

BARRE TOWN SELECTBOARD MEETING AGENDA

August 27, 2019

1. Call to order 6:00 p.m.
2. Pledge of Allegiance
3. Consider approving agenda.
4. Consider approving August 13, 2019 meeting minutes.
5. Announcements
6. Receive guests for non-agenda items.
7. Discuss reappraisal agreement.
8. Consider approving driveway easement over 50' wide strip off Tanglewood Drive.
9. Consider award of contracts: a) gravel crushing; b) one-ton dump truck cab and chassis; c) 6-wheel dump truck cab and chassis.
10. Consider designating unused FY 2018-2019 Lower Graniteville Playground funds to complete project.
11. Consider approving weekly accounts payable warrants for August 20 and 27, 2019.
12. Miscellaneous: a) fireworks permit for Thunder Road, September 28, 2019 (October 5th rain date); b) fireworks permit for R. LePage, 185 Farwell Street, August 31 (September 2nd rain date); c) catering permit for Woodbelly Pizza, September 21, 2019 at the Lever property on Lower Usle Road; and d) any other licenses and permits.
13. 'Round the table.
14. Executive session: real estate, contract, personnel (action expected).
15. Adjourn.

BARRE TOWN SELECTBOARD MINUTES

August 27, 2019

The duly warned meeting of August 27, 2019 was held at 6:00 p.m. in the Barre Town Municipal Building, Selectboard Room, in Lower Websterville.

The following members were in attendance: Norma Malone, W. John "Jack" Mitchell, Bob Nelson, Tom White, and Paul White.

Attendance for the regular meeting: Town Manager Carl Rogers, Assistant Manager Elaine Wang, Town Clerk-Treasurer Donna J. Kelty, Assessor Russ Beaudoin, Shop Foreman Mike Martel, and Jay Carr.

CALL TO ORDER – The regular meeting was called to order at 6:02 p.m.

PLEDGE OF ALLEGIANCE - Those present recited the Pledge of Allegiance.

APPROVE THE AGENDA

On a motion by Paul White, seconded by Bob Nelson, the Selectboard voted unanimously to approve the agenda as amended:

1. *Item 11 add the dates of August 22 and August 26 to be approved as these were supplemental warrants.*
2. *Item 14 add legal with action expected.*

MINUTES

On a motion by Norma Malone, seconded by Bob Nelson, the Selectboard voted unanimously to approve the Selectboard meeting minutes of August 13, 2019 with minor corrections to spelling and grammar as provided by the Town Clerk-Treasurer and to correct the motion under Miscellaneous to reflect the permit approved was for Hotaling.

ANNOUNCEMENTS

- ✓ The Selectboard still seeks to fill two Traffic Safety Advisory Committee vacancies. Please consider serving on this important Committee that helps improve the safety of

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Town highways. For more information or to express your interest, contact the Town Manager's Office at 479-9331.

- ✓ If you value the Town Lawn Waste Site service, please help find a volunteer to re-fill the Monday afternoon slot through October. Volunteers are not required to help load or unload vehicles. Their main responsibilities are to make sure the site is being used appropriately and to unlock/lock the site.
- ✓ Town road paving work has begun in the Richardson Road area. For the full list of roads to be paved this fall, and the order in which they are planned to be paved, visit www.barretown.org.
- ✓ The August Town Newsletter is in the mail. It includes information on the town-wide property value reappraisal which will start this fall, the East Barre intersection project that may affect parents of BTMES students, and the Fall Bulk Trash Collection.
- ✓ Speaking of Bulk Trash, which will be on Saturday, September 21, 2019, more volunteers are needed. It is a fun active day and our neighbors really appreciate the service. Volunteers can bring a load through for free, too. If you would like to volunteer or want more information, call the Town Manager's Office at 802-479-9331.
- ✓ The Selectboard resumes its weekly meeting schedule on September 3, 2019 and will meet every Tuesday at 6:00 p.m.

GUESTS – None

DISCUSS REAPPRAISAL AGREEMENT

Background: Assessor Russ Beaudoin, Town Attorney Mike Monte, and the Town Manager talked via a conference call. They reviewed the Assessing contract to add an addendum for the town-wide reappraisal. A draft was presented to the Board for review prior to the meeting.

