

**BARRE TOWN SELECTBOARD MEETING AGENDA**  
**November 12, 2019**

1. Call to order 6:00 p.m.
2. Pledge of Allegiance
3. Consider approving agenda.
4. Consider approving October 29, 2019 and November 5, 2019 meeting minutes.
5. Announcements
6. Receive guests for non-agenda items.
7. Interview applicant for Traffic Safety Advisory Committee.
8. Presentation by C.V. Solid Waste Management District: **a)** proposed F.Y. '20-'21 budget; **b)** household hazardous waste facility grant.
9. Consider approving Winter Road Maintenance Agreement with the Town of Orange.
10. Consider designating person authorized to submit Town's bid at November 21<sup>st</sup> tax sale.
11. Consider approving weekly accounts payable warrants for November 12, 2019.
12. Miscellaneous, including licenses and permits, if any.
13. 'Round the table.
14. Executive session, if needed.
15. Adjourn

**BARRE TOWN SELECTBOARD MINUTES**  
**November 12, 2019**

The duly warned meeting of November 12, 2019 was held at 6:00 p.m. in the Barre Town Municipal Building, Selectboard Room, in Lower Websterville.

The following members were in attendance: Norma Malone, Paul White and Tom White, W. John "Jack" Mitchell and Bob Nelson.

Attendance for the regular meeting: Town Manager Carl Rogers, Assistant Manager Elaine Wang, Assistant Town Clerk Wendy Moore, Dawnmarie Tomasi, Fred Thumm-Chair of CVSWMD, Cathleen Gent-Interim Manager of CVSWMD and Peter Carbee-representative from Town of Washington.

**CALL TO ORDER** – The regular meeting was called to order at 6:03 p.m.

**PLEDGE OF ALLEGIANCE** - Those present recited the Pledge of Allegiance.

**APPROVE THE AGENDA**

*On a motion by Jack Mitchell, seconded by Norma Malone, the Selectboard voted unanimously to approve the agendas as amended:*

- 1) *Delay approving the October 29th and November 5, 2019 minutes until reviewed by Town Clerk-Treasure Donna Kelty.*

**ANNOUNCEMENTS**

- ✓ The Department of Public Works (DPW) makes sand available for Town resident's home use. A pile of sand is kept outside the DPW gate at 129 Websterville Road. Please plan and collect a couple buckets of sand before a big storm.
- ✓ The winter overnight on-street parking ban is in effect. Parking on Town streets and roads from 11:00 p.m. to 7:00 a.m. is prohibited at this time, regardless of the weather.
- ✓ Please enjoy the warmth and ambiance created by your woodstove or fireplace. Your enjoyment will be interrupted if there is a chimney fire or fire in your house. The Fire Department strongly recommends all chimneys and stove pipes be cleaned every year before the heating season. Exercise good fire safety around your stove or fireplace.
- ✓ The Selectboard is looking for volunteers to serve on Boards and Committees. The positions are for: the Traffic Safety Advisory Committee, the Development Review Board alternates, the Housing Advisory Committee, the alternate representatives for the Regional Planning Commission and to C.V. Fiber (formerly Central Vermont Internet), and at last, a South Barre resident is needed to fill out the Phoenix House Working Group, which is a Committee for community relations. For more information about these boards contact the Town Manager's Office.
- ✓ The highly anticipated next issue of the Barre Town Newsletter will be in the mail and posted to the Town website just before Thanksgiving.
- ✓ Thanksgiving morning, the Barre Congregational Church will hold its 5K or 3.1-mile run/walk. The race starts at 9:30 am. Traffic on Websterville Road from the Town Offices to Quarry Hill Road and on Graniteville Road from Websterville Road to Middle Road will be slowed down when the race

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starts. If you are traveling these roads Thanksgiving morning, please be patient and watch for participants on the road.

- ✓ Jack Mitchell presented a list of items for emergency preparedness:
  - ✓ pay attention to local weather reports and school closings
  - ✓ follow travel precautions
  - ✓ address potential storm hazards on property such as cleaning chimney, removal of dead limbs, etc.
  - ✓ check supplies - 3 to 5 days of nonperishable food items for each family member including pets.
  - ✓ oxygen or other medical supplies - extra meds.
  - ✓ water
  - ✓ portable radio, flashlights, spare batteries & candles.

Selectboard Chair Tom White reported that after executive session last week the Selectboard took action on the 2019-2020 pay raises for non-union staff.

