



BARRE TOWN SELECTBOARD

Meeting Agenda

Tuesday, May 24, 2022

Call-in: (802) 505-6632, Conference ID: 962895760#

[Or join by video by clicking here](#)

1. Call to Order.....6:00 p.m.
2. Pledge of allegiance
3. Consider approving agenda
4. Consider approving May 17 Selectboard meeting minutes
5. Announcements
6. Receive guests for non-agenda items
7. Interview candidate for CV Fiber board
8. Consider adopting Resolution No. 4-22 extending sincerest and deepest appreciation to Deborah Lefebvre on her retirement
9. Consider approving and authorizing letter of support for Montessori School of Central Vermont USDA Rural Development grant application
10. Consider authorizing Town Clerk to issue a special event permit for Rockfire
11. Consider approving a radio study service proposal
12. Consider approving use of CLFRF for water and sewer service connections for the Town's lot at 22 Buick Street
13. Consider authorizing an Utilities Relocation Agreement with VTrans for the Rt. 110 Bridge project
14. Consider appointments to boards, commissions, and committees
15. Consider approving weekly accounts payable warrants for May 24, 2022
16. Miscellaneous, including licenses and permits, if any
17. Round the table
18. Executive session (if needed)
19. Adjourn

THIS MEETING WILL BE AIRED ON CVTV CHANNEL 194

Friday, May 27 @ 2 & 10:00 pm and Saturday, May 28 @ 6 & 9:00 am, 12:00 noon

and livestreamed at cvtv723.org. Click on "Live Streams" and then "CVTV Channel 194 Live Stream"

Past Selectboard meetings can be seen at www.barretown.org, "Selectboard" page.



BARRE TOWN SELECTBOARD MEETING

AGENDA NOTES

~Tuesday, May 24, 2022 ~

3. **Agenda** – Please vote on a motion to approve the agenda: **a)** as presented; **b)** with an addition or additional detail; **c)** with a deletion; or **d)** some combination of b and c.

4. **Minutes** – Tina’s May 17 Selectboard meeting minutes are enclosed.

5. **Announcements** – Enclosed.

7. **Interview** –

a) **Guests** – Michael Milo.

b) **Enclosures** – Milo’s application is provided under agenda item #14.

c) **Background** – Mr. Milo apologizes for the technical problem last Tuesday night. To be sure he has the opportunity to talk with you he will attend in-person Tuesday night. As a reminder, both the primary and alternate CV Fiber board positions are vacant.

d) **Action/Recommendation** – Interview Mr. Milo. No action needed.

8. **Resolution** -

a) **Guests** – Deb, past and present employees.

b) **Enclosure** – None. The resolution will be distributed when completed Monday.

c) **Background** – Deb started work as an assistant town clerk November 4, 2013. At first, she held the position that has primary responsibility for water billing, elections and dog licensing. When Bill Crowther retired she moved into the assistant town clerk-treasurer position on January 1, 2017 and her duties changed to receiving and posting payments. She also served as the point of contact for cemetery matters.

d) **Action/Recommendation** – Read and adopt the resolution. Invite guests to comment on Deb’s service

9. **LOS – Montessori School of Central Vermont** -

a) **Guests** – Kristen Martin, MSCVT.

b) **Enclosure** – Requested letter and previous letter of support.

c) **Background** – The Montessori continues to work on funding for its expansion project. In January you supported the MSCVT’s project and application to the state’s Capital Investment Grant program. Kristen Martin can tell you if the school’s application was successful.

d) **Action/Recommendation** – Please adopt a motion to approve the May 24, 2022 letter of support for the Montessori School of Central Vermont’s USRDA grant application and authorize the chairman to sign it.

10. **Rockfire Special Event Permit** -

a) **Guests** – Pierre Couture.

b) **Enclosures** – None.

c) **Background** – This year Rockfire activities will be only on Saturday, June 25. Unlike last year there are no Friday night activities. The event on Saturday night is supposed to be the same as last year’s Saturday night activities. The event is based at Millstone Lodge on Littlejohn Road. Pierre Couture and other organizers request Littlejohn Road be closed at Sabetto Street and at the Waterman Street intersection. There will be food vendors and entertainment (music) at the Lodge beginning at 6:00 pm. Ticket sales are inside the Lodge. The JROTC will staff the road closure at Sabetto and help with parking in the large field across from the Lodge. A police officer is requested for the road closure at Waterman and for helping participants cross Church Hill Road from Violette Street to the Grand Lookout. The organizers are not planning large fires on the Grand Lookout, so the fire department’s services are not needed. There will be fireworks from the Lookout. Couture was advised to apply for a fireworks permit.

