

BARRE TOWN SELECTBOARD MEETING AGENDA
September 8, 2020

PILOT: Development of the Paved Road 5-Year Plan

6:00 p.m.

1. Call to order
2. Pledge of Allegiance
3. Consider approving agenda.
4. Consider approving September 1, 2020 meeting minutes.
5. Announcements
6. Receive guests (by phone) for non-agenda items.
7. Consider approving Green Mountain Power's request for overhead cable crossing Moonlight Drive road right-of-way.
8. Consider designating voting delegates to VT League of Cities and Towns Annual meetings: VLCT, PACIF, and VERB.
9. Consider authorizing purchase of an emergency power generator for the School and Red Cross Shelter.
10. Consider awarding contract for new roof on 22 Wilson Street.
11. Consider approving weekly Accounts Payable Warrant for September 8, 2020.
12. Miscellaneous, including licenses or permits if any.
13. Round the table.
14. Executive session: contract.
15. Adjourn.

BARRE TOWN SELECTBOARD MINUTES
September 8, 2020

The duly warned meeting of September 8, 2020 was held at the Barre Town Municipal Building, Selectboard Room, in Lower Websterville at 6:32 p.m.

The following members were in attendance: Norma Malone, Bob Nelson (by Zoom), Justin Bolduc, W. John "Jack" Mitchell and Paul White (by Zoom).

Attendance for the regular meeting: Town Manager Carl Rogers, Assistant Manager Elaine Wang, Town Clerk-Treasurer Donna J. Kelty, and Zoning Administrator Christopher Violette (by Zoom).

CALL TO ORDER – Vice Chair Norma Malone called the meeting to order at 6:38 pm.

PLEDGE OF ALLEGIANCE - Those present recited the Pledge of Allegiance.

APPROVE THE AGENDA

On a motion by Jack Mitchell, seconded by Justin Bolduc, the Selectboard voted unanimously to approve the meeting agenda as presented.

MINUTES

On a motion by Bob Nelson, seconded by Jack Mitchell, the Selectboard voted unanimously to approve the Selectboard meeting minutes of September 1, 2020 with minor spelling and grammatical corrections as presented.

ANNOUNCEMENTS

- ✓ Barre Town EMS is still distributing free cloth face coverings provided by the State. Please check in with your neighbors and friends, who are elderly or otherwise may not have social media, to make sure they know free masks are available if they need them. You can also pick up for others, up to three per person. Call Barre Town EMS at 802-476-3147 before you leave. If the crew is at the station they will set the masks outside for you. If you do not have transportation, the Town Police Department may be able to drop them off to you. Call 802-479-0509 to request a drop off.
- ✓ The Fall Bulk Trash Collection is Saturday, September 19, 2020 at the Public Work Yard, 129 Websterville Road. Hours are 8:00 a.m. to 2:00 p.m. Barre Town residents may bring bulky waste that will not fit in a garbage bag, or home renovation waste, to the event. For more examples see your August newsletter. Note any load with roofing shingles will be charged double. Salvaging of items brought to the fence along the road is permitted. Wash your hands after handling it and store it for a few days before using to be on the safe side from COVID.
- ✓ If you have not done so, now is a good time to get your annual furnace or chimney serviced.

Selectboard Minutes of September 8, 2020 Continued:

- ✓ The first installment of property tax will be due September 15, 2020. You are encouraged to pay by direct debit, check, or money order. For the direct debit form, call the Clerk's Office at 802-479-9391 or download from www.barretown.org.

GUESTS (by phone) - None

GREEN MOUNTAIN POWER OVERHEAD CABLE CROSSING REQUEST

Background: Green Mountain Power has submitted a request related to the Washington County Mental Health's (WCMH) solar project. They need to run a power cable from an existing pole at the top of Moonlight Drive to a new pole in the solar farm area behind WCMH's large building above Moonlight Drive. The Town owns land for a turnaround and the cable needs to cross over it.

On a motion by Jack Mitchell, seconded by Justin Bolduc, the Selectboard voted unanimously to approve Green Mountain Power's request for an overhead cable to cross the Town's property at the top of Moonlight Drive.

DESIGNATE VLCT ANNUAL MEETING DELEGATE(S)

Background: The Vermont League of Cities and Towns (VLCT) is holding their virtual Annual Meetings on Wednesday, September 30, 2020. The VLCT asks the Town to name the voting delegate for each meeting: 1) VLCT; 2) Property Casualty and Intergovernmental Fund (PACIF); 3) VLCT Employment Resource and Benefits (VERB) Trust. The Town Manager currently serves on the PACIF Board.

On a motion by Jack Mitchell, seconded by Justin Bolduc, the Selectboard voted unanimously to appoint Town Manager Carl Rogers as the VLCT PACIF voting delegate for the Annual Meeting to be held on September 30, 2020.

