

# BARRE TOWN SELECTBOARD MEETING AGENDA

March 27, 2018

1. Call to order 8:00 p.m.
2. Pledge of Allegiance
3. Consider approving agenda.
4. Consider approving minutes from meeting of March 20, 2018.
5. Announcements
6. Receive guest (for non-agenda items).
7. Presentations by not-for-profit organizations that have received voter approved donations: a) Good Beginning of Central VT, b) Good Samaritan Haven; c) Retired Senior Volunteer Program.
8. Presentation of donations: a) Thunder Chickens Snowmobile Club and Mercy family for the Travis Mercy Skatepark, and b) dog park organizers for the Dog Park.
9. Consider re-appointing Town Fire Warden.
10. Consider approving application for VTran's Structures (bridges and culverts) grant.
11. Consider approving Resolution No. 2-18 approving municipal lease financing for self-contained breathing apparatus and associated equipment.
12. Consider authorizing signing of other documents for financing of the SCBA.
13. Consider approving weekly accounts payable warrant for March 27, 2018.
14. Miscellaneous - second class liquor license for Brookside county Store and others, if any.
15. Round the table.
16. Executive session: contract (if needed).
17. Adjourn.

## BARRE TOWN SELECTBOARD MINUTES

March 27, 2018

The duly warned meeting of March 27, 2018 was held at the Barre Town Municipal Building, Selectboard Room, Lower Websterville at 8:00 p.m.

The following members were in attendance: Tom White, Paul White, and W. John "Jack" Mitchell, Bob Nelson and Rolland Tessier.

Attendance for the regular meeting included: Town Manager Carl Rogers, Assistant Town Manager Elaine Wang, Town Clerk-Treasurer Donna J. Kelty, Gretchen Elias (Good Beginnings of Central Vermont), Patrick Donegan (Good Samaritan Haven), Linda Mercy, Dave Rouleau (Thunder Chickens Snowmobile Club), and Donna Rouleau

**CALL TO ORDER** - The meeting was called to order at 8:01 p.m.

**PLEDGE OF ALLEGIANCE** - Those present recited the Pledge of Allegiance.

### APPROVE THE AGENDA

*On a motion by Tessier, seconded by Paul White, the Selectboard voted to accept the meeting agenda with the following amendments:*

- *Item #14 - add an item for the approval of a fireworks permit for Brett Tremblay to be held on March 31, 2018.*
- *Item #14 - add an item for an amendment to the approved 5-Year Building Fund Plan.*
- *Change of order - move Item 10 to be Item 8A.*

**MINUTES**

*On a motion by Mitchell, seconded by Tessier, the Selectboard voted to approve the Selectboard meeting minutes of March 20, 2018 with minor spelling and grammatical changes.*

**ANNOUNCEMENTS**

- It is not too late to apply for summer seasonal work with Barre Town. Whether clearing brush blocking the view of drivers or flagging traffic to keep their crewmates safe, the four DPW seasonals will do work important to the Town. Required training will be provided. The schedule is Monday through Friday, 7:00 a.m. - 3:30 p.m. The one seasonal working Recreation and Cemetery will do landscaping and light work on buildings to keep those facilities inviting and safe for patrons. Starting pay is \$11.25 per hour. See [www.barretown.org](http://www.barretown.org) for the application
- Last minute reminders:
  1. The Egg Hunt will be held on Saturday March 31<sup>st</sup> at 10:00 a.m. at Barre's Rotary Park for children from ages 3 to 10. The event is free.
  2. Also this Saturday, the rabies clinic for dogs and cats will be from 1:00 p.m. - 3:00 p.m. at the South Barre Fire Station. The fee is \$15.00 per pet.
  3. Monday, April 2<sup>nd</sup> is the last day to license your dog to avoid paying a penalty. Any questions contact the Town Clerk's Office at 802-479-9391.
- The Fiscal Year 2016-2017 Barre town Report is now available at many locations around Town. Pick up your hard copy at Lawson's Store, Graniteville General Store, Quarry Hill Quick Stop, Trow Hill Grocery, Brookside Country store, Hannaford Grocery, or the Municipal Building. It will also be viewable on the town website shortly.
- You can register to vote any time, including right now! Find the link to register online at [www.barretown.org](http://www.barretown.org) or you can register in person in the Town Clerk's Office, Monday through Friday, 8:00 a.m. - 4:30 p.m. at 149 Websterville Road.
- All Vermont homeowners who live in your Vermont home need to file your Homestead Declaration Form (HS-122) by April 17, 2018 to avoid a penalty and to receive the lower residential education tax rate for the year. If you qualify for a land use exemption on your taxes it would be helpful to the work that Town needs to do if you file your Homestead Declaration Form with the State as soon as possible. Remember that you can file the HS-122 even if you have not prepared your income taxes yet. If you have any questions, Joyce in the Assessor's Office will be happy to help you, call 802-479-2595 or come in person to the Town Offices.