I will ask the police and fire chiefs to issue their Notices of Compliance. Couture acknowledged they need to give the Town a certificate of insurance. The Recreation Board approved use of the town forest trails.

d) Action/Recommendation – Please adopt a motion to authorize the Town Clerk to issue a Special Event Permit for the Rockfire event to be held June 25, 2022 with the following conditions:

a) The organizers notify the Clark’s no less than 2 weeks prior to the event and give the Clark family a pass or permit that will get them through the road blocks; b) sky lanterns are not permitted; c) all luminaries are to be removed before Saturday, July 2, 2022; d) all ashes, charred wood and unused firewood to be removed from the campfire areas; e) the \$500 deposit be waived, and f) the organizers provide the Town a certificate of insurance naming the Town as an additional insured; g) the organizers obtain a fireworks permit.

And, adopt a second motion:

To close Littlejohn Road between Sabetto Street and Waterman Street on Saturday, June 25 from 5:30 pm to Midnight per Title 23, Section 1010 of the Vermont State Statutes.

11. Radio Study -

a) Guests – Chris Violette.

b) Enclosure – Proposal from Norm Boucher.

c) Background – Chris will explain the services needed from Norm now and what will be provided through this agreement. Before signing the proposal, we asked Katelyn Kran what we should do to assure the expense would be an accepted use under CLFRF. She suggested to be safe, we get a proposal and receive Selectboard authorization.

d) Action/Recommendation – Please vote to approve and authorize the Town Manager to sign the radio system study services proposal from Communications Design Consulting Group dated May 16, 2022.

12. 22 Buick Street/CLFRF -

a) Guests – Josh Martineau.

b) Enclosure – None.

c) Background – Josh has researched the water and sewer connections. The residential structures that were on the lot used a well, so there is no pre-existing connection to the public water main, which is across the street from the lot. He found plans which indicate the force main from the lot crossed the street and ran the opposite side of the street to a sewer manhole.

Josh’s cost estimates for providing water and sewer service connections on the lot are:

Labor (DPW)	\$1,700
Materials	\$ 800
Equipment	<u>\$3,312</u>
Total	\$5,812

Affordable housing was one of the qualified uses of the Coronavirus Local Fiscal Recovery Funds (CLFRF) when the program first was announced. That is how the idea got on our first list. The lot is suitable for an affordable home. The uncertain expense of making the water and sewer connections is a deterrent for people who would be looking for affordable housing.

We are requesting Selectboard approval to spend CLFRF money on this project so DPW could perform the work in between other projects or tasks.

d) Action/Recommendation – Please adopt a motion authorizing the DPW to install water and sewer service connections at the lot known as 22 Buick Street and to use CLFRF money for those expenses.

13. Rt. 110 Bridge Utility Agreement -

a) Guests – Josh.

b) Enclosure – The agreement.

c) Background – This utility agreement states the Town will provide materials needed for the State’s contractor to construct the 8" waterline attached to the bridge and the approximately 60' of waterline needed to connect to the pipe that is under Rt. 302. This is the understanding we came to with AOT’s project management team. Josh is working on the materials bids. We plan to have that award on the May 31 agenda.

d) Action/Recommendation – Please adopt a motion authorizing the Town Manager to sign the Agency of Transportation’s Utility Relocation Agreement for project Barre Town BF0169(12), the Rt. 110 bridge replacement project.

14. BCC Appointments -

a) Guests – No one expected.

b) Enclosures – Letters of interest from 3 applicants; chart listing reappointments due.

c) Background – An email was sent to Tony Amaral to confirm his desire to serve on T.S.A.C. He hasn't responded yet. During the winter Burnie Allen told me he would be interested in serving on the Recreation Board again. He didn't apply. If you know him, maybe you could contact him to learn his interest. Gerry Otis came in the office today. He said he is interested in serving on the DRB as an alternate. His phone number might be 476-3818.

d) Action/Recommendation – Your motion to make these appointments/re-appointments could be: I make a motion to appoint/re-appoint __ (name) __ to the __ (board, commission or committee) __ for a ____ - year term to expire May 31, 20___. Use the chart to fill-in the blanks.

