

**BARRE TOWN SELECTBOARD MEETING AGENDA**  
**February 19, 2019**

1. Call to order 8:00 p.m.
2. Pledge of Allegiance
3. Consider approving agenda.
4. Consider approving February 12, 2019 meeting minutes.
5. Announcements
6. Receive guests for non-agenda items.
7. Consider awarding contract for installation of guardrail along Quarry Hill Road.
8. Consider endorsing changes in federal functional classification of several roads.
9. Consider approving and authorizing the Maintenance Agreement for the RT 110 - Mill Street intersection project (HES 0169(8)).
10. Consider approving sale of used 2013 police car.
11. Consider approving purchase of new police car.
12. Consider approving weekly accounts payable warrants for February 19, 2019.
13. Miscellaneous: including March 1, 2019 fireworks permit for Freezing Fun for Families and other licenses and permits, if any.
14. 'Round the table.
15. Adjourn.

**BARRE TOWN SELECTBOARD MINUTES**  
**February 19, 2019**

The duly warned meeting of February 19, 2019 was held at the Barre Town Municipal Building, Selectboard Room, in Lower Websterville at 8:00 p.m.

The following members were in attendance: Tom White, Bob Nelson, Norma Malone, and W. John "Jack" Mitchell. Paul White was not present.

Attendance for the regular meeting: Town Manager Carl Rogers, Assistant Manager Elaine Wang, and Assistant Town Clerk Wendy Moore.

**CALL TO ORDER** - The meeting was called to order at 8:00 p.m.

**PLEDGE OF ALLEGIANCE** - Those present recited the Pledge of Allegiance.

**APPROVE THE AGENDA**

*On a motion by Bob Nelson, seconded by Norma Malone, the Selectboard voted to approve the meeting agenda. Paul White was not present for the vote.*

**MINUTES**

*On a motion by Norma Malone, seconded by Bob Nelson, the Selectboard voted to approve the Selectboard meeting minutes of February 12, 2019 with minor spelling and grammatical corrections. Paul White was not present for the vote.*

**ANNOUNCEMENTS**

- ✓ See a high-level summary of the proposed 2019-2020 budget for the highway fund, along with highlights, now at [www.barretown.org](http://www.barretown.org).
- ✓ We hope to see you March 1<sup>st</sup>, 2<sup>nd</sup> and/or 3<sup>rd</sup> at the annual Freezing Fun for Families snow softball tournament at the Barre Town Rec Area to benefit families battling childhood cancer. It's an even bigger deal than usual as this year is the 20<sup>th</sup> anniversary. This year's beneficiaries are 15-year-old Julia Chase and 4-year-old Jayden Krause, both of whom were diagnosed with Acute Lymphocytic Leukemia. If you're not playing softball you can still help while having fun by attending the tournament and purchasing concessions, or you can donate via the [freezingfunforfamiles.com](http://freezingfunforfamiles.com) website.

**Selectboard Minutes of February 19, 2019 continued:**

- ✓ Dog and cat owners! If a dog owner received a postcard from the Barre Town Clerk alerting you that the rabies certificate the Town has on file for your dog is due to expire, or if your dog or cat otherwise needs a rabies vaccination, know that you have a low-cost option on Saturday March 9<sup>th</sup>. That day, the Barre Town Fire Department Auxiliary is sponsoring a rabies clinic at the South Barre Fire Station from 1:00 pm - 3 pm. The cost is \$15 per vaccination. For more information see [barretown.org](http://barretown.org).

**GUESTS – None**

**GUARDRAIL CONTRACT**

Background: A Budget Committee and Selectboard priority a few years ago was replacing the guardrail along Quarry Hill Road. The FY 18-19 budget includes \$14,000 for this work. This is the last contract to replace the guardrail along both sides of Lower Quarry Hill Road. Bidding specifications were mailed to seven companies. Two bids were submitted. The low bid is from Lafayette Highway Specialties at \$11,453.75. Lafayette does most of the Town's guardrail work. The contract work period is April 15 – May 18, 2019.

*On a motion by Bob Nelson, seconded by Norma Malone, the Selectboard voted to award the guardrail replacement contract in the amount of \$11,453.75 for Quarry Hill Road to Lafayette Highway Specialties. Paul White was not present for the vote.*

Jack Mitchell inquired about treated timber curbing. The curbing's will be replaced as needed per Town Manager Rogers or will be refastened with the existing ones.

Tom White wanted clarification on the pricing of the treated timber curbing. The linier footage should be 600' not 635'.

**ROAD CLASSIFICATION**

Background: The Federal Highway Administration (FHWA) maintains a functional road classification system. Agency of Transportation (AOT) is working with the regional planning commissions to review the functional classifications of roads. The CVRPC suggests two changes in Barre Town:

Miller Road – from local road to major collector

Route 302 – from principal arterial to minor arterial

Two other town roads (Airport Road and Upper Prospect) are mentioned in other classification changes, but changes to the Barre Town sections of these two roads are not proposed by CVRPC.

