

BARRE TOWN SELECTBOARD MEETING AGENDA
November 20, 2018

1. Call to order 6:00 p.m.
2. Pledge of Allegiance
3. Consider approving agenda.
4. Consider approving minutes from meeting of October 30 and November 13, 2018.
5. Announcements
6. Receive guests for non-agenda items.
7. Consider VT Foodbank's request to apply for a CDBG on the Foodbank's behalf.
8. Consider Fecteau Residential's question about specifications for curbing in its Beckley Hill Project.
9. Consider advancing revision recreation facilities' conduct ordinance to public hearing.
10. Consider first reading (introduction) designating Carpenter Lane as a stop street.
11. Consider approving cooperative snow plowing arrangement with the Town of Orange.
12. Consider approving sale of equipment: a) SCBA; b) one-ton dump truck.
13. Consider approving 5-Year Plans for FY 2019 – 2020: a) Gravel Road work; b) Equipment Purchase; and c) Building Improvements.
14. Discuss Barre City Mayor's request for a joint City and Town Selectboard meeting.
15. Discuss Personnel policy.
16. Consider approving weekly accounts payable warrants for November 6, 13, and 20, 2018.
17. Miscellaneous: including licenses and permits, if any.
18. 'Round Table.
19. Executive session: contracts.
20. Adjourn.

BARRE TOWN SELECTBOARD MINUTES
November 20, 2018

The duly warned meeting of November 20, 2018 was held at the Barre Town Municipal Building, Selectboard Room, in Lower Websterville at 6:00 p.m.

The following members were in attendance: Norma Malone, Paul White, Tom White and Bob Nelson. W. John "Jack" Mitchell was not present.

Attendance for the regular meeting included: Town Manager Carl Rogers, Assistant Manager Elaine Wang, Town Clerk-Treasurer Donna J. Kelty, Jim Fecteau, Joel Schwartz (BAD), Jonathan Williams (VT Foodbank), and Eric Blaisdell (Times Argus reporter).

CALL TO ORDER – The meeting was called to order at 6:00 p.m.

PLEDGE OF ALLEGIANCE - Those present recited the Pledge of Allegiance.

APPROVE THE AGENDA

On a motion by Norma Malone, seconded by Bob Nelson, the Selectboard voted to approve the amended meeting agenda: add item 9A to rescind action taken at the November 13, 2018 meeting and item 17 to rescind action taken on the Route 14/Quarry Street maintenance agreement. W. John "Jack" Mitchell was not present for the vote.

MINUTES

On a motion by Norma Malone, seconded by Bob Nelson, the Selectboard voted to approve the Selectboard meeting minutes of October 30, 2018 with minor spelling and grammatical corrections. W. John "Jack" Mitchell was not present for the vote.

Selectboard Minutes of November 20, 2018 continued:

The meeting minutes of November 13, 2018 were tabled as there was not a quorum present for approval.

ANNOUNCEMENTS

- When clearing snow from your property remember that no snow is to be pushed across or into a town road, highway, or public sidewalk. Doing so could result in fines of \$60 to \$210 per offense.
- A reminder that the steep gravel section of Sterling Hill Road is closed for the winter.
- The Barre Town November newsletter is coming in the mail. You might want to look at several articles relevant to recent weather. In particular, the lead article is on how to prepare for winter emergencies.

GUESTS - None

VT FOODBANK – REQUEST FOR CDBG

Background: The VT Foodbank is preparing for a major capital improvement (\$4.6 million) at its Wilson Industrial park warehouse and offices. The Foodbank is requesting the Town seek a community development block grant (CDBG) on its behalf.

The last CDBG we did was for another organization. The only requirements for the Town is hold required public hearings (before applying and to close out the grant), approve sub-grantee agreements, submit documents through the state's grants management, submit quarterly reports. We were told it was supposed to be no trouble for the Town but was a lot of work. Manager Rogers notes to the Selectboard states that if the Town receives more than \$750,000 in federal money in a fiscal year a single audit will be needed. The grant would pay the increased audit fees but there are added requirements when a single audit is done.

Jonathan Williams, Grant Manager, for the VT Foodbank stated the improvements would be done in phases. The first is to take care of improving the refrigeration due to growing fresh food needs, parking, and access for delivery trucks as well as stormwater management. The project is expected to be completed in 2021.

The Foodbank has a Philanthropy team (8 members) to oversee funding and financing of operations such as this. They are seeking around \$500,000 for this grant and will be applying for additional grant monies as well as general fundraising. Deadline for the CDBG application is February 2019 with funds being awarded sometime in 2019.

