

**BARRE TOWN SELECTBOARD MEETING AGENDA**  
**May 4, 2021**

P.I.L.O.T – Update from CV Fiber

6:00 p.m.

1. Call to order 6:30 p.m.
2. Pledge of Allegiance
3. Consider approving agenda.
4. Consider approving April 27, 2021 Selectboard meeting minutes.
5. Announcements
6. Receive guests (by phone) for non-agenda items.
7. Consider adopting Resolution No. 5-21 recognizing Professional Municipal Clerk’s Week.
8. Consider adopting Resolution No. 6-21 recognizing National Public Works Week.
9. Consider awarding contracts: a) guardrail; and b) crack-sealing.
10. Consider approving letter of support for CVSWM’s grant application.
11. Consider approving letter requesting Washington County Senators support of House Bill 433.
12. Consider approving Bank Corporation Resolutions from TD Bank, People’s United Bank, and Community National Bank.
13. Consider approving extension of COVID Leave Policy.
14. Consider approving weekly Accounts Payable Warrants for May 4, 2021.
15. Miscellaneous: including licenses and permits, if any.
16. ‘Round the table.
17. Executive session: contract and personnel.
18. Adjourn.

**BARRE TOWN SELECTBOARD MINUTES**  
**May 4, 2021**

The duly warned meeting of May 4, 2021 was held at the Barre Town Municipal Building, Selectboard Room, in Lower Websterville, Vermont at 6:43 p.m. and remotely using Teams.

The following member attended in person: W. John “Jack” Mitchell Those attending remotely include Paul White, Norma Malone, Justin Bolduc, and Bob Nelson.

Attendance in person for the regular meeting: Town Manager Carl Rogers, Assistant Manager Elaine Wang, and Town Clerk-Treasurer Donna J. Kely. Those attending remotely or by phone: Tina Lunt and Times Argus Reporter Eric Blaisdell.

**CALL TO ORDER** – The meeting was called to order at 6:43 p.m.

**PLEDGE OF ALLEGIANCE** - Those present recited the Pledge of Allegiance.

**APPROVE THE AGENDA**

*On a motion by Bob Nelson, seconded by Norma Malone, the Selectboard voted unanimously to approve the meeting agenda as presented.*

**MINUTES**

*On a motion by Norma Malone, seconded by Bob Nelson, the Selectboard Meeting minutes of April 27, 2021 were unanimously approved with minor grammatical, and spelling changes as presented to the Clerk.*

**ANNOUNCEMENTS**

- ✓ The Barre Town Bulk Trash collection will be held on Saturday, May 8, 2021, from 8:00 a.m. to 2:00 p.m. Details are available in the April Newsletter.

Selectboard member Jack Mitchell noted that COVID-19 protocols are in place. This means wearing of a mask and to please stay in your vehicle at all times. If your assistance is needed the staff will let you know. Be sure to box or contain loose building materials. On May 8, 2021 as you load your vehicle, if you are unsure if the Town will accept an item, you can call the Town Garage at 802-479-5483.

- ✓ The Town is still accepting application for Public Works summer helpers. You must be 18 or older and have a valid driver’s license. There is an opportunity to work four (4), 10-hour days most of the

Selectboard Minutes of May 4, 2021 Continued:

summer. Necessary training is provided. Ideal work for college students. Must be 18 years old. To apply, call 802-479-9331 and ask for an application.

- ✓ The Barre Town Municipal Elections and the Barre Unified Union School District Budget Revote will be on May 11, 2021 at the Barre Town School, 7:00 a.m. to 7:00 p.m. Early ballots must be received by 7:00 p.m. on May 11, 2021 or they will not count. If you have not mailed yours by the time, you are viewing this, it is unlikely to be received in time. Instead, use either drop box at the Town offices, 149 Websterville Road, or bring it to the polls on Election Day (at the school gym). For more information on all Barre Town Fund budgets, view the short budget presentation with a link at [www.barretonw.org](http://www.barretonw.org), download the Budget Booklet as well, or pick up a hard copy from the Town Offices, Graniteville General Store, Lawson's Store, Trow Hill Grocery, Gunner Brook Store & Deli, Quarry Hill Quick Stop, and Hannaford Market.
- ✓ If you might be driving on Baptist Street or Middle Road on the morning of Sunday, May 23, 2021, be aware – VELCO plans to transport a transformer that day between 6:30 a.m. and 8:00 a.m. over those roads. It will take about an hour to travel from their Williamstown substation, near the intersection of Baptist Street, Martin Road, and Therriault Hill, to Route 63. You may want to avoid those intersections the morning of Sunday, May 23, 2021.
- ✓ A reminder that the 2021 due date to file your Homestead Declaration form with the State of Vermont is Monday, May 17, 2021
- ✓ Also on Monday, May 17, 2021 the fourth installment of property taxes are due.
- ✓ The Barre Town Recreation Area is open for use. The gate is open during the day for driving to the skatepark, dog park, or running track. The tennis, pickleball, basketball, volleyball courts are ready for play.

