

BARRE TOWN SELECTBOARD MEETING AGENDA
October 13, 2020

- PILOT: Review first quarter budgets 6:00 p.m.
1. Call to order 6:30 p.m.
 2. Pledge of Allegiance
 3. Consider approving agenda.
 4. Consider approving October 6, 2020 meeting minutes.
 5. Announcements
 6. Receive guests (by phone) for non-agenda items.
 7. Consider Barre Congregational Church's request to use Websterville and Graniteville Roads for 5k foot race.
 8. Consider selecting vendor to operate Wilson Recycling Depot.
 9. Consider Barre Town Thunder Chickens' request: a) rights to new bridge on Town property and b) permission to operate trails across Town property.
 10. Public Reading (second hearing) for a proposed ordinance amendment establishing stop streets and speed limits on Mathieu Drive and Blake Drive.
 11. Consider naming two private roads.
 12. Consider authorizing road salt purchase.
 13. Report on Websterville Fire District #3 financial statement.
 14. Consider designating authorized Town bidder at upcoming tax sale.
 15. Consider approving weekly Accounts Payable Warrant for October 13, 2020.
 16. Miscellaneous, including licenses or permits if any.
 17. 'Round the table.
 18. Executive session if needed.
 19. Adjourn.

BARRE TOWN SELECTBOARD MINUTES
October 13, 2020

The duly warned meeting of October 13, 2020 was held at the Barre Town Municipal Building, Selectboard Room, in Lower Websterville at 6:30 p.m.

The following members were in attendance: Norma Malone, Bob Nelson, Justin Bolduc, and Paul White. W. John "Jack" Mitchell was absent.

Attendance for the regular meeting: Town Manager Carl Rogers, Assistant Manager Elaine Wang, Town Clerk-Treasurer Donna J. Kely, Chris Violette (by Zoom), and in person were Pastor Leigh McCaffrey, Lauren Chase, Casella Waste General Manager Roscoe Dorsey and Casella Waste Area Manager Kelton Bogasky, and by Zoom BADC Director Cody Morrison, BADC President Sarah Field, and representing Thunder Chickens Snowmobile Club Dave Rouleau.

CALL TO ORDER – The meeting was called to order at 6:39 pm.

PLEDGE OF ALLEGIANCE - Those present recited the Pledge of Allegiance.

APPROVE THE AGENDA

On a motion by Bob Nelson, seconded by Norma Malone, the Selectboard voted to approve the meeting agenda. Jack Mitchell was not present for the vote.

MINUTES

On a motion by Norma Malone, seconded by Bob Nelson, the Selectboard voted to approve the Selectboard meeting minutes of October 6, 2020 with minor spelling and grammatical corrections. Jack Mitchell was not present for the vote.

ANNOUNCEMENTS

- ✓ If you have not received your General Election ballot call the Town Clerk's Office at 802-479-9391. Your completed ballot must be returned to the Clerk's Office by November 3, the close of polls (7:00 p.m.) or it will not be counted. To be sure it is received in time, use the drop box at the Town Offices at 149 Websterville Road, especially if you have not mailed it by the last week of October.

Selectboard Minutes of October 13, 2020 Continued:

- ✓ The Lawn Waste Site on Holden Road is open Wednesdays and weekends from now until October 28th. Hours are Wednesdays 3:00 p.m. – 6:00 p.m., Saturdays 8:00 a.m. – 4:00 p.m., and Sundays 12:00 Noon to 4:00 p.m.
- ✓ There is still time to provide input to the Recreation Board about this summer’s pilot of allowing use of electric bicycles in the Town Forest. They will be discussing the pilot at their next meeting scheduled for November 9th. To participate or provide input, contact the Asst. Town Manager Elaine Wang at 802-479-9331, or any Recreation Board member
- ✓ If you have agricultural land enrolled in Vermont’s Current Use Program, remember to complete and submit the Annual Agricultural Land and Building Certification by November 1st. If you have not already submitted it electronically, you can expect a paper form in the mail. If you have questions, call the Current Use Program at 802-828-5860, Option 2.

GUESTS

Barre Area Development (BADC) President Sarah Field introduced the new Director Executive Cody Morrison. Mr. Morrison noted this is his 2nd week on the job and is still in the “meet and greet” mode but very anxious to get started working. The Board welcomed Mr. Morrison and stated they look forward to meeting him in person.

