

**BARRE TOWN SELECTBOARD MEETING AGENDA**  
**February 26, 2019**

1. Call to order 8:00 p.m.
2. Pledge of Allegiance
3. Consider approving agenda.
4. Consider approving February 19, 2019 meeting minutes.
5. Announcements
6. Receive guests for non-agenda items.
7. Consider designating group to help with Spring Bulk Trash Collection.
8. Discuss financial, accounting software.
9. Consider appointment to CV Fiber Board of Directors.
10. Consider approving sale of ambulance.
11. Discuss plan for organizations receiving voter approved donations to make presentations or confirm eligibility status.
12. Consider authorizing submitting a Class 2 Road Paving grant application.
13. Review proposed Personnel Policy.
14. Consider approving weekly accounts payable warrants for February 26, 2019.
15. Miscellaneous: including licenses and permits, if any.
16. 'Round the table.
17. Executive Session (if necessary).
18. Adjourn.

**BARRE TOWN SELECTBOARD MINUTES**  
**February 26, 2019**

The duly warned meeting of February 26, 2019 was held at the Barre Town Municipal Building, Selectboard Room, in Lower Websterville at 8:00 p.m.

The following members were in attendance: Tom White, Bob Nelson, Norma Malone, Paul White , and W. John "Jack" Mitchell.

Attendance for the regular meeting: Town Manager Carl Rogers, Assistant Manager Elaine Wang, and Town Clerk-Treasurer Donna J. Kelty, Tracy Poirier and Nicole Brier.

**CALL TO ORDER** - The meeting was called to order at 8:01 p.m.

**PLEDGE OF ALLEGIANCE** - Those present recited the Pledge of Allegiance.

**APPROVE THE AGENDA**

*On a motion by Norma Malone, seconded by Bob Nelson, the Selectboard voted to approve the meeting agenda as amended: Under item 17, Executive Session, add contracts and personnel.*

**MINUTES**

*On a motion by Norma Malone, seconded by Bob Nelson, the Selectboard voted to approve the Selectboard meeting minutes of February 19, 2019 with minor spelling and grammatical corrections.*

**ANNOUNCEMENTS**

- ✓ See a high-level summary of the proposed 2019-2020 budget for the highway fund, along with highlights, now at [www.barretown.org](http://www.barretown.org).
- ✓ The 20<sup>th</sup> annual Freezing Fun for Families snow softball tournament is this weekend at the Barre Town Rec Area. Support 15-year-old Julia Chase and 4-year-old Jayden Krause, who have Acute Lymphocytic Leukemia, via concessions at the tournament or donate online at [freezingfunforfamiles.com](http://freezingfunforfamiles.com) website.

**Selectboard Minutes of February 26, 2019 continued:**

- ✓ The annual Barre Town Fire Department rabies clinic is next Saturday, March 9<sup>th</sup> at the South Barre Fire Station from 1:00 p.m. – 3:00 p.m. The cost is \$15 per vaccination. For more information see barretown.org.
- ✓ If you care about recreation opportunities for the community, consider serving on the Recreation Board to finish a term ending in 2020. For more information, see barretown.org or contact the Town Manager’s office.
- ✓ There will be voting by Australian Ballot on Tuesday, March 5 to fill the School Director seats of the existing school boards of the Barre Town Middle & Elementary School and Spaulding Union High School, and to seek authorization to borrow monies, if needed, to operate.

**GUESTS – None**

**DONATION GROUP FOR THE SPRING BULK TRASH COLLECTION**

Background: The Selectboard has been designating a group to volunteer at the Bulk Trash Collections since the work because a sought after fund raising opportunity. Project Graduation has volunteered sin the Spring 2008 collection and would like to be considered again this year.

Representatives Nicole Brier and Tracy Poirer were present. They noted Project Graduation meets regularly, the 3<sup>rd</sup> Tuesday of the month, 7:00 p.m., at the Spaulding High School Chorus room. Discussion focused on safety at the events, proper attire, adult supervision, and the need to put the cell phones away.

*On a motion by Bob Nelson, seconded by Paul White, the Selectboard voted unanimously to designate the Spaulding Union High School Project Graduations as the volunteer group for the Barre Town 2019 Spring Bulk Trash Collection event.*

**DISCUSS FINANCIAL – ACCOUNTING SOFTWARE**

Background: The Selectboard has received a presentation from AccuFund for an accounting software package. The item was placed on the agenda to determine the status and how to proceed.

Some of the members are still unclear as to what exactly is being offered and what the cost will be. Modules in question include the tax/utility billing and permit tracking system. By consensus, after discussion, the Board agreed an AccuFund representative should meet with each Department Head to ensure all “functionality” can continue and the software can serve all. A report should be provided with what exactly is being purchased and the total cost. Ideally, the Selectboard would like this report by March 26, 2019. Malone volunteered to reach out to facilitate this action.

**APPOINTMENT TO CV FIBER BOARD OF DIRECTORS**

Background: Currently Josh Jarvis is the Barre Town representative to the CV Fiber Board of Directors. His term is expiring on Town meeting day. Mr. Jarvis informed the Manager he is willing to serve another year.

