

BARRE TOWN SELECTBOARD MEETING AGENDA
November 19, 2019

1. Call to order 6:00 p.m.
2. Pledge of Allegiance
3. Consider approving agenda.
4. Consider approving October 29, 2019, November 5, 2019, and November 12, 2019 meeting minutes
5. Announcements
6. Receive guests for non-agenda items.
7. Fire Chief statement regarding EMS use of South Barre Fire Station.
8. Presentation regarding marijuana legislation by VLCT Advocacy Group.
9. Consider appointments: a) Development Review Board; and b) Traffic Safety Advisory Committee (2).
10. Consider award of contract for heating and air conditioning improvements at Municipal Building.
11. Consider approving Declaration of Intent to seek reimbursement of truck chassis payment.
12. Consider authorizing signing of grant agreement for Windy Wood Road culvert improvement.
13. Consider approving weekly accounts payable warrant for November 19, 2019.
14. Miscellaneous, including licenses and permits, if any.
15. ‘Round the table.
16. Executive session, if needed.
17. Adjourn

BARRE TOWN SELECTBOARD MINUTES
November 19, 2019

The duly warned meeting of November 19, 2019 was held at 6:00 p.m. in the Barre Town Municipal Building, Selectboard Room, in Lower Websterville.

The following members were in attendance: Norma Malone, Paul White, Tom White, and W. John “Jack” Mitchell. Bob Nelson was not present.

Attendance for the regular meeting: Town Manager Carl Rogers, Assistant Manager Elaine Wang, Town Clerk-Treasurer Donna J. Kely, Fire Chief Christopher Violette, VLCT Municipal Advocacy representative Gwynn Zakov, Barre Town House Representative Rob LaClair, and George Clain.

CALL TO ORDER – The regular meeting was called to order at 6:03 p.m.

PLEDGE OF ALLEGIANCE - Those present recited the Pledge of Allegiance.

APPROVE THE AGENDA

On a motion by Jack Mitchell, seconded by Norma Malone, the Selectboard voted to approve the agenda as amended:

1. *Table action on item 4, minute approval; and*
2. *Item 11 delete Declaration of Intent and insert “Resolution No. 8-19.*

Bob Nelson was not present for the vote.

ANNOUNCEMENTS

- ✓ Thanksgiving morning, the Barre Congregational Church will hold its 5K or 3.1-mile run/walk. The race starts at 9:30 a.m. Traffic on Websterville Road from the Town Offices to Quarry Hill Road and on Graniteville Road from Websterville Road to Middle Road will be slowed down when the race starts. If you are traveling these roads Thanksgiving morning, please be patient and watch for participants on the road.
- ✓ The winter overnight on-street parking ban is in effect. Parking on Town streets and roads from 11:00 p.m. to 7:00 a.m. is prohibited at this time, regardless of the weather.
- ✓ The Department of Public Works (DPW) makes sand available for Town resident's home use. A pile of sand is kept outside the DPW gate at 129 Websterville Road. Please plan and collect a couple buckets of sand before a big storm.
- ✓ The Selectboard is looking for volunteers to serve on Boards and Committees. The positions are for: the Traffic Safety Advisory Committee, the Development Review Board alternates, the Housing Advisory Committee, the alternate representatives for the Regional Planning Commission and to C.V. Fiber (formerly Central Vermont Internet), and at last, a South Barre resident is needed to fill out the Phoenix House Working Group, which is a Committee for community relations. For more information about these boards contact the Town Manager’s Office.

Selectboard Minutes of November 19, 2019 Continued:

- ✓ The Recreation Board will once again be hosting indoor pickleball. Play is every Sunday, 9:00 a.m. to Noon at the Barre Town Middle & Elementary School gymnasium.
- ✓ The highly anticipated next issue of the Barre Town Newsletter will be in the mail and posted to the Town website just before Thanksgiving.
- ✓ Last week Jack Mitchell began providing readers information for putting together an emergency preparedness kit. This week he continued his list of items to gather: Matches or lighter, wind-up or battery alarm clock, safety pins, zip-top plastic bags, moist towelettes or baby wipes, frozen ice packs, large cooler or ice chest, sleeping bags or blankets, warm-dry clothing, duct tape, first aid kit, personal hygiene supplies, diapers/baby supplies if applicable, manual can opener, disposable plates, cups, and eating utensils, fire extinguisher, charged phone and car charger, charged electric vehicle or full tank of gas in car, shovels/snowblower, and whatever else you may need such as wood supply, camp stove, etc. Stay tuned next week for more great information.

GUESTS - None

FIRE CHIEF STATEMENT REGARDING EMS USE OF SOUTH BARRE STATION

Background: Fire Chief Chris Violette will speak to the Selectboard regarding the relationship between the Fire Department and EMS. EMS Director Lamonda is out of Town and unable to attend.