BARRE CONGREGATIONAL CHURCH’S ANNUAL GOBBLE WOBBLE 5K

Background: The Barre Congregational Church has been in contact with the Agency of Commerce and Community Development (ACCD) in planning to conduct the Annual Thanksgiving Day 5k race (affectionately known as the Gobble Wobble). Due to COVID-19 the race process will change slightly.

Pastor Leigh McCaffrey and race organizer Lauren Jo Chase were present and offered the following information:

- The Church will NOT use the Municipal Building or the parking lot.
- The race will start and end at the front of the school; they will NOT be using the school building. Two port-a-lets will be available. Participants and supporters will be told to remain in their car to stay warm, if needed.
- On-line registration is encouraged. Last year the majority of participants used the on-line registration. There were very few same day.
- Volunteers will be at the school to remind people to social distance and wear masks.
- Race start times will be staggered between 8:00 am – 9:45 am. The number of runners per start time will be limited.
- The race course will be the same as recent years; down Websterville Road to Graniteville Road. Out Graniteville Road to Rock of Ages. If the bike path can be used the runners will use the path to return to the finish line in front of the school. If there is too much snow/ice on the path, runners will reverse direction at Rock of Ages to return to the school/finish line.
- The Police Chief supports having Officers working the course as they have in the past. For the out and back course 3 Officers are needed. For the bike path course two Officers would be needed. Traffic is not detoured or forbidden, just delayed, and slowed.
- Per the Town’s Charges for Service Policy, this is considered a charitable event; as such the Town donates its expenses (Police Officers’ wages).

Visit the website (<https://runsignup.com/Race/VT/Barre/BCCGobbleWobble>) for more information or to sign up.

On a motion by Norma Malone, seconded by Justin Bolduc, the Selectboard voted to approve the Barre Congregational Church’s use of the Websterville Road and Graniteville Road, with the necessary Police traffic control, for a 5K road race to be held on Thanksgiving morning, November 26, 2020. Jack Mitchell was not present for the vote.

SELECT VENDOR TO OPERATE WILSON RECYCLING DEPOT

Background: The current operator of the Wilson Recycling Depot is not renewing their contract to provide services which expires October 31, 2020. An RFP was sent to 26 companies (every hauler on the Central Vermont Solid Waste Management District list). Two responses were received: a full service RFP from Casella Waste and a proposal from Grow Compost of Vermont to handle food scraps only.

The Selectboard was provided a copy of Casella’s RFP which noted the following:

- Would be open Tuesdays, Thursdays, and Saturdays, 8:00 a.m. – 4:00 p.m., starting November 3, 2020.
- Fees for trash bags are similar as the existing fees.

Selectboard Minutes of October 13, 2020 Continued:

- They will accept all standard recyclables, no sorting. However, there will be a fee for recyclables.
- Fees for disposal of other items are generally higher than our current vendor.
- Casella states they will invest about \$54,000 in site improvements.
- This is a 3-year agreement.
- No rent will be paid to the Town. Casella will give the Department of Public Works shop free service, per the RFP.

Roscoe Dorsey and Kelton Bogasky were present and distributed information to the Selectboard on the site improvements which include an additional compactor and a small hut for the staff. It was noted that even if the current vendor is not off the site by November 3rd there is adequate space to bring in some temporary containers. It was noted the environmental soil test results should be in this week and will be shared with Casella.

By consensus, the Selectboard is informing the staff and Casella to proceed with preparing the 3-year contract to operate the Wilson Recycling Depot beginning November 1, 2020.

BARRE TOWN THUNDER CHICKEN'S SNOWMOBILE CLUB REQUESTS

Background: The Thunder Chicken's Snowmobile Club got ahead of itself and put in the new bridge abutments prior to getting permission and before obtaining the Town's decision about ownership of the bridge which is located on Town owned land off Route 14 in South Barre. VAST pays for the bridge and requires a form be completed so it does not spend a considerable amount of money constructing a bridge only to lose the landowner's permission to the property and bridge. The landowner decides if it wants the bridge, or when the bridge is no longer used in the snowmobile trail network VAST/Club be allowed to remove it. The second part of the request is allow the Club to cross Town property.

Dave Rouleau was present (via Zoom) to discuss the Landowner options on the Bridge document.

