

BARRE TOWN SELECTBOARD MEETING AGENDA

August 28, 2018

1. Call to order 6:00 p.m.
2. Pledge of Allegiance
3. Consider approving agenda.
4. Consider approving minutes from meeting of August 14, 2018.
5. Announcements
6. Receive guests for non-agenda items.
7. Meet applicant(s) for C.V. Regional Planning Commission and consider appointments of representative and alternate representative.
8. Meet applicant for Central Vermont Internet board and consider appointment.
9. Consider Lafaille's request for water line extension cost-sharing.
10. Consider special event permits: a) Fall Fire and b) rodeo at Thunder Road.
11. Consider award of contracts: a) gravel crushing and b) roll-off container service.
12. Consider naming group to volunteer at the bulk trash collection and accept donations.
13. Consider TSAC's recommendation for Airport Road/Miller Road intersection.
14. Consider authorization to sell 2010 10-wheel dump truck.
15. Consider designating attendee to VT Council on Rural Development's Community Leadership Summit.
16. Consider proposing amendments to VLCT Municipal Policy.
17. Consider approving weekly accounts payable warrants for August 21 and 28.
18. Miscellaneous: including licenses and permits, if any.
19. Round Table.
20. Executive session: labor contract negotiations, personnel and contracts (action expected).
21. Adjourn.

BARRE TOWN SELECTBOARD MINUTES

August 28, 2018

The duly warned meeting of August 28, 2018 was held at the Barre Town Municipal Building, Selectboard Room, and Lower Websterville at 6:00 p.m.

The following members were in attendance: Tom White, Norma Malone, Bob Nelson W. John "Jack" Mitchell and Paul White.

Attendance for the regular meeting included: Town Manager Carl Rogers, Asst. Town Manager Elaine Wang, Assistant Town Clerk Wendy Moore, Shaun Corbett, Robert White, Josh Jarvis, Mike Lafaille, Pierre Couture and DPW Supervisor Richard Tetreault.

CALL TO ORDER - The meeting was called to order at 6:00 p.m.

PLEDGE OF ALLEGIANCE - Those present recited the Pledge of Allegiance.

APPROVE THE AGENDA

Town Manager Rogers added two items to the agenda. Under Item 10, consider authorizing repairs to the road grader and under Item 18, Miscellaneous, consider approving the change in authorized representative form. This has to do with the Websterville Fire District.

On a motion by Nelson, seconded by Malone, the Selectboard voted unanimously to approve the meeting agenda with the amended changes.

MINUTES

On a motion by Malone, seconded by Nelson, the Selectboard voted unanimously to approve the meeting minutes of August 14, 2018 with minor grammatical and spelling corrections.

ANNOUNCEMENTS

As you are watching this, paving should have been completed this week on Sunset Road, Farwell Street, and perhaps Airport Road. East Cobble Hill Road will also be paved in this round, which should be completed in a few more days. Please plan on alternate routes or delays, and heed traffic controllers.

If you have a preschooler, you'll want to bring them to Fall Storytime in the Barre Town Forest on Saturday, September 8th at 1 pm. The event is free, and no reservations are needed. Just meet at the town forest parking area at 44 Brook Street in Websterville. There will be a short walk, stories, games, songs, and activities. If it rains, the event will be canceled. This event is brought to you by the Aldrich Public Library.

You should have received your August Barre Town Newsletter by now. Read about VT-Alert, which is the emergency alert system the town can now use; school safety activities by our police department, details about the fall bulk trash collection coming up Saturday, September 15th, and an explanation of the town tax rate and utility fees. If you would like to receive the newsletter by email, contact the Town Manager's Office at 479-9331 or offices@barretown.org.

Town Offices will be closed Monday, September 3rd for Labor Day.

GUESTS - None

CVRPC TAC

Background: The Town needs to appoint a delegate and alternate to the Regional Planning Commission Transportation Advisory Committee. We reached out to AOT engineers we know that live in Barre Town and got 2 responses. Shaun Corbett is interested in the delegate position. Rob White interested in the alternate position.

Shaun first applied for a TSAC seat in 2014. The incumbent was re-appointed, but Shaun accepted a position on the recreation board. He served there until 2017 when he got his TSAC seat. He is a TSAC member now. Rob hasn't served on a town board yet.