The Town Engineer suggests three other changes be made. The first is a 50' section of Waterman Street from Rt. 110 to Websterville Road. The second is Websterville Road from Waterman Street to Mill Street and the third is from Websterville Road from Church Hill Road to Quarry Hill Road. Because Websterville Road from Mill Street to Church Hill Road is a major collector the request is to reclassify the other 3 sections as major collectors also. CVRPC states these sections need research such as traffic counts. If there is road damage from a federal disaster event FEMA would reimburse the Town 75% of eligible expenses. (If the Town meets certain standards the State would reimburse more.) Damage repair expenses to roads with a major collector or higher classification would be reimbursed by FHWA at 90%.

Routing software services refer to these classifications and use the highest classification available in the first suggested route. This could help keep out-of-town traffic, especially trucks, on preferred roads.

*On a motion by Norma Malone, seconded by Bob Nelson, the Selectboard voted to endorse submitting federal function road classification changes as follows: 1) Miller Road from local to major collector; 2) Rt. 302 from principal arterial to minor arterial; 3) Waterman Street from Rt. 110 to Websterville Road from local to major collector; and 4)*

**Selectboard Minutes of February 19, 2019 continued:**

*Websterville Road from Waterman Street to Mill Street and from Church Hill Road to Quarry Hill road from local to major collector. Paul White was not present for the vote.*

**MAINTENANCE AGREEMENT**

Background: AOT is preparing to seek bids for the Rt. 110 – Mill Street intersection project. This agreement is a necessary document for AOT to proceed. Per the agreement the Town will be responsible for maintenance of sidewalks, drainage infrastructure and signs along town roads (Mill Street, Bianchi and Old 302). The one risk to the Town is paying for clean up of any pre-existing hazardous material contamination in a town road right-of-way. The State, using federal funds, is paying 100% of project expenses.

*On a motion by Bob Nelson, seconded by Norma Malone, the Selectboard voted to approve and authorize the Town Manager to sign Maintenance Agreement Number FM 0352 for the Mill Street – Rt. 110 project, HES 0169(8). Paul White was not present for the vote.*

**SELLING POLICE CAR**

Background: The 2013 Ford Explorer is posted on the Govdeals.com auction site. The highest bidder was Mikayel Balyan of Gaya Pizzeria Inc in the amount of \$5,550.00.

*On a motion by Jack Mitchell, seconded by Norma Malone, the Selectboard voted to sell the 2013 Ford Explorer Police Vehicle to Gaya Pizzeria Inc in the amount of \$5,550.00. Paul White was not present for the vote.*

**PURCHASE POLICE CAR**

Background: The current budget includes \$33,500 for the purchase of a new police car. Chief Dodge received the 2020 Ford Police Interceptor Utility information from Formula Ford.

The 2020 Fords are not on the state’s purchasing contract website. Brian Berini from the state Purchasing Office and Chuck Williams said the car information from Formula Ford will be the state contract for this mode.

*On a motion by Bob Nelson, seconded by Jack Mitchell, the Selectboard voted to approve the purchase of a 2020 Ford Police Interceptor Utility (K8A) from Formula Ford through a state contract for the sum of \$36,277.85 including the add ons. Paul White was not present for the vote.*

Norma Malone asked when this vehicle would be delivered. Town Manager Rogers stated hopefully in late spring. The police department will not take any vehicle out of the fleet until the new vehicle arrives.

Jack Mitchell suggested that the town reconsider how much money is allocated to police vehicles in the 5-year plan. Town Manager Rogers said that it would be increased.

**WEEKLY ACCOUNTS PAYABLE WARRANT**

*On a motion by Norma Malone, seconded by Jack Mitchell, the Selectboard voted to approve the accounts payable warrant dated February 19, 2019. Paul White was not present for the vote. Bob Nelson recused himself from the vote.*

**MISCELLANEOUS**

Freezing Fun for Families will hold their 20<sup>th</sup> Annual Winter Softball Tournament the weekend of March 1<sup>st</sup> through March 3<sup>rd</sup> and is requesting a fireworks permit for the evening of Friday, March 1<sup>st</sup>. The display will take place at the Barre Town Recreation field. The Recreation Board, as landowner, has approved the fireworks.

*On a motion by Bob Nelson, seconded by Jack Mitchell, the Selectboard voted to approve the fireworks permit for Freezing Fun for Families to be held on Friday, March 1<sup>st</sup>*

**Selectboard Minutes of February 19, 2019 continued:**

*at the Barre Town Recreation field with additional conditions. Paul White was not present for the vote.*

**‘ROUND TABLE**

Bob Nelson stated that the EMS calls are up from last year. Might want to keep an eye on this.

Jack Mitchell stated that the Town should remove snow from the sharp corner located beyond the Town offices on Websterville Road.

Tom White thanked the Barre Town residents for bearing with the Selectboard while they have shorter meetings due to the Budget Committee work happening early in the evening.

**EXECUTIVE SESSION – None**

**ADJOURN**

*On a motion by Norma Malone, seconded by Bob Nelson, the Selectboard voted to adjourn at 8:28 pm. Paul White was not present for the vote.*

\_\_\_\_\_  
Wendy Moore – Assistant Town Clerk

\_\_\_\_\_  
Selectboard Chair

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

***Barre Town Selectboard***