

BARRE TOWN SELECTBOARD MEETING AGENDA
February 5, 2019

1. Call to order 8:00 p.m.
2. Pledge of Allegiance
3. Consider approving agenda.
4. Consider approving January 29, 2019 meeting minutes.
5. Announcements
6. Receive guests for non-agenda items.
7. Consider adopting Resolution #1-19 authorizing a Vermont Community Development Grant application on behalf of the Vermont Foodbank.
8. Consider approving CV Solid Waste Management District's request to use the DPW Yard for a Household Hazardous Waste collection.
9. Consider authorizing purchases from FY 2018-2019 Water Fund budget.
10. Consider designating individual authorized to submit bids on Town's behalf at tax sale.
11. Review proposed Personnel Policy.
12. Consider approving weekly accounts payable warrants for February 5, 2019.
13. Miscellaneous, including licenses and permits, if any.
14. 'Round the table
15. Executive session, (if needed).
16. Adjourn.

BARRE TOWN SELECTBOARD MINUTES
February 5, 2019

The duly warned meeting of February 5, 2019 was held at the Barre Town Municipal Building, Selectboard Room, in Lower Websterville at 8:00 p.m.

The following members were in attendance: Tom White, Bob Nelson, Norma Malone, W. John "Jack" Mitchell and Paul White.

Attendance for the regular meeting: Town Manager Carl Rogers, Assistant Manager Elaine Wang, and Town Clerk- Treasurer Donna J. Kelty.

CALL TO ORDER - The meeting was called to order at 8:01 p.m.

PLEDGE OF ALLEGIANCE - Those present recited the Pledge of Allegiance.

APPROVE THE AGENDA

On a motion by Norma Malone, seconded by Bob Nelson, the Selectboard voted unanimously to approve the meeting agenda as amended: add Item 15 Executive Session citing 1 V.S.A., 313 (a)(3) for personnel and also for contracts.

MINUTES

On a motion by Norma Malone, seconded by Bob Nelson, the Selectboard voted unanimously to approve the Selectboard meeting minutes of January 29, 2019 with minor spelling and grammatical corrections.

ANNOUNCEMENTS

- ✓ You are welcome to attend the Barre Town Budget Committee meetings. They are each Tuesday, 6:00 p.m. – 8:00 p.m., through the end of March. The next agenda is available on the Town website (www.barretown.org).
- ✓ You can vote early on the Barre Unified Union School District special vote on Tuesday, February 19, 2019. Sample ballots are posted around Town. To request your early ballot call the Town Clerk's office at 802-479-9391 or email dkelty@barretown.org.

Selectboard Minutes of February 5, 2019 continued:

- ✓ Don't forget, the third installment of property tax and second installment of sewer use charge are due on Friday, February 15, 2019.
- ✓ You are invited to the Mercy Family and Barre Town Thunder Chicken's annual pulled pork and chicken dinner and silent auction fundraiser for the Travis Mercy Memorial Skate Park on Saturday, February 16, 2019, from 11:00 a.m. to 3:00 p.m. The dinner will be served at 12:30 p.m. More details are available at www.barretownthunderchickens.com/events.
- ✓ You should be seeing the February Barre Town Newsletter in the mail soon. Read about Emerald Ash Borer in Barre Town, reminders about the dog leash-law, and information about all the 2019 local elections.

GUESTS – None

**RESOLUTION #1-19
VCDP GRANT FOR VT FOODBANK**

Background: For submission of a successful grant application the Town must adopt a resolution. The grant application is due no later than February 12th so this is the last meeting before the application period closes. Board members were provided a draft for review.

On a motion by Bob Nelson, seconded by Norma Malone, the Selectboard voted unanimously to adopt Resolution No. 1-19 authorizing submission of the VCDP grant application on behalf of the Vermont Foodbank.

CVSWMD REQUEST TO USE DPW YARD

Background: One of the Central Vermont Solid Waste Management District's (CVSWMD) major services is the Household Hazardous Waste Collections. For many years the District has held one of the collections at the DPW Yard (129 Websterville Road) where there is plenty of work space, ability to control traffic, and workers have access to facilities. Hosting has been beneficial to Town residents. This year the CVSWMD is planning to hold the event on May 4th. The District and its contractor will need access to the DPW Yard from 7:00 a.m. and be out by 3:00 p.m.

