

BARRE TOWN SELECTBOARD MEETING AGENDA
December 17, 2019

1. Call to order 6:00 p.m.
2. Pledge of Allegiance
3. Consider approving agenda.
4. Consider approving minutes of December 10, 2019.
5. Announcements
6. Receive guests for non-agenda items.
7. Consider adopting Resolution #9-19 extending appreciation to Harry Hinrichsen on occasion of his retirement.
8. Discussion about having retail marijuana shops in Town.
9. Consider adopting VLCT's suggested Resolution regarding a possible Vermont commercial cannabis system.
10. Police Department early budget presentation for car cameras and fingerprint machine.
11. EMS early budget presentation for cardiac monitors.
12. Consider adopting EMS billing rates to be effective January 1, 2020.
13. Consider appointments: a) South Barre resident to Phoenix House Working Committee; and b) alternate representative to CVRPC.
14. Consider approving sale of: a) 2012 Chevy 3500 ambulance; and b) 2013 Ford Explorer Police car.
15. Consider approving C.V. Solid Waste Management District's request to hold a Household Hazardous Waste Collection at the DPW Yard.
16. Consider approving weekly accounts payable warrants for December 17, 2019.
17. Miscellaneous: a) fireworks permit for A. Campos at 311 Cutler Corner Road on December 26, 2019 and b) consider authorizing signing Brookfield's EMS contract; and c) other licenses or permits, if any.
18. 'Round the table.
19. Executive session: personnel and contracts.
20. Adjourn

BARRE TOWN SELECTBOARD MINUTES
December 17, 2019

The duly warned meeting of December 17, 2019 was held at 6:00 p.m. in the Barre Town Municipal Building, Selectboard Room, in Lower Websterville.

The following members were in attendance: Norma Malone, Paul White, W. John "Jack" Mitchell, Bob Nelson and Tom White.

Attendance for the regular meeting: Town Manager Carl Rogers, Assistant Manager Elaine Wang, Town Clerk-Treasurer Donna J. Kelty, Town Engineer Harry Hinrichsen, Police Chief William Dodge, EMS Director Chris Lamonda, Zoning/Planning/Fire Chief Christopher Violette, Linda Mercy, Alice Bartlett, Brian Croteau, Joyce and Denis Beaudin, George Clain, Deb Lefevbre, Wendy Moore, Tina Thurston, Tom Koch, Judith & Gino Salvatori, Scott Lamson, Doug Newton, Peg Henry, Mark & Donna Booth, Dave & Donna Rouleau, Carlton & Kathy Pelletier, Edith & Raymond Gingras, Judy Cookson, Laurie Tatro, Rick Theken, Charlie Livendale

CALL TO ORDER – The regular meeting was called to order at 6:00 p.m.

PLEDGE OF ALLEGIANCE - Those present recited the Pledge of Allegiance.

APPROVE THE AGENDA

On a motion by Bob Nelson, seconded by Norma Malone, the Selectboard voted unanimously to approve the amended agenda: Item #19, Executive Session add real estate.

MINUTE APPROVAL

On a motion by Norma Malone, seconded by Paul White, the Selectboard voted unanimously to approve the minutes of December 10, 2019 with minor spelling and grammatical changes. Bob Nelson abstained from voting as he did not attend the meeting.

ANNOUNCEMENTS

- ✓ Consider serving on the Budget Committee. Applications welcome from anyone registered to vote in Barre Town until December 26, 2019. More information about this opportunity can be found at www.barretown.org.
- ✓ The winter overnight parking ban took effect on November 1st. However, if you are having a holiday party that will run late, with guests needing to park on the street into the parking ban hours after 11:00 p.m., just call the Police Department in advance at 802-479-0508 to let them know your

Selectboard Minutes of December 17, 2019 Continued:

contact information and when your guests will be leaving, and they will not be ticketed. Parking overnight is still prohibited. Please also note weather conditions. If there is a bad snowstorm do make sure your guests are parked off the street so our crews can plow the roads. This exception will only be effective through New Year's Eve.

- ✓ Barre Town Department of Public Works collects Christmas Trees after the holidays to be chipped into mulch at the Town's Lawn Waste Site. For more information see your November Newsletter or visit the www.barretown.org.
- ✓ There will not be a Selectboard meeting next week. The next regular meeting will be on MONDAY, December 30, 2019.
- ✓ On behalf of all Town of staff, we would like to wish all of you a happy and safe Holiday Season. All Town Offices will be closed on December 25th and January 1st. The Town Clerk, Planning & Zoning, and Assessors Offices will also be closed on December 24th and 31st. The Town Manager's Office will be closed after Noon on December 24th and 31st.

