

BARRE TOWN SELECTBOARD MEETING AGENDA

September 17, 2019

1. Call to order 6:30 p.m.
2. Pledge of Allegiance
3. Consider approving agenda.
4. Consider approving September 10, 2019 meeting minutes.
5. Announcements
6. Receive guests for non-agenda items.
7. Public information presentation regarding property value reappraisal.
8. Consider authorizing purchase of road salt.
9. Review of Purchasing Policy.
10. Consider approving weekly accounts payable warrant for September 17, 2019.
11. Miscellaneous: including licenses and permits if any.
12. 'Round the table.
13. Executive session: personnel and labor contracts.
14. Adjourn.

BARRE TOWN SELECTBOARD MINUTES

September 17, 2019

The duly warned meeting of September 17, 2019 was held at 6:30 p.m. in the Barre Town Municipal Building, Selectboard Room, in Lower Websterville.

The following members were in attendance: Norma Malone, W. John "Jack" Mitchell, Bob Nelson, Paul White, and Tom White.

Attendance for the regular meeting: Town Manager Carl Rogers, Assistant Manager Elaine Wang, Town Clerk-Treasurer Donna J. Kelty, and Assessor Russ Beaudoin,

CALL TO ORDER – The regular meeting was called to order at 6:34 p.m.

PLEDGE OF ALLEGIANCE - Those present recited the Pledge of Allegiance.

APPROVE THE AGENDA

On a motion by Paul White, seconded by Bob Nelson, the Selectboard voted unanimously to approve the agenda as amended:

1. *Item 11 add approval of documents for the refinance of two USDA loans (formerly) Websterville Fire District #3 through Community National Bank.*

MINUTES

On a motion by Bob Nelson, seconded by Paul White, the Selectboard voted to approve the Selectboard meeting minutes of September 10, 2019 with minor corrections to spelling and grammar as provided by the Town Clerk-Treasurer. Tom White abstained as he did not attend the meeting.

ANNOUNCEMENTS

- ✓ The Barre Town Recreation Board's free Family Fun Fall Festival returns Saturday, September 28, 2019 from 10:00 a.m. – 2:00 p.m. with face painting, pumpkin bowling, hay bale maze, Pre-K area, Roll-A-Monster, concessions courtesy of the boy Scouts, and more! Held at the Barre Town Recreation Area Picnic Shelter at 46 Websterville Road (adjacent to Barre Town Elementary School).
- ✓ The same day, Saturday, September 28, 2019, FallFire will be held. As approved by the Selectboard, Littlejohn Road will be closed at the Donahue Road intersection and at the Sabetto Street intersection from 6:00 p.m. to 11:00 p.m. on that day.
- ✓ Have you or your kids left sports equipment or clothing at the Barre Town Recreation Area (sports fields by the school)? The crew, Rick and Chad, might have it at the Recreation "lost and found." They can often be found maintaining the Recreation Area grounds between 7:30 a.m. – 3:30 p.m. on weekdays if you would like to ask

Selectboard Minutes of September 17, 2019 Continued:

them if they have seen your missing property. Any sports equipment or clothing unclaimed by the time the Recreation Department shuts down for the season (October – November, depending on weather) will be donated or disposed of.

- ✓ On Thursday, September 26, 2019, Barre Town will host a Vermont Land Trust (VLT) workshop on invasive plants. Join us from 6:00 p.m. – 8:00 p.m. at the Barre Town Municipal Building to learn how to identify some key species, what you can do to manage invasives where you live, and how you can help the Town Forest stay healthy. VLT and the Town are looking for 6 to 8 volunteers to join the “fall invasives pull party” on Saturday, September 28, 2019 from 9:00 a.m. – 1:00 p.m.
- ✓ Board member Mitchell reminded residents of the Bulk Trash Event this Saturday, September 21, 2019, 8:00 a.m. – 2:00 p.m. Residents need to understand the importance of loading their vehicle efficiently and ensuring that loose pieces are “contained” for easy, safe unloading. There will also be a new traffic pattern – pay attention and stay in your vehicle.
- ✓ Immediately following Executive Session at last week’s Selectboard meeting, they approved a 3-year contract with Batchelder Associates, retroactive to July 1, 2019 and authorized the Manager to sign said contract.

GUESTS – None

TOWN-WIDE REAPPRAISAL – PUBLIC INFORMATION PRESENTATION

Assessor Russ Beaudoin is doing the kick-off meeting to inform property owners why the reappraisal is being started, how it will be done and what to expect.

The plan is to start October 1, 2019. Inspections along gravel roads will be first (to reduce travel during spring mud season). Inspections will begin on Averill Road and Gun Club Road and advance clock-wise – just on gravel roads.