Mr. Corbett stated that he has been a Barre Town resident for the last 4-5 years and has worked for the Agency of Transportation for the last 15 year in various facets.

Mitchell asked Mr. Corbett if he had enough time to dedicate to this position. Mitchell stated that Mr. Corbett would be a good delegate due to his experience in the transportation field.

Paul White asked Mr. Corbett if he was intending to do both the Traffic Safety Advisory Committee and the regional TAC. Mr. Corbett stated that he has another 1 ½ years left on the TSAC.

Malone asked how the delegate would communicate information to the Town. Town Manager Rogers stated through emails and if guidance was needed regarding town issues the representative could come to the Selectboard.

Mr. Rob White stated that he has been a Barre Town resident for the last 10+ years. He has worked for the Agency of Transportation for the last 20 years. He is currently the Right of Way Chief. Mr. White was the liaison on the Barre Town Bike Path.

Selectboard Minutes of August 28, 2018 continued:

Mitchell stated he was well qualified for this position. Nelson questioned if there is any conflict of interest working for the Department of Transportation and being on this board. Town Manager Rogers stated it would be between them and their employer.

On a motion by Paul White, seconded by Nelson, the Selectboard voted unanimously to appoint Shaun Corbett as Barre Town's delegate to the CVRPC Transportation Advisory Committee and Rob White as the alternate, both terms to expire May 31, 2019.

CENTRAL VERMONT INTERNET

Background: In May voters decided Barre Town would join Central Vermont Internet. As a member, the Selectboard appoints a board representative and alternate representative. Joshua Jarvis is a town firefighter. He has 22 years of work in the technology industry. He was the lead network administrator at VSECU for 10 years. Currently, and for 12 years, he is chief technology officer for USA Risk. He oversees (no pun, of course) a worldwide network. He "absolutely supports" CVI as he is concerned about changes in net neutrality. If the Selectboard appoints Josh, the Town could still appoint an alternate. The term for this position is one year, expiring on traditional March Town Meeting day.

Mr. Jarvis stated that he has been a Barre Town resident for the last 3 years. He had served as a Barre Town firefighter for nine years with 6 of those years as a 1st and 2nd Lieutenant.

Nelson asked how Mr. Jarvis would communicate between the Town Manager and the Selectboard. Mr. Jarvis is open for whatever communication plan the Town would want. Mr. Jarvis stated the town is already behind; the first meeting started May 8th. There will be some catching up involved.

Malone stated that she has done some research on this and was questioning if there are other entities that have been established or are in the developmental stage? Mr. Jarvis says he knows of nothing to the extent that the Central Vermont Internet project is proposed at. Paul White stated that there is one in the southern section of the state which is EC Fiber.

On a motion by Nelson seconded by Malone, the Selectboard voted unanimously to appoint Josh Jarvis to the Central Vermont Internet board as Barre Town's representative for the remainder of a one-year term expiring the first Tuesday of March 2019.

LAFAILLE'S WATER SERVICE

Background: Last meeting the Selectboard responded favorably to a request to reimburse the Lafaille's for the cost of 2" pipe to cross Taplin Road. The Lafailles now ask that the Town reimburse them 50% of the cost to buy and lay the 2" pipe from its current location to the point where their service line will cross under East Cobble Hill Road. At this time a cost estimate has not been given. The Town Manager can't think of a similar situation, where an existing house wanted to connect to town water and an extension of the town system was needed or wanted. Certainly developers (Dennison Drive, Kelley Road, Buick Street, Conti Circle, and Bolster Road) pay for the water line extension. The Town Manager also can't think of analogous sewer situations. All the single, existing house sewer connections involved a force main which preclude possible additional connections.

The Lafailles realistically could be told the entire connection is their responsibility and they can lay a pipe smaller than 2" to make their connection. The cost sharing to get the 2" pipe across Taplin Road seemed very reasonable - not more than a \$100 expense to the Town. The new request is not outrageous, but after crossing Taplin Road with a 2" line,

Selectboard Minutes of August 28, 2018 continued:

is paying half the cost to move the 2" line further down E. Cobble Hill necessary and how likely is it that the line will be used by anyone pass Lafaille's?

