



## Fee-Based Program Rules

All programs are offered on a first come, first serve basis to Town of Barre residents and non-residents. The Barre Town Recreation Board reserves the right to cancel or consolidate any program/class/event that does not meet the minimum participant registration numbers.

### **Registration**

Registrations will be accepted until 1 week prior to the start date or until date specified on registration promotions. In some cases, registration will be accepted up till the start of the program. Contact the Town Manager's Office at 802-479-9331 or [offices@barretown.org](mailto:offices@barretown.org) for a registration form and registration instructions.

### **Payment**

Registrations are not complete until payment is received. Payment can be in the form of check, cash, or money order made payable to Town of Barre. If sending separately from the registration form, include the program name and participant name(s) with your payment.

### **Age Requirements**

Participants must be of noted age or grade by the first day of the program in which they are enrolled.

### **Course Confirmation**

A participant is registered when, and only when, payment is received, unless the department notifies you otherwise. We will notify you if there are any problems or changes. Confirmations may not be sent out. It is the registrant's responsibility to know the date, time, and location of any program.

### **Refunds**

All programs are refundable prior to the start of the program. Please do try to notify us as soon as possible if you need to withdraw a participant from a program.

### **Participants' Responsibility**

We ask all participants to respect the staff, volunteers, coaches, other participants, age requirements, and the equipment we use. Additional rules may be announced at each program. If a participant fails to cooperate with the rules, the Town Manager reserves the right to dismiss or suspend a participant in any program. If fees are involved, they may not be refunded.

Barre Town Recreation programs are not a day care, after-school education program or babysitting service. Children should not be left unattended at any time. Please read and understand the [guidelines](#). If they are unclear to you, please ask questions.

*Adopted by the Recreation Board October 1, 2018*