

## BARRE TOWN SELECTBOARD MEETING AGENDA

March 12, 2019

1. Call to order 8:00 p.m.
2. Pledge of Allegiance
3. Consider approving agenda.
4. Consider approving March 5, 2019 meeting minutes.
5. Announcements
6. Receive guests for non-agenda items.
7. Consider approving loan from Barre business Revolving Loan Fund.
8. Consider participating in a mattress recycling service and/or approving CV Solid Waste Management District's use of the DPW Shop parking lot.
9. Consider Vermont Creamery's request to place retaining wall within a sewer line easement.
10. Consider appointments to the C.V. Regional Planning Commission.
11. Review sections of proposed Personnel Policy.
12. Consider approving VTrans TA65, Request for Reimbursement, for the Farwell Street paving grant.
13. Consider approving sale of ambulance.
14. Consider approving weekly accounts payable warrants for March 12, 2019.
15. Miscellaneous: a) first-class liquor license for Dollar General; and b) other licenses and permits, if any.
16. 'Round the table.
17. Executive session, if needed.
18. Adjourn.

## BARRE TOWN SELECTBOARD MINUTES

March 12, 2019

The duly warned meeting of March 5, 2109 was held at the Barre Town Municipal Building, Selectboard Room, in Lower Websterville at 8:00 p.m.

The following members were in attendance: Tom White, Bob Nelson (arrived 8:12 p.m.), Norma Malone, Paul White and W. John "Jack" Mitchell.

Attendance for the regular meeting: Town Manager Carl Rogers, Assistant Manager Elaine Wang, Town Clerk-Treasurer Donna J. Kelty, Joel Schwartz (Barre Area Development), and representatives from Central Vermont Solid Waste Management District (Fred Thumm, Bruce Westcott and Theron Lay-Sleeper).

**CALL TO ORDER** - The meeting was called to order at 8:05 p.m.

**PLEDGE OF ALLEGIANCE** - Those present recited the Pledge of Allegiance.

### APPROVE THE AGENDA

*On a motion by Paul White, seconded by Jack Mitchell, the Selectboard voted to approve the meeting agenda as amended:*

*1. Item 15, Miscellaneous: add item for approval of DLC Special Event Permit for Vermont Spirits to host an event at Wilkins Harley Davidson on Saturday March 23, 2019; and*

*2. Delete Item 9 – Vermont Creamery as the request has been withdrawn.*

*Nelson was not present for the vote.*

### MINUTES

*On a motion by Norma Malone, seconded by Paul White, the Selectboard voted to approve the Selectboard meeting minutes of March 5, 2019 with minor spelling and grammatical corrections.*

**ANNOUNCEMENTS**

- ✓ As hard as it may be to imagine, it is time to start planning for summer! The Town needs five seasonal workers: four for the Department of Public Works and one for the Recreation and Cemetery departments. The application for these positions can be picked up at the Town Offices or downloaded from the Town’s homepage at [www.barretown.org](http://www.barretown.org). Application review for these seasonal positions begins Monday, April 15<sup>th</sup>.
- ✓ Anyone of any political party, or unaffiliated with any political party, is invited to participate in Barre Town’s Non-Partisan Town Caucus, which will be held on Monday, March 18, 2019, 6:30 p.m., at the Barre Town Municipal Building. Come and help determine the candidates for Barre Town Selectboard and our community’s other elected positions.
- ✓ All Vermont homeowners who live in your Vermont home need to file a Homestead Declaration Form, or HS-122, by April 15<sup>th</sup>, to avoid a penalty, and to receive the lower, residential education tax rate for the year. If you have any questions about this, contact the Vermont Department of Taxes Homestead specialists at 802-828-2865.
- ✓ Mark your calendars for the Annual Barre Town and Barre City Egg Hunt at Charlie’s Playground in Barre City to be held Saturday, April 20<sup>th</sup>. More details coming soon.
- ✓ Chair White informed the viewing audience the Selectboard took action after their executive session on the March 5, 2019 meeting to increase the weekly benefit maximum for the short-term disability plan for all eligible non-union employees to \$900.00.

**GUESTS – None**

**BARRE BUSINESS REVOLVING LOAN FUND**

Background: Repayment of the loan to S.B. Electronics (a Community Development Block Grant) is pledged to a business revolving loan fund. Barre Town gave the money to Barre Area Development Corp, which retained the Vermont Community Loan Fund (VLCF) to administer the loans. The Town agreed to the arrangement with VLCF. VLCF receives applications, does the credit check, and gives Barre Area Development Corp a report. If a loan is to be made VLCF handles the closing, and later collects the payments. Vermont Salumi, if it receives the loan, will be the third business to receive money from this revolving loan fund. The first was for the purchase of Bob’s Camera and the second for Old Route 2 Spirits. Businesses located in Barre Town or Barre City are eligible.

