

## **BARRE TOWN SELECTBOARD MEETING AGENDA**

**November 13, 2018**

1. Call to order 6:00 p.m.
2. Pledge of Allegiance
3. Consider approving agenda.
4. Consider approving minutes from meeting of October 30, 2018.
5. Announcements
6. Receive guests for non-agenda items.
7. Public hearing (second reading) for a proposed ordinance amending conduct in the Town's recreation area.
8. Consider reimbursing Recreation Board member for Caws 4 Paws event deficit.
9. Consider authorizing work to empty three box trailers.
10. Consider authorizing Town Manager to sign amendment to Finance and Maintenance Agreement for the Route 14/Quarry Street intersection project.
11. Consider authorizing offering unneeded Civil Defense items (knapsacks, blankets, flashlights and others) to the Boy Scouts.
12. Consider authorizing closing gravel section of Sterling Hill Road.
13. Consider designating person authorized to submit bids at tax sales.
14. Consider approving weekly accounts payable warrants for November 6 and 13, 2018.
15. Miscellaneous: a) Consider approving special event permit for Old Route Two Spirits for event on December 15, 2018 at Wilkins Harley-Davidson; b) other licenses and permits, if any.
16. 'Round Table.
17. Executive session: (if needed).
18. Adjourn.

### **BARRE TOWN SELECTBOARD MINUTES**

**November 13, 2018**

The duly warned meeting of November 13, 2018 was held at the Barre Town Municipal Building, Selectboard Room, in Lower Websterville at 6:00 p.m.

The following members were in attendance: Norma Malone, W. John "Jack" Mitchell, and Paul White (by telephone). Members absent were Tom White and Bob Nelson.

Attendance for the regular meeting included: Town Manager Carl Rogers, Assistant Manager Elaine Wang, Town Clerk-Treasurer Donna J. Kelty, Recreation Board Members: Mike Gilbar and Terry Smith.

**CALL TO ORDER** – The meeting was called to order at 6:00 p.m.

**PLEDGE OF ALLEGIANCE** - Those present recited the Pledge of Allegiance.

#### **APPROVE THE AGENDA**

*On a motion by Norma Malone, seconded by Paul White, the Selectboard voted unanimously to approve the meeting agenda. Bob Nelson and Tom White were not present for the vote.*

**MINUTES** - The item was passed over until the next meeting.

#### **ANNOUNCEMENTS**

- A reminder that the winter on-street parking ban is in effect.
- Winter sand is available for Barre Town residents outside the Public Works fence. This service is only offered to residents. Please follow instructions posted at the sand pile.

**Selectboard Minutes of November 13, 2018 continued:**

- If you do not have a house number which can be seen easily from the roadway it could take emergency services longer to find you. You can order a house number sign from the Town for \$10. To do so, contact Tina at 802-479-9331.
- The Town Offices will be closed Thursday and Friday, November 22<sup>nd</sup> and 23<sup>rd</sup> for the Thanksgiving Holiday.
- On November 22<sup>nd</sup>, Thanksgiving Day, the Barre Congregational Church will hold its 16<sup>th</sup> annual Thanksgiving Day 5k road race. If you will be driving in Lower Websterville or Lower Graniteville that morning please watch out for runners and walkers, including children, and realize there may be traffic delays between 9:15 a.m. and 10:45 a.m. For more information visit [www.barrecongregational.org](http://www.barrecongregational.org).
- The Barre Town November newsletter will be in your mailbox soon and is already available online at [www.barretown.org](http://www.barretown.org). If you would like the newsletter by email, call the Town Manager's office at 802-479-9331.

**GUESTS - None**

**PUBLIC HEARING – ORDINANCE AMENDMENT  
TO UPDATE CONDUCT ON TOWN PROPERTY**

Background: This is the second reading (public hearing) for the proposed amendment to update the Conduct on Town Property Ordinance.

*On a motion by Norma Malone, seconded by Paul White, the Selectboard voted to open a Public Hearing at 6:03 p.m. to discuss the “Ordinance of the Town of Barre Amending and Updating Conduct Provisions Relating to Town Recreation Properties.” Bob Nelson and Tom White were not present for the vote.*

*On a motion by Norma Malone, seconded by Paul White, the Selectboard voted to read by title only “An Ordinance of the Town of Barre Amending and Updating Conduct Provisions Relating to Town Recreation Properties.” Bob Nelson and Tom White were not present for the vote.*

Comments made by the Recreation Board and Town Attorney were noted. Focus was on Sec 3.5 – 28 (b)(27) General Provisions regarding possession and consumption. Legal advice was to strike possession and use only consumption. The Recreation Board members present stated they would be okay with a recrafting of language in that section which would allow alcohol at the picnic area only for reserved events. Another minor suggested revision is to delete the word shall and insert the word may when speaking to the enforcement of a person violating the ordinance. Manager Rogers will check with the Town Attorney to ensure these amendments will not constitute having to start the amendment process over.