#### **GUESTS - None**

#### **RESOLUTION NO 5-21, PROFESSIONAL MUNICIPAL CLERKS WEEK**

Background: May 2 – May 8, 2021 is Professional Municipal Clerk's Week. A draft was provided to the Selectboard for review prior to the meeting.

*On a motion by Bob Nelson, seconded by Justin Bolduc, the Selectboard voted unanimously to adopt "Resolution No. 5-21, A Resolution of the Town of Barre, Vermont, in Recognition of Professional Municipal Clerks Week."*

Jack Mitchell read the Resolution and expressed his appreciation for those working in the Clerk's Office. Town Clerk-Treasurer thanked the Board for the kind words.

#### **RESOLUTION NO. 6-21, NATIONAL PUBLIC WORKS WEEK**

Background: May 2 – May 8, 2021 is National Public Works Week. It was noted this Department helps every other Town Department at some time, which continues to help Town services run smoothly and save the Town money on contracted services.

*On a motion by Justin Bolduc, seconded by Norma Malone, the Selectboard voted unanimously to adopt Resolution No. 6-21, A Resolution of the Town of Barre, Vermont in Recognition and Appreciation of Our Public Works Team.*

Jack Mitchell read the Resolution. He informed the public about the many tasks our DPW does that is not part of their regular duties. A round of applause was given.

#### **CONTRACTS FOR GUARDRAIL AND CRACK-SEALING**

Guardrail: The Town has budgeted \$24,100 for guardrail. Lafayette Highway Specialties bid \$13,453. VT Recreational Surfacing and Fencing bid \$16,878. Lafayette has performed work for the Town many times and staff have no hesitation on hiring them again. This year most of the work is on Holden and Plainfield Brook Roads. There is also minor work on Graniteville Road (near Rock of Ages Quarry) and on Pelouin Road.

*On a motion by Norma Malone, seconded by Bob Nelson, the Selectboard voted unanimously to award the spring 2021 guardrail contract to Lafayette Highway Specialties based on their per unit bid prices, which based on estimated quantities is a contract amount of \$13,453.*

During the motion discussion the Board inquired with the guardrail savings if it might be possible do some other area that may be planned for next year. The Manager will have the staff check into the possibility.

Crack-Sealing: Bids were mailed to three bidders and one construction bidding notice service. The contract is for the Fiscal Year 2020-2021 work, said budget amount is \$21,500. Bids are due on Tuesday, May 4, 2021 and the Selectboard will be provided with results during this meeting.

*On a motion by Jack Mitchell, seconded by Bob Nelson, the Selectboard voted unanimously to award the Fiscal Year 2020 – 2021 Crack-Sealing contract to NICOMM based on their bid price of \$11.75 per gallon.*

#### **LETTER OF SUPPORT FOR CVSWMD GRANT APPLICATION**

Background: The Central Vermont Solid Waste Management District (CVSWMD) is applying to the Northern Borders Regional Commission's 2021 State Economic & Infrastructure Development Investment Program for a grant to help construct the Household Hazardous Waste building. A draft letter was provided to the Board for review prior to the meeting.

*On a motion by Norma Malone, seconded by Justin Bolduc, the Selectboard voted to approve a letter of support for the Central Vermont Solid Waste Management District's grant application to the Northern Borders Regional Commission and to authorize the Chair to sign said letter.*

#### **LETTER OF SUPPORT FOR HOUSE BILL H.433 – HIGHWAY FUNDING**

Background: House Bill 433 has language which included an 11% increase for the AOT Class 2 Road paving grants and a 23% increase for its structure (bridge and culverts) grants. The maximum structure grant award was also increase to \$200,000 (from \$175,000). The Senate Transportation Committee removed those increases. The Selectboard is being asked to send a letter of support requesting the Senate keep the House funding amounts as proposed in House Bill 433.

The House funding increase matters greatly to Barre Town. We apply for a paving grant every year and for a structure grant almost every year. A grant award increase would also be beneficial. The Pelouin Road culvert and headwall project cost more than \$175,000.

Upon review of the letter, it was felt there could be some improved wordsmithing, but supported sending a letter.