On a motion by Paul White, seconded by Jack Mitchell, the Selectboard voted unanimously to approve the Central Vermont Solid Waste Management District's use of the Barre Town Department of Public Works yard (129 Websterville Road) for a household hazardous waste collection on May 4, 2019.

FY 2018-2019 WATER FUND PURCHASES

Background: For next fiscal years proposed budget, the Manager was given a list of things needed for the water system (former WFD #3 water treatment plant). In reviewing the current fiscal year budget it was noted that several items will not be purchased or costs have been reduced resulting in the 2018-2019 budget being \$10,572 under budget. The Selectboard was provided with a list of items Manager Rogers is recommending be purchased this fiscal year.

Conversation points include: the importance of reliable equipment to maintain the system and keep costs low, concern over having so many pieces of equipment which need repair/replacement given the Town took over the system on July 1, 2019; the former Fire District was run on volunteers; and Jack Mitchell provided a brief background on some of the treatment plant systems.

On a motion by Bob Nelson, seconded by Norma Malone, the Selectboard voted unanimously to authorize the staff to purchase \$10,025 in equipment from the FY 2018-2019 Water Fund budget; said pieces of equipment include:

1. Turbidity meter (\$2,500),

Selectboard Minutes of February 5, 2019 continued:

2. *Modify PLC (\$5,800),*
3. *Booster pump for domestic water (plant) (\$650)*
4. *Small propane heater for chloride Building (\$600)*
5. *Colorimeter (chlorine) (\$475).*

DESIGNATE TAX SALE REPRESENTATIVE

Background: Plans are in place for Barre Town to hold a tax sale on Thursday, March 7, 2019 at 2:00 p.m. Currently there are three properties. Manager Rogers is the Delinquent Tax Collector and must conduct the sale. In the event no one else bids an amount equal to or greater than the taxes and fees due, the Town would bid the amount due. The Board is being asked to authorize a town representative (and alternate) for tax sale purposes.

On a motion by Jack Mitchell, seconded by Paul White, the Selectboard voted unanimously to appoint Elaine Wang as Tax Sale representative and Tina Thurston as the alternate for the Tax Sale to be held on March 7, 2019 at 2:00 p.m.

REVIEW PERSONNEL POLICY

Background: This week the Board is reviewing more sections relation to “code of conduct.” Various documents were provided to the Board prior to the meeting.

Some of the sections from the prior week were discussed. Why does the “no pets” (does not include service animals) apply only to the municipal building; Employee Hours of Service section (hours of workday) to change the time of reporting to a supervisor (1/2 hour before workday begins) when not coming to work; and the Board liked having the Table of Contents pages which shows what sections have been reviewed.

WEEKLY ACCOUNTS PAYABLE WARRANT

On a motion by Jack Mitchell, seconded by Paul White, the Selectboard voted unanimously to approve the accounts payable warrant dated February 5, 2019.

MISCELLANEOUS

Elaine Wang wished those who celebrate a Happy “Lunar” New Year!

ROUND TABLE

Norma Malone reminded the viewing audience there is a Barre Unified Union School District vote on February 19th. Early ballots are available. She also reminded residents there will an election of some sort or another every month through May 2019. Under current state law, residents may request early ballots for an entire calendar year. To request an early ballot or sign up to receive them for 2019 contact the Town Clerk’s office at 802-479-9391 or email dkelty@barretown.org.

Jack Mitchell thanked the DPW for all the long hours and work done recently with snow removal and getting the snow banks pushed back.

EXECUTIVE SESSION

On a motion by Jack Mitchell, seconded by Paul White, the Selectboard voted unanimously to find the need to go into executive session to discuss contracts citing premature general knowledge would put the Selectboard at a substantial disadvantage.

On a motion by Jack Mitchell, seconded by Norma Malone, the Selectboard voted unanimously to go into executive session citing 1 V.S.A., 313 (a)(3) to consider the appointment/employment/evaluation of a public officer or employee... and to discuss contracts at 9:21 p.m.

On a motion by Jack Mitchell, seconded by Norma Malone, the Selectboard voted unanimously to come out of executive session at 9:53 pm.

Selectboard Minutes of February 5, 2019 continued:

ADJOURN

On a motion by Jack Mitchell, seconded by Norma Malone, the Selectboard voted unanimously to adjourn at 9:53 p.m.

Donna J. Kelty Town Clerk-Treasurer

Selectboard Chair

Barre Town Selectboard