

## BARRE TOWN SELECTBOARD MEETING AGENDA

September 3, 2019

1. Call to order 6:00 p.m.
2. Pledge of Allegiance
3. Consider approving agenda.
4. Consider approving August 27, 2019 meeting minutes.
5. Announcements
6. Receive guests for non-agenda items.
7. Presentation by 2019 Spaulding High School football Team Leaders.
8. Discuss report from Town Report Working Group.
9. Consider approving and signing congratulatory letter to MacAuley's Wholesale Meats.
10. Consider approving and authorizing signing reappraisal addendum to Interim Assessing Contract.
11. Consider awarding contract for fall Bulk Trash roll-off service.
12. Consider approving weekly accounts payable warrants for September 3, 2019.
13. Miscellaneous: including licenses and permits, if any.
14. 'Round the table.
15. Executive session: (if needed).
16. Adjourn.

## BARRE TOWN SELECTBOARD MINUTES

September 3, 2019

The duly warned meeting of September 3, 2019 was held at 6:00 p.m. in the Barre Town Municipal Building, Selectboard Room, in Lower Websterville.

The following members were in attendance: Norma Malone, W. John "Jack" Mitchell, Bob Nelson, Tom White, and Paul White.

Attendance for the regular meeting: Town Manager Carl Rogers, Assistant Manager Elaine Wang, Town Clerk-Treasurer Donna J. Kely, Kerrie Lamb, SUHS Football team representatives (Steven Corbett, Brandon Brunner, Dylan Estivill, Andrew Norway, Carson White, and Aiden Blouin), Jeff Blow, and Times Argus Reporter Eric Blaisdell.

**CALL TO ORDER** – The regular meeting was called to order at 6:00 p.m.

**PLEDGE OF ALLEGIANCE** - Those present recited the Pledge of Allegiance.

### APPROVE THE AGENDA

*On a motion by Bob Nelson, seconded by Paul White, the Selectboard voted unanimously to approve the agenda as amended:*

1. Add contracts and personnel to Item 15 Executive Session; and
2. Make Item #7 a floating item on the agenda.

### MINUTES

*On a motion by Bob Nelson, seconded by Norma Malone, the Selectboard voted unanimously to approve the Selectboard meeting minutes of August 27, 2019 with minor corrections to spelling and grammar as provided by the Town Clerk-Treasurer.*

### ANNOUNCEMENTS

- ✓ The Town needs volunteers! Two are needed for vacancies on the Traffic Safety Advisory Committee and one person for 2 to 3 hours for the Lawn Waste Site on Mondays, and 2 to 4 people for the Bulk Trash Collection, on September 21, 2019. See [www.barretown.org](http://www.barretown.org) or the Barre Town Newsletter for more information. To express your interest, call the Town Manager's Office at 802-479-9331.

Selectboard Minutes of September 3, 2019 Continued:

- ✓ The Fall Bulk Trash Collection is on Saturday, September 21, 2019 from 8:00 a.m. to 2:00 p.m., at the Public Works Yard (129 Websterville Road). Fees are charged and residents are welcome to make multiple trips. Please bring a tax or utility bill so we can verify you are a Barre Town resident. Note that plenty of reusable goods are placed outside the gate throughout the event, free for the taking, so come on by for that.
- ✓ Speaking of the Barre Town Newsletter, if you would like to receive it by email contact the Town Manager's Office at [offices@barretown.org](mailto:offices@barretown.org).
- ✓ Whether you want to think about it or not, we are heading into the heating season. If you have not already done so this year, now is the time to have your furnace or chimney checked, serviced, and cleaned. Heating systems that are not maintained can put carbon monoxide into your home or cause a fire.
- ✓ Paving continues at least until Tuesday, September 10<sup>th</sup>. For the schedule visit the Town website ([www.barretown.org](http://www.barretown.org)).
- ✓ Upon exiting the August 27, 2019 Selectboard Executive Session action was taken to adopt Barre Town Resolution #5-19.

### **GUESTS – None**

### **TOWN REPORT WORKING GROUP REPORT**

A few months ago the Board discussed looking at the Town Report for possible changes in content and procedures. A “work group,” chaired by Jeff Blow was assembled and met several times. The Selectboard representative was Norma Malone. The Group conducted a survey getting 167 responses, but Survey Monkey capped the report at 100, so the group saw 130 responses (100 from Survey Monkey and 30 paper survey forms). Mr. Blow was present and distributed survey results. The Group recommendations and survey results of special interest are:

- Those responding to the survey liked the 6” x 9” size and spiral binding.
- For longer reports try to replace words with graphics.
- Full audits are difficult for the average person to understand. Use the “actual to budget” with variations report, include Enterprise Funds (Water, Sewer, etc.) and insert a page stating the full audit is available online.
- On the website add special tabs/links for Town Reports and audits.
- Redo the layout for elections minutes and wages to take less space.
- Not-for-Profit reports have been streamlined to contain like information.
- Look to possibly include Town Map(s) such as street and Town Forest. This is still in the discovery phase.
- It is unclear how the new Barre Unified Union School District will proceed with reporting at this time.

