

BARRE TOWN SELECTBOARD MEETING AGENDA
July 6, 2021

P.I.L.O.T – Quarterly department head visits: a) Finance, b) Public Works, c) Engineer

6:00p.m.
6:30 p.m.

1. Call to order.
2. Pledge of Allegiance.
3. Consider approving agenda.
4. Consider approving June 19 and 29 meeting minutes.
5. Announcements.
6. Receive guests for non-agenda items.
7. Public discussion about Good Samaritan Haven’s plan to use 580 South Barre Road as transitional housing for the homeless.
8. Consider giving Development Review Board input about Good Samaritan Haven’s permit application or 580 South Barre Road.
9. Public hearing for proposed sale of Tax Map 5, Lot 58 located on the westerly side of Birchwood Park Drive.
10. Consider approving sale of Tax Map 5, Lot 58.
11. Consider accepting Coronavirus Local Fiscal Recovery Funding from the US Treasury and appointing an authorized representative and a contact person.
12. Consider approving extending authorization to make FY 20-21 budgeted purchases into FY 21-22.
13. Consider authorizing EMS billing collection agency to report eligible account to credit bureaus.
14. Consider authorizing signing of Town of Orange’s 3-year EMS contract.
15. Consider approving weekly accounts payable warrants for July 6, 2021.
16. Miscellaneous, including licenses and permits, if any.
17. ‘Round Table.
18. Executive session: personnel.
19. Adjourn.

BARRE TOWN SELECTBOARD MINUTES
July 6, 2021

The duly warned meeting of July 6, 2021 was held at the Barre Town Municipal Building, Selectboard Room, in Lower Websterville at 6:30 p.m.

The following members were in attendance: Norma Malone, W. John “Jack” Mitchell, Bob Nelson, Paul White and Justin Bolduc.

Attendance for the regular meeting: Town Manager Carl Rogers, Assistant Manager Elaine Wang, Town Clerk Tina Lunt, Times Argus Reporter David Delcore, Rick DeAngelis, Liz Genge, Chief William Dodge, Robert Murphy, Kathy Watts, Rev. Leigh McCaffrey.

Selectboard Minutes of July 6, 2021 Continued:

CALL TO ORDER - The meeting was called to order at 6:30 p.m.

PLEDGE OF ALLEGIANCE - Those present recited the Pledge of Allegiance.

APPROVE THE AGENDA

On a motion by Bob Nelson, seconded by Justin Bolduc, the Selectboard voted unanimously to approve the amended meeting agenda as follows:

1. *Add to item #16 – Request to Cater application for Southern Smoke Foods, LLC.*

MINUTES

On a motion by Justin Bolduc, seconded by Jack Mitchell, the Selectboard voted 4-1 to approve the Selectboard Special meeting minutes of June 19, 2021 with the addition of attendees. Bob Nelson abstained.

On a motion by Norma Malone, seconded by Bob Nelson, the Selectboard voted unanimously to approve the Selectboard meeting minutes of June 29, 2021 with minor spelling and grammatical corrections.

ANNOUNCEMENTS

- ✓ Road work is underway around town. From July 12 through 19 there will be milling and/or paving on Crescent Lane, Cobble Hill Meadows, Fisher Road, Meadowbrook Road, Morrison Road, Patch Road, Quarry Hill Road, Snowbridge Road, Tamarack Lane, Tanglewood Drive, and West Cobble Hill Road. Plan on delays and follow flagger directions.
- ✓ Are you an intermediate tennis player looking to up your game? Barre Town Recreation still has slots left in our summer intermediate tennis lessons. They are Tuesday through Friday for two weeks, July 20 through 23 and July 27 through 30, from 5:30p.m. to 7p.m. You may take lessons for one week for \$45 or two weeks for \$60. For more information or to register, call 479-9331.
- ✓ The Barre Town Grand list was lodged last week. Owners whose property appraisal value changed were mailed a notice on Friday. Whether or not the appraised value of your property changed this year, anyone may contest their appraised property value by writing a letter or email that states your desire to do so. If you are not sure of your property's appraised value, contact the Assessor's Office at 479-2595. If you wish to contest your appraised property value, send your letter saying so to the Assessor, PO Box 116,

Selectboard Minutes of July 6, 2021 Continued:

Websterville, VT 05678. Or send an email to jpardini@barretown.org. The letter or email must reach the Assessor's Office by 8:00a.m. on July 16. More information on the grievance process can be found at barretown.org, on the home page under announcements, look for the property assessment item.

