

**BARRE TOWN SELECTBOARD MEETING AGENDA**  
**May 12, 2020**

1. Call to order 6:00 p.m.
2. Pledge of Allegiance
3. Consider approving agenda.
4. Consider approving: May 5, 2020 Selectboard meeting minutes.
5. Announcements
6. Receive guests for non-agenda items.
7. Consider approving a letter-of-intent to participate in a public-private partnership stormwater project with the Wildersburg Common Housing Development.
8. Consider offering COVID-19 business recovery loans or participating in the State's RLF pool.
9. Consider Disc Golf Vermont's request regarding Quarries Disc Golf Tournament.
10. Consider approving Corridor Management (Town Forest) Agreement with Millstone Trails Association (MTA).
11. Consider awarding the bonded wearing course paving contract.
12. Consider approving a letter of support for CVFiber's grant application to the Northern Border Regional Commission.
13. Report on Coronavirus-19.
14. Consider approving weekly accounts payable warrants for May 12, 2020.
15. Miscellaneous, including licenses and permits, if any.
16. 'Round the table.
17. Executive Session, if needed.
18. Adjourn.

**BARRE TOWN SELECTBOARD MINUTES**  
**May 12, 2020**

The duly warned meeting of May 12, 2020 was held at 6:00 p.m. in the Barre Town Municipal Building, Selectboard Room, in Lower Websterville.

The following members were in attendance: W. John "Jack" Mitchell in person and others by Zoom/telephone are: Bob Nelson , Norma Malone, Paul White, and Tom White.

Attendance in person for the regular meeting: Town Manager Carl Rogers, Assistant Town Manager Elaine Wang, Town Clerk-Treasurer Donna J. Kelty, and by Zoom/Teleconference Times Argus Reporter Eric Blaisdell, Recreation Board Chair Doug Farnham, Dave Rouleau, Chris Young (Quarries Disc Golf), Pete Kopsco (Millstone Trails Association), Art Bombardier (representing Wildersburg Home Owners Association), and Ann Smith (Watershed Consulting).

**CALL TO ORDER** – Chair Tom White called the meeting to order at 6:02 p.m.

**PLEDGE OF ALLEGIANCE** - Those present recited the Pledge of Allegiance.

**APPROVE THE AGENDA**

*On a motion by Bob Nelson, seconded by Norma Malone, the Selectboard voted unanimously to approve the May 12, 2020 meeting agenda as amended:*

- *Item 17 Executive Session – add contracts and personnel: and*
- *Change the agenda order – Items 1-6, 8, 11, 12, 7, 9, 13-18.*

**MINUTE APPROVAL**

*On a motion by Norma Malone, seconded by Bob Nelson, the Selectboard voted unanimously to approve the May 5, 2020 Selectboard meeting minutes with the minor grammatical and spelling corrections presented.*

**ANNOUNCEMENTS**

- The Barre Town Clerk has extended the deadline to license your dog without penalty to Monday, June 1<sup>st</sup>. For this and other COVID-19 related changes to Town services, operations, deadlines, and events, go to [barretown.org](http://barretown.org) and click on the first Announcement link.
- The Barre Town Open Meeting and Annual Election of Officers & Voting by Australian Ballot will be held on Tuesday, June 2, 2020. Barre Town votes are **STRONGLY ENCOURAGED** to request a vote by mail ballot. You may do so by calling the Town Clerk's Office at 802-479-9391 or by sending an email to [dkelty@barretown.org](mailto:dkelty@barretown.org). More details can be found on the postcard that has been mailed to every Barre Town registered voter or at [www.barretown.org](http://www.barretown.org).
- The April Newsletter should be arriving in your mailboxes soon. This one is chock full of important information, including the Town Charter amendments and budgets that will be on the June 2<sup>nd</sup> ballot, and the summer road construction schedule.

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- The Newsletter also includes the usual April recreation insert which is, unsurprisingly, already out of date as the Governor's May 6 Play Smart and Play Safe executive order addendum. For everyone's safety, do not use playground structures. Contact games like basketball may not be played, but shooting hoops is okay. No restrooms are available at any Barre Town recreational facilities. For full details please visit the COVID-19 link at [www.barretown.org](http://www.barretown.org).
- Sign up to Green Up, Saturday, May 30<sup>th</sup>. Call 802-479-9331 to reserve the section of road you and any of your fellow volunteers plan to Green Up. This helps avoid duplication of effort. Bags and gloves are available – call the Manager's office at 802-479-9331 to arrange a time to pick up supplies outside the Town Offices, or if needed, supplies can be delivered to you by your friendly neighborhood Police Officer.
- On Saturday, June 13, 2020 the Town will hold the Annual Spring Bulk Trash Collection, 8:00 a.m. – 2:00 p.m. For a list of fees and what items will be accepted see the Newsletter or visit the website at [www.barretown.org](http://www.barretown.org).
- Chair Tom White informed the viewing audience that after last week's executive session the Selectboard voted to sign a consent letter with the Town Attorney Michael Monte to handle the negotiations for the sale of the former Ford property located at 6 Maple Street in South Barre knowing that said Attorney had represented Jeff Blow on an unrelated real estate matter.