The Selectboard thanked the Group and is looking forward to the new design.

### **SUHS FOOTBALL TEAM LEADERS PRESENTATION**

Background: Coach Robert Lamb started the SUHS football team's Rising Tide Leadership Program last year. Part of the program encourages public speaking appearances, which included participants coming to a Selectboard meeting and speak about the program. The Leadership Program this year are doing a similar presentation.

Several SUHS football players (see attendance list) who are participating in the Rising Tide Leadership Program were present. Each spoke briefly to their program involvement, impact to self, and the awareness of community/belonging. Gift bags/tickets were given to the Board and Staff.

The SUHS team was thanked for their generous donation of time and the work they will be doing in the upcoming Lower Graniteville Playground community build event.

### **LETTER TO MACAULEY'S WHOLESALE MEATS**

Background: The Assistant Town Manager drafted a letter congratulating MacAuley's Foodservice on their 50<sup>th</sup> Anniversary. The Board is being asked to approve and sign it.

*On a motion by Norma Malone, seconded by Jack Mitchell, the Selectboard voted unanimously to approve the letter of congratulations to MacAuley's Foodservice and Wholesale Meats on their 50<sup>th</sup> Anniversary and to sign said letter.*

### **REAPPRAISAL ADDENDUM TO ASSESSING CONTRACT**

Background: At the last meeting the Selectboard reviewed the reappraisal addendum to the Interim Assessor Contract. There were a couple of minor changes which have been made. Interim Assessor, Russ Beaudoin, did not voice any concerns or objections to the addendum. Manager Rogers is seeking Board approval for the contract addendum.

*On a motion by Paul White, seconded by Bob Nelson, the Selectboard voted unanimously to approve the Reappraisal Addendum to Russ Beaudoin's Assessing Services Contract and to authorize the Town Manager to sign said agreement.*

### **FALL BULK TRASH ROLL-OFF SERVICE CONTRACT**

Background: Bid specifications for the Fall Bulk Trash Collection roll-off service were mailed to Myers, Casella Waste Management, and Earth Waste & Metal. Myers bid was \$350 per ton, Casella was \$210 per ton, and Earth Waste did not bid. Last year Casella won the work with a bid of \$204.

*On a motion by Jack Mitchell, seconded by Paul White, the Selectboard voted unanimously to award the 2019 Fall Bulk Trash Roll-off service contract to Casella Waste Management at their bid price of \$210 per ton.*

### **ACCOUNTS PAYABLE WARRANT**

*On a motion by Norma Malone, seconded by Bob Nelson, the Selectboard voted unanimously to approve the accounts payable warrants dated September 3, 2019.*

### **MISCELLANEOUS - None**

#### **'ROUND TABLE**

Norma Malone inquired on the road paving progress. Manager Rogers stated it is moving forward and the contractor will be working this Saturday as well. Additional discussion focused on the pavement markings: having them done earlier in the season and the Manager wanting to try a more local vendor.

Jack Mitchell noted the Town used Bellavance Paving for a small project. Rogers stated the company is partnering with Extreme Excavating. Tom Anderson (Interim DPW Superintendent) is very pleased with the paving work that was done.

Jack Mitchell also stated he was happy to read that Rock of Ages did a great job with the road crossing fix.

### **EXECUTIVE SESSION**

*On a motion by Jack Mitchell, seconded by Paul White, the Selectboard voted unanimously to find the need to go into executive session citing premature general knowledge would clearly place the Selectboard at a substantial disadvantage.*

*On a motion by Jack Mitchell, seconded by Paul White, the Selectboard voted unanimously to go into executive session at 7:20 p.m. to discuss contracts and personnel.*

*On a motion by Bob Nelson, seconded by Jack Mitchell, the Selectboard voted unanimously to come out of executive session at 8:28 p.m.*

**ADJOURN**

*On a motion by Bob Nelson, seconded by Jack Mitchell, the Selectboard voted unanimously to adjourn at 8:28 p.m.*

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Donna J. Kelty, Town Clerk-Treasurer

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Selectboard Chair

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*Barre Town Selectboard*