

**Town of Barre
Recreation Board
Meeting Minutes
May 7, 2018**

The Town of Barre Recreation Board held a public meeting on Monday, May 7, 2018 in the Municipal Building at 149 Websterville Road. Board members present were: Doug Farnham, Dave Rouleau, Terry Smith, Mike Gilbar, and Adi Dobrilovic. Absent board member was Brian Wilcock. Also present were Millstone Trails Association reps Steve Maas and Kevin Spaulding, SHS Football representatives Kerri and Bob Lamb, Barre Town Community Dog Park Organizers Janice King and Heidi Vihinen, Rec Supervisor Dwight Coffrin, town manager Carl Rogers and assistant town manager Elaine Wang.

Chair Farnham called the meeting to order at 6:05 p.m.

To the agenda, Coffrin requested to add his Supervisor's Report as 8a. Rogers requested to add another facility use request as 5d. Rouleau made a motion to approve the agenda with these changes. Gilbar seconded and the motion passed 4-0; Dobrilovic was not present for the vote.

Gilbar requested the minutes be corrected to reflect that he would talk to Tracy Wright, not Tracy Delude. He moved to approve the April 2, 2018 meeting minutes with that change. The board approved 5-0.

There were no guests for a matter not on the agenda.

5. Field Requests –

- a. Spaulding High School Football: The Lambs presented their request to use the rec area fields for a 7-on-7 football tournament on July 7th, 7am-4pm. They hope to attract 10-12 teams of 13 athletes each. Concession proceeds will go toward their team's registration in two other tournaments. There will be 40-yard games and a lineman's challenge. Rouleau made a motion to approve their use of the upper soccer field, baseball field outfield, softball field, and two tennis courts on July 7 from 7am to 7pm, conditioned on receipt of SHS's certificate of insurance. Gilbar seconded and the motion passed 5-0.
- b. Vermont Voltage requested use of the upper soccer field for their half-day camp July 9-13, 9a-noon. Rouleau made a motion to approve the request, seconded by Gilbar. The motion passed 5-0.
- c. Barre Community Baseball requested use of the East Barre fields, dates to be determined. Coffrin said that those fields are not currently playable. Rogers said that no one requests those fields until the fall for soccer, and that the BCB season will be over at least by June 30. Smith made a motion to approve BCB's request for May 14 through June 30 conditioned on the Rec Supervisor deeming the fields playable. Gilbar seconded and the motion passed 5-0.
- d. Northeast Kingdom Warriors Women's Soccer Team, formerly known as the Central Vermont Women's Soccer Team, requested use of the upper soccer field 5:45pm-8:15pm on the Sundays in July: July 1, 8, 15, 22, and 29 for their VT Women's Soccer League games. Smith made a motion to approve the request, seconded by Gilbar. It passed 5-0.

6. Discussion with Millstone Trails Association (MTA) – Maas presented their winter grooming report. They groomed 18 times with a crew of 4, totaling 229 miles and over 84 volunteer hours, with direct costs of \$176.80 for fuel and \$604.09 for repairs, for a total of \$780.89. They expect to spend another \$500 on maintenance for the groomer. They couldn't groom the school loops as often due to insufficient snow there.

Some other discussion ensued: regarding the location of the 44 Brook St port-o-let, it was agreed to move it to the back of the garage in the winter so snow doesn't get dumped on it, and move it back to its current

location for the rest of the year; regarding the condition of the trails in advance of the Saturday trail run, Spaulding said he would reach out to the race organizer about an alternative route to protect the trails.

Spaulding and Maas reported on the status of the garage electrification work, trail work days, Calcutta fundraiser results, group rides, and the Town Forest field workshop day that they organized for the National Outdoor Recreation Conference which was well received.

7. MTA Donation – Rouleau asked whether the town should be paying to cover repair due to accidents. Maas said that they expect something to happen each year due to the nature of trail grooming. Rouleau made a motion to donate \$781 to the MTA. Gilbar seconded and the Board voted 5-0 in favor.

8. Dog Park Kiosk – King and Vihinen requested the Board's approval to install an informational kiosk at the dog park, and for Town help to dig the post holes. They shared plans and their costs, which they would pay for out of funds donated to the Dog Park. Vihinen said she would discuss the location with Coffrin and mark where they want the holes dug. DPW will need to advise them as to the location of the water line. Smith made a motion to approve the request. Gilbar seconded and the motion passed 5-0.

8b. Rec Supervisor's Report – Coffrin provided an update on staffing, work to date, and his outlook on the season. With ten burials and half a team they have not been able to make it to the playgrounds yet.

Farnham explained the pickleball court conversion for one of the tennis courts that the crew would need to do once a week, starting in a few weeks.