Board concerns were demands on Town staff. Mr. Williams and Joel Scharwitz (BAD) both stated they are/have the manpower to help as much as possible.

Consensus of the Board is to proceed with the CDBG process provided there is not a great impact to the Town staff workload.

BECKLEY HILL PROJECT – CURBING SPECIFICATIONS

Background: Fecteau Residential (Jim Fecteau) has receive Town Development Review Board approval for a large residential project between Rudd Farm Drive and Beckley Hill Road.

Jim Fecteau was present and informed the Selectboard there is about a \$15 per foot difference between concrete and paved curbing. This is a big amount in the budget. It was noted their approved ANR plan calls for concrete curbing.

After much discussion the Selectboard stated they would like to know what the Town Development Review Board (DRB) thought of the paved versus concrete curbing.

Selectboard Minutes of November 20, 2018 continued:

Consensus is if the Town DRB is okay with paved curbing and the ANR is okay with an amendment allowing paved curbing then they would support the paved curbing request.

ADVANCING RECREATION FACILITIES CONDUCT ORDINANCE AMENDMENT

Background: The Town Attorney stated the changes discussed to date are not substantive enough to require “restarting” the ordinance change process, but another public hearing needs to be warned regarding these changes.

On a motion by Norma Malone, seconded by Paul White, the Selectboard voted to rescind the Selectboard action on November 13, 2018 advancing the “Ordinance of the Town of Barre Amending and Updating Conduct Provisions Relating to Town Recreation Properties” to a third and final reading with the amendments as discussed. W. John “Jack” Mitchell was not present for the vote.

On a motion by Norma Malone, seconded by Paul White, the Selectboard voted to advance the “Ordinance of the Town of Barre Amending and Updating Conduct Provisions Relating to Town Recreation Properties” to a public hearing on December 4, 2018. W. John “Jack” Mitchell was not present for the vote.

FIRST READING – CARPENTER LANE

Background: Last month the Selectboard introduced an ordinance to accept Carpenter Lane. However, there were some items to be completed so the Board extended the conditional acceptance of the road to allow completion of those items. The ordinance amendment to accept the road will now begin .

On a motion by Bob Nelson, seconded by Paul White, the Selectboard voted to read by title only “An Ordinance of the Town of Barre, Vermont Amending Chapter 7, Section 7-44 (b) (Stop Signs) of the Barre Town Code of Ordinances.” W. John “Jack” Mitchell was not present for the vote.

On a motion by Bob Nelson, seconded by Norma Malone, the Selectboard voted to advance “An Ordinance of the Town of Barre, Vermont Amending Chapter 7, Section 7-44 (b) (Stop Signs) of the Barre Town Code of Ordinances” to a second reading (public hearing) on December 4, 2018. W. John “Jack” Mitchell was not present for the vote.

TOWN OF ORANGE – COOPERATIVE SNOW PLOWING AGREEMENT

Background: The Town has a cooperative snow plowing agreement with the Town of Orange which began when Barre Town paved Cutler Corner Road. A truck with salt would plow and salt the road. Ladd Road, off Cutler Corner and crossing into Orange, is a gravel road which means a truck spreading sand needs to go there. The Manager is asking the Selectboard to approve an agreement with the Town of Orange (no exchange of money) whereby Barre Town will plow and sand Orange’s section of Partridge Road and plow Cutler Corner Road from the Town line to the 4-way intersection of Preston Road/Cutler Corner Road. The Town of Orange will plow and sand Barre town’s section of Ladd Road. This agreement has worked well for both communities.

On a motion by Bob Nelson, seconded by Norma Malone, the Selectboard voted to approve and sign the letter dated November 20, 2018, between Barre Town and the Town of Orange, for the cooperative snow plowing of roads for the 2018 – 2019 winter season. W. John “Jack” Mitchell was not present for the vote.

SALE OF SCBA AND ONE TON DUMP TRUCK

Background: The Manager is seeking Selectboard approval to sell town equipment.

Selectboard Minutes of November 20, 2018 continued:

On a motion by Paul White, seconded by Norma Malone, the Selectboard voted to sell the used SBCA Fire Department equipment to Reynolds and Sons for \$1500.00. W. John “Jack” Mitchell not present for the vote.

On a motion by Bob Nelson, seconded by Norma Malone, the Selectboard voted to sell the 2008 Ford F550 dump truck to Mike Avery (as is) for the cost of \$14,000. W. John “Jack” Mitchell not present for the vote.

2019 – 2024 5-YEAR PLANS

Background: Annually, the Selectboard reviews and approves several 5-Year plans (gravel road, equipment purchases, and building projects). These plans are one of the many tools used to craft the next fiscal year budget.