*On a motion by Justin Bolduc, seconded by Bob Nelson, the Selectboard voted unanimously to send a letter of support to the Senate stating Barre Town supports House Bill 433; with said letter having some wordsmithing done and to authorize the Chair to sign.*

#### **BANK CORPORATE RESOLUTIONS**

Background: The Town Clerk-Treasurer's term ends at midnight on May 11, 2021. So, on May 12, 2021 the Town will not have a Treasurer. Not knowing who the new Treasurer will be, Donna Kelty has agreed to be the interim. Documents from three of the six financial institutions are being presented to facilitate the change.

*On a motion by Bob Nelson, seconded by Norma Malone, the Selectboard voted unanimously to adopt the TD Bank, "Government Entity Certificate of Resolution" document, dated May 4, 2021, to be effective May 12, 2021, which authorizes Donna Kelty (Interim Treasurer) and Wendy Moore (Assistant Town Clerk) to be the authorized signers for the Barre Town, Vermont cash accounts; and to furthermore authorize Selectboard Member W. John "Jack" Mitchell to be the signer where needed on behalf of the Selectboard for the above financial document(s).*

*On a motion by Bob Nelson, seconded by Norma Malone, the Selectboard voted unanimously to adopt the People's United Bank, "Business Deposit Account Certified Resolution" document, dated May 4, 2021, to be effective May 12, 2021, which authorizes Donna Kelty (Interim Treasurer) and Wendy Moore (Assistant Town Clerk) to be the authorized signers for the Barre Town, Vermont cash accounts; and to furthermore authorize Selectboard Member W. John "Jack" Mitchell to be the signer where needed on behalf of the Selectboard for the above financial document(s).*

*On a motion by Bob Nelson, seconded by Norma Malone, the Selectboard voted unanimously to adopt the Community National Bank, "Resolution of Lodge, Association or Other Similar Organization" document, dated May 4, 2021, to be effective May 12, 2021, which authorizes Donna Kelty (Interim Treasurer) and Wendy Moore (Assistant Town Clerk) to be the authorized signers for the Barre Town, Vermont cash accounts; and to furthermore authorize Selectboard Member W. John "Jack" Mitchell to be the signer where needed on behalf of the Selectboard for the above financial document(s).*

**COVID LEAVE POLICY EXTENSION**

Background: The Selectboard had adopted a COVID Leave Policy for staff. The Policy expired March 31, 2021. An instance recently arose and the Selectboard has decided to extend the Policy during last week’s meeting. However, it was not a warned item so action could not be taken.

*On a motion by Norma Malone, seconded by Bob Nelson, the Selectboard voted unanimously to extend the COVID Leave Policy, retroactively, for the period April 1, 2021 through June 30, 2021.*

The Manager did give the Board a brief COVID update stating next week we expect to receive information on the amount of funding Barre Town will receive from the American Rescue Plan as well as additional regulations for spending of said funds.

**ACCOUNTS PAYABLE WARRANT**

*On a motion by Bob Nelson, seconded by Justin Bolduc, the Selectboard voted unanimously to approve the May 4, 2021 accounts payable warrants.*

**MISCELLANEOUS - None**

**‘ROUND TABLE**

Norma Malone inquired about the road conditions at the Recreation Facility, near the grass parking area and the dirt parking area. There is a berm of dirt which needs to be cleared from the sides of the road. Rogers noted, when we had the warm spell, the road became sloppy. Some of the slop on the road was graded off to the side which is the berm area now. With the Town being unable to cure the sloppy conditions, even with dumping 7 to 10 loads of gravel, it was temporarily closed to allow it to dry. Now that it has reopened the DPW will go in and remove the berm area and grade the road. As for grassy area that appears to be disturbed, the Manager noted this is an overflow parking area. Blocks have been put in place to allow that section to dry out and be reseeded. Mr. White inquired when the Recreation/Cemetery staff would return to work. Rogers noted they started this week.

Jack Mitchell thanked both the VTRANS and the Railroad for their repair on the Quarry Hill and Pitman railroad line.

Jack Mitchell noted that Limlaw was back in the Town Forest and has removed their machine as well as hauling out wood chips. The Manager will check this out later.

**EXECUTIVE SESSION**

*A motion was made by Jack Mitchell and seconded by Bob Nelson, the Selectboard voted unanimously to find the need to go into executive session citing premature general public knowledge would clearly place the Selectboard at a substantial disadvantage.*

*On a motion by Jack Mitchell, seconded by Norma Malone, the Selectboard voted unanimously to go into executive session at 7:55 p.m. for contracts and personnel.*

*On a motion by Bob Nelson, seconded by Justin Bolduc, the Selectboard voted unanimously to come out of executive session at 8:39 p.m.*

**ADJOURN**

*On a motion by Jack Mitchell, seconded by Bob Nelson, the Selectboard voted unanimously to adjourn at 8:40 p.m.*

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Donna J. Kelty, Town Clerk-Treasurer

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Selectboard Chair

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Barre Town Selectboard