Town Manager Rogers stated after putting the agenda together there was indeed an instance on Littlejohn Road, when Mr. Couture bought The Millstone Lodge that the property was not connected to the town sewer line and that Mr. Couture paid for the connection.

Michael Lafaille stated that he has lived at 356 East Cobble Hill Road property since 1975. Mr. Lafailles property and the adjoining property next to it shared an easement down the bank to connect with the Barre City line. Approximately 2002, Mike Lajeunesse purchased the adjoining property. He proceeded to clear cut the property, changing the layout of the land and this is when the first water break happened. Mr. Lafaille provided the piping and Mr. Lajeunesse provided the manpower and equipment to fix it from the curb stop up the base of the hill. Three to four years ago Mr. Lafaille had another break half way up the hill. Mr. Lafaille hand dug and repaired that with the help of Barre City and another break happened again last October. At that time the Town Engineer suggested that Mr. Lafaille connect to the Barre Town water line. Mr. Lafaille now feels he is paying for the Towns' infrastructure.

Mitchell asked if Mr. Lafaille has an estimate for this work. Mr. Lafaille stated that he has a \$7500 estimate, \$1085 for permits and fees to the Town plus the cost for inside the house.

Malone stated that the property owner usually assumes the cost of the infrastructure, and then the town takes on maintaining it in the future. Malone does not want to set a precedent of sharing in the cost with the property owner.

Chairman White does not support the 50% cost sharing but might be agreeable to the cost of the 2" pipe to the new connection. The Selectboard is not ready to take action tonight. Mr. Lafaille will get the exact cost and will present to the Selectboard at the next meeting in two weeks.

SPECIAL EVENT PERMITS

a) Fall Fire is a scaled down version of Rock Fire. The night-time walk is shorter. Because it is held in late September, the walk can start earlier allowing more children to participate. Like Rock Fire, the event is based at the Millstone Lodge on Littlejohn Road. The walk route is different than Rock Fire. The Fall Fire route stays near Littlejohn Road on Pierre Couture's land and in the town forest. The course does cross Littlejohn Road.

The event is scheduled for Saturday, September 29th. It is a fund-raiser for the Boy Scout statue initiative. Couture says the group is getting close to its fund-raising goal.

There will be fires along the walking route. No fireworks or sky lanterns are planned. They do ask that Littlejohn Road be closed from 6pm - 11pm at Sabetto and the intersection with Donahue Road. Norwich Cadets will staff the closing at Sabetto. Couture and the group request a Barre Town police officer at the other end.

Last year the Town charged for the police officer per the town services policy. The permit last year had conditions:

1. Submit a certificate of insurance.
2. Remnants of all fires be scattered or removed within 48 hours of the event.
3. The permit fee (typically would be \$50) was waived.

Pierre Couture stated that the Boy Scout statue is scheduled to be unveiled on Veterans Day at the depot in Barre.

Selectboard Minutes of August 28, 2018 continued:

On a motion by Nelson, seconded by Malone, the Selectboard voted unanimously to authorize the Town Clerk to issue a special event permit to Pierre Couture for an event known as Fall Fire to be held on September 29th from approximately 6:00 p.m. - 11:00 p.m., conditioned upon receipt of a certificate of insurance, that all fire remnants be scattered or removed within 48 hours of the event, that the permit fee be waived and that the Clark family be notified.

Paul White had noticed burn spots leftover from the Rock Fire event and is concerned about people thinking it is okay to have fires in the town forest. Mr. Couture stated he could scatter leaves over the spots and he would be removing any charred wood or coals from the area.

On a motion by Mitchell, seconded by Paul White, the Selectboard voted unanimously to authorize closing Littlejohn Road at Sabetto and Donahue Road from no earlier than 6:00 p.m. to no later than 11:00 p.m. on September 29th.

A motion by Mitchell, seconded by Malone was made to waive the charge for the police service as done in the past.

Chair White asked the Town Manager if the fee for the police service had been waived previously. Town Manager Rogers stated that it had not. Paul White said the permit fee was waived not the police service fees. Mr. Mitchell withdrew his motion to waive the fee for police services. Malone also withdrew her motion.