During the November 5, 2019 Selectboard meeting, EMT Bob Brown appeared requesting he be reimbursed for furniture (spare couch and chair) he brought from home to the South Barre Fire Station to make it more comfortable. In late September the Firemen decided to dispose of the furniture without asking if he wanted it back. They didn't ask Mr. Brown because they were under the impression the items had been donated and the plan was to upgrade. Mr. Brown was not happy with not being asked if he wanted it back. The Fire Chief/EMS Director asked him to get an estimate for replacement of the disposed furniture. The estimate was rejected by the Town Manager due to being unrealistic (\$2,000). Mr. Brown stated he feels the denial is a lack of respect and the EMT's do not feel welcome at the Fire Station. Selectboard member Bob Nelson stated he had spoken with the EMS Director and would like to see the staff work together in harmony and share the space.

Fire Chief Violette read his prepared statement and an email from EMS Director Lamonda. Their comments include:

- a timeline of events,
- condition of the furniture (soiled, spring/cushion issue, recliner in locked position),
- the belief was Mr. Brown had donated the furniture,
- there was ongoing communications with Mr. Brown to resolve his reimbursement request, and
- new furniture (donated by Rent-A-Center) has been in place since October.
- EMS Director Lamonda's statement cited his speaking with several EMT's asking for their opinion on "not feeling welcome" at the South Barre Fire Station and noted this was not the feeling of those who responded.

Chief Violette and EMS Director Lamonda want to assure the Selectboard and residents of Barre Town the Public Safety Departments have a great working relationship. With Public Safety Department activities so intertwined Department Heads are diligent in their efforts to ensure operations run harmoniously. This includes addressing issues as they arise.

The Board noted in the Fire Chief's monthly report that many trucks were serviced and repaired. The Chief stated most were minor and had to do with the changes to the State vehicle inspection requirements.

VLCT ADVOCACY GROUP – MARIJUANA LEGISLATION

Background: Manager Rogers heard a presentation from Gwynn Zakov (VLCT Municipal Advocacy) at the Town Fair about proposed legislation regarding retail shops for marijuana. The talk include information about the State sharing revenues from the tax on sales at these shops. Shortly after the Town Fair Selectboard member Paul White raised a concern about having a retail shop in Barre Town. Ms. Zakov will give more information on the legislation.

Ms. Zakov noted the current bill is S.54 and consists of about 90 pages. The bill is through the Senate and is currently with the House. She noted several changes made by the House. The Selectboard did like the "opt-in" option which requires voters to approve allowance of retail operations. The House version does not allow voters to opt in or out of operations such as marijuana cultivators, manufacturers, testing laboratories, or wholesalers.

Other information of interest include the need to revisit our local Zoning Ordinances, recreational versus medical registries; marijuana is illegal under Federal law, and the Bill has so many moving parts it is hard to tell what will/will not change. Once approved it is expected to take about a year for the Cannabis

Selectboard Minutes of November 19, 2019 Continued:

Control Board to roll out the first license. This should allow ample time for communities to hold a vote if needed.

BOARD APPOINTMENTS

Background: Development Review Board (DRB) Chair Mark Nicholson resigned after moving out of Town. His term would expire May 31, 2020. DRB alternate member Jim Fecteau applied and the Selectboard interviewed him on November 5, 2019.

Former Traffic Safety Advisory Committee (TSAC) member Val Vallerand chose not to be reappointed last May. The term is for 3 years and would expire May 31, 2022. Former TSAC Chair Chauncey Liese resigned because he moved away. His term expires May 31, 2020. All TSAC terms are for three (3) years. Three applicants have applied: Dawnmarie Tomasi, Dave Freeman, and Brett Myers applied.

On a motion by Norma Malone, seconded by Paul White, the Selectboard voted to appoint Jim Fecteau to the Development Review Board to fill Mark Nicholson's term which will expire May 31, 2020. Bob Nelson was not present for the vote.

On a motion by Paul White, seconded by Norma Malone, the Selectboard voted to appoint to appoint Dave Freeman to the Traffic Safety Advisory Committee to fill the vacancy of Chauncey Liese, term which will expire May 31, 2020, and to appoint to appoint Brett Myers to the Traffic Safety Advisory Committee to fill the remainder of a 3-year term to expire May 31, 2022. Bob Nelson was not present for the vote.

The Board thanked Dawnmarie for volunteering to serve on any Board/Committee.