*On a motion by Norma Malone, seconded by Paul White, the Selectboard voted to close the Public Hearing at 6:22 p.m. which was to discuss the “Ordinance of the Town of Barre Amending and Updating Conduct Provisions Relating to Town Recreation Properties.” Bob Nelson and Tom White were not present for the vote.*

*On a motion by Norma Malone, seconded by Paul White, the Selectboard voted to advance the “Ordinance of the Town of Barre Amending and Updating Conduct Provisions Relating to Town Recreation Properties” to a third and final reading with the amendments as discussed. Bob Nelson and Tom White were not present for the vote.*

**REIMBURSEMENT FOR RECREATION BOARD MEMBER**

Background: The Barre Town Recreation Board co-sponsored with the Dog Park Committee the Caws 4 Paws event held this past June. This was to be a fundraiser for the Dog Park. However, not enough vendors were secured and the event ended up running a deficit of \$450.00. Barre Town Recreation Board member Dave Rouleau paid the deficit

**Selectboard Minutes of November 13, 2018 continued:**

out of his own pocket. The Recreation Board, at their July meeting, felt no Board member should have to or be expected to do this and voted to ask the Selectboard to reimburse Mr. Rouleau the \$450.00.

In the Development, Operation and Maintenance Agreement with the Dog Park Committee there is a provision which states “The Organizers affirm their offer to be completely responsible for raising the money to purchase materials and services needed to develop, operate, and maintain the Dog Park.”

During Selectboard discussion it was noted that the Dog Park proceeds are “designated funds” within the Recreation Department just like the Skatepark. Currently there is a little over \$900 balance in the Dog Park account. It was further stated the fund raiser was the Dog Parks responsibility and the taxpayers should not pay for the deficit. However, the Dog Park Committee has cash on hand that could reimburse Mr. Rouleau.

*On a motion by Norma Malone, seconded by Paul White, the Selectboard voted to reimburse Dave Rouleau \$450.00, which is the deficit for the Caws 4 Paws event held in June 2018, from the Dog Park fund upon being invoiced from Mr. Rouleau. Bob Nelson and Tom White were not present for the vote.*

**AUTHORIZATION TO WORK TO EMPTY THREE BOX TRAILERS**

Background: The Town carried out a court authorized clean up of the former Dugout Restaurant property a while ago and three (3) box trailers went to the Public Works yard. All three trailers are packed full of a wide variety of stuff, including junk, some useable items, recyclables, and salvageable metal. The DPW refused to clean out the trailers due to concerns of hanta virus. This past summer a DPW summer helper and the Town Manager went through the trailers looking for family photos and important papers, which were returned to Mr. Goodrich.

After the advertised auction of the trailers with contents produced no interested bidders, the Town contacted 1-800-GOT-JUNK and the Solid Waste Management District. The Town received names of haulers who may be interested in removing the debris for a cost. Four potential companies looked at the trailers and one declined to give a quote. The three quotes received were:

- 1-800-GOT JUNK for \$9,786 - \$11,184
- Tiny Martin for \$5,800
- Grant’s Trash Removal for \$5,600.

Tiny Martin is a Barre Town resident, the owner of Grant’s lives in East Montpelier and the 1-800-GOT-JUNK is from Burlington.

The quotes are for complete removal of the trailer contents including disposal cost. Once emptied the Town would have to sell the trailers. We have been advised of an auction house in Tunbridge or the vicinity which may be able to assist us selling the trailers.

*On a motion by Norma Malone, seconded by Paul White, the Selectboard voted to hire Tiny Martin to clean out the three (3) trailers acquired from the court authorized clean up of the former Dugout Restaurant property for the cost of \$5,800.00 Bob Nelson and Tom White were not present for the vote*

**AMENDMENT TO FINANCE & MAINTENANCE AGREEMENT  
FOR THE RT 14/QUARRY STREET INTERSECTION PROJECT**

Background: With federal financial assistance, the Vermont Agency of Transportation is planning and designing an intersection project at the Route 14/Quarry Street in Barre City. The tail of the project (stormwater and maybe guardrail) crosses over the City line into the Town, thus our involvement. In 2005 the first Finance and

**Selectboard Minutes of November 13, 2018 continued:**

Maintenance Agreement was signed. There was another amendment in 2010. The latest amendment (2018) changes the following:

- 1) Total cost of construction to “all participating costs” and
- 2) The ranges for the 3 named cost categories were changed  
construction – (work within its limits deleted, 2% -10% changed to .29% - 1.45%  
preliminary engineering – municipal portion as percentage of total project costs deleted; same percent, .29%  
right – of -way – changes percentages of 2% - 10% to .29% - 1.45%.

