

BARRE TOWN SELECTBOARD MEETING AGENDA
September 28, 2021

- P.I.L.O.T. Interview candidates for DRB alternate positions.....6:00 p.m.
1. Call to order.....6:45 p.m.
 2. Pledge of Allegiance.
 3. Consider approving agenda.
 4. Consider approving September 21 meeting minutes.
 5. Announcements.
 6. Receive guests for non-agenda items.
 7. Consider appointing two Development Review Board alternate members.
 8. Consider appointing members to Good Samaritan Haven shelter work Group.
 9. Consider awarding contracts: a) tire chains, b) plow blades and shoes, and c) road crack sealing.
 10. Consider approving Barre City’s request for its residents to use the lawn waste site.
 11. Consider approving Form TA 65 (reimbursement request) for two AOT grants.
 12. Consider approving weekly accounts payable warrants for September 28, 2021.
 13. Miscellaneous, including licenses and permits, if any.
 14. ‘Round table.
 15. Executive session, legal, contract and personnel (action expected).
 16. Adjourn.

BARRE TOWN SELECTBOARD MINUTES
September 28, 2021

The duly warned meeting of September 28, 2021 was held at the Barre Town Municipal Building, Selectboard Room, in Lower Websterville at 6:00 p.m.

The following members were in attendance: Norma Malone, W. John “Jack” Mitchell, and Paul White. Attendance by phone: Justin Bolduc

Attendance for the regular meeting: Town Manager Carl Rogers, Assistant Town Manager Elaine Wang, Town Clerk Tina Lunt, Angela Labrador, Mike Titus and Time Argus Reporter Eric Blaisdell. Attendance by phone: Jim Alvarez

CALL TO ORDER - The meeting was called to order at 6:22 p.m.

PLEDGE OF ALLEGIANCE - Those present recited the Pledge of Allegiance.

APPROVE THE AGENDA

On a motion by Norma Malone, seconded by Jack Mitchell, the Selectboard voted to approve the meeting agenda. Bob Nelson was not present for the vote.

MINUTES

On a motion by Norma Malone, seconded by Jack Mitchell, the Selectboard voted to approve the September 21, 2021 meeting minutes with minor spelling and grammatical corrections. Bob Nelson was not present for the vote.

ANNOUNCEMENTS

- ✓ The first installment of Barre Town property taxes are due Thursday, September 30.
- ✓ Barre Town water system customers, please note that the annual flushing of the Barre Town water distribution system will be conducted October 4th through October 15th. The days of flushing a particular distribution area, water may become cloudy or discolored. If you notice this, simply run the tap until the water clears.

Selectboard Minutes of September 28, 2021 Continued:

- ✓ The 2019-2020 Barre Town Report is available online at barretown.org, and in hard copy at the Town offices at 149 Websterville Road and at markets around town.
- ✓ The Barre Town lawn waste site, free to Barre Town residents for their own residential property, is open Wednesdays 3:00 p.m. to 6:00 p.m. and Saturday's 8:00 a.m. to 12:00 p.m. in September. There will be extended weekend hours starting in mid-October.
- ✓ A reminder that there is a dog leash law in Barre Town. This means all dogs must be on a leash unless it is on the property of its owner, or on property where that property owner has given permission for the dog to be off leash. Dogs must be on leash on almost all Town land, including in the Town Forest, bike paths, and most of the Rec Area. The only town-owned land where dogs may be off leash is the Town of Barre Community Dog Park within the Rec Area.
- ✓ Chair Paul White announced the following:
 - Vermont Granite Museum's OctoberFest – Saturday, October 2 11:00 a.m. The Rotary Club of Barre is teaming with The Vermont Granite Museum, Mister J's, Delicate Decadence, Farrell Distributing, and the Barre Kiwanis Club to offer an Oktoberfest-style event during The Barre Partnership's Fall Festival. \$25 includes admission and a Bratwurst or Schwenkbraten meal. Tickets are limited, reserve yours by visiting <https://barrevtrotrary.org/event/oktobertfest---vermontstyle>

GUESTS – NONE

DEVELOPMENT REVIEW BOARD APPOINTMENTS

Background: The Development Review Board has two alternate positions, which are appointed to one-year terms expiring May 31 of each year. Both positions are currently vacant.

On a motion by Norma Malone, seconded by Jack Mitchell, the Selectboard voted to appoint Angela Labrador as a Development Review Board alternate for the remainder of the term to expire on May 31, 2022. Bob Nelson was not present for the vote.

On a motion by Jack Mitchell, seconded by Norma Malone, the Selectboard voted to appoint Mike Titus as a Development Review Board alternate for the remainder of the term to expire on May 31, 2022. Bob Nelson was not present for the vote.

GOOD SAMARITAN HAVEN SHELTER WORK GROUP

Background: The MOU that the Town has with the Good Samaritan Haven states there will be a Community Relations Work Group that includes 1) a Selectboard member; 2) a representative from the BTPD; 3) someone from the Barre Town staff; 4) the South Barre community; and 5) the Good Samaritan Haven organization. The Town membership on the Work Group is the same as used for the Phoenix House Work Group. The MOU does not mention the term of the Group appointments.

A brief discussion took place regarding no terms being in place for appointments.

Town Manager Carl Rogers reported the Community Relations Work Group will meet quarterly.