On a motion by Bob Nelson, seconded by Jack Mitchell, the Selectboard voted unanimously to appoint Asst. Town Manager Elaine Wang as the VLCT voting delegate at the Annual Meeting to be held on September 30, 2020.

On a motion by Justin Bolduc, seconded by Jack Mitchell, the Selectboard voted unanimously to appoint Asst. Town Manager Elaine Wang as the VERB voting delegate at the VLCT Annual Meeting to be held on September 30, 2020.

PURCHASE OF GENERATOR

Background: The Selectboard had previously agreed the Barre Town Middle & Elementary School/Shelter generator could be sole sourced from Caterpillar. The company representative has met with the school and Board member Mitchell several times. The quote for the generator came in at \$112,910. This is less than anticipated – good news. The Selectboard is being asked to award the generator purchase to Caterpillar.

On a motion by Bob Nelson, seconded by Paul White, the Selectboard voted unanimously to authorize the purchase of a new outdoor Caterpillar Model C15 diesel generator from Milton Cat at the price of \$112,910.00.

ROOF FOR 22 WILSON STREET BUILDING

Background: The 5-Year Building Plan for the current fiscal year includes replacing the roof (1,480 square feet) on the 22 Wilson Street community building (currently rented out to a daycare provider). The RFP was emailed directly to the roofing contractors that have worked for the Town in the past, posted on the website, and the State Bid Registry website. Given the small size of the project and desire to have work completed before this winter, the Town also ran an ad (three times) in the Times Argus hoping to attract smaller roofers in the area. Five companies bid. A list of the bid results were given to the Board prior to the meeting for review.

The lowest bidder did not provide most of the necessary information and did not use the Town's bid form. References for the two next low bidders were contacted. The budgeted amount was \$6,855 based on an estimate provided in October 2019 by a company that did not bid. Snow Country (Shelburne, VT) bid \$7,855 and 'Til Dark Roofing (East Barre) bid \$8,500. Discussion centered on start and finish dates, hourly labor rate should additional plywood be needed, and local versus non-local vendors.

On a motion by Jack Mitchell, seconded by Justin Bolduc, the Selectboard voted unanimously to award the community building (located at 22 Wilson Street) roofing system replacement contract to 'Til Dark Roofing at their bid price of \$8,500.

ACCOUNTS PAYABLE WARRANT

On a motion by Justin Bolduc, seconded by Jack Mitchell, the Selectboard voted unanimously to approve the accounts payable warrants dated September 8, 2020.

MISCELLANEOUS - None

‘ROUND TABLE

Asst. Manager Wang informed the Board, the rotting light poles at the Recreation Field which needed to be removed have been cut down. The lights will be stored until needed. She also noted other Municipal Building projects completed include the gutter system rehab and the HVAC work.

Jack Mitchell thanked Ms. Wang for all the work on Local Government Expenses Reimbursement Grant application submitted last Friday.

Paul White noted he is quarantining after being out of state on personal business, thus the attendance by Zoom. He thanked Ms. Malone for stepping in last week. Other items to note were:

- CVTV video taped meetings – they use to be set up in chapters to facilitate the ease of seeing items of particular interest without watching the entire meeting. Please check with CVTV on this option.
- He had difficulty accessing the Town website using the browser Edge. Asst. Manager Wang noted that Edge has an enhance firewall capability and does not like sites that do not have an “https” status. To obtain the status there is a cost and she will do additional research.
- Town Plan – he had visited the website Zoning Administrator Violette referred to at last week’s meeting regarding the Energy Plan. His comments/concerns were forward to the Zoning Administrator.

EXECUTIVE SESSION

On a motion by Jack Mitchell, seconded by Justin Bolduc, the Selectboard voted unanimously to find the need to go into executive session citing premature general public knowledge would clearly place the Selectboard at a substantial disadvantage.

On a motion by Jack Mitchell, seconded by Bob Nelson, the Selectboard voted unanimously to go into executive session at 7:22 p.m. for contracts.

On a motion by Jack Mitchell, seconded by Justin Bolduc, the Selectboard voted unanimously to come out of executive session at 8:33 p.m.

TOWN PLAN UPDATE

Zoning Administrator Chris Violette joined the meeting by Zoom. He attended the CVRPC Review Committee meeting followed by the full CVRPC Board meeting earlier this evening. Good news – the Review Committee approved the Town Plan without adding the energy map, even though it was not unanimous (4 to 1). The Barre Town Plan then headed to the full Board where again it was approved on a 12/5 vote. With this approval, our Town Plan is in place and no further action will be needed by the Selectboard. Mr. Violette was thanked for his perseverance in getting the Plan approved. It has been a long process.

ADJOURN

On a motion by Jack Mitchell, seconded by Justin Bolduc, the Selectboard voted unanimously to adjourn at 8:41 p.m.

Donna J. Kelty, Town Clerk -Treasurer

Selectboard Chair

Barre Town Selectboard