GUESTS - None

RESOLUTION #9-19, TOWN ENGINEER HARRY HINRICHSEN RETIREMENT

Background: The Barre Town Engineer, Harry Hinrichsen, will retire after 26 years of service on December 31, 2019. During his tenure he has acted as the in-house consulting engineer for all aspects of public works (roads and utilities), handled all forms of building improvement and maintenance issues, and has dealt with hundreds of permits from work in the road right-of-way to major subdivisions. His professional contributions have extended statewide via service to the Vermont Rural Water Association and the Vermont Municipal Highway Association. He has also been involved for many years with the Barre Lions Club, Barre Elks Club, Canadian Club, and Boy Scouts of America Green Mountain Council.

On a motion by Paul White, seconded by Jack Mitchell, the Selectboard voted unanimously to adopt Resolution #9-19, A Resolution Of The Town Of Barre, Vermont In Appreciation Of Harry Hinrichsen's Service To The Town Of Barre." (See Attachment 2 at the end of the minutes.)

Mr. Hinrichsen was provided a framed Resolution and Crystal Keepsake commemorating his time with Barre Town. Photos were taken.

The Resolution was read by Jack Mitchell. Town Staff, residents, and friends shared their humorous and heartfelt stories of encounters with Harry over the years. The unanimous consensus is Mr. Hinrichsen will be missed in his capacity of Engineer, but on the bright side can be more involved with his local organization and enjoy his personal hobbies of hunting, fishing, and skiing.

DISCUSSION – RETAIL MARIJUANA SHOP IN BARRE TOWN

Background: In early November the Selectboard held a brief discussion regarding a Vermont League of Cities and Towns (VLCT) Resolution. They were being asked to support the VLCT position on a possible Vermont Commercial Cannabis System. This prompted a VLCT representative to come and speak to the Board during their November 19th meeting. Following the presentation staff was asked how marijuana shops would be regulated by our Zoning By-Laws. Zoning Administrator Chris Violette provided the Board with information. The discussion tonight is about allowing the sale of marijuana or maybe other cannabis products in Barre Town.

Discussion focused on Senate Bill 54 which is currently in the House and in flux. Consensus of the Board is they would prefer not to have Barre Town be a destination to purchase marijuana for recreational use, they understand that our current Zoning By-Laws cannot be discriminatory by excluding the allowance for sales, and the Barre Town Planning Commission should take a look at our regulations to see if changes could be made to "tighten" controls and come back to the Selectboard with recommendations.

CONSIDER VLCT RESOLUTION ON A VT COMMERCIAL CANNABIS SYSTEM

Background: The Board will consider adopting the VLCT Resolution as presented or with modifications regardless of any decision made by the Selectboard with regards to sales of marijuana or other cannabis products.

The Senate passed S.54 last year. However, House leaders have indicated the Bill is a priority and could be taken up soon after the Legislature convenes in early January 2020. While the Selectboard does not have to make a decision tonight the Town Manager has recommended that for the record, a position should be made not later than January 7, 2019. The Manager also provided some possible Resolution revisions for the Board to consider.

Consensus of the Selectboard is to amend the VLCT Resolution to incorporate the two changes recommended in the Manager's notes and place the item on the December 30, 2019 agenda for action.

Selectboard Minutes of December 17, 2019 Continued:

POLICE DEPARTMENT – CAR CAMERAS AND FINGERPRINT MACHINE

Background: Police Chief William Dodge will be providing the Selectboard with preliminary budget information on two (2) large and expensive equipment purchases he plans on including in the proposed Fiscal Year 2020-2021 budget. The Department currently has 5 cars and the first request will be for 5 new cameras for our vehicles. The current cameras are old and some have stopped working. The second item is a fingerprint machine. Last year at budget time the Vermont Police Departments were informed AVIS will no longer be able to support the machine (software) many municipalities use, including Barre Town. A one-year extension was given but now it is time for the Town to purchase a new machine.

The Police Chief noted for the viewing audience the Police Department Office will be open on December 24th and 31st during normal business hours, 8:00 a.m. – 4:00 p.m.