*On a motion by Jack Mitchell, seconded by Norma Malone, the Selectboard voted unanimously to appoint Josh Jarvis Barre Town’s representative to the CV Fiber Board of Directors for a one year term ending March Town Meeting Day, 2020.*

**SALE OF AMBULANCE**

Background: The Town has tried to sell twice a 2012 Chevrolet G3500 ambulance with 192,569 miles by listing it on the GovDeals website. The first attempt was below \$500 below the reserve price. The Selectboard offered it to the high bidder who decided not to buy. The second time it was post the reserve price was lower and again it was \$500 below

**Selectboard Minutes of February 26, 2019 continued:**

the reserve price. Based on the current market on GovDeals (number of units and current high bids) the Manager would like to repost the sale as soon as possible.

A motion was made and seconded to repost on GovDeals, but then withdrawn. Board consensus after discussion is the reserve price should be discussed in Executive Session.

**NOT-FOR-PROFIT PRESENTATIONS DISCUSSION**

Background: A Not-for-Profit agency can request a Town donation via the Town Meeting Warning, provided the organization is a true non-profit and provides services to residents of the Town, or at least to program eligible residents of the Town. It is the Selectboard duty to affirm the non-profits eligibility to appear on the warning.

Last year there were 18 organizations on the ballot. One organization is really an event (Heritage Festival). Requests ranged from \$350 to \$16,000. The Town has a written policy which states that groups who win voter approval do not need to re-petition to request the same dollar amount next year. They do, however, need to verify their eligibility. Over the years the Selectboard has used several means to verify this eligibility. Since 2015 the practice has been to request several (3 – 5 groups) make an in-person presentation at a Selectboard meeting; and have the others submit a brief written report. Since 2015 every group except, Heritage Festival, has given an in-person report.

Board consensus is that all groups should provide a written report and that at least 4 groups will do an in-person presentation (time limited). Manager Rogers will select the groups who do their presentation during the March 26<sup>th</sup> meeting.

**CLASS 2 ROAD PAVING GRANT APPLICATION**

Background: VTran’s Class 2 Road Paving Grant applications are due April 1<sup>st</sup>. The Town Engineer provided the Selectboard with a memo describing the project selected, Websterville Road. This selection was made as it has the highest cost estimate, the highest P.S. rating, and it has in the Town’s opinion the most through traffic.

The Selectboard briefly spoke on the VTrans Structures Grant application (culverts, etc.). This selection will be the culvert under Windy Wood Road at the orchard pond. The application will be forthcoming.

*On a motion by Norma Malone, seconded by Jack Mitchell, the Selectboard voted unanimously to authorize the staff to submit a Class 2 Road Paving Grant for the Websterville Road.*

**REVIEW PROPOSED PERSONNEL POLICY**

Background: Board members were provided several documents for review prior to the meeting.

Conversation centered on prior questions and the answers which are now available. During the review the Board noted some issues with trying to follow tracking line numbers (which were reversed). Sections of interest were alcohol consumption on town premises or a town sanctioned event(s) and jury/witness pay,

**WEEKLY ACCOUNTS PAYABLE WARRANT**

*On a motion by Paul White, seconded by Bob Nelson, the Selectboard voted to approve the accounts payable warrant dated February 26, 2019.*

**MISCELLANEOUS - None**

**‘ROUND TABLE**

Nelson stated he hoped to see everyone at the Snow Softball Tournament this weekend. Ace Hardware has a team and they rule!!!! Come join us for this great cause and have some fun.

**Selectboard Minutes of February 26, 2019 continued:**

Paul White questioned a water bill the EB Church had received. It was noted there was no consumption (customary for this customer as the meter reads in 1,000 gallon units and not much winter usage) the amount for the consumption had been cut off. Kelty stated this occurred with the addition of language on bill which pushed the amount out of the margin. It has been fixed.

Paul White read the Central VT New Directions Coalition letter in his packet. The group is offering to assist Towns with understanding the marijuana legislation and how to limit marijuana activities through zoning and ordinance revisions. By consensus the Board asked Mr. White to follow-up on the letter and report back to this Board.

Mitchell raised some concern with having the Budget Committee making recommendations for use of Fund Balance as this is a Selectboard decision.

Tom White inquired why the Aldrich Library was still housed on the Barre Town website as a “department.” Wang stated it could possibly be moved to Government Information/Area Services.

**EXECUTIVE SESSION**

*On a motion by Jack Mitchell, seconded by Paul White, the Selectboard voted unanimously to find the need to go into executive session citing premature general knowledge would clearly place the Selectboard at a substantial disadvantage.*

*On a motion by Jack Mitchell, seconded by Paul White, the Selectboard voted unanimously to go into executive session at 9:55 p.m. for personnel issues.*

*On a motion by Norma Malone, seconded by Jack Mitchell, the Selectboard voted unanimously to come out of executive session at 10:08 pm.*

**ADJOURN**

*On a motion by Norma Malone, seconded by Jack Mitchell, the Selectboard voted to adjourn at 10:08 pm.*

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Donna J. Kelty, Town Clerk-Treasurer

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Selectboard Chair

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**Barre Town Selectboard**