

**BARRE TOWN SELECTBOARD MEETING AGENDA**  
**January 29, 2019**

1. Call to order 8:00 p.m.
2. Pledge of Allegiance
3. Consider approving agenda.
4. Consider approving January 22, 2019 meeting minutes.
5. Announcements
6. Receive guests for non-agenda items.
7. Public hearing for proposed Vermont Community Development Grant Program implementation grant on behalf of the VT Foodbank.
8. Department head visit: Fire Chief/Planning & Zoning Officer.
9. Consider approving Certificate of No Appeal or Suit Pending for current year Grand List.
10. Review proposed personnel policy.
11. Consider approving weekly accounts payable warrants for January 29, 2019.
12. Miscellaneous, including second class liquor license for Jiffy Mart, second class liquor license for Hannaford, and other, if any late arrivals.
13. ‘Round the table
14. Executive session, (if needed).
15. Adjourn.

**BARRE TOWN SELECTBOARD MINUTES**  
**January 29, 2019**

The duly warned meeting of January 29, 2019 was held at the Barre Town Municipal Building, Selectboard Room, in Lower Websterville at 8:00 p.m.

The following members were in attendance: Tom White, Bob Nelson, Norma Malone, W. John “Jack” Mitchell and Paul White.

Attendance for the regular meeting: Town Manager Carl Rogers, Assistant Manager Elaine Wang, Town Clerk- Treasurer Donna J. Kelty, Fire Chief/Zoning & Planning Officer Christopher Violette, Jonathan Williams (VT Foodbank), Katelyn Martin (student), and Coty Wright (student).

**CALL TO ORDER** - The meeting was called to order at 8:04 p.m.

**PLEDGE OF ALLEGIANCE** - Those present recited the Pledge of Allegiance.

**APPROVE THE AGENDA**

*On a motion by Norma Malone, seconded by Jack Mitchell, the Selectboard voted unanimously to approve the meeting agenda as amended: add Item 14 Executive Session citing 1 V.S.A., 313 (a)(3).*

**MINUTES**

*On a motion by Bob Nelson, seconded by Paul White, the Selectboard voted unanimously to approve the Selectboard meeting minutes of January 22, 2019 with minor spelling and grammatical corrections and to amend the Executive Session (2) motion to reflect the Selectboard entered the discussion under “1 V.S.A., 313 (a)(3) to consider the appointment/employment/evaluation of a public officer or employee...”.*

**ANNOUNCEMENTS**

- ✓ Barre Town Budget Committee meetings started tonight and will continue Tuesday, 6:00 p.m. – 8:00 p.m. through the end of March. You are welcome to attend! For details check the Town website ([www.barretown.org](http://www.barretown.org)).

**Selectboard Minutes of January 29, 2019 continued:**

- ✓ The will be a Barre Unified Union School District special vote on Tuesday, February 19, 2019. Sample ballots are posted around Town. To request your early ballot call the Town Clerk's office at 802-479-9391 or email [dkelty@barretown.org](mailto:dkelty@barretown.org).
- ✓ The third installment of property tax and second installment of sewer use charge are due on Friday, February 15, 2019. If you would like to set up direct debit visit the website or call the Town Clerk's office.
- ✓ The Barre Town Thunder Chicken's annual pulled pork and chicken dinner and silent auction fundraiser for the Travis Mercy Memorial Skate Park is on Saturday, February 16, 2019, from 11:00 a.m. to 3:00 p.m. The dinner will be served at 12:30 p.m. More details are available at [www.barretownthunderchickens.com/events](http://www.barretownthunderchickens.com/events).
- ✓ The Friends of the Aldrich Library Annual Winter Banquet and Auction will be held on Saturday, March 2, 2019, at the Barre Elks. Tickets are now on sale at the Library - \$30.00 per person. For more information call the Library at 476-7550.

**GUESTS – None**

**PUBLIC HEARING  
VCDP GRANT FOR VT FOODBANK**

Background: As part of the VCDP grant application process a public hearing is required. The Foodbank proposal is to apply for \$500,000 to be used to renovate and improve the Vermont Foodbank's Barre Town facility located in the Wilson Industrial Park. This hearing is to take comment on the project.

This grant application is not an economic development project so there are no job creation requirements. If approved this would money would be sub-granted from Barre Town to the Foodbank.

*On a motion by Norma Malone, seconded by Paul White, the Selectboard voted unanimously to open a public hearing at 8:07 p.m. for the purpose of taking public comment on the proposed VCDP grant application to renovate the Vermont Foodbank.*

Jonathan Williams gave a brief overview of the project. The total project cost is \$4.6 million (does not include filling the freezers). \$1.3 million has been raised with additional funding being sought through a variety of grants (to include this one).