Vermont Salumi is a meat product manufacturer to be located at 159 North Main Street in the City. The loan amount is \$180,000 (\$50,000 from Town revolving loan fund) with a 6.30% interest rate and has a 7-year term. The loan would be for renovations and purchases of equipment. Documents were provided for Board review prior to the meeting.

Joel Schwartz informed the Board the business will begin operations by using the back of the building. The goal is to have a retail storefront. The business has worked out the details with Barre City.

*On a motion by Jack Mitchell, seconded by Paul White, the Selectboard voted unanimously to approve a \$50,000, 7-year loan to Vermont Salumi using the Barre Business Revolving Loan Fund administered by Vermont Community Loan Fund.*

**CV SOLID WASTE MANAGEMENT DISTRICT – MATTRESS RECYLCING  
USE OF DPW LOT**

Background: The Central Vermont Solid Waste Management District (CVSWMD) has an interest in recycling mattresses. There is a lot of useable material in a mattress. Not

**Selectboard Minutes of March 12, 2019 continued:**

only do they take up a lot of landfill space, they increase trash handling and transportation costs because of their bulk, plus they cannot be compacted.

CVSWMD has found a recycling outlet for mattresses. There will be a cost associated with the recycling due to the items noted above. The CVSWMD is planning a \$30 per mattress charge. The District is also inquiring if the Town would subsidize disposal costs for Town residents – Town could pay \$10 of the \$30 charge.

A proposal was provided to the Board with more details. The CVSWMD is proposing, as a pilot program, a district wide mattress collection event on Saturday, May 11<sup>th</sup> to be held at the Barre Town Public Works Shop parking lot. This is the same day as the Barre Town bulk trash collection. The CVSWMD would have another truck at our collection to receive the mattresses. However, the Town advertising would need to state there is a \$30 per mattress charge. The Town check-in volunteers may collect the charge and keep track of the number of mattresses and box springs.

Discussion focused on the following items:

- Board members concur this is a good idea. Mattresses do not compact and therefore take up a lot of room in the roll-off container(s). With a reduced number of mattresses in the roll-off container(s) the result could be fewer containers and trips by the hauler which could result in a lower disposal cost for the Bulk Trash Event.
- CVSWMD will recruit their own volunteers to man stations at both locations (79 Pitman Road (non-residents) and DPW garage (149 Websterville Road) for Town residents.
- The CVSWMD staff/volunteers will determine which mattresses are suitable for recycling.
- The CVSWMD will provide staff/volunteers for the collection of money for the mattress recycling.
- The CVSWMD has proposed a fee of \$30 per mattress and/or box spring (all sizes). Mr. Westcott noted the \$30 fee is comparable to what is charged by the many transfer stations who accept mattresses.
- There is concern (sticker shock) for the users having to pay \$30 per mattress and how to handle those who do not want to participate in the recycling. Currently the recycling of mattresses/box springs is not mandatory in Vermont.
- Users of the collection event do not always pack mattresses on “top” of their drop off. Layout and disposition stations still need to be worked out. The initial thought is to have the mattress truck down by the plows and for those mattresses that are on the “bottom” of loads can be stacked/dropped off just prior to exiting the DPW yard.
- All CVSWMD staff/volunteers working at the DPW garage will need to participate in the safety orientation.
- Signage will also be crucial.
- The Bulk Trash Collection event was started to clean up Barre Town roadsides/properties. There is a concern the Town could find more “mattresses/box springs on the side of the road. Mr. Westcott noted the CVSWMD does have grant funding which can help the Town with the type of clean up.
- The CVSWMD is also asking the Selectboard to consider subsidizing a portion of the \$30 fee for Barre Town residents.

*On a motion by Jack Mitchell, seconded by Bob Nelson, the Selectboard voted unanimously to host the mattress recycling pilot program in conjunction with the Central Vermont Solid Waste Management District and to allow the agency to: 1) use the parking lot at 79 Pitman Road (for non-residents) and 2) to accept mattresses from Town residents at the DPW yard, 149 Websterville Road on Bulk Trash Collection Day, Saturday, May 11, 2019.*

The Selectboard will decide during their March 26<sup>th</sup> meeting whether to subsidize the \$30 fee for recycling mattresses and at the same time review the existing fees being charged at the Bulk Trash Collection event. The last rate change was in 2008.