**GUESTS - None**

**NOT-FOR-PROFIT PRESENTATIONS**

Social Service agencies can be on the ballot for voter-approved donations, if the Selectboard determines the agency offers services to eligible residents. Until three years ago the Selectboard used one night in March to meet with every agency on the ballot. The Selectboard decided to invite a handful of groups to attend a televised meeting each year and present their reports. The three groups tonight are the last to make their presentation under this new practice.

Good Beginnings of Central Vermont (on the ballot for \$500): Gretchen Elias was present and provided the following information:

- Been in business for 25+ years, with 75 volunteers in Washington County and serving 19 communities and Partner with a variety of other agencies
- Goal is to bring community to families and their babies.

**Selectboard Minutes of March 27, 2018 continued:**

- For more information go to their website ([www.goodbeginningscentralvt.org](http://www.goodbeginningscentralvt.org)), call 802-595-7953 or pick up a brochure at the Library, Doctor offices, OBGYN clinics and various daycares.

Good Samaritan Haven (on the ballot for \$3,500): Patrick Donegan, Operations Manager was present and provided the following information:

- No longer just a homeless shelter - there are four shelters operating in the Barre and Montpelier area.
- Work with Washington County Mental Health (alcohol and drug abuse)
- Meals are served everyday (11,718 served last year).
- Transitional housing (homelessness to apartments) - encouraging work or volunteering in the community. The winter shelters (churches) will be closing soon.
- For more information, to donate or volunteer call 802-479-2294 or visit the 105 Seminary Street facility in Barre.

Retired Senior Volunteer Program (on the ballot for \$1,000): Representatives were unable to make the meeting due to an obligation with the Vermont Legislature.

### **DONATION PRESENTATIONS**

Thunder Chickens Snowmobile Club and the Mercy Family: For many years the Thunder Chickens Club has raised money for the skatepark via a ride-in poker run, lunch, and a silent auction on a Saturday in February. The Mercy Family is also involved and raffles off a handmade quilt by Travis Mercy's grandmother. Their donations over the years are paying for almost the entire \$28,000 +/- skatepark improvements being made this spring.

Dave Rouleau presented the Selectboard with the 18<sup>th</sup> Annual Fund raiser proceeds in the amount of \$5,022. Linda Mercy thanked the community for their continued support of this project. She noted the "Learn to Skateboard" program was attended by 15 children last year and keeps growing.

Dog Park organizers for the Dog Park: A few weeks ago, the Dog Park organizers had a successful Calcutta and silent auction. The donations will pay for the dog park fence and gates with a little left over.

Dave Rouleau present the Selectboard with the recent fund raiser proceeds of \$5,432. He noted this fund raising project helped complete payment of the fencing project and allows additional fund for phase 3 of the project (water, signage, and electricity). For more information see the Barre Town website ([www.barretown.org](http://www.barretown.org)).

### **VTRANS STRUCTURES GRANT**

Background: VTRANS offers a Structures (bridges and culverts) grant once a year. This program has helped the Town many times, the most recent is the Pelouin Road culvert. This year the staff propose re-applying for a grant to help with rehabilitating the 48' reinforced concrete pipe culvert under Websterville Road in the dip by the electrical substation. The Town Engineer recommends the culvert be lined (new pipe slipped into the existing culvert) and head walls be constructed. The project is estimated to cost \$37,000. The grant requires a 10% local match and applications are due on April 7, 2018.

*On a motion by Nelson, seconded by Paul White, the Selectboard voted to authorize the submitting of a VTrans Structures grant application for the Websterville Road culvert.*

### **APPOINT FIRE WARDEN**

Background: Our current Fire Warden is Chris Day (serving for around 10 years). The term for the appointed position is five (5) years and will work closely with the State

Selectboard Minutes of March 27, 2018 continued:

of Vermont. Mr. Day is the First Assistant Fire Chief at the East Barre Fire Station, works well with the Fire Department, and is willing to serve again.

The Fire Warden is responsible for issuing outdoor burning permits and wildland fires.

*On a motion by Paul White, seconded by Tessier, the Selectboard voted to re-appoint Chris Day as the Barre Town Fire Warden.*

**FINANCING OF SELF-CONTAINED BREATHING APPARATUS  
RESOLUTION NO. 2-18**

Background: The Fire Department will be purchasing self-contained breathing apparatus. The Selectboard approved a \$100,000 down payment and to finance the remaining \$131,620. Municipal Leasing Corp. (MLC) and Tax-Exempt Leasing Corp. (TELC) were both asked to give a quote because usually these two are the most competitive companies. The Town has done quite a bit of business with both entities. Tax Exempt Leasing Corp had the lowest interest rate of 3.37% (\$45,335.26 annual payment).