The Town Attorney has reviewed the amendment and it is good to sign.

*On a motion by Norma Malone, seconded by Paul White, the Selectboard voted to authorize the Town Manager to sign the 2018 Amended Finance and Maintenance Agreement MEGC-M 6000(11), FM 0326. Bob Nelson and Tom White were not present for the vote*

**DONATE UNNEEDED ITEMS TO THE BOY SCOUTS**

Background: In cleaning the downstairs storage area various items had been stored for Civil Defense work decades ago. The EMS Director and Chair agree the items are no longer needed. However, the Boy Scouts could use these which are:

- 4 small nylon backpacks
- 1 mid-size canvas backpack
- 4 wool blankets
- 14 flashlights (does not include the Mag lite flashlights)
- 2 Coleman kerosene camp lights
- 2 small kerosene heater.

*On a motion by Norma Malone, seconded by Paul White, the Selectboard voted to donate the above listed items to the Boy Scouts. Bob Nelson and Tom White were not present for the vote*

**CLOSING SECTION OF STERLING HILL ROAD FOR WINTER**

Background: Since sometime around the mid 1980’s the Town has closed the steep gravel section of Sterling Hill Road for the winter as a result of several accidents (including a plow truck). This section of road is very steep and gets very little sunlight. V.S.A. Title 19, Sections 302 (a), (3) (B) and 310 (d) authorize the Selectboard to close a road for the winter. When the road is closed a sign is posted at the Sterling Hill Road/Quarry Hill Road intersection. The Town will also post on Front Porch Forum, and the Fire and Police Facebook pages. The decision as to when to close has been left to the DPW Superintendent.

*On a motion by Norma Malone, seconded by Paul White, the Selectboard voted to close the gravel section of Sterling Hill Road for the winter as of November 13, 2018 and to keep it closed until next spring when the DPW Superintendent thinks conditions allow it to be re-opened. Bob Nelson and Tom White were not present for the vote*

**DESIGNATE TOWN REPRESENTATIVE FOR TAX SALE BIDDING**

Background: As of this meeting the Town will be holding three tax sales on November 20, 2018 at 2:00 p.m. As Delinquent Tax Collector the Manager will be conducting those sales and cannot submit a bid on the Town’s behalf. The Town would submit a bid in the total amount due if no one else submits a bid for that amount or higher.

*On a motion by Norma Malone, seconded by Paul White, the Selectboard voted to authorize Assistant Town Manager Elaine Wang or Executive Secretary Tina Thurston to submit a bid on the Town’s behalf, if needed, at the three November 20, 2018 tax sales. Bob Nelson and Tom White were not present for the vote*

**WEEKLY ACCOUNTS PAYABLE WARRANT**

*On a motion by Norma Malone, seconded by Paul White, the Selectboard voted to approve an accounts payable warrant dated November 13, 2018 for Griffin & Griffin Excavation Inc in the amount of \$87,462.15 for the East Barre Sidewalk project. Bob Nelson and Tom White were not present for the vote.*

**MISCELLANEOUS**

*On a motion by Norma Malone, seconded by Paul White, the Selectboard voted to approve and authorize the Town Clerk to sign a Department of Liquor Control Application for Special Event Permit for Old Route Two Spirits, Inc. to hold an event on December 15, 2018, from 10:30 a.m. to 12:30 p.m. at Wilkins Harley-Davidson, on the South Barre Road. Bob Nelson and Tom White were not present for the vote.*

**'ROUND THE TABLE**

Malone asked the Manager to send a letter to Recovery Alliance Inc. (copy of letter in the Selectboard packet) advising them of the protocol for requesting funds from the Town.

Paul White stated he will not be able to attend the Lamoille Communication Meeting but wished he could. Mitchell stated he was planning on going.

**EXECUTIVE SESSION - None**

**ADJOURN**

*On a motion by Paul White, seconded by Norma Malone, the Selectboard voted unanimously to adjourn at 7:02 p.m. Bob Nelson and Tom White were not present for the vote*

\_\_\_\_\_  
Donna J. Kelty, Town Clerk-Treasurer

\_\_\_\_\_  
Selectboard Chair

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

***Barre Town Selectboard***