**VERMONT CREAMERY’S – USE OF SEWER LINE EASEMENT**

This item was deleted as the request was withdrawn.

**C.V. REGIONAL PLANNING COMMISSION APPOINTMENTS**

Background: Barre Town’s current representatives for the C.V. Regional Planning Commission are Byron Atwood (active representative) and Mark Nicholson (alternate). Both are willing to continue serving in their respective roles.

*On a motion by Bob Nelson, seconded by Jack Mitchell, the Selectboard voted to appoint Byron Atwood as Barre Town’s representative to the Central Vermont Regional Planning Commission for a one-year term expiring April 30, 2020 and to appoint Mark Nicholson as the alternate representative to the Central Vermont Regional Planning Commission for a one-year term expiring April 30, 2020.*

**PERSONNEL POLICY**

Background: The Board has been reviewing a proposed personnel policy over the course of several months. This item was postponed from last weeks agenda due to time constraints. No new material has been added.

The language clarification for Jury Duty was acceptable. However, the wording for Section 11 Alcohol and Drug Use – in particular alcohol consumption at Town-sponsored events needs to be tweaked.

**REIMBURSEMENT FOR FARWELL STREET PAVING GRANT**

Background: Last year Barre Town was awarded a Class 2 Road Paving grant from the Vermont Agency of Transportation for Farwell Street. The work was finished last year. The Town Engineer prepared and submitted the reimbursement request worksheets and documentation. The Agency of Transportation has provided their reimbursement request form for Selectboard approval. The grant payment will be \$162,708.

*On a motion by Bob Nelson, seconded by Norma Malone, the Selectboard voted unanimously to approve the TA65, Request for Reimbursement form for the Farwell Street Class 2 Road paving grant, THR70019-302.*

**SALE OF AMBULANCE**

Background: Recently the Town placed a 2012 Chev ambulance for sale on GovDeals.com. The minimum price was reached and Selectboard authorization to sell is needed.

*On a motion by Bob Nelson, seconded by Paul White, the Selectboard voted unanimously to sell the 2012 Chevrolet ambulance to Talib Hussain, St. Mary’s Ohio for the price of \$5757.00.*

**WEEKLY ACCOUNTS PAYABLE WARRANT**

*On a motion by Bob Nelson, seconded by Paul White, the Selectboard voted unanimously to approve the accounts payable warrant dated March 12, 2019.*

Paul White asked if the Manager would check the Police Department Verizon cell phone bill as it still lists the retired Police Chief as having a phone.

**MISCELLANEOUS**

*On a motion by Jack Mitchell, seconded by Paul White, the Selectboard voted unanimously to approve and authorize the signing of a 2019 Second Class Liquor License for Dollar General Store #14217.*

**Selectboard Minutes of March 12, 2019 continued:**

*On a motion by Paul White, seconded by Norma Malone, the Selectboard voted unanimously to approve a Department of Liquor Control Special Event Permit for Vermont Spirits Distilling Co., d.b.a. Vermont Spirits, to hold an event at Wilkin’s Harley Davidson, 663 South Barre Road, on Saturday, March 23, 2019, 11:00 a.m. – 1:00 pm.*

**‘ROUND TABLE**

Rogers stated he has received a letter of interest for the Recreation Board and second one may be forthcoming. Consensus of the Board is to interview the candidate(s) at their March 26<sup>th</sup> meeting.

Bob Nelson noted the email sent by EMS Director, Chris Lamonda, to his staff commending them for the job they have done this past year. Director Lamonda attended 5 Town meetings to represent our ambulance service and provide information to these contract Towns. He noted “Every town, again, had nothing but positive things to say about the service we provide.” Kudos to Barre Town EMS Director and Crew for a job well done.

Paul White noted the purchase of a new radio and wondered what it was for. His concern is the Town will be doing a radio study soon and spending money on radios may not be wise. Rogers noted the radio is for one of the new vehicles. Until the study is done, provided the old radios are still functioning, they will be moved to any new vehicle purchased. Mr. White would also like Chris Violette to ensure that come July 1, 2019 things are an immediate go to get this study completed ASAP.

**EXECUTIVE SESSION - None**

**ADJOURN**

*On a motion by Norma Malone, seconded by Bob Nelson, the Selectboard voted to adjourn at 9:55 pm.*

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Donna J. Kelty Town Clerk-Treasurer

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Selectboard Chair

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**Barre Town Selectboard**