9. Caws 4 Paws – Rouleau provided an update on Caws 4 Paws (C4P), including status of sponsorships, vendors, and media partners. Help needed from the town is to move a set of bleachers to the auxiliary parking area. C4P will need to indicate where. Other help will not be needed as the C4P organizer, JD Green, has his own team. They will also provide port-o-lets. Rouleau did not know how many guests to expect, and guessed a thousand over the course of the event.

Discussion was had about locating campers associated with Dock Dogs. No decision was made. Other topics discussed were what facilities would still be open to the public and when, emptying trash barrels, handicapped signs, directing parking, and food concessions.

10. Spring into Summer Festival – Smith asked for and received feedback regarding the flyer picture zone height banner mockup, vendors, and t-shirts for volunteers. She provided an update on volunteers and needs.

Smith estimated she would need \$200 to purchase supplies for the craft tables, with more for the t-shirts. Since the town can issue a purchase order for the shirts, Rouleau made a motion to authorize Smith to spend up to \$250 for craft supplies for the festival. Gilbar seconded and the motion passed 5-0.

11. Lower Graniteville Playground Retrofit – Discussion was had regarding how to get the survey board from Wilcock so that it could be administered at the Spring into Summer Festival.

12. Capstone Fee Waiver – The Capstone Head Start program had a meeting at the picnic shelter on Friday April 27, and will have another event on Friday May 11, 10-11:30a. They requested that the shelter fees be waived as they are a nonprofit. Rouleau made a motion to waive the picnic shelter fees for Capstone Head Start and Gilbar seconded. The motion passed 5-0.

13. Youth Track – Angela LaCroix, the regular summer Barre Town/Barre City Youth Track program coach, will not be able to run the program this year, and Barre City Rec Director Stephanie Quaranta will not be able to provide much support this year. LaCroix suggested an alternate, Steve Comolli. Wang spoke with Comolli; he was interested and had already spoken to another parent who had helped out in the past and was also interested. Quaranta told Wang that Comolli is reliable. Wang may need to support registrations for the program and the track meet but thought it was doable, with registrations around 15 the last three years. The

Board agreed by consensus to move ahead with the program this year if the alternate coach could commit to a comparable schedule as in years past.

14. Rec Area Gates – The Board discussed styles of gate to replace those at the rec area access road and the bike path. Farnham said he would get quotes from Lafayette Highway Specialties for one that would leave a space for pedestrians on each side and would be supported in the middle when completely closed or open.

15. Banners – Farnham reported that we can now, through our vendor, obtain full color 5’x10’ banners for \$250, whereas it used to be \$200 for 2 colors. He asked the Board whether they wanted to lower the price and give the current sponsor a discount. The Board did not wish to change the current program fees. New sponsors can now purchase full color banners.

16. Outdoor Pickleball – Farnham said he would source straps to hold down the tennis court net for the one-day-a-week conversion, see where the reusable pickleball court corners should lie, meet with Coffrin, and come up with a plan to set up the East Barre basketball court behind the EMS station for pickleball.

17. Playground Inspections – The Board members volunteered which playgrounds to inspect at least once before the next meeting, but after the Rec crew has been there for the week, using a checklist provided by the town as reference: Smith – Trow Hill; Gilbar: Wilson St; Rouleau: Upper and Lower Graniteville; Dobrilovic: East Barre and Lower Websterville. Completed checklists or any serious issues are to be reported to the town manager’s office as soon as the inspection is completed.

18. Other Business – Wang shared a request by the nonprofit Vermont Center for Ecosystem Studies for two volunteers to monitor a vernal pool in the town forest. She shared the location, the equipment that would stay on site permanently and seasonally, and that the Selectboard and Vermont Land Trust would need to approve the activity. Farnham made a motion to approve and Dobrilovic seconded. The motion passed 5-0.

Rogers asked whether the Thunder Chickens will be mowing around the 44 Brook St parking garage in the 1st third of the year. Rouleau said they were and that Jon Joslin would power sweep the front driveway.

19. Round the Table –Rouleau provided an update on securing ice cream for the ice cream socials, an update on pickleball, and reviewed his itemized request to purchase \$439 in disc golf course materials, with the intention that the remainder of the disc golf budget be reallocated to other rec purchases. Smith made a motion to authorize Rouleau to spend \$440 on supplies for the Quarries disc golf course. Gilbar seconded. Rouleau recused himself from the vote. The motion passed 4-0.

Farnham noted that the Board needs to work on rec area rules for when the town officially owns the property. He asked for Brian Wilcock to be contacted to find out if he will stay on the board. Farnham gave an update on the skatepark project material costs, which are more than Parker Construction had quoted. Rogers said he would need to review contract to see if Parker would be held to their quote. Parker thought concrete would be done by June 4, and then 3 weeks of cure time would be required.

At 9:20pm on a motion by Smith, seconded by Dobrilovic, the board voted 5-0 to adjourn.

Recreation Board Members

