

BARRE TOWN SELECTBOARD MEETING AGENDA
October 29, 2019

1. Call to order 6:00 p.m.
2. Consider approving agenda.
3. Consider approving October 21, 2019 meeting minutes.
4. Announcements
5. Receive guests for non-agenda items.
6. Remembrance for Paul McGinley, Barre Town Manager 1972-1986 and Barre Town Engineer 1965 – 1970.
7. Consider authorizing purchase of lifts for maintenance shop.
8. Consider awarding contract for winter sidewalk maintenance.
9. Consider appointing member to the Development Review Board.
10. Public Hearing (second reading) for ordinance installing new Personnel Policy.
11. Consider approving weekly accounts payable warrant for October 29, 2019.
12. Miscellaneous, including licenses and permits, if any.
13. ‘Round the table.
14. Executive session (if needed).
15. Adjourn.

BARRE TOWN SELECTBOARD MINUTES
October 29, 2019

The duly warned meeting of October 29, 2019 was held at 6:00 p.m. at the Barre Town Municipal Building, Selectboard meeting room, Lower Websterville.

The following Barre Town Selectboard members in attendance were Norma Malone, Paul White, Bob Nelson, W. John “Jack” Mitchell. Tom White was not present.

Attendance for the regular meeting: Town Manager Carl Rogers, Assistant Manager Elaine Wang, Town Clerk Donna J. Kely, Shop Foreman Michael Martel, Acting DPW Superintendent Tom Anderson, and Jeff Blow.

CALL TO ORDER – The regular meeting was called to order at 6:00 p.m.

APPROVE THE AGENDA

On a motion by Jack Mitchell, seconded by Norma Malone, the Selectboard voted to approve the agenda. Tom White was not present for the vote.

EXECUTIVE SESSION

On a motion by Jack Mitchell, seconded by Norma Malone, the Selectboard voted to find the need to go into executive session citing premature general knowledge would clearly place the Selectboard at a substantial disadvantage. Tom White was not present for the vote.

On a motion by Jack Mitchell, seconded by Bob Nelson, the Selectboard voted to go into executive session at 7:02 p.m. to discuss legal and personnel. Tom White was not present for the vote.

On a motion by Bob Nelson, seconded by Jack Mitchell, the Selectboard voted to come out of executive session at 8:35 p.m. Tom White was not present for the vote.

MINUTES

On a motion by Norma Malone, seconded by Jack Mitchell, the Selectboard voted to approve the minutes of October 21, 2019 with minor spelling and grammatical changes. Tom White was not present for the vote and Bob Nelson abstained.

ANNOUNCEMENTS

- ✓ Be fire safe! If you have not already done so this year, have your furnace or chimney checked, serviced, and cleaned.
- ✓ The winter on-street parking ban starts November 1st. This means parking on the public streets will be prohibited between 11:00 p.m. and 7:00 a.m. until April 1st to allow streets to be plowed in case of snow.
- ✓ The Town’s Lawn Waste Site on Holden Road is open now through the weekend of November 2nd and 3rd Saturday 8:00 a.m. to 4:00 p.m. and Sunday Noon to 4:00 p.m.
- ✓ The Town Offices will be closed Monday, November 11, 2019 in observance of Veteran’s Day.
- ✓ The next quarterly property tax installment is due Friday, November 15th. Remember, you can pay in person, online, from your mobile device via application, or sign up for automatic debit. Instructions are on the Town website.

GUESTS - None

REMEMBRANCE – PAUL MCGINLEY

On October 23, 2019 Paul McGinley passed away at the age of 77. He put in a lot of time, effort and energy into helping make the Town what it is today. Mr. McGinley served as the Barre Town Engineer from 1965 to 1970, during which time he supervised construction of much of the original Barre Town sewerage system, and reviewed plans for and inspected streets and sewers in many of the Town's early subdivisions. He was involved in creating the Municipal Offices at the present location and building additions on the Public Works Garage. In 1972 Paul was hired as the Barre Town Manager and served in this position until 1986. During this time, he was deeply involved in writing and the adoption of the Town Charter and Administrative Code, constructing the original South Barre Fire Station and present East Barre Fire Station, starting the recreation fields at the School, and planning and starting the Town water system. After leaving the Town's employ he served as Town Manager for five (5) other Vermont municipalities. His service was marked by his long-range planning perspective, enabling the future that is our present and beyond. His colleagues here remember him as strict but fair, tough on himself, and expecting 100% from others. He treated others with respect and understanding, had lots of knowledge to share, and did so with a great storyteller's flair. Even after his retirement he demonstrated care and interest in our community. He lived in East Barre with his wife Nancy, who predeceased him in January 2019. The Board observed a moment of silence in remembrance of Paul McGinley.

PURCHASE LIFTS

Background: Fiscal Year 2019-2020 Equipment Fund budget includes \$63,500 to purchase mobile lifts to replace the DPW shop pits. The DPW Superintendent and Shop Foreman researched two manufacturers (Forward an overseas brand and Rotary made in the USA). They spoke to several Rotary dealers, including the local authorized dealer and service dealer, Westward. Since budget time Rotary has introduced a new "Flex" line of lifts that are independent of each other. This means with a second remote, two setups could be used at a time. Westward was not the lowest quote but their representative was the most knowledgeable and would be the company providing service once installed. The DPW staff recommend buying a 6-column 84,000 lb. capacity (14,000 lbs. per column) Flex system from Westward. The lead time is three (3) weeks.

