



# Town of Barre VERMONT

## BARRE TOWN SELECTBOARD MEETING December 21, 2021

### AGENDA

- P.I.L.O.T. – **a)** Early budget presentation – EMS administrative assistant position; **b)** Plan for Budget Committee applicant interviews.....6:00 p.m.
1. Call to order.....6:30 p.m.
  2. Pledge of Allegiance.
  3. Consider approving agenda.
  4. Consider approving December 14 meeting minutes.
  5. Announcements.
  6. Receive guests for non-agenda items.
  7. Consider approving 5-year Building Plan.
  8. Consider approving weekly accounts payable warrants for December 21, 2021
  9. Miscellaneous: **a)** fireworks permit for G. Wilson (440 Farwell Street) on 12/31/21; **b)** fireworks permit for Canadian Club (414 East Montpelier Road) on 12/31/21; **c)** other permits and licenses, if any.
  10. ‘Round table.
  11. Executive session (if needed).
  12. Adjourn.

### MINUTES

The duly warned meeting of December 21, 2021 was held at the Barre Town Municipal Building, Selectboard Room, in Lower Websterville at 6:30 p.m.

**Selectboard Members Present:** The following members were in attendance: Norma Malone, Justin Bolduc, W. John “Jack” Mitchell, and Bob Nelson.

**Selectboard Members Absent:** Paul White

**Staff Members Present:** Town Manager Carl Rogers, Assistant Town Manager Elaine Wang, and Town Clerk Tina Lunt.

**Others Present:** Times Argus Reporter Eric Blaisdell

**CALL TO ORDER:** Vice Chair Norma Malone called the meeting to order at 6:37 p.m.

**PLEDGE OF ALLEGIANCE:** Those present recited the Pledge of Allegiance.

#### APPROVE THE AGENDA:

*On a motion by Jack Mitchell, seconded by Bob Nelson, the Selectboard voted to approve the amended agenda as follows:*

1. Add to #9 Miscellaneous: Fireworks permit request for Zachary Tillinghast.

#### APPROVE THE MINUTES:

*On a motion by Bob Nelson, seconded by Justin Bolduc, the Selectboard voted to approve the December 14, 2021 meeting minutes with minor spelling and grammatical corrections.*

**ANNOUNCEMENTS:**

- Do you need help with overdue property taxes, mortgage payments, homeowners and condo association fees, or utility bills? Stay tuned for the Vermont Housing Finance Agency's Vermont Homeowners Assistance Program. In the meantime, you can go online to use their prescreening tool to see if you will be eligible for the program once it opens. Visit [vhfa.org/new/HAP](http://vhfa.org/new/HAP) to use the prescreening tool and to sign up to receive news about the Vermont Homeowners Assistance Program. You can also call 802-864-5743.
- COVID vaccinations are available. To find a walk-in clinic for those ages 12 and up, or to make an appointment for children aged 5 to 11, go to [healthvermont.gov](http://healthvermont.gov) and click on COVID-19 vaccine.
- The Selectboard seeks volunteers for the FY 2022-2023 Budget Committee. Applications accepted until noon on Thursday, December 30. More information, including how to submit your application, can be found on page 3 of the November Barre Town newsletter.
- If you're planning a fireworks display, a reminder that a Town permit is needed first. The application must be submitted 15 days prior to the display. The permit application form is available at [barrtown.org](http://barrtown.org) or by calling the Town Clerk's Office at 479-9391.
- Barre Town is receiving \$2.3 million in federal funds to help our community recover from the impact the pandemic has had and invest in the future. The Selectboard welcomes public input on how to best spend these funds. Send an email to [offices@barretown.org](mailto:offices@barretown.org) or contact a Selectboard member with your ideas. Note, there are limited ways the money can be spent. For details, go to [barretown.org](http://barretown.org).
- If you celebrate this season with a Christmas tree, keep in mind you have the option to have it collected and recycled by the Town in January. Details are in your November newsletter.
- Winter sand is available for Barre Town residents outside the Public Works fence. This service is only offered to Town residents for home use. Please follow instructions posted at the sand pile.
- Chair announcement: Vice Chair Malone announced that after the Boards December 14 executive session, the Selectboard voted to approve extending the temporary COVID sick leave policy, changing county to area in section VI, until March 31, 2022.
- Carl Rogers noted the Town's newsletter is available on the Barre Town website at [barretown.org](http://barretown.org). Simply go the homepage and click on publications.

