

BARRE TOWN SELECTBOARD MEETING AGENDA
October 15, 2019

1. Call to order 6:00 p.m.
2. Pledge of Allegiance
3. Consider approving agenda.
4. Consider approving October 1, 2019 and October 8, 2019 meeting minutes.
5. Announcements
6. Receive guests for non-agenda items.
7. Consider adopting a resolution of recognition and appreciation.
8. Quarterly Department Head visit from Town Engineer.
9. Consider first reading (introduction) of a proposed ordinance repealing the existing Personnel Policy and replacing it with a new one.
10. Consider approving weekly accounts payable warrant for October 15, 2019.
11. Miscellaneous, including licenses and permits, if any.
12. 'Round the table.
13. Executive session: personnel.
14. Adjourn.

BARRE TOWN SELECTBOARD MINUTES
October 15, 2019

The duly warned meeting of October 15, 2019 was held at 6:00 p.m. in the Barre Town Municipal Building, Selectboard Room, in Lower Websterville.

The following members were in attendance: Norma Malone, Paul White and Tom White. W. John "Jack" Mitchell and Bob Nelson were not present for the meeting.

Attendance for the regular meeting: Town Manager Carl Rogers, Assistant Manager Elaine Wang, Town Clerk-Treasurer Donna J. Kelty, Assistant Town Clerk-Treasurer Deborah Lefebvre, Assistant Town Clerk Alice Bartlett, Assistant Town Clerk Wendy Moore, Assessor Admin Assistant Joyce Beaudin, Town Engineer Harry Hinrichsen, Planning/Zoning Director Christopher Violette, Admin Assistant Tina Thurston, and Times Argus Reporter Eric Blaisdell.

CALL TO ORDER – The regular meeting was called to order at 6:00 p.m.

PLEDGE OF ALLEGIANCE - Those present recited the Pledge of Allegiance.

APPROVE THE AGENDA

On a motion by Norma Malone, seconded by Paul White, the Selectboard voted to approve the agendas amended:

1. *Item 13, Executive Session add contracts; and*
2. *Item 4, Minutes, remove October 1, 2019.*

Jack Mitchell and Bob Nelson were not present for the vote.

ANNOUNCEMENTS

- ✓ The Town's Lawn Waste Site on Holden Road is open this month, Mondays 3:00 p.m. to 6:00 p.m., Wednesday afternoons 4:00 p.m. to 6:00 p.m., Thursdays 9:00 a.m. to Noon, Saturday mornings from 8:00 a.m. to Noon, and Sundays Noon to 4:00 p.m.

MINUTES

On a motion by Norma Malone, seconded by Paul White, the Selectboard voted to approve the minutes of October 8, 2019 with minor spelling and grammatical changes. Jack Mitchell and Bob Nelson were not present for the vote.

GUESTS - None

RESOLUTION OF RECOGNITION AND APPRECIATION

Background: Donna Kelty, Alice Bartlett, and Joyce Beaudin started work with Barre Town in 1989. The three are being recognized for their more than 30 years of service to the Town of Barre.

On a motion by Norma Malone, seconded by Paul White, the Selectboard voted to adopt Resolution #7-19, A Resolution of the Town of Barre, Vermont In Appreciation Of More Than 30 Years And More Of Service Each By Donna Kelty, Alice Bartlett and Joyce Beaudin To The Town of Barre. Jack Mitchell and Bob Nelson were not present.

Paul White read the Resolution and the three were presented with framed copies. Chair Tom White noted the three were exemplary public servants with regards to integrity, conscientiousness, service orientation and compassion. He further noted working for any organization 30 years is amazing. Working

Selectboard Minutes of October 15, 2019 Continued:

for the municipality while giving back at the same time is another marker, noting this job is more than just a business. Assistant Manager Wang stated while attending a workshop there was discussion about cooperation in the office. They were speaking to conflicts between Town Clerk – Assessor – Selectboard/Council. She did not understand this as that does not happen in Barre Town. Manager Rogers concurred with Wang stating we all work together in Barre Town to get things done!

Other staff present expressed their congratulations and the trio each commented on how they enjoyed their work in Barre Town.

QUARTERLY DEPARTMENT HEAD VISIT – TOWN ENGINEER

Harry Hinrichsen was present for his quarterly visit with the Selectboard. The following topics were noted:

- Road paving this year has wrapped up. The crews are just finishing the walk-around work.
- Intern Ali Ahearn worked May through mid-August. She was very helpful in the road markings and inventory work.
- Pike Industries had the paving contract. Due to a wet spring a sub-contractor was used (Johnson Paving). The paving jobs were good.
- Root control (sewer line) maintenance has been completed. This is done bi-annually as preventative maintenance.
- He is working on updating the stormwater permit for the Gravel Pit (located in Williamstown) and work will begin on the 5-Year Road Plans soon.
- In conjunction with the Clerk’s vault shelving project downstairs his office is reviewing all the maps to determine immediate filing needs, dispose of duplicates, and ensure all are inventoried.
- With retirement at the end of this year he stated has enjoyed working with the public over the years.

FIRST READING - ORDINANCE REPEALING THE EXISTING PERSONNEL POLICY

Background: This meeting will begin the process of repealing the existing Personnel Policy and replacing it with a new one. Tonight is the first of three hearings to repeal and replace the Barre Town Personnel Policy. A complete copy can be viewed on the Barre Town website (www.barretown.org).