On a motion by Bob Nelson, seconded by Paul White, the Selectboard voted to approve the 5-Year Gravel Road Plan for Fiscal Years 2020-2024. Norma Malone abstained and W. John “Jack” Mitchell was not present for the vote.

On a motion by Bob Nelson, seconded by Norma Malone, the Selectboard voted to approve the 5-Year Equipment Plan for Fiscal Years 2020 – 2024 as presented. W. John “Jack” Mitchell was not present for the vote.

Discussion focused on loader (used for salt) life span and financing (use of fund balance).

On a motion by Norma Malone, seconded by Bob Nelson, the Selectboard voted to approve the 5-Year Building Fund Plan for Fiscal Years 2020-2024. W. John “Jack” Mitchell was not present for the vote.

JOINT CITY/TOWN BOARD MEETING

Background: Barre City Mayor Herring emailed asking if the Town would like to participate in joint meetings on several topics.

After much discussion the Selectboard agreed that having a joint meeting to hear presentations from the Aldrich Public Library, Barre Area Development Corp, and Barre Partnership was a good idea. However the other two topics most members felt were administrative tasks not for the Selectboard/Council. One major concern is the budgeting cycles of Barre City (finishing in December) and Town (starting in January). Chair White will contact Barre City Mayor to see if January will be too late to hear from the agencies noted above.

DISCUSS PERSONNEL POLICY

Assistant Manager Wang provided the Selectboard with a draft of her proposed way of providing what changes have been made. The Board was agreeable and felt it was easy to understand. The review will continue at the next meeting.

WEEKLY ACCOUNTS PAYABLE WARRANT

On a motion by Paul White, seconded by Norma Malone, the Selectboard voted to approve an accounts payable warrant dated November 6, 2018. Bob Nelson abstained due to a conflict and W. John “Jack” Mitchell was not present for the vote.

On a motion by Paul White, seconded by Norma Malone, the Selectboard voted to approve an accounts payable warrant dated November 6, 2018. Bob Nelson abstained and W. John “Jack” Mitchell was not present for the vote.

On a motion by Paul White, seconded by Bob Nelson, the Selectboard voted to approve an accounts payable warrant dated November 6, 2018. W. John “Jack” Mitchell was not present for the vote.

MISCELLANEOUS

On a motion by Norma Malone, seconded by Paul White, the Selectboard voted to rescind the Selectboard action on November 13, 2018 to authorize the Town Manager to sign the 2018 Amended Finance and Maintenance Agreement MEGC-M 6000(11), FM 0326. W. John "Jack" Mitchell was not present for the vote.

'ROUND THE TABLE

Manager Rogers stated there was one tax sale which the Town did purchase on 6 Maple Street. The property owner will have one-year to redeem the property.

Asst. Manager Wang, upon request of Malone, recapped the information received at a recent training on the Emerald Ash Borer. The Town does have some ash trees in the Town Forest. However, we are awaiting the agreement from CVRPC (for review) before presenting it to the Town. This agreement would allow an inventory of the trees to be completed in Barre Town.

Paul White noted that Random Rescue is out of business and was inquiring on what services Barre Town will be using. Manager Rogers stated the prior owner of Random Rescue will continue to take our strays.

Bob Nelson led the Board in wishing all a safe and happy Thanksgiving. He also reminded residents to "shop local" this Saturday.

Chair White thanked the three Board members (Malone, Mitchell, and Paul White who telephoned in) who participated in last weeks meeting to ensure there was a quorum.

EXECUTIVE SESSION

On a motion by Paul White, seconded by Bob Nelson, the Selectboard voted to find the need to go into executive session citing premature general knowledge would put the Selectboard at a substantial disadvantage. W. John "Jack" Mitchell was not present for the vote.

On a motion by Paul White, seconded by Bob Nelson, the Selectboard voted to go into executive session at 8:20 p.m. to discuss contracts. W. John "Jack" Mitchell was not present for the vote.

On a motion by Bob Nelson, seconded by Norma Malone, the Selectboard voted to come out of executive session at 8:48 p.m. W. John "Jack" Mitchell was not present for the vote.

ACTION

On a motion by Bob Nelson, seconded by Norma Malone, the Selectboard voted to retain the services of Bruce Bjornlund as attorney to open a case for probate for a potential tax sale. W. John "Jack" Mitchell was not present for the vote.

ADJOURN

On a motion by Paul White, seconded by Norma Malone, the Selectboard voted unanimously to adjourn at 8:49 p.m. W. John "Jack" Mitchell was not present for the vote.

Donna J. Kelty, Town Clerk-Treasurer

Selectboard Chair