**GUESTS: NONE**

**5-YEAR BUILDING PLAN:**

Background: The 5-Year Building Plan is another annual plan. Changes include updating pricing and preparing the new year five. The plan is for major building repairs, maintenance, and improvements. This is the last 5-year plan for the new budget.

Town Manager Carl Rogers presented several changes, additions, and deletions as noted in the 5-Year Building Plan. Mr. Rogers explained specific project increases and decreases based on new information the Town has received.

A brief discussion focused on project eligibility for the use of ARPA funds.

Mr. Bolduc suggested using the additional funds from year one to expand the carpet project from the Selectboard room out to the lobby area. Additionally, he recommends LED panels for the Selectboard room.

Mr. Mitchell inquired about the carpet and if the Town has a replacement schedule in place for the municipal building. Mr. Mitchell noted the incomplete painting on the outside of the building. Ms. Wang stated the painter was unable to complete the work and the Town needed to get a new quote. She is anticipating part of the painting to be completed this fiscal year.

Mrs. Malone echoed Mr. Mitchells comments on a carpet replacement schedule for the municipal building.

Board members continued to ask clarifying questions and shared multiple ideas for the 5-Year Building Plan.

In closing, Vice Chair Malone asked what the Boards desire would be for the contingency use of the year one funds. Board consensus is to extend the carpet project.

*On a motion by Bob Nelson, seconded by Jack Mitchell, the Selectboard voted to approve the fiscal year 2023-2027 5-Year Building Plan as amended and discussed, with the amount of \$63,200, as baseline in year one.*

### **ACCOUNTS PAYABLE:**

*On a motion by Justin Bolduc, seconded by Jack Mitchell, the Selectboard voted to approve the accounts payable warrants for the week of December 21, 2021. Bob Nelson abstained.*

### **MISCELLANEOUS:**

*On a motion by Jack Mitchell, seconded by Justin Bolduc, the Selectboard voted to approve a fireworks display permit with the standard conditions for Greg Wilson, 440 Farwell Street on December 31, 2021 with a rain date of January 1, 2022.*

*On a motion by Justin Bolduc, seconded by Bob Nelson, the Selectboard voted to approve a fireworks display permit with the standard conditions for The Canadian Club, 414 East Montpelier Road on December 31, 2021.*

*On a motion by Bob Nelson, seconded by Jack Mitchell, the Selectboard voted to approve a fireworks display permit with the standard conditions for Zachary and Azaliah Tillinghast, 167 Middle Road on December 31, 2021.*

### **'ROUND TABLE:**

Norma Malone:

- Mrs. Malone inquired about the EMS fee schedule and when it is expected to be reviewed. Mr. Rogers noted the EMS Director department head visit is scheduled for January 4<sup>th</sup> and this item will be added to the agenda.
- Mrs. Malone shared that there will be no Selectboard meeting on Tuesday, December 28.
- Mrs. Malone stated on behalf of the Selectboard she extends best wishes to all the Barre Town staff, residents and visitors. She wished everyone a happy and safe holiday.

Justin Bolduc:

- Mr. Bolduc stated he received an email from the Recreation Board regarding the winter portlet. Ms. Wang noted this was not a budgeted item and exceeds the amount for non-budgeted items. She noted it requires Town Manager approval. Town Manager Carl Rogers asked the Board their thoughts on going over budget. The portlet is handicap accessible and would be used by the Dog Park visitors, individuals who are cross country skiing, and snowshoeing. There is value of having the continued placement through the winter months. Board consensus supports the placement of the winter portlet.
- Mr. Bolduc wished everyone a safe and happy holiday.

Jack Mitchell:

- Mr. Mitchell wished everyone a Merry Christmas, adding that he hopes to see a positive 2022 in the future.

Bob Nelson:

- Mr. Nelson wished everyone a Merry Christmas and Happy New Year, noting to travel safe and enjoy family.

**ADJOURN:**

*On a motion by Jack Mitchell, seconded by Justin Bolduc, the Selectboard voted to adjourn at 7:47 p.m.*

APPROVED MINUTES

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Barre Town Selectboard

\_\_\_\_\_  
Paul White, Chair

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Norma Malone, Vice Chair

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Justin Bolduc

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Jack Mitchell

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Bob Nelson

Filed in the Barre Town Clerk's Office on this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

ATTEST: \_\_\_\_\_, Barre Town Clerk.