

BARRE TOWN CEMETERY COMMISSION
MINUTES FOR AUGUST 25, 2021 MEETING
6:30 P.M., BARRE TOWN MUNICIPAL OFFICE

CALL TO ORDER

Call to order at the town offices at 6:30 p.m.

ROLL CALL

Commission members: Alan Garceau, Robert Benoit, and Dwight Harrington were present; and town manager Carl Rogers and sexton Dwight Coffrin also attended the meeting. Angela Labrador was absent. Note: commission member Clement Vaillancourt submitted his resignation from the commission via email to Carl Rogers on 25 August 2021, effective immediately, over differences with another department of town government.

AGENDA CHANGES - ADDITIONS

Details: None this meeting.

APPROVAL OF THE AGENDA

Mr. Garceau made a motion, seconded by Mr. Benoit, to approve the agenda as written. With no further discussion, the motion carried on a voice vote.

APPROVAL OF MINUTES

Mr. Garceau made a motion, seconded by Mr. Benoit, to approve the minutes of the July 28, 2021 meeting as written. With no further discussion, the motion carried on a voice vote.

QUARTERLY BUDGET REPORT

Mr. Rogers furnished the commission with two reports, one for the fiscal year 20-21 just concluded, and the other for the beginning of the current fiscal year 21-22. The reports contained some information that had been incorrectly entered and would need to be corrected. A general discussion took place concerning the new budget tracking system used by the town which uses an accrual method instead of the previously used cash method. Mr. Coffrin agreed the figures shown did not clearly show the fiscal activities he is involved in such as lot sales and foundation construction. He said he would put together numbers from his records and add dollar amounts to his monthly report. Mr. Rogers continues to pursue the cemetery fund budget information.

RECEIVE GUESTS

None this meeting.

SEXTON REPORT

Mr. Coffrin submitted his monthly report concerning cemetery operations for the month of August. There have been seven interments and five lot purchases since July 1st. Due to continued labor shortages, mowing and trimming are being done bi-weekly at the cemeteries. The cemetery department has purchased a new hedge trimmer and work has begun trimming hedges along Websterville Road.

APPROVAL OF DEEDS AND MONUMENTS

A. Deeds: None this meeting.

B. Niche reservation: None this meeting.

C. Monuments:

- Andrew M. Huckins, Lot 166eb, East Section, Wilson Cemetery. The drawing submitted showed a 10 inch base instead of the required 12 inch base. The sketch was returned for correction and not approved.

- James and Cynthia Crumb, Lot 203, New Section C, Wilson Cemetery, approved.

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- D. Niche covers: None this meeting.

OLD BUSINESS

- A. Status of culvert repairs near Wilson vault. Mr. Coffrin stated in his report the work on the culvert will begin in September.
- B. Status of the Gould Cemetery (Labrador). Tabled until the September meeting.
- C. Maplewood fence. Mr. Coffrin met with the contractor, Matt Peake, on site to discuss the work to be done. The contractor said he would complete the fence from the main gate and along Farwell Street to the corner of Nichols Road this season beginning in September. If completed, this would leave the fence and gates on Nichols Road and the arch over the main entry gate into the cemetery.
- D. Remove/replace plantings at the columbaria area. In his report, Mr. Coffrin said he would be planting shrubs in Section B and begin replacing shrubs in the columbaria area. He will start with four hydrangea trees, the work to commence in September.
- E. Bulk trash day, 19 September. The cemetery commission has been selected as sponsors of the bulk trash day and the four members agreed to participate.
- F. Status of survey plat for New Section C. Mr. Coffrin picked up the mylar and a paper copy of the survey from Chase and Chase and will turn them over to the town engineer. Mr. Rogers will inquire about a pdf of the map for future printing.

NEW BUSINESS

- A. Two stones down West Hill Cemetery (Paul Ross and Lucy Town). Mr. Harrington presented a photo sheet of the monuments. The photos showed the monuments had been broken before and will need to be replaced. He asked about probing around the base of the Paul Ross stone to see if the year of his death could be found. The stone has been broken before and only the month and day of death are visible. This is the third break of the Lucy Town stone.
- B. Grave flag thefts at Wilson. Mr. Garceau said the flags set out by Flags for Veterans to honor the allies of the US have been stolen from the cemetery on more than one occasion this year. The flags of Canada, France, Italy, and Great Britain have been taken.

AROUND THE TABLE DISCUSSIONS

The replacement grave stones purchased by the commission stored at Spruce Mountain Granite, Mr. Vaillancourt's firm, arrangements need to be made to move them to a town facility.

NEXT MEETING

Next meeting set for: September 22, 2021 at 6:30 p.m.
Location: Room 3, Barre Town Municipal Office.

MOTION TO ADJOURN

Mr. Benoit made a motion to adjourn, seconded by Mr. Harrington. With no further discussion, the motion carried on a voice vote and the meeting adjourned at 7:24 p.m.

Respectfully submitted on behalf of Alan Garceau, Chairman
by Dwight D. Harrington, recorder