On a motion by Paul White, seconded by Norma Malone, the Selectboard voted to read by title only “An Ordinance of the Town of Barre Repealing and Replacing the Personnel Policy in the Town Code.” Jack Mitchell and Bob Nelson were not present for the vote.

On a motion by Paul White, seconded by Norma Malone, the Selectboard voted to advance “An Ordinance of the Town of Barre Repealing and Replacing the Personnel Policy in the Town Code” to a second reading (public hearing) on October 29, 2019. Jack Mitchell and Bob Nelson were not present for the vote.

ACCOUNTS PAYABLE WARRANT

On a motion by Norma Malone, seconded by Paul White, the Selectboard voted to approve the accounts payable warrant dated October 15, 2019. Jack Mitchell and Bob Nelson were not present for the vote.

MISCELLANEOUS – NONE

‘ROUND TABLE

Manager Rogers reminded the Board they will be meeting on Monday, October 21, 2019, at the Aldrich Public Library. Beginning at 5:30 p.m. (to 7:00 p.m.) the Board will hear from the Library and take a tour. Immediately following the Library presentation the Board will hold their regular weekly meeting, which will be held in the Milne Room.

Chair Tom White informed Board members he received an email from the Central VT Solid Waste Management District regarding a letter of support for a grant. Rogers stated the topic will be on the next meeting agenda.

EXECUTIVE SESSION

On a motion by Paul White, seconded by Norma Malone, the Selectboard voted to find the need to go into executive session citing premature general knowledge would clearly place the Selectboard at a substantial disadvantage. Jack Mitchell and Bob Nelson were not present for the vote.

On a motion by Paul White, seconded by Norma Malone, the Selectboard voted to go into executive session at 6:54 p.m. to discuss personnel. Jack Mitchell and Bob Nelson were not present for the vote.

Carl Rogers, Elaine Wang, and Donna Kelty were excused at 7:17 p.m.

On a motion by Norma Malone, seconded by Paul White, the Selectboard voted to come out of executive session at 8:35 p.m. Jack Mitchell and Bob Nelson were not present for the vote.

ADJOURN

On a motion by Norma Malone, seconded by Paul White, the Selectboard voted to adjourn at 8:35 p.m. Jack Mitchell and Bob Nelson were not present for the vote.

Donna J. Kelty, Town Clerk-Treasurer

Selectboard Chair

Barre Town Selectboard

Appendix – Resolution #7-19

**TOWN OF BARRE, VERMONT
RESOLUTION # 7 - 19**

**A RESOLUTION OF THE TOWN OF BARRE, VERMONT
IN APPRECIATION OF MORE THAN 30 YEARS AND MORE OF SERVICE EACH
BY DONNA KELTY, ALICE BARTLETT AND JOYCE BEAUDIN TO
THE TOWN OF BARRE**

WHEREAS, Donna Kelty has served as the six-time elected Town Clerk-Treasurer of Barre Town for nineteen years, and Assistant Town Clerk for eleven years before that; and

WHEREAS, Alice Bartlett has served as an Assistant Town Clerk for thirty years; and

WHEREAS, Joyce Beaudin has served as the Administrative Assistant for the Assessor's Office for thirty years and as Assistant Town Clerk for seven years before that; and

WHEREAS, Donna Kelty, Alice Bartlett, and Joyce Beaudin are exemplary public servants with regards to integrity, conscientiousness, service orientation, and compassion; and

WHEREAS, Donna Kelty, Alice Bartlett, and Joyce Beaudin are valued colleagues because of their team orientation and humanity; and

WHEREAS, Donna Kelty has led her office to be voted Best Town Clerk in the annual Times Argus reader poll numerous times; and

WHEREAS, Donna Kelty's professional contributions over the decades have not stopped at the Town's borders but extend throughout the state and beyond in her leadership roles with the Vermont Municipal Clerks' and Treasurer' Association and the New England Association of City and Town Clerks, and in coaching and mentoring new town clerks in other municipalities;

WHEREAS, Alice Bartlett's professional diligence, sense of humor, and pachydermal memory are of constant help and solace to Town residents and to her colleagues; and

WHEREAS, Joyce Beaudin's warm nature, attitude of service, and commitment to an often-challenging job are noted by all; and

WHEREAS, the Town of Barre is exceptionally fortunate to have so many long-serving, dedicated, and quality staff; and

WHEREAS, one resolution cannot do justice to all of their contributions.

NOW, THEREFORE, BE IT RESOLVED that the Barre Town Selectboard hereby conveys its deepest gratitude to Donna Kelty, Alice Bartlett and Joyce Beaudin on the occasion of their nearly 100 collective years of distinguished service to the citizens of Barre Town with a standing ovation; and

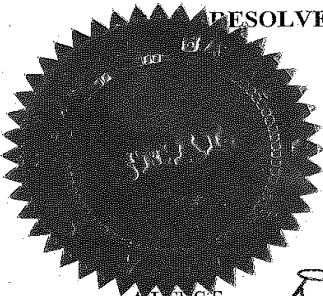
BE IT FURTHER RESOLVED that this resolution be set out in the meeting minutes for posterity.

RESOLVED at Websterville, Barre Town, Vermont this 15th day of October, 2019.

BARRE TOWN SELECTBOARD

Norma Malone

Paul White



ATTEST:

Donna J. Kelty
Donna J. Kelty, Town Clerk-Treasurer