

BARRE TOWN SELECTBOARD MEETING AGENDA

December 12, 2017

1. Call to order 6:30 p.m.
2. Pledge of Allegiance
3. Consider approving agenda.
4. Consider approving minutes from meeting of December 5, 2017.
5. Announcements
6. Receive guest (for non-agenda items).
7. Consider appointing Fire Chief.
8. Consider appointing Development Review board alternate member.
9. Consider recommending Health Officer.
10. Discuss recruiting elected auditor.
11. Consider canceling the December 26, 2017 Selectboard meeting.
12. Consider approving weekly accounts payable warrant for December 12, 2017.
13. Miscellaneous: including licenses and permits, if any.
14. Round the table.
15. Executive session (if needed).
16. Adjourn.

BARRE TOWN SELECTBOARD MINUTES

December 12, 2017

The duly warned meeting of December 12, 2017 was held at the Barre Town Municipal Building, Selectboard Room, Lower Websterville at 6:30 p.m.

The following members were in attendance: Tom White, Paul White, W. John "Jack" Mitchell, and Rolland Tessier. Bob Nelson was not present.

Attendance for the regular meeting included: Town Manager Carl Rogers, Assistant Town Manager Elaine Wang, Town Clerk-Treasurer Donna Kelty, and Bill Kirby.

CALL TO ORDER - The meeting was called to order at 6:31 p.m.

PLEDGE OF ALLEGIANCE - Those present recited the Pledge of Allegiance.

APPROVE THE AGENDA

On a motion by Tessier, seconded by Paul White, the Selectboard voted to amend and accept the meeting agenda as follows:

- *Item 15, add Executive Session for contracts and personnel.*

Nelson was not present for the vote.

MINUTES

On a motion by Tessier, seconded by Paul White, the Selectboard voted to approve the Selectboard meeting minutes of December 5, 2017 with the minor spelling and grammatical changes made by the Clerk. Nelson was not present for the vote.

ANNOUNCEMENTS

- If you are a pickleball player or are looking for a fun new way to exercise indoors, indoor Pickeball is being organized by a private group of residents on two (2) or more days this month, Sunday December 17th and Saturday, December 30th, 9:30 a.m. to 12:30 a.m. in the Barre Town School gym.
- Do you want to ensure that your local tax dollars are spent wisely? The Barre Town Selectboard seeks Budget Committee members to serve between the last Tuesday of

Selectboard Minutes of December 12, 2017 continued:

January through the last Tuesday of March. More information on the responsibilities and how to apply can be found in the November Barre Town Newsletter, and on the town homepage at barrretown.org.

- As we look forward to the holidays, please be fire safe:
 - ✓ Place Christmas trees and other holiday decorations at least three (3) feet away from heat sources like fireplaces, candles, portable heaters or radiators.
 - ✓ If you are using a real tree, give it plenty of water to keep it from drying out.
 - ✓ Make sure holiday lights are in good condition. Never use anything with a frayed electrical cord.
 - ✓ Place menorahs with real candles on aluminum foil, or sturdy surfaces, out of reach from pets and small children, and away from curtains, plants, and decorations.

GUESTS - None

APPOINT FIRE CHIEF

Background: The Barre Town Fire Chief is appointed for a term of 3 years by the Manager, with the consent of the Selectboard. Our current Chief is Chris Violette whose term expires December 31, 2017. He is willing to be reappointed.

On a motion by Paul White, seconded by Tessier, the Selectboard voted to consent to the Town Manager appointing Christopher Violette to the Fire Chief position for another three (3) year term to expire December 31, 2020. Nelson was not present for the vote.

APPOINT DRB ALTERNATE MEMBER

Background: Due to several resignations this past summer and fall a Development Review Board (DRB) alternate position was left vacant. The Town has been announcing the vacancy at the Selectboard meetings, posted a notice on Front Porch Forum, and published an ad in the November Town newsletter. The deadline to submit letters of interest was December 8, 2017. To date there has been one application (Bill Wolfe).

On a motion by Mitchell, seconded by Paul White, the Selectboard voted to appoint William "Bill" Wolfe to the Development Review Board alternate position for the remainder of the term that will expire May 31, 2018. Nelson was not present for the vote.

RECOMMEND A HEALTH OFFICER

Background: The Town Health Officer is appointed (3-year term) by the State Department of Health on a recommendation from the Selectboard. Our current Health Officer is resigning January 1, 2018 to allow time to find a replacement. Bill Kirby (TSAC member) has submitted a letter of interest. The Manager did note the new Health Officer term will begin with the State appointment date.

On a motion by Mitchell, seconded by Tessier, the Selectboard voted to recommend and forward Bill Kirby's name and information to the State Department of Health for appointment as the Barre Town Health Officer. Nelson was not present for the vote.

RECRUIT ELECTED AUDITOR

Background: Melissa Brown has resigned from her position of elected Auditor upon moving out of state. The Charter states the Selectboard will appoint a town resident to fill the position until the next annual election (May 2018). The other two elected Auditors are Charles Woodhams (term to expire 2019) and Fred Thumm (term to expire 2018). In May 2018 someone would be re-elected to fill the remaining term of Brown.

Selectboard Minutes of December 12, 2017 continued:

The Manager is seeking direction on how the Board would like to proceed in recruiting for this position.

Consensus of the Board is to follow the Managers recommendations and to also advertise on the Police and Fire Department's Facebook pages. The Manager has been instructed to contact the Town Attorney to confirm the process to remove the positions of elected Auditors and Board of Listers from the Town Charter.

DECEMBER 26TH SELECTBOARD MEETING

Background: With Tuesday, December 26th being the day after Christmas there may not be adequate time/quorum to prepare for a meeting. The Selectboard is asking to cancel this meeting with the regular schedule to resume on January 2, 2018.

On a motion by Paul White, seconded by Mitchell, the Selectboard voted to cancel the regular Selectboard meeting of December 26, 2017 and to resume the regular meeting schedule on Tuesday, January 2, 2018. Nelson was not present for the vote.

WEEKLY ACCOUNTS PAYABLE WARRANT

On a motion by Tessier, seconded by Paul White, the Selectboard voted to approve the weekly accounts payable warrant for December 12, 2017. Nelson was not present for the vote.

MISCELLANEOUS - None

'ROUND THE TABLE

Tessier inquired if any letters of interest for serving on the Budget Committee have been received. He doesn't want to have to wait until the last minute to try to recruit individuals.

Mitchell stated a resident had informed him there are a couple of homeless camps off the Barre Town bike path (near the school). Rogers stated he will check into this.

Mitchell informed the Manager he will be attending the staff Christmas Luncheon next week.

Tom White inquired on the status of the annual audit. Rogers stated he has received an update but has not reviewed it.

Tom White stated the Library would like to come before the Selectboard to give a brief update and their proposed budget for next year to allow ample review time before their presentation to the Budget Committee.

EXECUTIVE SESSION

On a motion by Mitchell, seconded by Paul White, the Selectboard found that premature general knowledge would put the Town at a substantial disadvantage. Nelson was not present for the vote.

On a motion by Mitchell, seconded by Paul White, the Selectboard voted to go into executive session at 6:55 p.m. to discuss contracts and personnel. Nelson was not present for the vote.

On a motion by Mitchell, seconded by Tessier, the Selectboard voted to come out of executive session at 8:08 p.m. Nelson was not present for the vote.

ADJOURN

On a motion by Mitchell, seconded by Tessier, the Selectboard voted to adjourn at 8:08 p.m. Nelson was not present for the vote.

Donna Kelty, Town Clerk-Treasurer

Selectboard Chair

Barre Town Selectboard

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