The in-car video system could be considered costly. However, given the in-car camera captures many things including pursuits, stops, etc., it offers invaluable insurance coverage for the Town. Given technology advances and current needs the Chief will be recommending the purchase of 5 cameras (3 in patrol cars, 1 in Chief's car, and 1 for the K-9 unit). The cost is \$25,000 and the life expectancy is 7 years +/- . There was brief discussion of starting FY 2021-2022 reserve funds be placed in the budget to cover the larger expense.

Chief Dodge informed the Budget Committee last year the Town would need to purchase a new fingerprinting system. The current system is 10+ years old. He obtained several quotes, ruling out those that require additional cost for video storage, and various needed features. The quotes ranged from \$16,500 to \$18,500, depending on if our existing "case" for the machine can be used. The first year maintenance contract is included in the purchase price. The following year's contracts will run around \$2,765.

The current Fiscal Year Police Department budget includes one-time purchases of body cameras and a patrol rifle totaling \$10,500. So, in next year's proposed budget (FY 2020-2021) a good portion of this proposed purchase will be built in. Data management is not an issue as it is stored with the State of Vermont. Other uses were also noted.

In comparison some of the smaller items being proposed are a cross-cut shredder (\$1,200) and an increase for K-9 lines items (vet bills/food - \$2,500).

EMS – CARDIAC MONITORS

Background: EMS Direct Chris Lamonda will be providing information about buying five (5) new cardiac monitors. Four would be designed for typical advanced life support calls; one monitor would have a higher level of function and be used on critical care transports. The purchase of five means every ambulance would have a new monitor. The second part of the equation is the vendor/company is willing to finance the purchase. Delivery could be taken within a few months and the first payment would be due after July 1, 2020 (a 5-year finance term).

Director Lamonda thanked the Selectboard for the funeral flowers sent to honor Pete Munsell a long-time EMS employee.

The EMS is in need of 5 new EKG monitors. Our current monitors are 8 years old but are in need of repairs. However, the manufacturer has discontinued this monitor and notified users it will not longer service or guarantee parts for our model after December 2022. The Department has already seen delays and unavailability in parts. Over the past 18 months there was a six-month delay on a battery and have been unable to get a printer replacement for one. The monitors are essential items used for basic assessments such as pulse, heart rate, pulse oximetry, and blood pressure.

There are only a couple of vendors who sell this specialized equipment. Director Lamonda is recommending purchasing 5 Zoll monitors (1 Specialized Care + 4 Advanced Life Support) for \$159,625 less the trade-in of our 5 (\$20,000) for a total cost of \$139,625. Zoll is willing to finance with a 5-year zero interest payment plan. Monitors would be delivered in February 2020 with the first payment due in July 2020 (next fiscal year budget). Discussion focused on the necessity of the equipment, the zero interest rate, and the problems with replacing only a few monitors at a time.

Board consensus is the EMS Director should contact the Zoll Representative and inquire if the quote deadline could be extended to the December 30, 2019 date (allow a warned action agenda meeting item); and if there would be a price differential if it were a cash purchase.

NEW EMS BILLING RATES FOR 2020

Background: There are three parts/issues with regards to billing: 1) patient billings; 2) paramedic intercepts; and 3) mutual aid. The Selectboard was provided with the proposed rates.

1. Patient Billing fees include the revenue from Medicare/Medicaid/VA, other insurance payments and patient payments. The Board was provided a list of proposed 2020 fees for service. It was noted that

Selectboard Minutes of December 17, 2019 Continued:

at this time Medicaid rates are unchanged as there is no indication VT Medicaid rates are going up. However Medicare rates are up 1% based on a notice EMS Billing Solutions (our billing provider) received from Medicare. The Town proposed rates (amount billed to private insurance companies and the uninsured) if approved would increase 10%.

2. Paramedic Intercept is the fee we bill when a paramedic accompanies a patient to the hospital. Currently we bill \$200 per assist. This fee has not been increased since 2013.
3. Mutual Aid is when the Town provides EMS coverage for another Town/Service. The Selectboard have noted how much coverage is provided and our EMS Director is looking for ways to reduce or bill for such "regular" mutual aid coverage. There are some concerns with billing for this coverage.

After speaking with the Manager, EMS Director Lamonda has decided he does not want to do anything with the second tier Paramedic Intercept rate (\$350) or any of the Mutual Aid charges as more discussion is needed with each of the services receiving what would be considered primary service/coverage, not mutual aid. He also stated due to this being the middle of a budget year for some services he would like to see the Paramedic Intercept increase to \$250 be effective with their start of the new fiscal year of service.