MUNICIPAL BUILDING HEATING AND AIR CONDITIONING IMPROVEMENTS

Background: The 5-Year Building Plan includes retrofitting the Municipal Building's HVAC systems for reliability, cost and energy efficiency based on an HVAC study conducted last year by Pearson and Associates. A request for proposal (RFP) for Phase 1 was developed with their help, and input from two contractors, including one that has serviced the building's HVAC system for many years. The RFP was to replace two of the three hydronic circulation pumps, one of the two old air-conditioning systems, and half of the older control valves for the baseboard heat. The RFP was posted to the state online bid system, on the Town website, and emailed directly to five (5) contractors recommended by Efficiency Vermont and/or others. Three (3) bids were received and the Selectboard was provided with a copy of the results prior to the meeting. All three came in under the combined budget of \$43,850.

Efficiency Vermont has been recommending Grundfos Magna variable speed pumps, which was bid by the two low bidders. The difference in bids was \$1,485.00. Assistant Manager Wang checked references on VT Mechanical (Northfield, VT) and A. Cooper Mechanical (Williston). Both were outstanding.

Through email correspondence, Bob Nelson (who was not present) raised a concern regarding the Grundfos Magna pump. He has one in his building and has been awaiting replacement parts for a while.

Consensus of the Board is to table action to next week to allow the staff to inquire on the track record/issues with this pump and to ask the vendors if the contract is awarded when would the work begin.

RESOLUTION #8-19 TO SEEK REIMBURSEMENT OF TRUCK CHASSIS PAYMENT

Background: The Town is about to finance the one-ton dump truck we planned to pay for using municipal lease financing. The Town has a complication of needing to be reimbursed from the lease proceeds. We have had the Town reimbursed on earlier financing but since then this step has been added. The people at Municipal Leasing Consultants are preparing a document for Selectboard approval. (The first one sent did not fit our situation because the Town already paid the Chassis dealer.) Action is need tonight because the document must be adopted within 60 days of the vendor (Ford of Claremont) being paid.

On a motion by Norma Malone, seconded by Paul White, the Selectboard voted to adopt "Resolution #8-19, A Resolution of the Town of Barre, Vermont Authorizing The Execution And Delivery Of A Master Equipment Lease Purchase, Agreement With Respect To The Acquisition, Purchase, Financing, And Leasing Of Certain Equipment Or Capital Items For The Public Benefit; Authorizing The Execution And Delivery Of Documents Required In Connection Therewith; And Authorizing All Other Actions Necessary To The Consummation Of The Transactions Contemplated By This Resolution." Bob Nelson was not present for the vote.

WINDY WOOD ROAD CULVERT IMPROVEMENT GRANT AGREEMENT

Background: The Town is looking to do culvert work under Windy Wood Road at the orchard pond. The culvert is not in good condition and could be longer to provide more road shoulder and side slope. The Town applied for a VTrans Structures Grant in the spring. We never hear if our application was approved or denied. During the East Barre water line in Route 110 permitting process the Manager inquired on the status. Funding became available and the Town has been waiting for the grant agreement which came November 5, 2019. The project plan is to slip line (insert a culvert liner) and make headwall improvements.

Selectboard Minutes of November 19, 2019 Continued:

The project cost is \$54,200 with a grant award of \$48,780. Work would be completed in the Summer of 2020. The Town portion will be in the FY 2020-2021 budget.

On a motion by Paul White, seconded by Norma Malone, the Selectboard voted to authorize the Manager to sign the Agreement for Grant #BC2049 with VTrans for the Windy Wood Road culvert work. Bob Nelson was not present for the vote.

ACCOUNTS PAYABLE WARRANT

On a motion by Norma Malone, seconded by Paul White, the Selectboard voted to approve the accounts payable warrant dated November 19, 2019. Bob Nelson was not present for the vote.

MISCELLANEOUS - None

‘ROUND TABLE

Norma Malone:

- She inquired if all the draft minutes are on the website. The Town Clerk stated they are.
- When will the item to rescind all the various policies be on the agenda? Rogers stated at the next meeting.
- She inquired on the status of the former Websterville Fire District Audit. Rogers stated the inventory/assets need to be valued. He will speak with Otter Creek to see if they can assist and move the process along.

Jack Mitchell inquired on the East Barre Route 110 project. Rogers stated the sidewalk was being poured and the process given the weather was interesting. There was discussion on road paving and weather noting final paving may have to wait until spring.

Tom White thanked the staff and Batchelder Associates for providing information on the new AccuFund software.

EXECUTIVE SESSION - NONE

ADJOURN

On a motion by Jack Mitchell, seconded by Paul White, the Selectboard voted unanimously to adjourn at 7:58 p.m. Bob Nelson was not present for the vote.

Donna J. Kelty, Town Clerk-Treasurer

Selectboard Chair

Barre Town Selectboard