#### **GUESTS - None**

#### **INTERVIEW APPLICANT FOR TRAFFIC SAFETY ADVISORY COMMITTEE**

Background: There are two vacancies on the Traffic Safety Advisory Committee (TSAC) resulting from Val Vallerand not wanting to be reappointed and Chauncey Liese moving away. Dawnmarie Tomasi's letter is the first application received for the Committee. The ad placed in the newspaper gave a November 15th deadline to apply. Appointments could be made on November 19<sup>th</sup>.

Jack Mitchell asked Ms. Tomasi to give a little information about herself. She was born and raised in Vermont and has been living in Barre since 2011, works for Mac Auley's Foodservice, enjoys the outdoors, has participated in Thunder Road racing events as well as volunteering for various activities. Ms. Tomasi applied for this position because she likes to be proactive and get things done and would also consider being on the Budget Committee or volunteer wherever needed.

Paul White explained what the TSAC does and asked if Ms. Tomasi has any past experiences in this position.

The Selectboard members thanked Ms. Tomasi for meeting with them this evening and her interest in volunteering.

#### **CENTRAL VERMONT SOLID WASTE MANAGEMENT DISTRICT**

Background: Fred Thumm and Cathleen Gent spoke to the District's proposed FY 2020-2021 budget. The Central Vermont Solid Waste Management District's (CVSWMD) current per capita assessment for member municipalities is \$1.00. Tipping fees are the District's largest revenue source. Fred and Cathleen will also talk about the proposed Household Hazardous Waste (HHW) facility and the grant the District applied for.

Ms. Gent stated the grant application for the spring mattress collection has been approved in the amount of \$3900. In addition to the grant, two solid CVSWMD staff members will be present at the event to help and assist with collecting data information.

Items of interest Ms. Gent spoke about were:

- Programs specific for Barre Town such as the school's zero waste program, cafeteria food waste reduction strategies, \$1000 grant for a water bottle refill station and a \$400 Green Up Day grant.
- ARCC which is the CVSWMD recycling facility located in Barre City had approximately 1000 visits from Barre Town last year.
- Six special events for household hazardous waste collection during the last year. This year 160 households participated from Barre Town at the HHW events. There has been a 58% increase in attendance at all HHW events.
- The special mattress collection had 99 mattresses recycled from Barre Town.
- CVSWMD will be recruiting for a Town Representative from each town in the district for the Municipal Services Program.
- Outreach program provides education and outreach to business, individuals and schools.
- Received a USDA grant protecting ground water through hands on education which is specifically designed to help homeowners identify hazardous materials and how to find alternatives to those products.

Ms. Gent also talked about the FY 2020- 2021 budget as to the expenses and revenue. There is no proposed change in the per capita assessment of member towns. The preliminary budget was approved in October. A hearing was held with no public comments and in December the CVSWMD Board will finalize the budget which is down approximately \$31,000.

Selectboard Minutes of November 12, 2019 Continued:

Tom White asked Ms. Gent to talk more about what ARCC is for those who may not know about the services provided. ARCC is located at 540 North Main Street next to Dollar General. The primary focus is to accept hard to recycle items such as paint, bulbs, electronics, smoke alarms, etc. ARCC also participates in TerraCycle Brigades which is a national program that collect containers of beauty products, spray bottle nozzles, water filters, textiles, books, etc. The CVSWMD.org website has a list of items which can be brought in to be recycled and the associated fees.

Household Hazardous Waste Facility Grant: The State issued an RFP in late August where they specifically are making funds available for HHW facilities or equipment. In a study released in 2017, Central Vermont was listed as an area of the State where there was a gap for year-round services. When the State issued the RFP for this grant, they approved 60% of the grant amount and required only a 40% match from the district. Eight Towns supplied letters of support which shows a clear interest and recognition on the Towns' part.

The application was submitted on November 1st and CVSWMD should hear back from the State by November 22nd. If CVSWMD receives the grant, the priority is to find a location in the Barre, Montpelier, East Montpelier or Berlin area. The total project cost is \$1.4 million which includes purchasing the property and getting the necessary equipment. CVSWMD match will be \$590,000 and funding for this will be done through reserves. The District has been setting aside money so they can proceed with this project, there will be no new assessments on the towns.

The square footage needed is approximately 3000 sq. ft. which will consist of the warehouse and minimal office space. They are looking to open the facility in late 2021 to early 2022.

