

BARRE TOWN SELECTBOARD MEETING AGENDA

January 2, 2018

1. Call to order 6:30 p.m.
2. Pledge of Allegiance
3. Consider approving agenda.
4. Consider approving minutes from meeting of December 19, 2017.
5. Announcements
6. Receive guest (for non-agenda items).
7. Department Head visits: a) Police Chief; b) EMS Director; and c) Public Works Superintendent.
8. Affirm decision to continue using new EMS work schedule.
9. Consider awarding contracts: a) dump body and plow; b) sale building roof; and c) pickup truck.
10. Consider approving Assessor's Errors and Omissions List #3.
11. Presentation by Aldrich Library.
12. Consider request to use section of Class 4 road (Curtis Road) for driveway.
13. Consider accepting plans for Route 110/Mill Street intersection.
14. Consider allowing dogs to be off leash at dog park.
15. Consider approving sale of 10-wheel dump truck (if needed).
16. Consider approving weekly accounts payable warrant for December 26, 2017 and January 2, 2018.
17. Miscellaneous: alcohol and fireworks permits, if needed.
18. 'Round the table.
19. Executive session (contracts).
20. Adjourn.

BARRE TOWN SELECTBOARD MINUTES

January 2, 2018

The duly warned meeting of January 2, 2018 was held at the Barre Town Municipal Building, Selectboard Room, Lower Websterville at 6:30 p.m.

The following members were in attendance: Tom White, W. John "Jack" Mitchell, and Bob Nelson. Paul White and Rolland Tessier were not present.

Attendance for the regular meeting included: Town Manager Carl Rogers, Town Clerk-Treasurer Donna Kelty, Assistant Town Manager Elaine Wang, DPW Shop Foreman Michael Martel, EMS Director Christopher Lamonda, Police Chief William Dodge, David Oles, Aldrich Library representatives Sarah Costa, Nancy Pope, and Marianne Kotch.

CALL TO ORDER - The meeting was called to order at 6:31 p.m.

PLEDGE OF ALLEGIANCE - Those present recited the Pledge of Allegiance.

APPROVE THE AGENDA

On a motion by Nelson, seconded by Mitchell, the Selectboard voted to amend and accept the meeting agenda as follows:

- ✓ Delete items: 7C (DPW Superintendent presentation), 10 - Error's & Omissions, and 19 - Executive Session.

Paul White and Tessier were not present for the vote.

MINUTES

On a motion by Nelson, seconded by Mitchell, the Selectboard voted to approve the Selectboard meeting minutes of December 19, 2017 with the minor spelling and

Selectboard Minutes of January 2, 2018 continued:

grammatical changes made by the Clerk. Paul White and Tessier were not present for the vote.

ANNOUNCEMENTS

- Barre Town's Department of Public Works collects Christmas trees after the holidays to be chipped into mulch at the Town's Lawn Waste Site. To make use of this free service, first remove ALL decorations from the tree. Residents are not required to use this service, but do not burn the tree, send it to a landfill, or put it in a waterway or drainage way. Weather and road maintenance schedule permitting, trees were picked up this week north of Route 302 and will be picked up next week south of Route 302.
- Remember there is a winter overnight parking ban in effect in the town.
- Join the Recreation Board for sledding parties Saturday, January 13th and Sunday, February 11th, 2018, 1:00 to 3:00 p.m. behind the Town Offices at 149 Websterville Road. FREE!! Bring your own sleds, tubes and toboggans. Hot cocoa, marshmallows, and a fire pit or two will be available.
- Indoor pickleball is now offered every Sunday until March 18th, 1:00 p.m. to 3:00 p.m., in the Barre Town School gym. Hosted by the Town Recreation Board. Bring a water bottle. Three courts, paddles, and balls available. Pros to beginners are welcome.

GUESTS - None

DEPARTMENT HEAD VISITS

Police Chief William Dodge: Selectboard members were given a detailed quarterly packet report. The major topics of interest included Policy Updates, training for the ranks, general staffing, the drug collection box, neighborhood watch information, and equipment purchased through the grant program.

EMS Director Chris Lamonda: He noted our service is the 7th busiest in the state, based on first six months of revenue we are right on target with the current fiscal year budget, we are now serving a section of Brookfield, he will be going to Indiana to inspect our most recent ambulance purchase within the next week. He is also considering another administrative position to assist with some of the required duties (based on increase staffing/demands). Other notable items are the new 2018 regulations which went live January 1st and have not been reviewed - (no big changes expected), new EMS protocols have changed, and there will be no EMS town contracts to renew in 2018.

EMS WORK SCHEDULE

Background: During the December 19th meeting the Selectboard heard a report on the new EMS work schedule. By union contract the Town test period is 9 months which ends January 31, 2018. A written decision about continuing the work schedule must be given to the union 30 days before the trial period ends. A memo was sent to the union stating the new Kelly Day schedule will continue. The Town also wrote that, per the contract, the Town still has the right to change the work schedule.

