

BARRE TOWN SELECTBOARD MEETING AGENDA
December 11, 2018

1. Call to order 6:00 p.m.
2. Pledge of Allegiance
3. Consider approving agenda.
4. Consider approving minutes from meeting of December 4, 2018 meeting minutes.
5. Announcements
6. Receive guests for non-agenda items.
7. Presentation regarding Act 46 merger vote by Barre Town Middle and Elementary School Board.
8. Consider approving Barre Town Thunder chickens request for trails across town property and along roads.
9. Consider award of purchase contracts: a) loader; b) 6-wheeled truck cab and chassis; c) two pick-up trucks; and d) tractor mower.
10. Consider third reading (adoption) of a proposed ordinance amending conduct in the town's recreation areas.
11. Consider third reading (adoption) of a proposed ordinance designating Carpenter Lane a stop street.
12. Consider approving sale of three box trailers for scrap.
13. Reconsider reimbursing Recreation Board member for Caws 4 Paws event deficit.
14. Discuss personnel policy.
15. Consider approving weekly accounts payable warrants for December 11, 2018.
16. Miscellaneous, including fireworks permits for a) 311 Cutler Corner Road on 12/26/18 (rain date 12/27/18); and b) 42 Littlejohn Road on January 1, 2019, and any other permits, if any.
17. 'Round Table.
18. Executive session: contract.
19. Adjourn.

BARRE TOWN SELECTBOARD MINUTES
December 11, 2018

The duly warned meeting of December 11, 2018 was held at the Barre Town Municipal Building, Selectboard Room, in Lower Websterville at 6:00 p.m.

The following members were in attendance: Tom White (arrived at 6:02 p.m.), Norma Malone, Paul White, and W. John "Jack" Mitchell. Bob Nelson was not present.

Attendance for the regular meeting included: Town Manager Carl Rogers, Assistant Manager Elaine Wang, Town Clerk-Treasurer Donna J. Kelty, Shop Foreman Mike Martel, Recreation Board Chair Doug Farnham, BTMES Board Chair Alice S. Farrell, Recreation Board member Mike Gilbar, Larry McEnany, and Mark Reaves.

CALL TO ORDER - Vice Chair Mitchell called the meeting to order at 6:00 p.m.

PLEDGE OF ALLEGIANCE - Those present recited the Pledge of Allegiance.

(Tom White arrived at 6:02 p.m.)

APPROVE THE AGENDA

On a motion by Paul White, seconded by Norma Malone, the Selectboard voted to approve the meeting agenda as presented. Bob Nelson was not present for the vote.

MINUTES

On a motion by Norma Malone, seconded by Paul White, the Selectboard voted to approve the Selectboard meeting minutes of December 4, 2018 with minor spelling and grammatical corrections. Bob Nelson was not present for the vote.

Selectboard Minutes of December 11, 2018 continued:

ANNOUNCEMENTS

- ✓ By serving on the fiscal year 2019-2020 Barre Town Budget Committee, YOU would provide vital citizen oversight over town spending and priorities. The Committee's work is concentrated between the last Tuesday of January and the last Tuesday of March. Please consider applying to serve by sending your letter or email of interest by 4:00 p.m. Friday, December 28th, to the Town Manager's Office. More information about the responsibilities of the Budget Committee is in the November Barre Town newsletter. If you have any questions, contact the Town Manager at 479-9331 or one of your Selectboard members.
- ✓ At next week's Selectboard meeting on Tuesday, December 18, which starts at 6:00 p.m. there will be a public information meeting about the Interstate 89, Exit 6 ledge removal project being undertaken by the State. The northbound, exit ramp will be closed during the project, creating a detour that will start at Exit 7.
- ✓ The winter overnight parking ban took effect on November 1st. However, if you are having a holiday party that will run late, with guests needing to park on the street into the winter parking ban hours (after 11:00 p.m.), just call the Police Department in advance (802-479-0508) to let them know when your guests will be leaving so they will not be ticketed. Provide your contact information in case of an emergency and they need to reach you. Parking "overnight" is still prohibited. Please also note weather conditions. If there is a snowstorm, do make sure your guests are parked off the street so our crews can plow the roads. This exception will only be effective through New Year's Eve.
- ✓ Happy Holiday! To help them stay happy, please be fire safe:
 - 1) Place Christmas trees and other holiday decorations at least three feet away from heat sources, including portable heaters or radiators.
 - 2) If you are using a real tree, give it plenty of water to keep it from drying out.
 - 3) Make sure holiday lights are in good condition. Never use anything with a frayed electrical cord.
 - 4) Place menorahs with real candles on aluminum foil, or sturdy surfaces, out of reach from pets and small children, and away from curtains, plants, and decorations.