Mr. Beaudoin stated he is fine with the contract and presented the Board with a copy of the sample postcard which will be mailed to neighborhoods prior to visitation (approximately 2 weeks). Major talking points were: data collectors are in place, the need for Town photo IDs for the collectors, the magnetic car signs to identify Town vehicles, reappraisal progress and updates will be available on the Town website, and the cost of the data collectors (wages/payment) were calculated into the total reappraisal cost, and access to rental units are difficult as owners do not always inform tenants.

It is important to remember that regular permitted projects which impact value will continue even though the reappraisal process is not complete. There may also be some "correct the record" permits for those improvements where the property owner did not obtain a permit but should have.

The reappraisal will begin in September 2019.

CONSIDER DRIVEWAY EASEMENT – TANGLEWOOD DRIVE

Background: Jay Carr purchased an open lot on Tanglewood Drive. He would like to build a house, construct a driveway (requiring an easement from the Town), and bring Town sewer (and City water) up to it from where the municipal main currently stops (in the Tanglewood cul-de-sac). His intention is to construct the sewer line to Town standards and turn it over to the Town. At the last meeting the Selectboard agreed to granting a driveway easement. A draft was given to the Board for review prior to the meeting.

Mr. Carr was present to answer any questions.

On a motion by Bob Nelson, seconded by Paul White, the Selectboard voted unanimously to approve the Easement Deed between the Town of Barre and the Trustees of

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the Revocable Living Trust Agreement of Jay Benton Carr, with the correction on page one, paragraph three, first sentence, insert the word "feet" after fifty, and to furthermore authorize the Town Manager to sign said deed.

AWARD CONTRACTS

Shop Foreman Mike Martel was present to answer questions.

A. Gravel Crushing: This annual contract is for crushing raw gravel from the Town's sand/gravel pit, plus crushing waste granite to be mixed with our gravel. Bid specifications were mailed to four companies. Two bids were received (McCullough Crushing and JA McDonald). McCullough Crushing was the low bid and has done work for us many times.

On a motion by Paul White, seconded by Bob Nelson, the Selectboard voted unanimously to award the 2019 gravel and waste granite crushing contract to McCullough Crushing to crush 7,000 cubic yards finished product at \$3.89 per cubic yard.

B. One Ton Truck: This budgeted purchase is to finance the truck over three years with annual payments of \$39,485. The Truck is kept for 10 years. Bid specifications were sent to 21 dealers.

The low bid was from Saint J. Auto Center but due to issues with the vehicle not having live constant power take-off off the transmission is a major concern. However, Ford of Claremont is second low bidder and meets all the bid specs. The Shop Foreman believes this will be adequate for the Town and the bids are close.

On a motion by Paul White, seconded by Norma Malone, the Selectboard voted unanimously to award the contract for purchase of 2019 Ford F-550 truck and 84-month extended warranty to Ford of Claremont at the price of \$56,040.

C. Six-wheeled Dump Truck: The current year budget includes \$180,000 for a cash purchase of the cab and chassis and, under separate contract, the plow system and dump body. The Town keeps these truck 7 years. Bids were sent to eight heavy-truck dealers.

The low bid is from Clark's Truck Center. They bid on a 2021 model when we asked for bids on a 2019 or 2020 model. The truck does meet specs. The FY 2018-2019 six-wheeled truck was ordered from Clark's with the purchase order being released December 2018. As of this meeting we have not received the truck (just cab and chassis). Clark's did tell the Shop Foreman it is scheduled to be finished the week of September 16th.

With what happened with the truck ordered last winter and the fact that Clark's bid on a 2021, the Shop Forman recommends buying the Freightliner from R.R. Charlebois, plus the 84-month warranty.

On a motion by Jack Mitchell, seconded by Paul White, the Selectboard voted unanimously to award the contract for purchase of a 2020 Freightliner 114-SD with 84-month warranty and 5-year towing coverage to R.R. Charlebois in the amount of \$92,210.

DESIGNATING UNUSED FY 2018-2019 PLAYGROUND FUNDS

Background: The Lower Graniteville Playground re-build is funded by a state grant, and monies from Fiscal Years 2018-2019 and 2019-2020. The project can be completed as the Recreation Board wishes within budget. However, \$3,266 budgeted for the project in Fiscal Year 2018-2019 which was unspent is needed in Fiscal Year 2019-2020. On June 25, 2019 the Selectboard approved a motion to designate a sum of \$11,000 from the Fiscal Year 2018-2019 budget to be carried over to help complete three purchases/projects. This is a similar request.