Malone wanted to know where people can donate to the statue. Mr. Couture stated that donations can be made to barrescoutingmonument.com Also there are individual paving stones that can be purchased for \$100.00 to \$250.00 depending on the size of the stone. These stones will be available for sale through the Fall Fire event. So far 250 have been sold. The stones will be placed around the statue in the plaza.

b) Thunder Road Rodeo: A rodeo series is making a stop at Thunder Road. The dates are October 6th and 7th. On Saturday, October 6th the day/night event will be capped off with a country music concert. The 3 emergency service department heads and the Town Manager met with Thunder Road managers. Traffic and parking will be the same as for auto races. The police services will be almost the same (one more officer). A police service contract was prepared (same hourly rate as in race season contract) and sent to Thunder Road. The special event permit fee is \$100 (2days x \$50 per day). They accepted. Thunder Road has insurance and the Town has a certificate of insurance because of the auto racing permit.

Chair White inquired if the certificate of insurance the Town has on file will cover this event. Town Manager Rogers will inquire with the Insurance Agent.

On a motion by Nelson, seconded by Paul White, the Selectboard voted unanimously to authorize the Town Clerk to issue a special event permit to Thunder Road for a rodeo on October 6th and 7th, conditioned upon a) receipt of the permit fee b) appropriate insurance for the event and c) Thunder Road signing the police services contract.

Mitchell wanted to know how many police officers were planned for the event. Town Manager Rogers stated there would be 7. Mitchell also inquired about how many people would be attending and if alcohol would be served. It is estimated that approximately 2,000 per day would attend and Town Manager Rogers stated that Thunder Road would be hiring someone to operate a beer tent. No alcohol will be allowed to be brought into the event. A catering permit will also be obtained.

REPAIR TO ROAD GRADER

Richard Tetreault from Department of Public Works stated that they had been having trouble with the road grader shifting, otherwise it is in pretty good condition with 6,300 hours on it. The grader was sent down to CAT and they tore apart the transmission. A new grader would cost \$325,000. The repair cost is approximately \$25,000. Tetreault went online and found a used grader similar to the Town's for \$160,000 with 11,600 hours on it but not in as good condition as ours.

Nelson asked how this would be funded. Town Manager Rogers stated the Town would pay for this under the equipment fund. Most of the cost would go to account 660 which are repairs by an outside garage. This account has \$60,000 budgeted.

On a motion by Nelson, seconded by Mitchell, the Selectboard voted unanimously to award a service contract to repair the 2006 grader to Milton CAT in the amount of \$24,659.63.

Chair White inquired about the \$153.30. Tetreault stated this was for miscellaneous clamps, gaskets, oils, etc.

Malone asked how long the grader has been out of commission. Tetreault stated it has been two weeks and it will take approximately another week to fix.

CONTRACTS

a. Crushing: This year the Town sought bids for crushing only our raw gravel plus some waste granite and asphalt millings mixed in. Bidding specs were mailed to 4 companies. We received two bids. J.A. McDonald bid \$3.90 per cubic yard. McCullough Crushing bid \$4.04 per cubic yard. McDonald has crushed our gravel and asphalt several years. Tate likes working with McDonald. Their bid times our estimated quantity equals \$31,980. The Town budgeted \$32,000 for crushing.

On a motion by Malone, seconded by Nelson, the Selectboard voted unanimously to award the 2018 gravel crushing contract to J.A. McDonald, Inc. at the price of \$3.90 per cubic yard of finished product.

b. Roll-offs: This service is for the September 15th bulk trash collection. Bidding specs were mailed to 3 companies. Casella bid \$204 per ton. Myers Containers bid \$250 per ton. We have no hesitation hiring Casella for this service.

On a motion by Paul White, seconded by Mitchell, the Selectboard voted unanimously to award the fall 2018 roll-off container service contract to Casella Waste Management based on their bid of \$204 per ton.

BULK TRASH GROUP

The Cemetery Commission confirmed it would like to help at the September 15th collection and solicit donations for their special projects. The Phoenix House also is interested in helping (without donations).