On a motion by Norma Malone, seconded by Bob Nelson, the Selectboard voted to authorize the Manager to sign the Landowner Agreement for Snowmobile Bridges form submitted by the Thunder Chickens and to select "Section 2, Option A – Enter & remove the bridge from my property, and to repair the property in a good and husband like fashion." Jack Mitchell was not present for the vote.

On a motion by Justin Bolduc, seconded by Norma Malone, the Selectboard voted to approve the Thunder Chicken's Snowmobile Club request to cross Town property, with the condition a "No Fueling" sign be placed on the Waterman Street lot. Jack Mitchell was not present for the vote.

PUBLIC HEARING – SECOND READING STOP STREETS & SPEED LIMITS FOR MATHIEU AND BLAKE DRIVES

Background: This is the proposed ordinance amendment which sets the speed limit on the new streets of Mathieu and Blake Drives. Tonight is the continued public hearing to take comment.

On a motion by Norma Malone, seconded by Bob Nelson, the Selectboard voted to open a Public Hearing at 7:33 p.m. to take comment on the proposed Blake and Mathieu Drives speed/stop ordinance amendment. Jack Mitchell was not present for the vote.

On a motion by Norma Malone, seconded by Bob Nelson, the Selectboard voted to read by title only the ordinance amendment; said title was read as follows by the Chair: "An Ordinance of the Town of Barre, Vermont, Amending Chapter 7, Section 7-44 (b) (Stop Signs) and Section 7-61 (c) (Speed Limits) of Barre Town Code of Ordinances." Jack Mitchell was not present for the vote.

There were no public comments

On a motion by Norma Malone, seconded by Bob Nelson, the Selectboard voted close the public hearing and to advance "An Ordinance of the Town of Barre, Vermont, Amending Chapter 7, Section 7-44 (b) (Stop Signs) and Section 7-61 (c) (Speed Limits) of Barre Town Code of Ordinances" to the final reading/adoption on October 20, 2020. Jack Mitchell was not present for the vote.

NAMING TWO PRIVATE ROADS

Background: The Zoning Administrator had informed the Selectboard several meetings ago that the E911 Board staff is involving in the addressing of homes. Basically, a private road must be named if a private road has 3 or more structures and approved by the Selectboard, which does make sense from an emergency services standpoint.

Tonight there are two private roads to be named. One is located in Graniteville, just across from the St. Sylvester Church and is on Rock of Ages (ROA) land. The road is used to take tourists to an active

Selectboard Minutes of October 13, 2020 Continued:

quarry observation area, accesses the wind turbine, and there are a few buildings. ROA has always used the name of Wetmore Hill Road.

The second road is a private drive which is currently serving 34 and 36 Rudd Farm Drive. Additional units are set to be constructed and a name was provided Liv-a-Little Lane which the E911 Board did not like because of the hyphenation. Their second choice is Olivia Drive.

The Zoning Administrator confirmed there are no road name conflicts. The existing 34 and 36 Rudd Farm Drive will be renamed and residents will receive notification of said change.

On a motion by Norma Malone, seconded by Bob Nelson, the Selectboard voted to name the Rock of Ages private road off Church Hill Road as Wetmore Hill Road. Jack Mitchell was not present for the vote.

On a motion by Bob Nelson, seconded by Norma Malone, the Selectboard voted to name the private drive currently serving 34 and 36 Rudd Farm Drive to Olivia Drive. Jack Mitchell was not present for the vote.

PURCHASE OF ROAD SALT

Background: The State of Vermont awarded its salt purchase contracts in late September. Those bidders were also asked to supply a bid for selling salt to municipalities in each district. Fortunately, Barre Town receives quotes directly from Cargill and American Rock Salt. Their direct quotes offer a much lower price than the State bid.

Our current fiscal year budget estimates \$78.00 per ton for road salt (2,600 tons). This price was last year's price from both companies. This year American Rock Salt is offering salt at \$68.00/ton and Cargill is at \$69.21/ton. Both distributors have been very good to work with.

Each year the Town requests authorization to buy from two distributors to help assure we have adequate supply. The Manager is recommending the contract be awarded for 650 tons from Cargill (higher price) and 2,150 tons from American Rock Salt.

On a motion by Bob Nelson, seconded by Justin Bolduc, the Selectboard voted to award the purchase of road salt, based on their quotes to Cargill for 650 tons at \$69.21 per ton and from American Rock Salt for 2,150 tons at \$68.00 per ton. Jack Mitchell was not present for the vote.