On a motion by Paul White, seconded by Bob Nelson, the Selectboard voted unanimously to designate \$3,266 of the unused Fiscal Year 2018-2019 General Fund,

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Recreation Department monies for use in Fiscal Year 2019-2020 to complete the Lower Graniteville Playground project.

ACCOUNTS PAYABLE WARRANT

On a motion by Jack Mitchell, seconded by Paul White, the Selectboard voted to approve the accounts payable warrant dated August 20, 2019. Bob Nelson abstained due to a conflict.

On a motion by Paul White, seconded by Norma Malone, the Selectboard voted unanimously to approve the accounts payable warrants dated August 22, 26, and 27, 2019.

MISCELLANEOUS

On a motion by Paul White, seconded by Jack Mitchell, the Selectboard voted unanimously to approve the fireworks permit for Thunder Road International Speedbowl, 80 Fisher Road on September 28, 2019 with a rain date of October 5, 2019 with the additional condition that the display must cease by 10:00 p.m. regardless of whether or not races have ended.

Board discussion focused on the late hour display of the July 4th show, State noise ordinance, and concern for setting a precedent.

On a motion by Paul White, seconded by Bob Nelson, the Selectboard voted unanimously to approve the fireworks permit for Robert LePage to be held at 185 Farwell Street (LePage Gravel Pit) on September 2, 2019.

On a motion by Jack Mitchell, seconded by Norma Malone, the Selectboard voted to approve the Request to Cater Malt, Vinous and/or Spirituous Liquors permit for Woodbelly Pizza for an event to be held on the Lever property (Lower Usle Road) on September 21, 2019, 4:00 p.m. – 10:00 p.m. Paul White abstained due to a conflict.

‘ROUND TABLE

Assistant Manager Wang informed the Board that the Spaulding High School Football team has volunteered to assist with upcoming Lower Graniteville Playground community build being held on September 7th and 8th, 2019.

Paul White in reading the Recreation Board minutes noted they “authorized” spending a lot of money. Rogers stated the majority of these are budgeted items and they do follow the purchasing policy in obtaining the Managers signature/authorization when needed. Another concern was Board Members using personal credit cards to pay for items and then asking for Town reimbursement. It was noted that many times things happen when offices are closed and the Town credit card are not available. Purchases are then made and the reimbursement request made.

Paul White asked for a status on the Pike Paving contract – the use of sub-contractors when none were listed on their bid sheet. Manager Rogers stated he met with Pike Industries and the subcontractor Johnson Paving. Johnson is interested in moving into the municipal road paving. Pike would be doing most of the contract paving. Using Johnson Paving, the overall contract should be done on time.

Jack Mitchell read an article in the Times Argus Newspaper stating that MacAuley’s Food Service is celebrating it’s 50th Anniversary. This business has been in the Town for many of those years and has supplied the meat for the Barre Town Fire Department BBQ as well. Consensus of the Board is to have the Town Manager draft a letter congratulating them on their success.

Jack Mitchell inquired if Board members would be working at the Fall Bulk Trash event.

Bob Nelson inquired if the Board needed to discuss the VLCT Legislative Policy prior to the VLCT Annual Meeting. Assistant Manger Wang informed the Board the Policy (which is bi-annual) was adopted last year. However, there is anticipated discussion on the

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Home Rule versus Dillions Rule. Jack Mitchell stated he is going and Chris Violette has already signed him up.

EXECUTIVE SESSION

On a motion by Jack Mitchell, seconded by Paul White, the Selectboard voted unanimously to find the need to go into executive session citing premature general knowledge would clearly place the Selectboard at a substantial disadvantage.

On a motion by Jack Mitchell, seconded by Paul White, the Selectboard voted unanimously to go into executive session at 7:08 p.m. to discuss real estate, contracts, personnel, and legal (with action expected).

On a motion by Jack Mitchell, and duly seconded, the Selectboard voted unanimously to come out of executive session at 8:47 p.m.

SELECTBOARD ACTION

On a motion by Norma Malone, seconded by Jack Mitchell, the Selectboard voted unanimously to adopt Barre Town Resolution #5-19.

ADJOURN

On a motion by Jack Mitchell, seconded by Bob Nelson, the Selectboard voted unanimously to adjourn at 8:48 p.m.

Donna J. Kelty, Town Clerk-Treasurer

Selectboard Chair

Barre Town Selectboard