GUESTS - None

ACT 46 MERGER VOTE PRESENTATION

Background: Barre Town Middle & Elementary School (BTMES) School Board Chair Alice Farrell is to provide a brief overview of the January 8, 2019 revote and what it could mean to both school and town budgets.

Ms. Farrell informed the Board and viewing audience that regardless of the outcome of this revote the City and Town School Districts will merge (state had the authority to mandate the merger under Act 46). The question now is whether or not the new merged district will operate under the Articles of Agreement created by the local merger study committee or use the State Board of Education's boiler plate (one size fits all) articles.

To overturn the November 6, 2018 election results there must be at minimum 1,404 yes votes. If the vote is in the positive the benefits to the school districts are:

- ✓ The Articles of Agreement drafted by the local Act 46 merger Study Committee will be used.
- ✓ The new merged school district will see decreased tax rate (2¢ decrease instead of a 6¢ rate increase).
- ✓ The local Articles of Agreement allow for more Board members and better representation from each community.
- ✓ The Articles of Agreement are available for review on the BTMES and Town's website. A hard copy is also available in the Town Clerk's Office.

Selectboard Minutes of December 11, 2018 continued:

If the revote does not pass then there may be the need for several additional elections in a short period of time to put numerous items in place.

Ms. Farrell also spoke briefly to school debt. Early ballots can be requested by visiting the Town Clerk's office in person, calling, emailing (dkelty@barretown.org), or by going to the Secretary of State's website (www.sec.st.vt.us). To register to vote you can again contact or go to the Town Clerk's office or by visit the online voter registration page (<https://www.sec.state.vt.us/elections/voters/registration.aspx>).

**THUNDER CHICKENS SNOWMOBILE REQUEST
TO CROSS TOWN PROPERTY**

Background: Annually, the Thunder Chickens Snowmobile Club requests permission from the landowners, which include the Town, to cross their property(ies). There is one change from last year's request which is on Upper Prospect Street.

Mark Reaves (representing the Snowmobile Club) was present to answer questions for the Board.

On a motion by Paul White, seconded by Norma Malone, the Selectboard voted to approve the Thunder Chickens Snowmobile Club request to use the town roads and properties as follows for the 2018 – 2019 snowmobile season:

- *A 70-degree crossing of Upper Prospect Street.*
- *Trail to the former Hilltop Restaurant. This is a section of land from the Wilson Industrial Park on Pitman Road that parallels the railroad tracks toward the Hilltop Restaurant – dead end feed, still used as a trailer parking, access to VAST trails.*
- *Pitman Road/DPW Building. This is property within the Wilson Industrial Park where the trail parallels the tracks and Northern Power near the former Maine Drilling and Blasting building. Includes the Industrial Park property.*
- *Land below the Pike Crushing operation in Websterville.*
- *Violette Street in Websterville near the former Websterville Water District building off Church Hill Road. This is a feeder trail access to Lawson's Store that uses a right-of-way for about 200 feet parallel to Violette Street.*
- *Land near Wilson Cemetery – new in 2009 to create safer access to Quarry Hill Quick Stop.*
- *Existing corridors within the Barre Town Forest.*
- *Parcel of land on Waterman Street. Club will use orange fence or rope to identify well cover hazard just off the trail.*
- *Land across from Route 14 (Williamstown Pit).*
- *Approximately a 50 yard stretch of Cheney Road to circumvent Helen and Brian Berini driveway – is clear line of sight here.*

Bob Nelson was present for the vote.

PURCHASE OF EQUIPMENT

Background: Four pieces of equipment are being reviewed for purchase. Shop Foreman Mike Martel was present to answer questions.