WEBSTERVILLE FIRE DISTRICT #3 FINANCIAL STATEMENT

Background: Sullivan & Powers has provided a Financial Statement showing the net position of the former Websterville Fire District as of June 30, 2018. This valuation of the District's assets and liabilities establishes what the Town received/took over. The auditing firm states if the Town wants or needs something more in depth it would cost more money and time. A copy of the draft is attached as an Appendix to these minutes.

During discussion, the Manager noted the number of water customers (300) was being questioned. Did this mean serving 300 people in the District? If it is water connections then the number should be 120. The \$100,000 as annual revenue is also being double checked as this seems quite high.

It was noted that Sullivan & Powers spent quite a bit of time with the old Fire District software program extracting information. The Clerk-Treasurer stated she did not know what portion of the receivables were delinquent.

Selectboard consensus is the Websterville Fire District Audit as presented in draft form is adequate and a good starting point for the Town. They further recognize a couple of items will need to be verified prior to receiving the full audit. The Board stated this was a long process due to placing a value on all the equipment, lines, etc., which required a "specialist."

APPOINT TOWN BIDDER FOR UPCOMING TAX SALE

Background: Barre Town will hold a tax sale on Thursday, October 29, 2020 at 10:00 a.m. As Tax Collector, the Town Manager cannot enter a bid on the Town's behalf. The Selectboard can authorize a Town bidder who will only make a bid in the amount of taxes, fees, interest due, if there are no other bids. In the past the Town has designated the Assistant Town Manager as the bidder and Tina Thurston as the alternate.

On a motion by Norma Malone, seconded by Bob Nelson, the Selectboard voted to appoint Assistant Town Manager Elaine Wang as the Town's bidder and Tina Thurston (Secretary) as alternate for the Barre Town tax sale to be held on Thursday, October 29, 2020 at 10:00 a.m.

ACCOUNTS PAYABLE WARRANT

Selectboard Minutes of October 13, 2020 Continued:

On a motion by Norma Malone, seconded by Justin Bolduc, the Selectboard voted to approve the accounts payable warrants dated October 13, 2020. Jack Mitchell was not present for the vote and Bob Nelson abstained.

MISCELLANEOUS - None

‘ROUND TABLE

Norma Malone inquired on the status of the softball field light pole replacement. Manager Rogers stated he expected the work to be completed in November. Next week the Softball League will discuss holding a fundraiser with proceeds being used for the lift rental needed for the pole replacement.

Paul White noted Jack Mitchell was not present tonight. He is celebrating his birthday. If you see Jack be sure to extend birthday wishes.

EXECUTIVE SESSION - None

ADJOURN

On a motion by Norma Malone, seconded by Justin Bolduc, the Selectboard voted to adjourn at 8:12 p.m. Jack Mitchell was not present for the vote.

Donna J. Kelty, Town Clerk-Treasurer

Selectboard Chair

Barre Town Selectboard

(See next page for draft Websterville Fire District Financial Statement for June 30, 2019.)

TOWN OF BARRE, VERMONT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2019

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Deferred Inflows of Resources

In addition to liabilities, the statement of financial position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, "deferred inflows of resources", represents an acquisition of net position that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time. These amounts are deferred and recognized as an inflow of resources in the future periods to which the inflows are related or when the amounts become available.

Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America require management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

NOTE 2 – STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY

The Town budgeted a current year's deficiency in the General Fund of \$57,200 in order to utilize a portion of the previous years' surplus. This is reflected as a budgeted deficiency of revenues over expenditures on Schedule 3.

As noted on Schedule 3, the expenditure budget was overspent by \$4,259. These excess expenditures were funded by excess revenues.

120 Effective July 1, 2018, the Town took over the operations of Websterville Fire District #3 which includes about 300 water customers with annual revenue of approximately \$100,000. The Town took over all the District's assets, including water lines, and debt as follows:

Cash	\$ 31,359
Receivables	46,642
Capital Assets	1,338,705
Accumulated Depreciation	(299,309)
Long-Term Debt	<u>(968,922)</u>
	\$ <u>148,475</u>

The net position of the governmental activities was restated as follows:

Net Position – June 30, 2018, As Originally Reported	\$16,918,852
Corrective of Errors:	
Understatement of Capital Assets	<u>992,930</u>
Net Position – June 30, 2018, As Restated	\$ <u>17,911,782</u>