On a motion by Mitchell, seconded by Nelson, the Selectboard voted to affirm the decision of December 19, 2017 and continue using the Kelly Day (or 6/7) EMS schedule. Paul White and Tessier were not present for the vote.

AWARD CONTRACTS

Background: The Board will consider awarding contracts for: a) dump body and plow; b) the Salt Building Roof; and c) a pickup truck. Shop Foreman Martel was present.

Selectboard Minutes of January 2, 2018 continued:

- a) Dump body and plow: Specifications were sent to three known bidders and three bids were received. The body and plow will be mounted on the 10-wheeler on order from JB International. That truck with warranties cost \$118,909. Using \$64,000 as the price for the dump body and plow the total cost will be \$182,909. The Equipment Fund has a \$69,696 payment (one of three) in the budget.

The Shop Foreman recommends the low bidder, Viking Cives with both their options (camera and spreader controller). Rogers noted to the Board the camera system has been useful on our other plow and even if it can avoid even one accident, the option could pay for itself. The other option, a closed loop spreader control with download capabilities, has helped us monitor salt and sand application. One advantage of the Viking spreader system is it sends data if your computer is nearby; the other two bids require manual transfer of data with a USB/thumb drive like the system we now have.

On a motion by Nelson, seconded by Mitchell, the Selectboard voted to purchase a dump body and plow to Viking Cives, with the camera and closed loop spreader control options, for a total price of \$63,950.00. Paul White and Tessier were not present for the vote.

- b) Salt Building Roof: During the last meeting the Board was provided with roofing options to replace the south side of the salt building damaged during the October 30th wind storm. Questions arose from the preliminary bid sheet and has been further refined for the Board. The options differ in whether or not old shingles are removed and the type of replacement roofing (shingle, metal panel, or standing seam). The bids were from Til' Dark Roofing, Hutchings Roofing, and ED's Siding and Windows. The options are:

1. Remove old shingles, replace with new shingle (Til' Dark = \$16,800, and Ed's Roofing = \$10,500)
2. Remove old shingles, install 29-gauge panel drain screw down metal roofing (Til' Dark = \$16,000)
3. Install 28-gauge panel drain screw down metal roofing over existing shingles (Til' Dark = \$13,500, Ed's = \$8,800)
4. Install color metal panels over existing shingles (Ed's = \$9,800)
5. Install standing seam metal roof over existing shingles (Til' Dark = \$14,500)
6. Remove old shingles, install standing seam metal roof (Hutchins = \$26,200 and Til' Dark = \$18,000).

The Manager stated the Town has not been able to get in touch with Ed's Siding despite repeated attempts, so it is unclear whether his options are truly comparable to the other most similar bids.

The DPW Superintendent recommends option #6. Installing anything over the existing shingle will create humps, and standing seam is the most long-lasting of the options. The Town has never used Til' Dark Roofing, but the two references we contacted have used him for multiple jobs and said very positive things (his crew does excellent work and the prices always come out what he says). For many years the owner (Chris Facini) and another of his crew worked for Burrell Roofing which also has a good reputation.

On a motion by Mitchell, seconded by Nelson, the Selectboard voted to authorize work by Til' Dark Roofing to remove the old shingle on the south side of the salt building and replace it with standing seam metal for \$18,000. Paul White and Tessier were not present for the vote.

- c) Pickup Truck: The current year Equipment fund budget has funding for a pickup truck (\$23,650). It will be used for the Town Engineer and is replacing his 2011 vehicle. State contract information was obtained for Dodge, Chevy, and Ford. It was decided

Selectboard Minutes of January 2, 2018 continued:

the truck should be upgraded to a V-8 engine (V-6 motor works too hard). The low bid was for a Dodge and the price included power door locks and windows, is a 2018 ½ ton, regular cab and 8' body, auto transmission, 4WD, and A.C.

On a motion by Nelson, seconded by Mitchell, the Selectboard voted to authorize the purchase of a 2018 RAM 1500 Tradesman from Central Dodge, Inc. through state contract number 30829, with V8 engine and power locks and windows upgrades, at the price of \$24,417. Paul White and Tessier were not present for the vote.

SALE OF 10-WHEEL DUMP TRUCK

Background: The dump truck bidding on Govdeals.com did meet the reserve asking price of \$43,000. Manager Rogers was asking if the Board would like to accept the lower bid or perhaps wait and go to State Auction in the spring.

After much discussion the consensus of the Board is to have the Shop Foreman determine the costs of a diagnostic test (for slight oil leak); should the cost be \$1,250 or less proceed with diagnostic. If the cost is more than the allotted amount the issue will come before the Selectboard again.

ERRORS & OMISSIONS LIST #3 - deleted from agenda

ALDRICH LIBRARY PRESENTATION

Background: The Library representatives will be presenting their Strategic Plan which outlines their mission, goals and plans to achieve those goals for the period of July 1, 2017 through June 30, 2018 to the Selectboard. Readers can view this report by visiting the Aldrich Library website (www.aldrichlibrary.org). A website link will also be available on the town website (www.barretown.org) - under General Government/Area Services menu.