- ✓ The Chair announced that after the June 29 executive session, the Selectboard:
 1. Authorized the Town Manager to sign the Batchelder Associates' contract modification dated July 1, 2021, terminating July 30, 2022.
 2. Approved non-union staff pay increases effective July 1, 2021, as presented.
 3. Approved selling the old sewer bus to Shawn Codling for three hundred dollars provided he removes it within fourteen days.

GUESTS – None

PUBLIC DISCUSSION – GOOD SAMARITAN HAVEN

Background: Last week Rick DeAngelis and Julie Curtin shared plans around the facility located at 580 South Barre Road. They expressed the immediate need for emergency housing. The former Phoenix house would serve as long term transitional housing for adult individuals experiencing homelessness. The facility would provide a bridge between low barrier shelter options and permanent housing. During last week's P.I.L.O.T. session it was suggested that a public discussion takes place to inform residents around the plans for the group home. The group home is a conditional use under Town zoning and the property owner, Downstreet Housing and Community Development has applied for a Conditional Use Permit (CUP) and the Development Review Board will review on their July 14 agenda.

Rick DeAngelis from the Good Samaritan Haven and Liz Genge from Downstreet Housing and Community Development joined the Board for public discussion. Mrs. Genge gave a brief overview of the proposed plan for the use of the property. Mr. DeAngelis shared a Program Summary with the Board. He voiced his concerns around FEMA funding coming to a close and the immediate need for housing. He noted that this facility will not be a walk-in shelter and stressed that the focus will be on people they know already and are showing stability. Mr. DeAngelis stated that candidates will be screened using the tools that are available to him and his staff. The facility will provide complete background checks for anyone who is listed on the sex offender list and individuals who has been rejected from another facility. However, due to the fair-housing laws Mr. DeAngelis made the decision not to provide criminal background checks on everyone, as this would need to be done across all facilities. Rick added that it is not right to exclude someone because of their criminal background and consideration must be tailored to individual circumstances.

Selectboard Minutes of July 6, 2021 Continued:

Board members asked Mr. DeAngelis questions regarding background checks, curfew times, transportation, meals and around the Program Summary that was provided.

Norma Malone noted that she would like to hear Chief Dodge's thoughts on the facility. Chief Dodge asked what Mr. DeAngelis's screening process looked like and what the process was? Mr. DeAngelis shared that the screening process would include looking at the sex offender list, seeing if the individual committed a serious infraction at another facility and looking at how the individual worked with others in another shelter. Chief Dodge noted that he does wish that the new Eligibility Summary that Rick shared included some of last week's items that they spoke about. Rick voiced that they are trying to manage a safe facility and is willing to work with the Chief.

Rev. Leigh McCaffrey shared that she is on both ends of the issue, as a homeowner and as pastor of the Barre Congregational Church, an organization that supports the Good Samaritan Haven. She expressed that she would like to see this as a solution that will help move this Town forward.

DEVELOPMENT REVIEW BOARD INPUT – GOOD SAMARITAN HAVEN

Background: The Phoenix House Conditional Use Policy decision included a condition that a MOU with the Selectboard be signed. The Board will need to have a discussion to see if they want to request and MOU again and if so under what conditions.

Town Manager Carl Rogers shared that he would meet with Chief Dodge and Rick DeAngelis to draft a MOU for the Development Review Board to review.

On a motion by Norma Malone, seconded by Bob Nelson, the Selectboard voted unanimously to direct the Town Manager to convey to the Development Review Board that the Selectboard gives conceptual approval of the plan with the understanding that a suitable MOU that meets all parties' needs will be drafted and signed.

PUBLIC HEARING – TAX MAP 5, LOT 58 BIRCHWOOD PARK DRIVE

Background: The Town obtained lot 58 Birchwood Park Drive through tax sale. It had been owned by Miller Building, the Birchwood Park subdivision developer. Due to the Birchwood Park water system well protection area, development of the lot is not possible. The Birchwood Park Homeowners Association will purchase the lot for a dollar (\$1.00).

On a motion by Jack Mitchell, seconded by Norma Malone, the Selectboard voted unanimously to open the hearing for public discussion.

Selectboard Minutes of July 6, 2021 Continued:

Kathy Watt's, President of the Birchwood Park Homeowners Association shared her appreciation of the Town in helping to protect Birchwood Park's water.

On a motion by Jack Mitchell, seconded by Bob Nelson, the Selectboard voted unanimously to close the hearing for public discussion.

SALE OF TAX MAP 5, LOT 58 BIRCHWOOD PARK DRIVE

On a motion by Bob Nelson, seconded by Justin Bolduc, the Selectboard voted unanimously to authorize the Town Manager to sign or deed conveying Tax Map 5, Lot 58 to the Birchwood Park Homeowners Association in exchange for \$1.00, provided the HOA pay any closing and recording costs.

