARPA funds, and the project's estimated cost is \$69,000. More information is needed before the Selectboard considers this request.

Justin Bolduc:

- Mr. Bolduc asked if Town Clerk Tina Lunt was able to touch base with DLC regarding the questions that were raised around event cancellations. Mrs. Lunt stated she had spoken to DLC. A new licensing system will be launching in June or July. Currently, if given reasonable notice (at least 24 hours) they can reverse the permit and put the fee back on the account for a different date. This will be tricky since event dates do fall on weekends.

Jack Mitchell:

- Mr. Mitchell noted he will be putting in a \$38,000 request for a generator at the DPW mechanic garage. This will be added to "Bob's list".
- Mr. Mitchell inquired about the water break hole in the pavement near Pitman Road and Websterville Road.
- Mr. Mitchell asked if he could attend the Websterville Waterline bid opening.

Paul White:

- Chair White shared that he had asked the Manager to give the Board a list of known agenda items for the next few weeks. Town Manager Carl Rogers shared a list with Board members for review.
- Chair White stated he will not be physically present at the April 19 Board meeting. He will be present virtually. This is also Ms. Wang's last Selectboard meeting with the Town.
- Chair White inquired about the Recreation Director position that is in the budget for July 1 and the plan to advertise for this position.

EXECUTIVE SESSION:

On a motion by Jack Mitchell, seconded by Justin Bolduc, the Selectboard voted unanimously to find the need to go into executive session citing premature general knowledge would clearly place the Selectboard at a substantial disadvantage.

On a motion by Jack Mitchell, seconded by Justin Bolduc, the Selectboard voted unanimously to go into executive session at 8:51 p.m. for labor contract negotiation and personnel.

On a motion by Jack Mitchell, seconded by Justin Bolduc, the Selectboard voted unanimously to come out of executive session at 9:34 p.m.

ADJOURN:

On a motion by Jack Mitchell, seconded by Bob Nelson, the Selectboard voted unanimously to adjourn at 9:34 p.m.

APPROVED MINUTES

Barre Town Selectboard

Paul White, Chair

Norma Malone, Vice Chair

Justin Bolduc

Jack Mitchell

Bob Nelson

Filed in the Barre Town Clerk's Office on this _____ day of _____, 2022.

ATTEST: _____, Barre Town Clerk.