This grant application is due on February 12, 2019. The environmental review is in process and the goal is to start the project mid-April. Barre Town Zoning Administrator Violette noted this is a very cumbersome and time-consuming process but Mr. Williams has been doing the bulk of the work.

Speaking points were the successes the Foodbank has had with prior grants/loans, federal, state, and local public hearing requirements.

*On a motion by Paul White, seconded by Bob Nelson, the Selectboard voted unanimously to close the public hearing for the proposed VCDP grant application to renovate the Vermont Foodbank at 8:28 p.m.*

**DEPARTMENT HEAD VISIT**

Fire Chief Chris Violette: The Chief detailed the number of calls for the period (October – December 2018). Once again, he noted how useful the new “jaws of life” has been. This time of year ongoing training and certification are a priority, the East Barre Fire Station new roof is complete, and Engine 2 (being refurbished) should be back in-house by the end of February.

An ongoing issue has been the radio system. A couple weeks ago it went down and the Department had to rely on their cell phones. There have been equipment failures at the Tower as well. This system is beyond his means to diagnose. There are too many

**Selectboard Minutes of January 29, 2019 continued:**

holes/variables in our current system. After much discussion Violette stated he will reach out to find a consultant who may be able to do a study and produce a needs assessment.

Zoning & Planning – Violette: The past quarter has been a little slow for the Development Review Board with only 8 applications. Due to the time of year permits are also down.

The Planning Commission has been working on the Energy Plan. The goal is to have it completed and to the Selectboard for review in a couple of months. They will also begin working on the Town Plan which will expire in May. The Town Plan will not require any major rewrites but there are a couple of new elements to be added; the newly adopted plan will expire in 8 years (currently it is every 5 years); and during the 8 year cycle the Town will have some on-going task to do. The Planning Commission will also be the committee involved in looking at the “curb cut” requirements.

**CERTIFICATE OF NO APPEAL OR SUIT PENDING**

Background: Annually the Selectboard is asked to sign a “Certificate of No Appeal or Suit Pending” which closes the Grand List for the fiscal year. Assessor Russell Beaudoin is requesting the Selectboard close the 2018-2019 Grand List.

*On a motion by Norma Malone, seconded by Paul White, the Selectboard voted unanimously to approve and sign the Certificate of No Appeal or Suit Pending for the Fiscal Year 2018-2019 Grand List.*

**REVIEW PERSONNEL POLICY**

Background: This week the Selectboard is starting to review the Employment Practices and Rights. Sections were provided for review prior to the meeting.

Discussion points were use of verbiage under the Disciplinary Actions and Separations section, some housekeeping changes, use of level versus grade when referring to a position; and employee transfers - do all or some of the criteria in Section 20 b) need to be met.

**WEEKLY ACCOUNTS PAYABLE WARRANT**

*On a motion by Jack Mitchell, seconded by Paul White, the Selectboard voted unanimously to approve the accounts payable warrant dated January 29, 2019.*

**MISCELLANEOUS**

*On a motion by Jack Mitchell, seconded by Paul White, the Selectboard voted unanimously to approve the following Liquor Licenses:*

- 1. 2019 Second Class Liquor License for Global Montello Group, dba as Jiffy Mart #450 located at 973 East Barre Road; and*
- 2. 2019 Second Class Liquor License for Martin’s Foods, dba as Hannaford Supermarket & Pharmacy located at 456 South Barre Road.*

**ROUND TABLE**

Mitchell stated the review of the Personnel Policy is going like union contract negotiations. He would like to keep the Selectboard agenda light for a few meetings to devote more time to this policy – “let’s make headway to get to the first complete draft.”

Chair White thanked the citizens who volunteered for the Budget Committee.

**EXECUTIVE SESSION**

*On a motion by Jack Mitchell, seconded by Paul White, the Selectboard voted unanimously to go into executive session citing 1 V.S.A., 313 (a)(3) to consider the appointment/employment/evaluation of a public officer or employee at 9:27 p.m. The staff was excused from executive session.*

**Selectboard Minutes of January 29, 2019 continued:**

*On a motion by Jack Mitchell, seconded by Norma Malone, the Selectboard voted unanimously to come out of executive session at 9:58 pm.*

**ADJOURN**

*On a motion by Jack Mitchell, seconded by Bob Nelson, the Selectboard voted unanimously to adjourn at 9:59 p.m.*

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Donna J. Kelty Town Clerk-Treasurer

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Selectboard Chair

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*Barre Town Selectboard*