ARPA

Background: The deadline for registering on the State's portal and requesting Coronavirus Local Fiscal Recovery Funding is July 15, 2021. Barre Town will receive \$808,000. The Town has received information that states the authorized representative would be the CEO or comparable position. The point of contact will handle administrative tasks such as tracking terms and conditions, compliance, and reporting.

On a motion by Jack Mitchell, seconded by Bob Nelson, the Selectboard voted unanimously for the Town of Barre to accept its allocation of Coronavirus Local Fiscal Recovery Funding (CLFRF) from the U.S. Treasury, along with the Award Terms & Conditions and Assurances of Compliance with the Civil Rights Requirements that are requirements of accepting these funds.

On a motion by Norma Malone, seconded by Justin Bolduc, the Selectboard voted unanimously to appoint the Town Manager to serve as the Town's Authorized Representative as required by the Coronavirus Local Fiscal Recovery Funding (CLFRF) from the U.S. Treasury, and to sign the Award Terms and Conditions and Assurances of Compliance with the Civil Rights Requirements by July 15, 2021.

On a motion by Justin Bolduc, seconded by Norma Malone, the Selectboard voted unanimously to name the Finance Director the contact person for the Town's CLFRF Award from the U.S. Treasury.

FY 20-21 CARRY-OVERS

Background: The fiscal year ended June 30, 2021. Town Manger Carl Rogers provided the Board with a list of expenses that were previously authorized for the 20-21 FY. The

Selectboard Minutes of July 6, 2021 Continued:

Selectboard is being asked to carry over monies (cash balance) for these planned/budgeted expenses to allow staff to acquire these items.

On a motion by Bob Nelson, seconded by Norma Malone, the Selectboard voted unanimously to authorize carrying-over for purchase in FY 21-22, the FY 20-21 budgeted purchases on the list dated July 2, 2021 and July 6, 2021.

Town Manager Carl Rogers noted that some of the previously authorized expenses are projects that are currently being worked on. However, due to the pandemic departments have seen delays in shipping and inventory issues.

USE OF CREDIT BUREAU

Background: At a previous meeting, the Selectboard authorized First Financial Resources (FFR) to collect unpaid ambulance service accounts. The agreement has a section about credit reporting. The agreement states the amount due must be more than \$51.00 and have been assigned to FFR for at least 60 days to be eligible. The account must be considered delinquent more than 180 days. First Financial Resources will use 3 credit bureaus and pay all fees. The Board will need to a vote to authorize FFR to report eligible accounts.

On a motion by Jack Mitchell, seconded by Norma Malone, the Selectboard voted unanimously to authorize First Financial Resources to report eligible delinquent ambulance service accounts to the 3 major credit bureaus listed in First Financial Reporting's Agreement.

TOWN OF ORANGE CONTRACT WITH EMS

Background: The Town of Orange has signed and returned it is 3-year ambulance service contract.

On a motion by Norma Malone, seconded by Bob Nelson, the Selectboard voted unanimously to authorize the Town Manager to sign the 3-year contract, effective July 1, 2021, with the Town of Orange.

MISCELLANEOUS

On a motion by Jack Mitchell, seconded by Norma Malone, the Selectboard voted unanimously to authorize the Town Clerk to approve and sign the Request to Cater application for Brian Stefan doing business as Southern Smoke Foods, LLC on July 10, 2021 at 505 Barclay Road.

'ROUND TABLE

Selectboard Minutes of July 6, 2021 Continued:

Norma Malone reminded everyone that there is no meeting next week. She added that the Selectboard's July 20 meeting will be short, followed by the retreat.

Paul White expressed his thanks for the Town's donation in lieu of flowers for his mother's passing.

EXECUTIVE SESSION

On a motion by Jack Mitchell, seconded by Justin Bolduc, the Selectboard voted unanimously to find the need to go into executive session citing premature general knowledge would clearly place the Selectboard at a substantial disadvantage.

On a motion by Jack Mitchell, seconded by Bob Nelson, the Selectboard voted unanimously to go into executive session at 8:09 p.m. for personnel.

On a motion by Jack Mitchell, seconded by Norma Malone, the Selectboard voted unanimously to come out of executive session at 8:43 p.m.

ADJOURN

On a motion by Jack Mitchell, seconded by Justin Bolduc, the Selectboard voted unanimously to adjourn at 8:43 p.m.

Tina Lunt, Town Clerk

Selectboard Chair

Barre Town Selectboard