#### **GUESTS - None**

#### **COVID-19 BUSINESS REVOLVING LOAN FUND**

Background: The Selectboard has the staff looking into the possibility of managing our own COVID-19 Business Revolving Loan Fund in lieu of donating to the State fund. Zoning Administrator Chris Violette has been heading the research.

The Manager informed the Board no new information was available at this time. However, the Zoning Administrator does have a meeting in the morning. We know the State is still drafting their Memorandum and gathering information.

#### **AWARD BONDED WEARING COURSE PAVING CONTRACT**

Background: There are two (2) companies that provide bonded wearing course paving, All States Asphalt and Gorman Group. Bids were requested from both. The contract is for 14,949 square yards and contains a lot of very short streets. Our budget was based on an estimated price of \$9.25/sq. yard. The low bid of All States Asphalt came in at \$10.20/sq. yard – putting the bid overbudget by \$13,753. However, the hot mix paving contract was about \$48,000 under budget.

The Town has worked with All States Asphalt for many years and was one of the first companies in New England to do this type of road surface paving. Management is recommending awarding the contract to All States Asphalt.

*On a motion by Bob Nelson, seconded by Paul White, the Selectboard voted unanimously to award the 2020 bonded wearing course paving contract to All States Asphalt per its unit price bid of \$10.20 per square yard.*

#### **LETTER OF SUPPORT FOR CVFIBER'S GRANT APPLICATION**

Background: The Selectboard is being asked to provide a letter of support for CVFiber's grant application for their Northern Border Regional Commission application for an Economic and Infrastructure Development Investment Program Grant to construct a pilot high-speed internet project of their Phase 1 efforts as noted in their Feasibility Study. A draft was provided for the Board to review.

*On a motion by Paul White, seconded by Bob Nelson, the Selectboard voted unanimously to authorize the Chair to sign a Letter of Support for CVFiber's grant application to the Northern Border Regional Commission.*

#### **WILDERSBURG COMMON HOUSING DEVELOPMENT LETTER OF INTENT**

Background: Watershed Consulting received a State contract to work identifying projects for a public-private partnership funding for stormwater. A project at Wildersburg Common is on the long list. Eventually, 10 sites in the State will be selected for preparing 30% (conceptual ) design plans. The Wildersburg Home Owners Association decided to participate. The question for the Selectboard is will they sign/authorize signing of the letter of interest for the project. Should Wildersburg be selected there will be no obligation on the Town.

The Manager cited reasons in his notes to the Selectboard why this might be advantageous: 1) the Town owns the road in Wildersburg, 2) holds the stormwater permit for the development, 3) there are deep

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steep ravines on each side of the development, and 4) eventually the Town and/or Homeowners Association may have to construct a treatment facility and this program would be helping the Town or a set of its residents.

Discussion topics:

- Other Town stormwater projects (DPW yard and Cemetery) which are noted to be from a different pot of funds.
- Other Barre Town public/private entities considered were Hannaford/RT14 Park-n-Ride (state not town), Rock of Ages (not eligible), and Wildersburg Common.
- The 30% is pretty much a “common level” of funding in the industry. This percentage would usually include a feasibility study, landowner interest, and options to include cost estimates. Having this information will allow the parties to determine when/how/if they proceed.
- Reviewed the options noted above as to it might be beneficial for Town involvement.

*On a motion by Norma Malone, seconded by Bob Nelson, the Selectboard voted unanimously to authorize the Town Manager to sign the letter of intent, as presented, between the Town of Barre and Wildersburg Common Housing Development to participate in a public-private partnership to manage stormwater.*

### **QUARRIES DISC GOLF TOURNAMENT**

Background: Chris Young, Quarries Disc Golf Organization asked to be on this meeting agenda. The Recreation Board has approved the request for the organization to hold their tournament but it was interrupted by the Governor’s Executive order. Mr. Young was advised the decision allowing the tournament is out of the Town’s hands.