Last week during discussion it was asked if there was a penalty for early payment. Manager Rogers contacted Tax-Exempt Leasing Corp. and there is a pre-payment penalty of 2%. Selectboard members were provided with information detailing why such a provision is included. It was also noted that both vendors include the pre-payment penalty. TELC still offers the lower interest rate/annual payment and is not requiring an opinion of counsel (saving a small amount of money in attorney fees).

Board discussion focused on using Fund Balance to pay cash for the remainder of this purchase; \$100,000 of this purchase is already being paid for using fund balance, the final town audit has arrived and the fund balance has grown, use of fund balance funds already for reducing tax rate (\$150,000 plus need to do same this year) and down payment on this equipment, and the working relationship with the finance company should we opt to pay cash instead of financing.

*On a motion by Mitchell, seconded by Paul White, the Selectboard voted to adopt Resolution No. 2-18, Regarding Master Lease Purchase Agreement dated as of September 15, 2012 between Tax-Exempt Leasing Corp. (Lessor) and Town of Barre (lessee) and Schedule No. 06 thereto dated as of April 1, 2018. The motion passed with Tessier and Nelson voting no.*

**SIGNING OF DOCUMENTS FOR FINANCING OF THE SCBA EQUIPMENT**

Background: With the approval of the Resolution the Master Lease Agreement and various other financing documents (IRS Form 8038-G, Certificate of Acceptance, Bank Qualified Certificate, Agreement to Provide Insurance, Lessee Certificate, and Notice of Assignment) for the self-contained breathing apparatus (SCBA) are needed. Manager Rogers is seeking Selectboard approval to sign the necessary financing documents. It is noted the SCBA is being added to the Master Lease Agreement from 2012 so it is already signed.

*On a motion by Mitchell, seconded by Paul White, the Selectboard voted to authorize the Town Manager to sign the necessary documents associated with the financing of the self-contained breathing apparatus with Tax-Exempt Leasing Corp. The motion passed with Tessier and Nelson voting no.*

**WEEKLY ACCOUNTS PAYABLE WARRANT**

*On a motion by Nelson, seconded by Tessier, the Selectboard voted to approve the weekly accounts payable warrant for March 27, 2018 excluding the LaRoche Towing invoice for \$700.*

**MISCELLANEOUS**

*On a motion by Nelson, seconded by Paul White, the Selectboard voted to approve and sign a 2018 Second Class Liquor License for Trow Hill Grocery.*

*On a motion by Tessier, seconded by Paul White, the Selectboard voted to approve and authorize the signing of a fireworks permit for Brett Tremblay to be held on March 31, 2018 at 39 Jensen Road with the standard conditions.*

**AMEND THE 5-YEAR BUILDING FUND PLAN**

*On a motion by Mitchell, seconded by Tessier, the Selectboard voted to amend the 5-Year Building Plan (FY 18/19 through FY 20/23) adopted in December 2017 as follows:*

- 1. Page 2, Fire Stations, East Barre -new roof - reduce the amount to \$42,400 (reduction of \$9,900);*
- 2. Page 1, EMS, Bay walls, add \$9,500; and*
- 3. Page 1, EMS, Flooring in front entrance and day room, add \$1,250.*

**'ROUND THE TABLE**

Mitchell noted it was time for to begin discussions with the Town Manager regarding Bulk Trash collections. He verified there was an interest in reducing the fall collection time - consensus was by 1 hour (8:00 a.m. - 1:00 p.m.).

Chair White informed the viewers the Budget Committee had completed their work on the proposed Fiscal Year 2018-2019 budget. He thanked the residents who served on the committee.

**EXECUTIVE SESSION**

*On a motion by Mitchell, seconded by Paul White, the Selectboard found that premature general knowledge would put the Town at a substantial disadvantage with regards to the discussion of contracts.*

*On a motion by Mitchell, seconded by Paul White, the Selectboard voted to go into executive session at 9:40 p.m. for contracts.*

*On a motion by Nelson, seconded by Paul White, the Selectboard voted to come out of executive session at 10:02 p.m.*

**ADJOURN**

*On a motion by Mitchell, seconded by Paul White, the Selectboard voted to adjourn at 10:02 p.m.*

\_\_\_\_\_  
Donna J. Kelty, Town Clerk-Treasurer

\_\_\_\_\_  
Selectboard Chair

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_