### **WINTER ROAD MAINTENANCE AGREEMENT WITH TOWN OF ORANGE**

Background: The arrangement between Barre Town and Town of Orange has been in place since Cutler Corner Road was paved. Plow trucks carrying salt plow paved roads. Trucks carrying sand plow gravel roads. The paving of Cutler Corner Road left Ladd Road, a short gravel road, by itself. Tate and the Orange Road Foreman worked out an arrangement to better utilize our trucks. The Selectboard was provided a letter describing that arrangement. Our Public Works Department wants to continue this practice.

*On a motion by Norma Malone, seconded by Bob Nelson, the Selectboard voted unanimously to approve the Winter Road Maintenance Agreement with the Town of Orange.*

### **TAX SALE**

A tax sale is scheduled for November 21, 2019. As the Delinquent Tax Collector, Town Manager Rogers will conduct the sale. In the event no one from the public submits a bid for the full amount of taxes due the Town, a representative will submit the minimum bid. Town Manager Rogers would like the Selectboard to authorize Elaine Wang or Tina Thurston to submit a bid on the Town's behalf. The property is located at 21 Cardinal Circle.

*On a motion by Bob Nelson, seconded by Norma Malone, the Selectboard voted unanimously to authorize Elaine Wang or Tina Thurston to submit a bid on the Town's behalf at the November 21, 2019 tax sale.*

### **ACCOUNTS PAYABLE WARRANT**

*On a motion by Norma Malone, seconded by Paul White, the Selectboard voted to approve the accounts payable warrant dated November 12, 2019. Bob Nelson recused himself.*

### **MISCELLANEOUS**

Town Manager Rogers reported that the South Barre Fireman's Club notified Mr. Brown they will reimburse him \$300 for the used furniture and advised him to let the Chief know if this was acceptable. There was no response from Mr. Brown so the check plus a letter for him to sign stating he is accepting the funds as payment was sent. Town Manager Rogers asked the Fire Chief to get a written description of the furniture and the condition it was in to the Selectboard. The Club is arranging to provide lounge furniture for the staff.

Jack Mitchell asked if the use of the computer is resolved and wondered if that was on the budget for next year. Tom White stated there are other issues brought up that need to be addressed later. Manager Rogers stated that the Fire Chief will be attending next week and will bring a written statement from the EMS Director. The Selectboard will be able to ask questions regarding the computer issue along with any other questions they may have.

### **'ROUND TABLE**

Assistant Manager Wang explained why the grant for recycling the mattresses was for \$3900 when the Town asked for the maximum of \$5000. The amount was based on the data collected at the last event - number of trips and the number of mattresses per load collected.

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Assistant Manger Wang gave an update on the cheyenne shrub which Norma Malone inquired about a few weeks ago. In speaking with the Cemetery Superintendent he did have reasons for picking that plant. The UVM Extension service did confirm, although not in Vermont, the shrub is considered an invasive species and we should look to replace them.

Norma Malone asked about the 5-Year Plans. Town Manager Rogers stated the Town Engineer is working on updating the spreadsheet for the budgeted costs. Once this is done the Paved Road Plan could move along quickly, although he is unsure about the timeline for the Gravel Road Plan. This is the year the Town staff is due to look at and regrade the roads. In the past the Manager has relied on the DPW Superintendent (Tate) who is not available. Assistant Manager Wang is working on the Building Plan.

Paul White distributed a letter from Bret Meyer stating his interest in serving on the Traffic Safety Advisory Committee. Mitchell stated he knew him and did not feel the need for him to come in next week for an interview. Due to his lengthy resume Norma did not feel the need for an interview either and Bob Nelson stated he may not be here next week.

Jack Mitchell inquired about the East Barre project. Town Manager Rogers stated all the curbing work is done and the 180 feet of concrete sidewalk is laid. Work will continue on the sidewalk along with paving which is scheduled for next week along with the pavement markings. Restoration work is needed and will be finished this year weather permitting.

Mitchell also advised he may or may not be at the next Selectboard meeting depending on his work schedule.

Tom White saw the email communications with Batchelder's to meet about Accufund. The meeting is scheduled for Thursday the November 14<sup>th</sup> and will set up subsequent meetings at that time. Town Manager Rogers will inquire on Thursday about the electronic time clock. Mitchell stated that Jeff Blow explained the electronic time clock and he now has a better understanding of how it works.

Tom White thanked Norma Malone for attending the Transparency meeting and bringing back some of the information.

**EXECUTIVE SESSION - NONE**

**ADJOURN**

*On a motion by Jack Mitchell, seconded by Paul White, the Selectboard voted unanimously to adjourn at 7:18 p.m.*

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Wendy Moore – Assistant Town Clerk

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Selectboard Chair

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Barre Town Selectboard