On a motion by Norma Malone, seconded by Bob Nelson, the Selectboard voted unanimously to approve the 2020 EMS Town Fee Schedule to be effective January 1, 2020 and to set the Paramedic Intercept charge at \$250.00 effective with the start of an agency's new fiscal year. (See Attachment 1 for a copy of the proposed charges.)

The Board stressed the need for putting monies aside for large purchases and perhaps some type of plan would be in order.

APPOINTMENTS

PHOENIX HOUSE WORKING GROUP AND ALTERNATE CVRPC

Phoenix House Working Group: Last week the Selectboard interviewed Brianna Nalley for a position on the Phoenix House Working Group. This week they are being asked to appoint Ms. Nalley.

On a motion by Jack Mitchell, seconded by Paul White, the Selectboard voted unanimously to appoint Brianna Nalley to the Phoenix House Working Group.

Central Vermont Regional Planning Commission (CVRPC) alternate: Each member municipality of the CVRPC may appoint a representative and alternate. Marc Nicolson our alternate representative moved out of Town. The past couple of months we have been recruiting for this vacancy. George Clain has submitted a letter of interest. He currently serves as a Barre Town Planning Commission member. The alternate term would expire March 31, 2020.

On a motion by Jack Mitchell, seconded by Paul White, the Selectboard voted unanimously to appoint George Clain as Barre Town's Alternate Representative to the Central Vermont Regional Planning Commission for the remainder of a one-year term to expire March 31, 2020.

SALE OF EQUIPMENT: 2012 AMBULANCE AND 2013 FORD EXPLORER

Background: The Town placed a 2012 ambulance for sale on GovDeals.com The Selectboard is being asked to take action on the sales.

On a motion by Bob Nelson, seconded by Paul White, the Selectboard voted unanimously to approve the sale of the 2012 Chevrolet 3500, Type III, 6.6 liter diesel engine and automatic transmission with 186,590 miles to Global Fleet in the amount of \$5,605.00.

USE OF DPW YARD – CVSWMD HOUSEHOLD HAZARDOUS WASTE COLLECTION

Background: The Central Vermont Solid Waste Management District (CVSWMD) has held a spring Household Hazardous Waste Collection at the DPW Yard for many years. They use the yard, building restrooms and break room. Town use of the DPW Yard has some traffic (get fuel and the Lawn Waste Site worker) but the Collection has not been a problem.

On a motion by Bob Nelson, seconded by Norma Malone, the Selectboard voted unanimously to authorize the Town Manager to sign the permission letter for the Central Vermont Solid Waste Management District to hold a Household Hazardous Waste Collection at the Barre Town DPW Yard on April 25, 2020.

ACCOUNTS PAYABLE WARRANT

On a motion by Norma Malone, seconded by Jack Mitchell, the Selectboard voted to approve the accounts payable warrant dated December 17, 2019. Bob Nelson abstained from voting due to an employer conflict.

The Selectboard discussed reimbursing personnel for Town purchases such as dish soap, etc. Proper planning/correspondence should eliminate the need for this type of reimbursement.

MISCELLANEOUS

On a motion by Paul White, seconded by Jack Mitchell, the Selectboard voted unanimously to approve the Fireworks Permit for Anthony Campos, to hold a display on December 26, 2019 with a rain date of December 27, 2019 at 311 Cutler Corner Road with the standard conditions.

On a motion by Jack Mitchell, seconded by Norma Malone, the Selectboard voted unanimously to authorize the Town Manager to sign the EMS Service Contract with the Town of Brookfield effective July 1, 2019 through June 30, 2021.

‘ROUND TABLE

Assistant Manager Wang reminded Board members to bring their calendars at the December 30th meeting so dates can be selected to hold an ICS 402 training here at the Municipal Building.

Norma Malone inquired if the Selectboard would be addressing the appropriation request from VT Rural Fire Protection Task Force. The Manager stated this would be saved for the Budget Committee to address.

Bob Nelson and Board members wished all a very Merry Christmas. Mitchell ended by saying “Have fun with Santa. Don’t drink and drive your sleigh!”

EXECUTIVE SESSION

On a motion by Jack Mitchell, seconded by Paul White, the Selectboard voted unanimously to find the need to go into executive session citing premature general knowledge would clearly place the Selectboard at a substantial disadvantage.

On a motion by Jack Mitchell, seconded by Paul White, the Selectboard voted unanimously to go into executive session at 9:01 p.m. to discuss personnel, contracts, and real estate. EMS Director Chris Lamonda was invited to attend the session.

Chris Lamonda left the Executive Session at 9:50 p.m.