On a motion by Nelson, seconded by Paul White, the Selectboard voted unanimously to name the Town Cemetery Commission as the group to volunteer and solicit donations at the fall bulk trash collection on September 15, 2018.

TSAC - AIRPORT ROAD

Background: Airport Road will be paved soon - possibly next week. Road lines and possibly other pavement markings are needed. In the past there have been complaints about the intersection, specifically that although Airport Road is laid out to be one lane at

Selectboard Minutes of August 28, 2018 continued:

the stop sign, drivers turning right use the extra road space and paved shoulder to form a right turn lane which obstructs the view of drivers turning left. TSAC looked at the complaint a couple of times but didn't recommend a change. The re-paving presents an opportunity to re-mark the intersection. TSAC was asked to re-examine the intersection, specifically Airport Road.

Before the TSAC meeting the Town Engineer and the Town Manager measured Airport Road at the intersection and at several locations a couple hundred feet back. The turning radius (because of truck traffic) was measured. Harry's summer helper marked up the photo he took to show the several options. TSAC added another factor - stop signs on Miller and on Upper Prospect.

TSAC's recommendation is shown on the photo labeled Choice I. They added the idea of a 3-way stop to the marked right turn and left turn lines on Airport Road. If the Selectboard does not agree with the 3-way stop, TSAC's second choice would be keep one east bound lane at the stop sign but mark a large island to narrow up that east bound lane. (It might be necessary to add cross hatching along the shoulder too.)

Shaun Corbett from the Agency of Transportation answered questions the Selectboard members had regarding the stop bars, three way stop, etc.

Paul White stated that his preference is with Choice #2. Mitchell stated that he is opposed to three or four way stops. Mitchell likes the left and right turn option of Choice #1. Malone is also in favor of Choice #1 without the stop signs. Malone inquired if the center line could be straightened.

On a motion by Malone, seconded by Mitchell, the Selectboard voted to approve the Airport Road markings as left and righthand turn lanes, straightening the center lines and eliminating the three way stop. Nelson opposed the motion.

Nelson stated that his choice would be Option #1 with the 3 way stop.

SELL 2010 10 WHEEL DUMP TRUCK

The 2010 ten-wheeled dump truck is for sale by auction on Gov Deals. Bidding closed August 27th. Town Manager Rogers reported that the bidding did not reach the reserve price and this matter will be discussed in executive session.

LEADERSHIP SUMMIT

Background: The VT Council on Rural Development invited the Selectboard to designate someone from Barre Town to attend the Summit on October 1st (Monday). The designee will receive free registration (\$50 value). The designee could be a town official or someone from the community involved in a community project. The summit will be at Castleton University. The Council asks for a reply by August 31st. You may know someone from the community you'd like to suggest. Please ask about their interest and commitment to attend, if selected. Possible community groups would be Barre Community Baseball, BYSA, and MTA. From the town, the list of possibilities includes a Selectboard member, other board and commission members and town staff, including the fire department.

Nelson elected to designate Tom White. Chair White stated he would be interested in representing Barre Town at the Leadership Summit.

On a motion by Nelson, seconded by Malone, the Selectboard voted unanimously to designate Tom White to attend the Vermont Community Leadership Summit representing the Town of Barre.

VLCT LEGISLATIVE POLICY

Background: The enclosed Policy is the work of five committees - one for each subject in the Policy. The amendment(s), if any, would be considered by the VLCT Board of Directors at its September 6th meeting. The Policy adopted by the Board of Directors will be voted on by the League members at Town Fair on October 3rd. The Selectboard's proposed amendments are due to the VLCT office by Friday, August 31st.

Assistant Town Manager Wang advised if there is something that the Selectboard is interested in changing, the time to do so would be after the annual meeting when they adopt it and to engage with the advocacy staff regarding your specific concerns.

Paul White expressed his concern about the flexible alternatives to the residential Vermont Police Academy recruiter training program. Mr. White feels that it is not the League's place to dictate to the training academy how and where they are going to run the Police Academy.

Chair White brought up the policy of increasing the gas tax and dedicating new revenues to support municipal transportation obligations. Chair White objects to increasing the gas tax. Chair White also addressed page 11 item #6 pursuing universal healthcare coverage. Chair White does not feel that it is the municipality's responsibility. Regarding the Potable Water and Wastewater System Permitting, page 12, Chair White finds it interesting with water sources being polluted by businesses; that the league does not have a policy that helps municipalities with the cost of repairs and making potable water available to its residents.