OTHER NOTES:

Enclosures: a) Invitation to the Veteran's Council's Memorial Day ceremony on Monday, May 30.

✓ Letters to twelve delinquent tax accounts were mailed today. One follow-up letter also was sent.

DPW Notes: a) Clark's Truck Center's new owner wants a 10% commission for selling the dump truck. Charlebois wants 15%. We said no thanks. The truck will be parked out front with a for sale sign. We also will post it on VT Local Roads list serve and VLCT website. We will use the reserve price you set for the Govdeals auction. **b)** The street sweeper is done and gone. **c)** Walkarounds were started; Thursday morning we walked Websterville Road from Waterman to Teja. **d)** Josh informed me the Town was not awarded a Class 2 Road Paving grant; decisions about the structures grant have not been made yet.

As always call or email with questions or concerns.

Carl Rogers, Town Manager
(Work) 479-9331 (Cell) 999-8093
crogers@barretown.org

MEMORANDUM

TO: SELECTBOARD

FROM: CARL ROGERS, TOWN MANAGER

DATE: May 20, 2022

RE: PERSONNEL AND OTHER CONFIDENTIAL NOTES

1. Thursday evening Chris LaMonda and I held a virtual meeting with Scott Cameron to discuss the Kelly Wilder workers comp case. Scott is drafting a letter of separation. The act of drafting the letter will help us decide (if there are solid reasons for the separation) if we should issue the letter. Although the law allows for this separation, the union or Kelly on her own, could file a grievance or a lawsuit.
2. We met with DPW union Wednesday afternoon. It turned out to be a short, but, as the AFSME rep said, productive meeting. We will have another short meeting Tuesday from 4:00 to 5:00 pm.
3. News about summer help is getting better. Retired DPW employee and former cemetery laborer Gary Munson came back. He is working a full week. In last week's memo I referred to someone who wanted to work in the cemetery part-time but hadn't turned in his paperwork. That was Terry Reil. He turned in his paperwork and worked this week. He is offering 8 hours per week. Richard Gilbert of East Barre is retired and working another part-time job. He applied and will work about 10 hours per week. Some of that could be mowing in the evenings.

Two SHS seniors have inquired about summer jobs. One submitted his application already. Josh is contacting him about working for DPW. Another senior came in for an application today. He could work in the rec area during the afternoon until school closes. When summer break starts, he will work for DPW. A college student called today and will be filling out an application soon.

ANNOUNCEMENTS

May 24, 2022

1. The Recreation Board is offering something different- a free outdoor movie for children and their family. Movie night is Saturday, June 4. As you might expect the movie, titled BFG, will start at dusk. Location is the softball field at the Town Recreation Area. Bring your own blankets, lawn chairs and snacks. The Boy Scouts will offer a concession stand.
2. Another Community Animal Aid clinic will be held at the East Barre Fire Station on Saturday, June 11 from 10:00 am to noon. The clinic for dogs and cats is free for people receiving public assistance such as 3 Squares, Medicaid, fuel assistance, WIC or Meals on Wheels.
3. Mark your calendar; the Barre Town Fire Department's Father's Day Chicken barbeque is back. Meals are served, to eat-in or take-out, from noon to 2:00pm. The barbeque is held at the East Barre Station.
4. Tennis lessons are available this summer. The lessons will be conducted July 19 to 22nd and again July 26 to 29th. Both weeks, beginners lessons will be from 2:30 to 4:00 pm, and intermediate lessons will be held from 5:00 to 6:30pm. Children age 8 and up and adults may register. The fee is \$45 per week or \$60 for both weeks. Call the Town Manager's Office – 479-9331 – for more information. A flyer and registration form are available via a link in the announcements on the Town's homepage.
5. According to state law, applications for a fireworks display must be submitted not less than 15 days before the display. If you are planning a display over the July 4th weekend, please submit your application to the Town Clerk's Office by June 17th.
6. If you or your family suffered financial hardship during the COVID-19 pandemic check out the Vermont Homeowners Assistance Program for help with past due taxes and utilities like water and sewer. Barre Towners are receiving assistance; you might qualify too. Learn more at www.vermonthap.vhfa.org.