On a motion by Jack Mitchell, seconded by Bob Nelson, the Selectboard voted to purchase a 6-column 84,000 pound Flex system for \$61,237, including delivery, setup and training, and two remote controls, from Westward Equipment Service. Tom White was not present for the vote.

SIDEWALK MAINTENANCE CONTRACT

Background: During last week's Selectboard meeting Matt Briggs was the low bidder. More information was needed and he was called and informed of the Selectboard concerns about the equipment he would use to plow. Late last week he informed the Town he was awarded another contract and withdrew his bid.

The Board noted Jerf's Lawn Care has provided good service to the Town for many years as well as many times being the only bidder. While competition is good, sometimes service and loyalty must be included in the decision making process.

On a motion by Norma Malone, seconded by Bob Nelson, the Selectboard voted to award the 2019-2020 Winter Sidewalk Maintenance contract to Jerf's Lawn Care, for their monthly bid amount of \$4,372.72, with the option to continue the contract at \$4,460.17 for the winter of 2020-2021 and \$4,593.97 for the winter of 2021-2022. Tom White was not present for the vote.

APPOINTMENT TO DEVELOPMENT REVIEW BOARD

Background: On October 15, 2019, long time Development Review Board (DRB) member Mark Nicholson resigned. Bill Wolfe has been the DRB alternate since 2017 and has expressed his interest in becoming a member. Alternates are not required to attend every meeting. Mr. Wolfe has attended every meeting he was requested to in order to vote.

Malone stated in reading the Ordinances the vacancy should have been advertised in the newspaper. Mitchell stated the alternate should move up to the vacant slot and the alternate position could be advertised.

On a motion by Norma Malone, seconded by Bob Nelson, the Selectboard tabled action to make an appointment to the vacant Development Review Board position to allow the position to be advertised. Tom White was not present for the vote.

**PUBLIC HEARING (2ND READING)
PERSONNEL POLICY**

Background: This is the public hearing (second reading) is for the purpose of taking public comment on the proposed Personnel Policy.

On a motion by Jack Mitchell, seconded by Bob Nelson, the Selectboard voted to read by title only “An Ordinance of the Town of Barre Repealing and Replacing the Personnel Policy in the Town Code.” Tom White was not present for the vote.

On a motion by Norma Malone, seconded by Bob Nelson, the Selectboard voted to open a public hearing (second reading) for “An Ordinance of the Town of Barre Repealing and Replacing the Personnel Policy in the Town Code” to take public comment at 6:47 p.m. Tom White was not present for the vote.

It was noted the language in Section 2 was amended to make a clarification.

On a motion by Jack Mitchell, seconded by Norma Malone, the Selectboard voted to close the public hearing at 7:50 p.m. Tom White was not present for the vote.

On a motion by Norma Malone, seconded by Bob Nelson, the Selectboard voted to advance “An Ordinance of the Town of Barre Repealing and Replacing the Personnel Policy in the Town Code” to a third reading (final reading) on November 5, 2019. Tom White was not present for the vote

ACCOUNTS PAYABLE WARRANT

On a motion by Norma Malone, seconded by Jack Mitchell, the Selectboard voted to approve the accounts payable warrant dated October 29, 2019. Bob Nelson recused himself and Tom White was not present for the vote.

MISCELLANEOUS – NONE

‘ROUND TABLE

Bob Nelson thanked everyone for the warm reception and the Snickers chocolate bar.

Jack Mitchell noted Barre was mentioned in the most recent issue of Readers Digest saying it was one of the 50 nicest places in America to live.

He also inquired if the Town would be trying to get the word out to get Census Takers. Rogers stated the Town Engineer is the contact person for the Town.

Paul White noted there is pending legislation regarding retail sale of marijuana. The Town of Clarendon passed an ordinance to prohibit this type of sale in their Town. He was contacted by a Town resident asking if Barre Town would pass such an ordinance. There was discussion regarding petition for a non-binding question or the Selectboard could put it on the ballot, and the process for creating an ordinance and where in the Code (Zoning versus Public Safety) it might reside. Rogers stated information on this topic might be forthcoming soon from the VLCT.

EXECUTIVE SESSION

On a motion by Jack Mitchell, seconded by Norma Malone, the Selectboard voted to find the need to go into executive session citing premature general knowledge would clearly place the Selectboard at a substantial disadvantage. Tom White was not present for the vote.

On a motion by Jack Mitchell, seconded by Bob Nelson, the Selectboard voted to go into executive session at 7:02 p.m. to discuss legal and personnel. Tom White was not present for the vote.

The staff was excused at 7:20 p.m.

On a motion by Bob Nelson, seconded by Jack Mitchell, the Selectboard voted to come out of executive session at 8:35 p.m. Tom White was not present for the vote.

ADJOURN

On a motion by Bob Nelson, seconded by Jack Mitchell, the Selectboard voted to adjourn at 8:35 p.m. Tom White was not present for the vote.

Donna J. Kelty, Town Clerk-Treasurer

Selectboard Chair