No motion is required. However, the Selectboard would like make changes as follows: cross out increase in the gas tax on page 4, section 2.01 item # 2 and delete universal healthcare coverage on page 11, section 4.07 item #6. Mitchell does not agree to these changes. Mr. Mitchell asked if a delegate has been appointed. Town Manager Rogers stated that it would be on the agenda for the next meeting. Mitchell expressed his interest in attending the Town Fair on Thursday October 4th.

WEEKLY ACCOUNTS PAYABLE WARRANT

On a motion by Malone, seconded by Mitchell, the Selectboard voted to approve the weekly accounts payable warrant for August 21, 2018. Nelson abstained from the vote due to an employer conflict.

On a motion by Malone, seconded by Nelson, the Selectboard voted unanimously to approve the weekly accounts payable warrant for August 28, 2018.

MISCELLANEOUS

Change of Authorized Representative Form: Town Manager Rogers stated that when Barre Town obtained the Websterville Fire District there were still a number of invoices needing to be paid and that his name is the only one that the state will accept on the payment requisition form. This needs to be done by October 1st.

One a motion by Mitchell, seconded by Paul White, the Selectboard voted unanimously to appoint Town Manager Carl Rogers as the Authorized Representative.

Nelson questioned Town Manager Rogers if he would have enough time to do these duties given all his responsibilities or if there is anyone else who could do them. Town Manager Rogers stated that he has the most knowledge of this project and he will need some help and that Donna Kely, the Town Clerk, has the financial records and she would know what invoices have been paid and what invoices need to be submitted to the state.

'ROUND THE TABLE

Nelson reminded the Selectboard that he would not be here for the next meeting. Nelson stated he would like to see a draft of the personnel policies worked on last summer on the September 18th Selectboard meeting agenda. Finally, Nelson thanked the EMS staff regarding a letter sent by a Montpelier resident regarding the care received during a recent call.

Paul White questioned whether the property transfer from the school to the Town is completed. Town Manager Rogers stated that is it complete. Mr. White noticed there is a regulatory sign that states no alcohol permitted per order of the school board. Does the Town have an ordinance that addresses this, can the Town take the sign down? Town Manager Rogers stated that this is being discussed.

Mr. White also had seen in the news recently where the State may assist towns with upgrading their class 4 roads. There has been no discussion about this and was wondering if this is anything that effects the Town or anything the Town wants to take advantage of. Town Manager Rogers is not sure what the program is but stated the Town has had the Youth Conservation Corp help with the class 4 roads. Manager Rogers stated it may have to do with the stormwater.

Mitchell read an article pertaining to the number of hours spent checking emails. The article stated that Americans spent 5.6 hours per week day, 3.1 hrs for company related emails and 2.5 for personal emails all while at work.

Mitchell thanked the Town Manager Rogers for getting in touch with Rock of Ages regarding what they are doing to keep trespassers off their property.

Mitchell addressed his concerns about pavement issues on Church Hill Road and the turnaround at the Websterville Fire District office. It should never have been paved at the end of October the beginning of November; the paving should have waited until the spring. Mitchell also stated the lawn repair should not be forgotten.

Mitchell also wanted to thank the gentleman who took the time to send a note to the EMS staff.

EXECUTIVE SESSION

On a motion by Mitchell, seconded by Paul White, the Selectboard voted unanimously to find the need to go into executive session citing premature general knowledge would put the Selectboard at a substantial disadvantage.

On a motion by Mitchell, seconded by Paul White, the Selectboard voted unanimously to go into executive session at 8:25 p.m. to discuss personnel and contracts. No action is expected.

On a motion by Mitchell, seconded by Nelson, the Selectboard voted unanimously to come out of executive session at 9:01 p.m.

ADJOURN

On a motion by Mitchell, seconded by Nelson, the Selectboard voted to adjourn at 9:01 p.m.

Wendy Moore, Assistant Town Clerk

Selectboard Chair

Barre Town Selectboard