On a motion by Jack Mitchell, seconded by Justin Bolduc, the Selectboard voted to appoint Selectboard Representative Norma Malone, Town Staff Representative Elaine Wang,

Selectboard Minutes of September 28, 2021 Continued:
and BTPD Representative Chief Bill Dodge as the Community Relations Work Group Representatives. Bob Nelson was not present for the vote.

CONTRACTS

Tire Chains:

Background: Bidding specifications were sent to nine companies. Two bids were received. One of the two bids were incomplete. The Town budgeted \$17,000 for tire chains this fiscal year.

On a motion by Norma Malone, seconded by Jack Mitchell, the Selectboard voted to award the tire chain contract to BB Chain based on the unit price of \$6,687.50. Bob Nelson was not present for the vote.

Plow Blades and Shoes:

Background: The current Equipment Fund budget provides \$10,380 for purchase of snowplow blades and shoes. Bidding specifications were sent to eight companies. The Town received a total of four bids, which included two completed bids and two incomplete bids.

Board discussion focused around the bid process. Questions were raised regarding the bids specifications and if the Town asks bids to be returned as complete. Town Manager Carl Rogers confirmed this information is requested in the bidding specifications. Conversation continued around the future of bid requests and how the Town could streamline the process moving forward.

On a motion by Norma Malone, seconded by Justin Bolduc, the Selectboard voted to award the plow blades and shoes contract to Tenco Ind. based on the unit prices for a total of \$9,161.11. Bob Nelson was not present for the vote.

Road Crack sealing:

Background: As discussed at the last Selectboard meeting the Town was waiting to see if they would receive NICOM's bid. As of Tuesday, September 28, 2021 the bid has not arrived in the mail.

On a motion by Justin Bolduc, seconded by Norma Malone, the Selectboard voted to award the road crack sealing contract to Sealcoating, d/b/a/ indus at the per gallon price of \$12.47. Bob Nelson was not present for the vote.

BARRE CITY – USE OF TOWN LAWN WASTE SITE

Background: The City is making their annual request to allow Barre City residents to use the Barre Town Lawn Waste Site. There have not been any issues with this request in the past. As is customary, Barre City will pay 50% of the Town's labor and equipment charges for the period city residents may use the site.

On a motion by Jack Mitchell, seconded by Norma Malone, the Selectboard voted to approve Barre City residents' use of the Barre Town Lawn Waste Site from October 2 to November 6, and November 13 and 20 if the site is open, with the understanding Barre City will reimburse the Town 50% of its labor and equipment expenses. Bob Nelson was not present for the vote.

FORM TA 65

Background: The Town was awarded a VT AOT Structures (bridges and culvert) grant. This year the Town received a Class 2 Road Paving grant for Quarry Hill Road. Town Engineer Josh Martineau contracted to have the Windywood Road culvert lined and later DPW purchased concrete blocks and a headwall on the inlet end was built. They added large stabilization stone on the outlet end. The Quarry Hill paving, less the Town's 10% share, comes to roughly \$800 less than the grant award.

On a motion by Paul White, seconded by Jack Mitchell, the Selectboard voted to approve VT AOT Form TA 65 for the Windywood culvert grant, contract number TH570020-310 in the amount of \$25,754. 72. Bob Nelson was not present for the vote.

On a motion by Paul White, seconded by Norma Malone, the Selectboard voted to approve TA 65 form for Quarry Hill Road paving grant, contract number THR-70022-302, PO1964 in the amount of \$95,974.69. Bob Nelson was not present for the vote.

ACCOUNTS PAYABLE

On a motion by Norma Malone, seconded by Justin Bolduc, the Selectboard voted to approve the accounts payable warrants dated September 28, 2021. Bob Nelson was not present for the vote.

MISCELLANEOUS

Selectboard members interviewed Mr. Michael Titus, as a Development Review Board alternate. It is noted that Mr. Titus had planned to join the P.I.L.O.T. session for this interview with Board members however, due to unpredicted work circumstances, he arrived at 7:04 p.m.

'ROUND TABLE

Paul White questioned the leash law announcement. He asked if the Town had received complaints regarding this. Assistant Town Manager Elaine Wang stated the announcement was only a reminder to residents.

EXECUTIVE SESSION

On a motion by Jack Mitchell, seconded by Norma Malone, the Selectboard voted to find the need to go into executive session citing premature general knowledge would clearly place the Selectboard at a substantial disadvantage. Bob Nelson was not present for the vote.

On a motion by Jack Mitchell, seconded by Norma Malone, the Selectboard voted to go into executive session at 7:12 p.m. for legal, contract and personnel. Bob Nelson was not present for the vote.

On a motion by Jack Mitchell, seconded by Norma Malone, the Selectboard voted to come out of executive session at 8:56 p.m. Bob Nelson was not present for the vote.

ACTION

On a motion by Norma Malone, seconded by Jack Mitchell, the Selectboard voted to authorize Resource Technologies Corporation (RTC) to do additional work for the Rock of Ages property appeal. Bob Nelson was not present for the vote.

ADJOURN

On a motion by Norma Malone, seconded by Jack Mitchell, the Selectboard voted to adjourn at 8:56 p.m. Bob Nelson was not present for the vote.

Tina Lunt, Town Clerk

Selectboard Chair

Barre Town Selectboard