Purchase of Loader: The bid was sent to four companies. Three bids were received and the various warranty options and trade-in were noted.

On a motion by Jack Mitchell, seconded by Paul White, the Selectboard voted to award the purchase contract to Nortrax Equipment for a 2018 John Deere 524 K II bucket loader with the optional warranty of 7 years/6,000 hour power train warranty plus the trade in of the 2006 bucket loader for a total price of \$132,692.00. Bob Nelson was not present for the vote.

Financing (Equipment Fund borrowing from General Fund) of the loader will be discussed at the January 2, 2019 meeting.

Selectboard Minutes of December 11, 2018 continued:

Purchase of 6-wheeler: The bid specifications were sent to eight companies. Four of them bid; one company bid 3 models and another bid 2 models. It was noted the bid from Patriot did not meet bid specifications.

Board discussion focused on International versus Western Star.

On a motion by Paul White, seconded by Jack Mitchell, the Selectboard voted to award the purchase contract to Clarks Truck Center for a 2020 International HV507SVA truck cab and chassis (6-wheeler), plus towing and engine warranties for a cost of \$89,531.00. Bob Nelson was not present for the vote.

Purchase two pick-up trucks: The bid was sent to 18 companies. Three of them bid. The DPW is recommending purchasing a V8 engine because a V6 will work harder and they would expect that to negate any fuel savings over the V8. The low bidder did not include winter tires in their bid price.

On a motion by Paul White, seconded by Jack Mitchell, the Selectboard voted to award a purchase contract to Goss Dodge for the purchase of two 2019 Ram 1500, V8 engine pick-up trucks with the standard warranty for the price of \$50,362.00. Bob Nelson was not present for the vote.

Purchase of a tractor mower: The bid was sent to 11 companies. Three submitted bids. Current year budget has allocated \$7,500 for the purchase.

On a motion by Jack Mitchell, seconded by Paul White, the Selectboard voted to award a purchase contract to Harvest Equipment for the purchase of 2018 John Deere X580 tractor mower (less the trade in allowance of \$2,500), with the added brush Guard and Sun Shade for a purchase price of \$4,762.81. Bob Nelson was not present for the vote.

**THIRD READING (ADOPTION) OF AN ORDINANCE AMENDING
CONDUCT IN TOWN RECREATION AREAS**

Background: The Conduct in Town Recreation Area ordinance amendment has been through the formal hearing and two public hearings due to language changes. Tonight is for adoption.

On a motion by Jack Mitchell, seconded by Paul White, the Selectboard voted to read by title only the "Ordinance of the Town of Barre Amending and Updating Conduct Provisions Relating to Town Recreation Properties." Bob Nelson was not present for the vote.

On a motion by Norma Malone, seconded by Paul White, the Selectboard voted to adopt the "Ordinance of the Town of Barre Amending and Updating Conduct Provisions Relating to Town Recreation Properties." Bob Nelson was not present for the vote.

**THIRD READING (ADOPTION) OF AN ORDINANCE AMENDMENT TO ADD
CARPENTER LANE AS A STOP STREET**

Background: Progress has been made in obtaining all the documentation for Carpenter Lane. Mr. Carpenter will be invoiced for the signs and post costs soon. Attorney Monte has received a draft of the deed that is acceptable.

On a motion by Jack Mitchell, seconded by Paul White, the Selectboard voted to read by title only "An Ordinance of the Town of Barre, Vermont Amending Chapter 7, Section 7-44 (b) (Stop Signs) of the Barre Town Code of Ordinances" for Carpenter Lane. Bob Nelson was not present for the vote.

On a motion by Norma Malone, seconded by Paul White, the Selectboard voted to adopt "An Ordinance of the Town of Barre, Vermont Amending Chapter 7, Section 7-44

Selectboard Minutes of December 11, 2018 continued:

(b) (Stop Signs) of the Barre Town Code of Ordinances" for Carpenter Lane. Bob Nelson was not present for the vote.

SALE OF BOX TRAILERS

Background: The Town has 3 large (two 53-footers and one 48-footer) box trailers which were removed from the Goodrich property. An auction for the trailers and contents was advertised and no one showed up. As a result, bids for the trailer content was recently awarded to Tiny Martin. They are now empty.