On a motion by Jack Mitchell, seconded by Norma Malone, the Selectboard voted unanimously to come out of executive session at 10:10 p.m.

ADJOURN

On a motion by Norma Malone, seconded by Paul White, the Selectboard voted unanimously to adjourn at 10:11 p.m.

Donna J. Kelty, Town Clerk-Treasurer

Selectboard Chair

Barre Town Selectboard

Attachments are on the following pages.

ATTACHMENT 1
2020 Town of Barre EMS Proposed Fee Schedule

Town of Barre EMS Fee Schedule		2020 Effective 1/1/2020			2019 Effective 4/29/2019		
Code	Description	Town Rate	Mcare Rural*	Mcaid VT*	Town Rate	Mcare Rural*	Mcaid VT*
A0425	Mileage BLS/ALS	\$ 18.76	\$ 11.53	\$ 5.82	\$ 17.05	\$ 11.43	\$ 5.82
A0426	ALS 1 Non-Em.	\$ 798.60	\$ 289.73	\$ 217.63	\$ 726.00	\$ 287.15	\$ 217.63
A0427	ALS 1 Emer.	\$ 798.60	\$ 458.75	\$ 344.58	\$ 726.00	\$ 454.66	\$ 344.58
A0428	BLS Non-Em.	\$ 671.55	\$ 241.44	\$ 181.36	\$ 610.50	\$ 239.29	\$ 181.36
A0429	BLS Emer.	\$ 671.55	\$ 386.32	\$ 290.17	\$ 610.50	\$ 382.87	\$ 290.17
A0433	ALS 2 Emer.	\$ 1,155.55	\$ 663.98	\$ 268.54	\$ 1,050.50	\$ 658.06	\$ 268.54
A0434	S.C.T.	\$ 1,439.90	\$ 784.70	\$ 589.41	\$ 1,309.00	\$ 777.70	\$ 589.41

No Transport Fee	\$ 90.75	\$ 82.50
------------------	----------	----------

	Primary Call	Secondary call
Paramedic Intercept	\$250	\$350
Mutual aid	\$100	\$350

Recommended on: 12/1/2019
Approved on:
Effective on:

DRAFT 12/2/19

ATTACHMENT 2
RESOLUTION #9-19

TOWN OF BARRE, VERMONT
RESOLUTION # 9 - 19

A RESOLUTION OF THE TOWN OF BARRE, VERMONT
IN APPRECIATION OF HARRY HINRICHSEN'S SERVICE
TO THE TOWN OF BARRE

WHEREAS, Harry Hinrichsen has served the Town of Barre as its Town Engineer for 26 years; and

WHEREAS, Harry Hinrichsen's contributions to the Town have included the expansion of the Wilson Industrial Park and associated municipal utilities, the development of the Recreation Complex running track and Travis Mercy Memorial Skatepark; and

WHEREAS, Harry Hinrichsen has overseen the re-paving of every paved Town road at least once, if not twice; reviewed 25 commercial and industrial development site plans, hundreds of individual driveway permits, and over 500 subdivision plans from the Wildersburgh development to the Windywood Housing development; and

WHEREAS, Harry Hinrichsen's colleagues have all benefitted from his willingness to help in any way at any time of day, whether it be with his knowledge, expertise, or brawn; and

WHEREAS, Harry Hinrichsen is valued by the community for his approachability, humanity, and sincere concern for people's welfare; and

WHEREAS, Harry Hinrichsen's professional contributions have extended statewide via his service to the Vermont Rural Water Association and the Vermont Municipal Highway Association; and

WHEREAS, Harry Hinrichsen's selfless spirit is also evident in the form of his many years of service to several community organizations, including the Barre Lions Club, Barre Elks Club, Canadian Club, and Boy Scouts of America Green Mountain Council.

NOW, THEREFORE, BE IT RESOLVED that the Barre Town Selectboard hereby conveys its gratitude to Harry Hinrichsen for 26 years of service to the Town of Barre and beyond on the occasion of his retirement; and

BE IT FURTHER RESOLVED that a full and complete copy of this Resolution be set out in the Selectboard meeting minutes for posterity.

RESOLVED at Websterville, Barre Town, Vermont this 17th day of December, 2019.



ATTEST: Donna J. Kelty
Donna J. Kelty, Town Clerk-Treasurer

BARRE TOWN SELECTBOARD

Thomas L. White

Norman R. Melone

Bob Nelson

Paula Pelletier

Jack Mitchell