The ACCD guidelines issued to accompany the Governor’s Play Smart Play Safe order prohibit organized events. Mr. Young was directed to ACCD for a waiver, clarification, or approval and stated he has submitted the request. Just prior to the start of this meeting, the Selectboard/Manager received a copy of the ACCD decision which allows for the tournament provided certain standards are met.

Mr. Young gave brief background information on his involvement with Disc Golf. He stated no caddies, spectators, or family are allowed. The tournament would be played over 2 days with 3 person teams being scheduled for every 15 minutes. Awards will be presented through online services.

Concerns raised by the Board are having only 2 staff to properly ensure all parties are practicing social distancing, ensuring all participants wear masks, there should be additional tables throughout the course for hand sanitizer, and golfers touching the baskets. A recommendation was to use some type of tool/tong to remove the disc from the basket. A few of these items need clarification through ACCD. Mr. Young will provide the Board a copy of the email response.

### **CORRIDOR MANAGEMENT AGREEMENT WITH MILLSTONE TRAILS ASSOCIATION**

Background: The Selectboard was provided a copy of the Agreement between Millstone Trails Association (MTA) and Barre Town. The Recreation Board voted to recommend approval of the Agreement. Manager Rogers in his note to the Board recommended a couple of changes.

Changes include additions and deletions: Omitting paragraph that indicates MTA would be the only Corridor Trail Manager, clarification on Agreement review and Agreement term (5 years), and fee structure and approval of said fees.

Pete Kopsco was present to discuss the Agreement. In addition to the Manager’s recommendation which the Board supports there was concern regarding the reference in Section C5 regarding the hunting dates (the language should reflect more closely to what the Vermont Fish & Wildlife Department have defined as rifle season), and changing the language slightly regarding fees in Section C8. There needs to be something referencing whatever type of fees there are. There was also a question as to whether or not the Recreation Board should be a signer on this Agreement as they do on the Dog Park Agreement.

The Agreement will be reworked in the needed areas, reapproved by the Recreation Board, MTA, and then Selectboard. The goal is to have this on the agenda for the first meeting in June.

### **CORNAVIRUS SITUATION REPORT**

Manager Rogers stated the information this week is short.

- The workforce is healthy – some testing but all negative. The Town Clerk’s Office has been so busy all staff are in the office working (due to dog licensing, elections, and property tax collection).
- Supplies are good. Thermometers have not arrived yet.
- Municipal Building is not planning to reopen for appointment until after the June 2, 2020 election. Given the majority of pedestrian traffic is in the Clerk’s Office there will be issues with social

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distancing. Plans are in progress on how to best facilitate access to the other offices once appointments become available.

- Nine EMTs are part of a COVID-19 testing team. Their first event will be next Tuesday, somewhere in the Central Vermont area.
- Events – Bulk Trash will be held on June 13, 2020.
- Recreation – picnic tables, swings, and playground equipment have been cabled off and signed advising the public they are not available for use. However, 1 tennis court, and 2 pickleball courts are open.
- There are no new cost updates to the Pandemic expenses.

**ACCOUNTS PAYABLE WARRANTS**

*On a motion by Norma Malone, seconded by Bob Nelson, the Selectboard voted unanimously to approve the accounts payable warrant dated May 12, 2020.*

**MISCELLANEOUS - None**

**‘ROUND THE TABLE**

Norma Malone inquired if the Treasurer would have some current fiscal information regarding the May property tax collections for the next meeting. Kelty stated she would email information on Monday for Board review.

It was noted a Special Board of Abatement meeting will be called Wednesday, May 27, 2020, 6:00 p.m., using teleconferencing to hear the request of the Tax Collector asking for a waiver of the 5% late charge on the May 15<sup>th</sup> property tax installment.

Tom White thanked everyone.

**EXECUTIVE SESSION**

*On a motion by Jack Mitchell, seconded by Paul White, the Selectboard voted unanimously to find the need to go into executive session citing premature general knowledge would clearly place the Selectboard at a substantial disadvantage.*

*On a motion by Jack Mitchell, seconded by Paul White, the Selectboard voted unanimously to go into executive session at 7:43 p.m. to discuss contracts and personnel.*

*On a motion by Bob Nelson, seconded by Paul White, the Selectboard voted unanimously to come out of executive session at 8:24 p.m.*

**ADJOURN**

*On a motion by Bob Nelson, seconded by Norma Malone, the Selectboard voted unanimously to adjourn at 8:25 p.m.*

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Donna J. Kelty, Town Clerk-Treasurer

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Selectboard Chair

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Barre Town Selectboard