Those present received a power point presentation detailing number of users, program for users of all ages, use of volunteers to keep costs down, the satellite branch (York) in East Barre, and a brief discussion on financials and proposed budget. Other discussion topics included energy efficiencies, capital improvement plans, and depleting Federal and State grant funding.

REQUEST TO USE SECTION OF CLASS 4 ROAD (CURTIS)

Background: Property owner Sarah Albert would like to sell her vacant lot on Curtis Road. The buyer, David Oles, would like to build a house on the parcel. The Class 3 road, part of Curtis Road, ends about at the east property lines of lots 28.08 and 29.01. There is a gate about 75' into the Class 4 Section of Curtis Road. The location of the proposed driveway for this lot is between the gate and the Class 3. This new owner would use less than the 75' of Class 4 road to reach their driveway. It was noted this class 4 section of Curtis Road is already being used by the owners of parcel 028.07. The Selectboard was made aware that some part of the Class 4 road is being used by the snowmobile club. (For more information on Class 4 roads see the Town Code Section 6-35.)

Prior to the discussion all Board members stated they knew Mr. Oles and felt a decision could be made without prejudice.

On a motion by Mitchell, seconded by Nelson, the Selectboard voted to approve the request of David Oles, to use a 75' section of the Class 4 Curtis Road (commencing at the turn-a-round and running in a northerly direction) for a driveway with the following conditions:

- ✓ *The purchasers must comply with the zoning Ordinance to obtaining a building permit for the home.*

Selectboard Minutes of January 2, 2018 continued:

- ✓ Maintenance of this section of Curtis Road will be the purchaser's responsibility, year-round;
- ✓ During the winter the purchaser must provide a 25' area for potential recreation trail;
- ✓ Other people cannot be prevented from using this section of the Class 4 Road;
- ✓ And the property owner will not be responsible for future road improvement costs unless they are a partner in a development.

Paul White and Tessier were not present for the vote.

PLANS FOR ROUTE 110/MILL STREET INTERSECTION

Background: Selectboard members were provided with material (copy of drainage plan on fire station lot; and aerial photos of broader area to include sidewalks) regarding the proposed changes planned for the Route 110/Mill Street Intersection. The project is designed for intersection safety and to slow down traffic going up Mill Street. Part of what is now East Barre Fire Station lawn would be used for the new Mill Street location.

Town Management/Staff met with VTrans design engineer expressing desires and concerns. Some changes are catch basin/culvert drainage system in lieu of a stone lined ditch; pedestrian pathways to include the sidewalks and proposed crosswalk over the Jail Branch; and a sidewalk ramp across Old Route 302. During the week of December 12th, the Town received a set of right-of-way plans for filing in the Clerk's Office that do not show any of the changes requested by the Town.

After discussion the Manager was directed to prepare a letter to VTrans, to be signed by the Selectboard, stating they would like to have the following changes made to the Route 110/Mill Street Intersection project changed:

- ✓ In lieu of a stone lined ditch along Mill Street next to the fire station lawn they would like a catch basin/culvert system with curbing;
- ✓ A crosswalk across Route 110 to Bianchi Street is okay; and
- ✓ There should be a double sidewalk ramp to lead across Old Route 302.

LEASH REQUIRMENTS AT DOG PARK

Background: The Animal Nuisance ordinance (Section 4-92(1) i.) states animals are declared a nuisance under the following conditions: "a dog permitted to be at large...except for in an area designated by the Selectboard for dogs to be at large." The Selectboard has not gone on record to designate the dog park as a location dogs can be at-large.

On a motion by Mitchell, seconded by Nelson, the Selectboard voted in accordance with the Barre Town Animal Nuisance Ordinance, Section 4-92(1) i to designate the dog park located at the Barre Town Recreational Facility as a location where dogs are permitted to be at-large. Paul White and Tessier were not present for the vote.

WEEKLY ACCOUNTS PAYABLE WARRANT

On a motion by Nelson, seconded by Mitchell, the Selectboard voted to approve the weekly accounts payable warrant for December 26, 2017. Paul White and Tessier were not present for the vote.

On a motion by Nelson, seconded by Mitchell, the Selectboard voted to approve the weekly accounts payable warrant for January 2, 2018. Paul White and Tessier were not present for the vote.

MISCELLANEOUS - None

'ROUND THE TABLE

Manager Roger and those present extended a Happy and safe New Year to all.

Selectboard Minutes of January 2, 2018 continued:

Mitchell:

- Congratulations to the DPW for the excellent work they have been doing with the roads during the recent cold snap.
- He has not met one of the Budget Committee applicants, Emily Parkany, and would like to prior to making the appointments.

Nelson congratulated Mr. Mitchell on his recent retirement from the court system.

EXECUTIVE SESSION - None

ADJOURN

On a motion by Mitchell, seconded by Nelson, the Selectboard voted to adjourn at 9:08 p.m. Paul White and Tessier were not present for the vote.

Donna Kelty, Town Clerk-Treasurer

Selectboard Chair

Barre Town Selectboard