Things to know:

- Do not contact the Assessor’s office to schedule your appointment until you receive the postcard from the Town.
- This is a complete reappraisal – exterior and interior.
- Data Collectors will have Town identification and work during daylight hours and possibly Saturday mornings.
- Property owners who have constructed non-permitted structures will have a change in appraisal prior to the town-wide assessment being completed.
- The town-wide reappraisal values will be in place for the April 1, 2021 Grand List.
- The Town website will keep you updated on the reappraisal progress and let you know in what area the data collectors are working. Updated information will also be available through the quarterly Town Newsletters.
- The Town has money set aside funds for this project. This means there will be no tax rate increase to pay for the reappraisal. The estimated cost is \$260,000.

PURCHASE OF ROAD SALT

Background: The current fiscal year Highway Fund budget includes \$200,000 for road salt (2400 tons at \$83.33/ton).

Last year American Rock Salt charged \$79.75/ton and Cargill charged \$80.67/ton. The Board authorized the purchase of several hundred tons from Cargill and the remainder from American Rock Salt to give the DPW two options for getting salt.

This year Apalachee won the State’s contracts to sell salt to cities and towns in AOT District 4 at \$85.00/ton and District 7 at \$90.00/ton. Fortunately, both American Rock Salt (through DuBois Construction) and Cargill (through Barrett trucking) are offering salt at \$78.00 per ton. When the Town’s purchase of salt exceeds the number of tons stated in our signed proposal letter, the company might charge more per ton.

Selectboard Minutes of September 17, 2019 Continued:

On a motion by Bob Nelson, seconded by Norma Malone, the Selectboard voted unanimously to authorize the Town Manager to sign the letters of proposal from both Cargill and American Rock Salt for up to 1,400 tons from each vendor at the price of \$78.00 per ton.

REVIEW PURCHASING POLICY

Background: Annually, the Purchasing Policy is re-confirmed by the Selectboard during the re-organizational meeting. In May 2019 a request was made to review the Policy. Discussion ensued on May 28 and June 11, 2019. The Selectboard received a revised draft Policy for review prior to the meeting.

Minor grammatical and spelling error were noted. Conversation focused on the VLCT Model Purchasing Policy and the section regarding Federal funded purchases. Consensus is there should be something in our Policy to speak to this. This would impact projects like the East Barre Sidewalk and Police Department Highway Safety Program equipment purchases. Based on the Selectboard meeting schedule, the Manager will provide a draft to include a section on federally funded purchases in two to three weeks.

ACCOUNTS PAYABLE WARRANT

On a motion by Jack Mitchell, seconded by Paul White, the Selectboard voted unanimously to approve the accounts payable warrant dated September 17, 2019.

MISCELLANEOUS

Manager Rogers noted that in preparation of the refinance of the USDA Rural Development loans he was informed that the Government did not like to do these types of transactions later than September 20th due to the end of fiscal year processing. The Community National Bank was contacted and agreed to facilitate a closing for this Friday, September 20, 2019. The Selectboard awarded the loan to Community National Bank last week. Closing documents (Resolution for Water System Borrowing, Non-Arbitrage and Use of Proceeds, Water Improvement Note, and IRS form 8038g) were provided to the Board for review.

On a motion by Norma Malone and duly seconded, the Selectboard voted unanimously to approve Resolution # 6-19, Water System Borrowing, to refinance the former Websterville Fire District #3 USDA Rural Development loans in the amount of \$150,000 with Community National Bank.

On a motion by Bob Nelson, seconded by Norma Malone, the Selectboard voted unanimously to authorize the Town Treasurer to sign the IRS form 8038g in conjunction with the refinance the former Websterville Fire District #3 USDA Rural Development loans in the amount of \$150,000 with Community National Bank.

On a motion by Norma Malone, seconded by Bob Nelson, the Selectboard voted unanimously to approve and sign the Non-Arbitrage and Use of Proceeds Certificate and Water Improvement Note to refinance the former Websterville Fire District #3 USDA Rural Development loans in the amount of \$150,000 with Community National Bank.

‘ROUND TABLE

Paul White noted he will not be attending the October 8th Selectboard meeting.

EXECUTIVE SESSION

On a motion by Jack Mitchell, seconded by Paul White, the Selectboard voted unanimously to find the need to go into executive session citing premature general knowledge would clearly place the Selectboard at a substantial disadvantage.

On a motion by Jack Mitchell, seconded by Paul White, the Selectboard voted unanimously to go into executive session at 8:07 p.m. to discuss labor contracts and personnel.

On a motion by Bob Nelson, seconded by Paul White, the Selectboard voted unanimously to come out of executive session at 8:53 p.m.

ADJOURN

On a motion by Bob Nelson, seconded by Jack Mitchell, the Selectboard voted unanimously to adjourn at 8:53 p.m.

Donna J. Kelty, Town Clerk-Treasurer

Selectboard Chair

Barre Town Selectboard