After research by the staff it was determined the best way to dispose and recoup some money was to sell the trailers as scrap metal. Bolduc Metals is willing to take the trailers and will pay at least \$200 per trailer and possibly more.

On a motion by Norma Malone, seconded by Paul White, the Selectboard voted to dispose of the three (3) old box trailers through Bolduc Metals. Bob Nelson was not present for the vote.

REIMBURSEMENT FOR CAWS 4 PAWS DEFICIT

Background: Last week Recreation Board Chair Doug Farnham attended the meeting as a guest to make a case for the reimbursement to Dave Rouleau to come out of the Town's Recreation Program budget, not the dog park budget. Board members were provided copies of Recreation Board minutes to review.

The Board during discussion noted:

- That the Dog Park Committee did not organize the event,
- Caws 4 Paws was to be the organizer but due to unforeseen events was unable to do what was promised.
- The Recreation Board stepped in to help secure additional vendors. Due to the lateness they were \$450 short.
- Caws 4 Paws is aware of the shortfall.
- The Recreation Board has not been sponsoring or holding "fund raising" events. Usually other entities take care of them. However, Chair Farnham assured the Board that this type of thing will not happen again.

On a motion by Norma Malone, seconded by Paul White, the Selectboard voted to reconsider their action of November 13, 2018 to reimburse Dave Rouleau from the Dog Park reserve fund in the amount of \$450.00. Bob Nelson was not present for the vote.

On a motion by Norma Malone, seconded by Paul White, the Selectboard voted to authorize the reimbursement of \$450.00 from the Recreation Budget to Dave Rouleau, to cover his personal out of pocket expense for the Caws 4 Paws event with the understanding that Caws 4 Paws be notified and an effort made to make the taxpayers of Barre Town whole. Bob Nelson was not present for the vote.

PERSONNEL POLICY

Background: The Selectboard received the new Table of Contents and the sections which have been added due to law changes.

During discussion corrections to the table of contents (adding a missing section), and noted this is a personnel policy and the use of Town equipment/computer system does not include "contractors" A question did arise as to volunteers/boards/committees who use town systems - where do they fit in? It should be remembered that when dealing with "Contractors" language should be included on use of town equipment, etc.

WEEKLY ACCOUNTS PAYABLE WARRANT

On a motion by Jack Mitchell, seconded by Norma Malone, the Selectboard voted to approve an accounts payable warrant dated December 11, 2018. Bob Nelson was not present for the vote.

MISCELLANEOUS

On a motion by Jack Mitchell, seconded by Paul White, the Selectboard voted to approve and authorize the Town Clerk to sign a fireworks permit for Anthony Campos to hold a display on December 26, 2018, rain date of December 27, 2018 at 311 Cutler Corner Road. Bob Nelson was not present for the vote.

A second permit was presented but questions arose as to actual display date and the duration of the display. The Clerk will inquire and information provided at the December 18th meeting.

'ROUND THE TABLE

Malone asked for a listing of town employees, their title, and department.

Mitchell inquired on the next EMS contract negotiation meeting. He further requested, ON BEHALF OF SANTA, that ALL dress in Christmas attire for next week's meeting.

EXECUTIVE SESSION

On a motion by Jack Mitchell, seconded by Paul White, the Selectboard voted unanimously to find the need to go into executive session citing premature general knowledge would put the Selectboard at a substantial disadvantage. Bob Nelson was not present for the vote.

On a motion by Jack Mitchell, seconded by Paul White, the Selectboard voted unanimously to go into executive session at 8:32 p.m. to discuss contracts. Bob Nelson was not present for the vote.

On a motion by Norma Malone, seconded by Paul White, the Selectboard voted unanimously to come out of executive session at 9:30 p.m. Bob Nelson was not present for the vote.

ADJOURN

On a motion by Norma Malone, seconded by Paul White, the Selectboard voted to adjourn at 9:30 p.m. Bob Nelson was not present for the vote.

Donna J. Kelty, Town Clerk-Treasurer

Selectboard Chair

Barre Town Selectboard